

ePME Spotlight

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Welcome from the Project Manager

Welcome to the ePME Spotlight! With so much action within the Department of Energy's (DOE) Information Technology area, people have asked me to briefly describe ePME.

ePME is an enterprise-wide solution that enables effective R&D management, tracking, and reporting throughout the Department and is a critical component of the Department's E-Government strategy in response to the President's Management Agenda. ePME includes:

- ✍ business process re-engineering;
- ✍ implementation of information technology coupled with business rules to support the processes; and
- ✍ and integration with other key corporate systems and E-Government initiatives (e.g. I-MANAGE, E-Grants, etc.).

ePME addresses the whole R&D project management lifecycle from the receipt of proposals to the completion of projects, supports comprehensive portfolio management, and facilitates strategic investment decisions. In addition, ePME enables Departmental R&D portfolio reporting with significantly greater efficiency, consistency, and timeliness for both internal and external constituents. Finally, ePME reduces the administrative reporting burden on performing sites.

"Thanks" is always appreciated, and I want to express my gratitude to each of you that have contributed to the ePME effort. Your hard work and thoughtful comments have been extremely valuable to the improvement of the Department and the continued success of the project.

I would like to also thank and bid farewell to a couple of ePME core team members and to welcome the new ePME Deputy Project Manager.

For those of you that worked with Mr. Dean Oyler, please join me in thanking him and bidding him farewell. Dean's detail assignment ended and he returned to the Office of High Energy and Nuclear Physics, in the Office of Science. Dean served as the ePME Functional Manager and plans to continue to be involved in the project on a part-time basis. Dean, thank you for a job well done! Dean can be reached at Dean.Oyler@science.doe.gov.

Please join me in congratulating Mr. David (Dave) Biancosino. Dave served as the Implementation Manager for ePME, was accepted in the Executive Potential

Program (EPP), and is on temporary assignment at the Department of Homeland Security serving as Acting Deputy Director for Federal Laboratories within the Under Secretary for Science and Technology. Dave is staying abreast of the project progress and plans to return to ePME after completing the EPP. Dave can be reached at David.Biancosino@Science.doe.gov.

Please join me in welcoming Mr. Joseph (Joe) Malinovsky as the ePME Deputy Project Manager. Joe joins the team from his position as Senior Management Analyst, Office of Energy Efficiency (EE). Most recently, Joe served within EE's Office of Information and Business Management Systems and has been responsible for management review and improvement activities. Joe can be reached at (202) 586-2635 or via e-mail, Joseph.Malinovsky@ee.doe.gov.

We have been very busy since publication of the first ePME Spotlight. I am excited to share our recent accomplishments (listed below) on the project and information about important upcoming events. ePME is in the process of dynamic changes. Even with the challenges associated with a large, national, enterprise-wide project, we are achieving success because of our strong working relationships with our R&D partners, and our commitment to continuous communication and outreach. We ask you to help us share the excitement of the ePME vision through implementing the best R&D management system in the federal government. The ePME team and I look forward to the successful implementation of this project. We continue to welcome your participation, feedback, or questions. Please contact us through the website, <http://www.epme.doe.gov> or by emailing Carolyn Murphy at Carolyn.murphy@science.doe.gov. Through the ePME Spotlight, you will be kept abreast of the latest news. Thank you again for your support and stay tuned!

Cheers!
Kimberly Rasar

Accomplishments

- Completion of three regional *Requirements Workshops* and a *Requirements Validation Meeting* for the first ePME module related to electronic receipt of proposals from national laboratories for new *and ongoing* R&D projects. (*Fifty-six key subject experts in program management; budget, accounting, and finance; and information technology from across the complex participated*).
- Completion of the *business process re-engineering effort* for the ePME sub-module related to receipt and review of new proposals from national laboratories. (*Twenty-eight subject matter experts from 19 different organizations participated*.)
- Completion of an ePME concept paper, vetted through all of the Program Secretarial Offices having major R&D efforts, for the second ePME module related to R&D portfolio management, tracking, and reporting. The ePME concept paper will drive

the business process re-engineering and requirements activities for the second ePME module.

- Renewed formal collaboration processes with other key corporate systems and E-Government initiatives to reflect changes from external drivers.

Critical Policy Decisions

- The ePME will continue as a separate project from I-MANAGE under the current ePME project organization; however, the I-MANAGE and ePME Executive Steering Committees will be merged.

Project Status

- The first ePME module, pertaining to electronic receipt of laboratory field work proposals for new and ongoing projects, is proceeding as planned. The sub-module pertaining to grants has been postponed and is being coordinated and scheduled to align with the Department's Streamlining the Departmental Grants Processing initiative and the federal Grants.gov effort.
- The schedule for the second ePME module, pertaining to portfolio management, tracking, and reporting is being accelerated to better align with the I-MANAGE schedule.
- The overall project schedule and cost is being rebaselined to reflect changes driven by the President's Management Agenda and E-Government.
- An updated Exhibit 300 is being prepared for the FY 05 budget submission to reflect changes.

Important Upcoming Events

- An Executive Steering Committee Meeting is being schedule for early July.
- A Communications and Outreach Teleconference is being scheduled for mid-July.