



DEPARTMENT OF THE NAVY  
BUREAU OF MEDICINE AND SURGERY  
2300 E STREET NW  
WASHINGTON DC 20372-5300

IN REPLY REFER TO

4200  
Ser M4/0270

**12 MAR 2003**

MEMORANDUM FOR ASSISTANT SECRETARY OF THE NAVY (RESEARCH, DEVELOPMENT  
AND ACQUISITION)

Subj: IMPLEMENTATION OF POLICY ON CONTINUOUS LEARNING (CL) FOR THE  
ACQUISITION WORKFORCE (AWF)

Ref: (a) ASN(RD&A)/DACM Memo of 4 Nov 02

1. Per reference (a), the following is the Bureau of Medicine and  
Surgery Implementation of Policy on CL for the AWF:

The Naval Medical Logistics Command has implemented the revisions directed in reference (a). In addition, the policy is being disseminated throughout the BUMED claimancy by this command. AWF members shall acquire a minimum of 40 Continuous Learning Points (CLP's) every fiscal year as a goal and 80 CLP's being mandatory every two years. Each supervisor is responsible for ensuring acquisition workforce members are in compliance with the continuous learning policy. Supervisors are required to add this new requirement in the employee's performance standards, provide the opportunity to earn the required CLP's and make sure the employee understands this new requirement. Compliance will be recognized in annual employee performance appraisals. If the employee is noncompliant at the end of the 2-year cycle, after all opportunity has been given to the employee to meet this new requirement, it will be the decision of the immediate supervisor to take appropriate action. If noncompliant, consideration for action may be taken as a factor for future promotions or incentive awards. If noncompliance continues, an employee may be reassigned to a non-acquisition billet with no pay or grade loss.

2. My point of contact is Mrs. Rose Crespo at (301) 619-3115, DSN 343-3115.

A handwritten signature in cursive script that reads "S. H. Kirshner".

S. H. KIRSHNER  
Deputy Chief  
Logistics