

**DCPS 500 Character Interface Format  
AS OF: June 2004**

<b>RCD-POSN</b>	<b>FIELD NAME</b>	<b>SIZE</b>	<b>CONT FLD</b>	<b>SPECIAL INSTRUCTIONS/ REMARKS</b>
1-5	<b>FILLER</b>	5		
6-14	Social Security	9	Y	
15-41	Last Name, First Name, MI, & Suffix	27	Y	
42	Drawdown Action ID	1		
43-48	Birth Date	6		YYMMDD
49	Citizenship	1		
50	NAF Retirement Indicator	1		
51	Category (SMA)	1	T	
52-57	SCD Leave	6		YYMMDD
58-59	Servicing Agency	2	Y	
<b>60</b>	<b><i>Performance System Certification</i></b>	<b><i>1</i></b>		<b><i>Pending Implementation (DFAS SCR Y0019)</i></b>
61	Retirement Plan	1		
62-63	Agency Group - Sub Element	2		
64-69	Date Arrived Personnel Office	6		YYMMDD
70-72	Nature Of Action Code	3	Y	
73-78	Effective Date	6	Y	YYMMDD
79-80	Valid Grade 1-2 of 4 (Pay Plan)	2		
81-84	Job (Occupational Series)	4		
85	Temps Total Cost (FEHB)	1		
<b>86</b>	<b><i>FEHB Pre-Tax Waiver Indicator</i></b>	<b><i>1</i></b>		<b><i>Pending Implementation (SCR 04-12019-DoD)</i></b>
87-88	Valid Grade 3-4 of 4 (Grade)	2		
89-90	Step or Rate	2		
91-92	Pay Basis	2		
93-101	Location (GSA GEOLOC)	9		
<b>102</b>	<b><i>Buyout Payment Option</i></b>	<b><i>1</i></b>	<b><i>T</i></b>	<b><i>Pending Implementation (SCR 04-14389-DoD)</i></b>
103-106	Position Locality Percent	4		
107-110	Retained Locality Percent	4		
111-113	Purchase Currency OR Rent Currency	3	T	
114	Work Schedule	1		
115	Pay Rate Determinant	1		
116-119	<b>FILLER</b>	4		
120-128	PSEUDO SSN	9		
129-130	UH-FACULTY-RANK-IND OR EOP-LEAVE-EARNER-IND	2		
131-134	Bargaining Unit Status	4		
135	Annuitant Indicator	1		
136	FLSA Category	1		
137-142	FEHB Start Date	6		YYMMDD
143	<b>FILLER</b>	1		
144-147	TSP Amount	4		
148-149	Health Plans	2		

RCD-POSN	FIELD NAME	SIZE	CONT FLD	SPECIAL INSTRUCTIONS/ REMARKS
150	Enrollment	1		
<i>151</i>	<i>LWOP Contingency Flag</i>	<i>1</i>		<i>Pending Implementation (SCR 03-10117-DoD)</i>
<i>152-157</i>	<i>LWOP Contingency Date</i>	<i>6</i>		<i>YYMMDD Pending Implementation (SCR 03-10117-DoD)</i>
158-160	<b>FILLER</b>	3		
161-170	Purchase Amount (LQA) OR Rent Amount (LQA)	10	T	AMOUNT IS REFLECTED IN FOREIGN CURRENCY
171-172	Servicing Office ID (SOID)	2	Y	
173-175	Current Appointment Auth (1)	3		
176-178	Current Appointment Auth (2)	3		
179-180	<b>FILLER</b>	2		
181-185	Amount Award	5	T	WHOLE DOLLARS ONLY
186	LEO Position Indicator	1		
187-188	Duty Status	2		
189-190	TSP Rate	2		
191-192	Agency Code Transfer To OR Agency Code Transfer From	2	T	FOR NOA 352 FOR NOAs 130/132
193-194	FEGLI	2		
195-200	Date Prob/Trial Period Ends	6		YYMMDD
201	Quarters Type (LQA)	1	T	
202	Payroll Office Gain/Loss Indicator	1	T	SEE NOTE 1
203-206	<b>FILLER</b>	4		
207-209	Army Civilian Type	3		FOR ARMY USE ONLY
210	Code (Entitlement NON-FOREIGN)	1	T	
211	Summer Recess Indicator	1	T	(DODEA)
212-218	Organization Structure ID	7	Y	SEE NOTE 4 FOR AGENCY UNIQUE REQUIREMENTS
219-225	Entitlement NON-FOREIGN Amount / Percent OR Amount (Imminent Danger Pay)	7	T	
226-227	Retained Pay Plan	2		
228-229	Retained Grade	2		
230-231	Retained Step or Rate	2		
232-237	Retained Date To	6		YYMMDD
238-243	PAS/UIC	6	Y	SEE NOTE 4 FOR AGENCY UNIQUE REQUIREMENTS
244-249	Last Increase Date	6		YYMMDD
250-251	Previous Payroll Office Id	2	T	
252-255	<b>FILLER</b>	4		
256-257	Payroll Office ID	2	Y	
258-263	Title 38 Physicians/Dentists Special Pay	6		
264-266	<b>FILLER</b>	3		
267-275	Corrected Social Security	9	T	OUTPUT ONLY FROM SSN CORRECTION

