

THE HOWARD UNIVERSITY HUMAN GENOME CENTER

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PLANNING FOR THE RENOVATIONS

- ◆ CONSIDER THE RESEARCH PROGRAM
- ◆ IDENTIFY THE SITE TO BE RENOVATED
- ◆ DETERMINE WHO WILL LEAD THE PLANNING PROCESS
- ◆ ATTEND THE RFA WORKSHOP

WHO TO INVOLVE IN THE PLANNING

- ◆ THE USER COMMUNITY
- ◆ THE INSTITUTIONAL LEADERSHIP
- ◆ THE ARCHITECTS AND ENGINEERS
- ◆ THE FISCAL OFFICE

DO'S AND DON'TS FOR SUCCESS: THE HOWARD UNIVERSITY PERSPECTIVE

- ◆ DO
- ◆ CONSIDER THE NEEDS OF THE USERS
 - ◆ CONSIDER THE AVAILABILITY OF OF INSTITUTIONAL RESOURCES
 - ◆ GET A COMMITMENT OF SUPPORT, IN WRITING, FROM THE HIGHEST INSTITUTIONAL OFFICIAL

DO

- ◆ PREPARE A GOOD DRAFT OF THE PROPOSAL IN CONSULTATION WITH:
 - ◆ THE USERS
 - ◆ THE ARCHITECTS AND ENGINEERS
 - ◆ THE INSTITUTIONAL ADMINISTRATION

DO

- ◆ SELECT AN ARCHITECT WITH A GOOD TRACK RECORD AND REPUTATION IN DESIGNING THE KIND OF FACILITY BEING PLANNED

DO

- ◆ DEVELOP A REALISTIC AND REASONABLEY ACCURATE ESTIMATE OF THE COSTS
- ◆ VISIT SIMILAR FACILITIES THAT HAVE BEEN SUCCESSFULLY DEVELOPED AT OTHER INSTITUTIONS

