

Instructions for

**WEEKLY PRODUCTION REPORT (WPR)
MOTHERSHIP OR CATCHER/PROCESSOR**

The WPR summarizes the DCPL on a weekly basis.

1. TIME LIMIT AND SUBMITTAL.

The operator or representative must submit a separate WPR:

by FAX (907-586-7131)

or **electronic file** (call Patty Britza, 907-586-7228, for more information)

to the Regional Administrator by 1200 hours, A.I.t. on Tuesday following the end of the applicable weekly reporting period.

Use a separate WPR	For each processor type
	For each gear type
	For each management program
	If still conducting fishing activity, at the end of each fishing year (midnight, December 31) regardless of where this date falls within the weekly reporting period
	If still conducting fishing activity, starting January 1 through the end of the weekly reporting period.
Each WPR may list information for two different reporting areas.	

2. GENERAL INFORMATION.

Original/revised Report.

If WPR is the first one sent for a given weekly reporting period, check "ORIGINAL REPORT".

If WPR is a correction or addition to a previously sent WPR, check "REVISED REPORT."

Week Ending Date. Enter week ending date (month-day-year). **The week ends on a Saturday at 2400**

WPR, Mothership or Catcher/processor
Updated: 10/20/03

A.I.t. (except during the last week of each year, when it ends on December 31).

Processor Name.

Enter the name of the Mothership or Catcher/processor, as listed on the Federal Fisheries Permit.

Federal Fisheries Permit No.

Enter Federal Fisheries Permit number.

ADF&G Processor Code.

Enter the State of Alaska Department of Fish & Game (ADF&G) processor code.

Management Program. Circle to indicate whether this activity is under:

CDQ. A Western Alaska Community Development Quota (CDQ) Program.; if yes, record the CDQ number. If operating under more than one CDQ number, use a separate report for each.

Research Program. A research program; if yes, record the research program number.

Exempted Fishery. An exempted fishery; if yes, record the exempted fishery number.

Gear Type of Harvester.

Circle the type of gear that was used to harvest the groundfish.

Processor Type.

Circle either Mothership or Catcher/Processor.

Representative Information.

Enter the printed name, telephone number, and FAX number of representative.

Date.

Enter the date the WPR is completed.

Primary and Secondary Target Species.

List the codes for the two main species you expect to process or harvest next week.

Crew Size.

Enter number of personnel on last day of reporting week.

Federal Reporting Area.

Enter the reporting area where gear retrieval was completed.

COBLZ or RKCSA.

If harvester used trawl gear, indicate whether catch was harvested in COBLZ or RKCSA.

3. PRODUCT INFORMATION.

Product Weight

From the DCPL, enter the cumulative amounts of product by reporting area at the end of each weekly reporting period by species code, product code, and product designation, to at least the nearest 0.001 mt.

No Production

If there was no production during a weekly reporting period and the Mothership or Catcher/Processor was checked in, enter "NO PRODUCTION" on the first row of this section.

<p>NOTE</p> <p>If DCPL groundfish records are maintained in pounds, convert the amount to metric tons before entering onto the WPR.</p> <p>(Divide the amount in pounds by 2204.6 to obtain metric tons.)</p>

4. DISCARD/DISPOSITION INFORMATION.

Discard/disposition Weight

From the DCPL, enter the cumulative amounts of groundfish or Pacific herring discard/disposition by reporting area at the end of each weekly reporting period by species code and product code, to at least the nearest 0.001 mt.

Discard/disposition PSC Number

From the DCPL, enter the PSC number of discard/disposition of Pacific salmon, steelhead trout, Pacific halibut, king crab, or Tanner crab by reporting area at the end of each weekly reporting period by species code and product code.

No Discard/disposition

If there are no discard/disposition, enter "NO DISCARDS" on the first row of this section. Do not leave this section blank.

5. CATCHER VESSEL DELIVERY INFORMATION.

If a mothership, list the fish ticket numbers issued to Catcher Vessels for the weekly reporting period. Include those fish tickets issued by a buying station on behalf of the mothership.