RCD-POSN	FIELD NAME	SIZE	CONT FLD	SPECIAL INSTRUCTIONS/REMARKS
276-281	SCD TSP	6		YYMMDD
282-287	TSP Eligibility Date	6		YYMMDD
288	TSP Status	1		
289-294	TSP Status Date	6		YYMMDD
295-304	<b>FILLER</b>	10		
305-307	Corrected Nature Of Action Code	3	Y T	REFLECTS NOA BEING CANCELED OR CORRECTED
308-313	Location (LQA) OR Location (Post Allowance) OR Location (Danger Pay) OR Location (Post Differential) OR Location (Imminent Danger Pay)	6	T	FIRST 6 CHARACTERS OF APPROPRIATE GSA-GEOLOC: RESIDENCE LOCATION FOR LQA; DUTY LOCATION FOR ALL OTHER ENTITLEMENT TYPES
314-315	No. Family Members (LQA) No. Family Members (Post Allowance)	2	T	
316-323	Salary	8		
324-325	Agency Group - Agency	2	Y	
326-330	TSP Catch-up Biweekly Amount	5		
331	Reserve Category	1		
332	Quarters Group (LQA)	1	T	
333-335	Organization Function Code	3		FOR ARMY USE ONLY
336-339	Personnel Office ID (POI)	4	Y	
340	Part-Time Indicator	1		
341	Premium Pay Ind	1		
342-345	Pay Table ID	4		
346-349	Retained Pay Table ID	4		
350	RESERVED FOR NSA USE	1		
351-356	Sum (Retirement Annuity)	6		WHOLE DOLLARS ONLY
357-358	Shared Percent (LQA)	2	T	
359-366	Amount (Severance Pay)	8	T	
367-372	Weekly Amount (Severance Pay)	6	T	
373-378	Temp Appt NTE	6		YYMMDD
379-384	Limited Appt NTE	6		YYMMDD
385-390	Temp Prom NTE	6		YYMMDD
391-396	Assignment NTE	6		YYMMDD
397-402	*NTE DATE*	6		SEE NOTE 2
403-405	Utility Currency	3	T	
406-411	Title 38 Physician/Dentist Special Pay NTE	6		
<b>412-416</b>	<b><i>Buyout Option Bi-Weekly Amount</i></b>	<b>5</b>		<b><i>Pending Implementation (SCR 04-14389-DoD)</i></b>
417-421	Locality Pay	5		
422-426	Amount (Staffing Differential)	5		
427-431	Amount (Supervisory Differential)	5		
432-436	Retention Allowance	5		
437-440	<b>FILLER</b>	4		
441-446	Earliest Effective Date	6		SEE NOTE 3

RCD-POSN	FIELD NAME	SIZE	CONT FLD	SPECIAL INSTRUCTIONS/REMARKS
447-452	Payroll Org Code	6		
453-462	Utility Amount (LQA)	10	T	AMOUNT REFLECTED IN FOREIGN CURRENCY
463-466	<b>FILLER</b>	4		
467-471	ARMY WAGE LEADER SALARY	5		ARMY COE USE ONLY
472-476	ARMY WAGE SUPERVISORY SALARY	5		ARMY COE USE ONLY
477-480	<b>FILLER</b>	4		
481-484	Weekly Hours	4		
485-487	<b>FILLER</b>	3		
488	FORMAT CHANGE INDICATOR	1		
489-500	PROCESSING TIME STAMP/SEQ	12		YYMMDDHHMMSN

**Control Field Values:**

**Y** = These data fields are part of the record control data for the payroll system processing. The appropriate value for these fields must be present in all interface transactions.

**T** = These fields are transaction specific. Data will be included in the interface format only when applicable to the transaction being processed. For example, LQA data fields will only be present when the transaction is update to LQA authorization. Severance pay information will be reflected only when included in separation action.

NOTE 1: The value reflected in PAYROLL OFFICE LOSS FLAG is generated when there is a change in servicing payroll office and the employment is continued with the DoD agency. An appropriate action flows to the gaining payroll office with a value of “G” in the field and another to the losing payroll office with a value of “L”. Input of TYPE-OF-PAY-CHG, with a value of “R” in a separation transaction, NOA 3##, will signal DCPS to stop payment of lump sum annual leave and closure of the employee retirement record. The separation action should only contain the value when the employee will be rehired within a few days.