DO

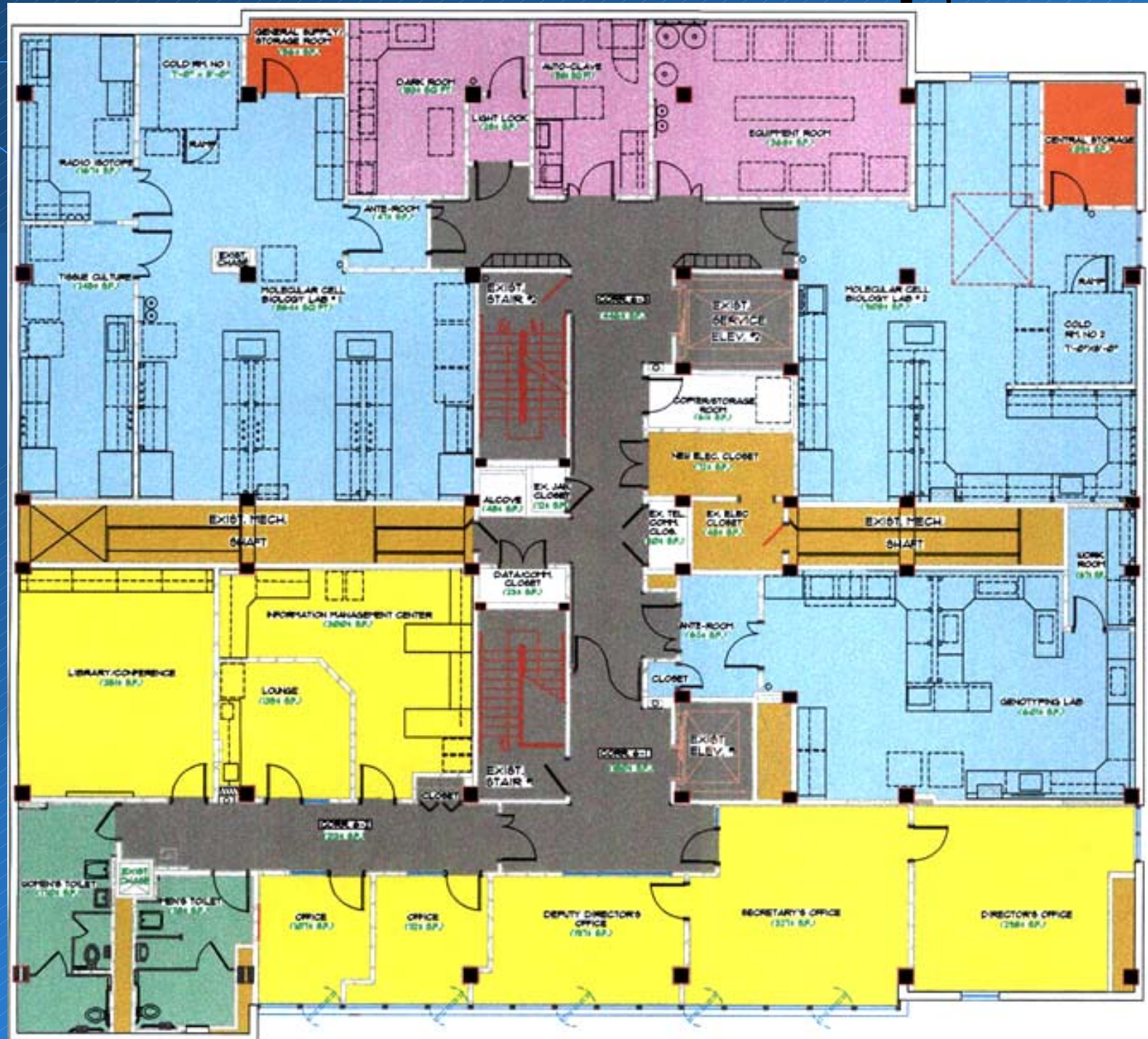
- ◆ SELECT A CONTRACTOR WHO, BY REPUTATION, IS:
 - ◆ DEPENDABLE
 - ◆ GIVES AN ACCURATE ESTIMATE OF COSTS
 - ◆ FOLLOWS THE CONSTRUCTION TIME LINE WITH MINIMAL COST OVER-RUNS

A FEW DON'TS

- ◆ DON'T UNDER-ESTIMATE THE COST OF THE RENOVATIONS WHEN PREPARING THE PROPOSAL
- ◆ DON'T PLAN WITHOUT INPUT FROM AN ARCHITECTURAL CONSULTANT, IT IS WORTH THE INVESTMENT

DON'T

- ◆ EXPECT TO LET A CONTRACT FOR THE WORK WITHOUT THE FINAL APPROVAL OF THE PLANS BY THE NCRR ARCHITECTURAL AND ENGINEERING STAFF
- ◆ DON'T SACRIFICE QUALITY TO SAVE MONEY



THE NATIONAL HUMAN GENOME CENTER AT HOWARD UNIVERSITY

- ◆ IT IS A REALITY BECAUSE IT WAS A “WE” THING NOT AN “I” THING: SPREAD THE CREDIT AROUND, THERE IS ENOUGH FOR EVERYBODY!!!!!!!!!!



Vision Statement

- ◆ State the vision and long term direction

Goal and Objective

- ◆ State the desired goal
- ◆ State the desired objective
- ◆ Use multiple points if necessary

Today's Situation

- ◆ Summary of the current situation
- ◆ Use brief bullets, discuss details verbally

How Did We Get Here?

- ◆ Any relevant historical information
- ◆ Original assumptions that are no longer valid

Available Options

- ◆ State the alternative strategies
- ◆ List advantages & disadvantages of each
- ◆ State cost of each option

Recommendation

- ◆ Recommend one or more of the strategies
- ◆ Summarize the results if things go as proposed
- ◆ What to do next
- ◆ Identify Action Items