NOTE 2: This field is used to flow various not to exceed dates that would not be appropriate for use with any other not to exceed date, i.e. unique to a specific NOAC and not appropriate for dual action processing. The following table reflects the logic for determining the value of the field.

IF THE NOA INPUT IS:	FIELD WILL CONTAIN VALUE OF
	<b>DATA NAME</b>
430	LWOP NTE
450 (More than 30 days)	Date Suspension Over 30 Days
450 (Less than 30 days)	Date Suspension Under 30 Days
452	Date Suspension Over 30 Days
460	LWOP NTE

IF THE NOA INPUT IS:	FIELD WILL CONTAIN VALUE OF
472	Furlough NTE
473	LWOP NTE
480	Sabbatical NTE
772	Furlough NTE (New value)
773	LWOP NTE (New Value)
921/923	Date Temporary Reassignment Expires

NOTE 3: EARLIEST EFFECTIVE DATE, must be input with correction RPAs if the correction applies to more than the most recent SF-50. This signals payroll to initiate the retroactive correction process that will apply the correction to all appropriate pay records and allow for automated processing of adjustments to pay or withholdings/deductions. If the correction applies to only the latest SF-50, this field should not be included in the input.

NOTE 4: UIC and Organization data will be written to the PAY500 record based on owning agency rules. Following table provides the information necessary to ensure the correct values are input to cross serviced records and written in the interface.

UIC/PAS	
COMPENENT	MODERN
AF## (Air Force)	PAS AUTH, 5,4
AR## (Army)	UNIT ID CODE
DD02	UNIT ID CODE
DD04 (DISA)	UNIT ID CODE
DD06 (DEF SEC)	UNIT ID CODE
DD07 (DLA)	UNIT ID CODE, 1,2
DD10 (DCAA)	UNIT ID CODE, 1,2
DD11 (NIMA)	UNIT ID CODE, 3,4
DD12 (DIS)	UNIT ID CODE
DD15 (USUHS)	UNIT ID CODE, 3,4
DD16 (DODEA)	OFFICE SYMBOL, 1,6
DD21 (WHS)	UNIT ID CODE, 3,4
DD26 (DODIG)	UNIT ID CODE, 3,4
DD34 (DECA)	UNIT ID CODE, 1,2

ORG	
COMPENENT	MODERN
AF## (Air Force)	ORGANIZATION STRUCTURE ID
AR## (Army)	ORGANIZATION STRUCTURE ID
DD02	ORGANIZATION STRUCTURE ID
DD04 (DISA)	ORGANIZATION STRUCTURE ID
DD06 (DEF SEC)	ORGANIZATION STRUCTURE ID
DD07 (DLA)	ORGANIZATION STRUCTURE ID
DD10 (DCAA)	ORGANIZATION STRUCTURE ID
DD11 (NIMA)	ORGANIZATION STRUCTURE ID
DD12 (DIS)	OFFICE SYMBOL
DD15 (USUHS)	ORGANIZATION STRUCTURE ID
DD16 (DODEA)	DODEA ACTING CD
DD21 (WHS)	ORGANIZATION STRUCTURE ID
DD26 (DODIG)	ORGANIZATION STRUCTURE ID
DD34 (DECA)	ORGANIZATION STRUCTURE ID

<b>UIC/PAS</b>	
<b>COMPENENT</b>	<b>MODERN</b>
DD35 (DFAS)	UNIT ID CODE, 1,2
DD48 (DHRA)	UNIT ID CODE, 1,2
DD61 (DTRA)	UNIT ID CODE
DD63 (DCMA)	UNIT ID CODE, 1,2
NGAF (NGB-AF)	PAS AUTH, 5,4
NGAR (NGB-AR)	UNIT ID CODE
NGZG (NGB-ZG)	PAS AUTH, 5,4
NV## (Navy)	UNIT ID CODE
AFRH	UNIT ID CODE
EOP	UNIT ID CODE, 5,2
BBG	UNIT ID CODE
ZZ01	UNIT ID CODE

<b>ORG</b>	
<b>COMPENENT</b>	<b>MODERN</b>
DD35 (DFAS)	ORGANIZATION STRUCTURE ID
DD48 (DHRA)	ORGANIZATION STRUCTURE ID
DD61 (DTRA)	ORGANIZATION STRUCTURE ID
DD63 (DCMA)	ORGANIZATION STRUCTURE ID
NGAF (NGB-AF)	FUNCT ACCT AND SHRED
NGAR (NGB-AR)	ORGANIZATION STRUCTURE ID
NGZG (NGB-ZG)	FUNCT ACCT AND SHRED
NV## (Navy)	PAYROLL ORG CODE
AFRH	ORGANIZATION STRUCTURE ID
EOP	ORGANIZATION STRUCTURE ID
BBG	ORGANIZATION STRUCTURE ID
ZZ01	ORGANIZATION STRUCTURE ID