ASAP Software Request Form for Federal Agencies
Section I - Organization Information

Organization Name:_____

Organization Address: _____

Primary Contact Name: _____ Phone Number: _____

Secondary Contact Name: _____ Phone Number: _____

Fax Number:_____

Section II - Software Request Information

For on-line access to ASAP, indicate a reference name for each PC you will install the software on. Leave the Node Name/Pseudo ABA column blank.

These sections are to be completed by the Federal Agency.

RFC/FRB Use Only
ASAP ID:_____

Reference Name	Name and Model of PC	Operating System Type and Version	Node Name /Pseudo ABA

Do you plan to transmit batches of accounts and/or authorizations to the ASAP system?   [ ] Yes   [ ] No

If you plan to transmit batches to ASAP, will your automated interface be in place at the point that you initially implement with ASAP, or will you establish an automated interface in the future? _____

Please indicate how you would like the following reports transmitted to you:

Account-related reports: [ ] Fax [ ] Via Automated Interface [ ] None
Authorization-related reports: [ ] Fax [ ] Via Automated Interface [ ] None
Payment-related reports: [ ] Fax [ ] Via Automated Interface [ ] None

If you request to have these reports faxed, please provide a primary and secondary fax number.

Primary Fax #:_____

Secondary Fax #: _____

Section III - Certifying Officer's Signature

_____   _____
Signature   Title

_____   _____   _____
Name   Phone Number   Date

Section IV RFC/FRB Use Only

\#   [ ] New Enrollment   [ ] Change to Existing Enrollment

RFC Office:_____   Contact Name:_____   Phone:_____

[ ] Org. Profile Established in ASAP - RFC   Date:_____ Initials:_____

[ ] CQ DOS: Encrypt Device Mailed and Node Name(s)
Assigned - FRB Customer Support   Date:_____ Initials:_____

[ ] CQ Win: Software Only Encryption Mailed and Node Name(s)
Assigned - FRB Customer Support   Date:_____ Initials:_____

[ ] Organization Activated - FRB ASAP Ops   Date:_____ Initials:_____

[ ] CQ DOS Software and Encrypt Device Sent to User - RFC   Date:_____ Initials:_____

[ ] CQ Win Software Only Encryption Sent to User - RFC   Date:_____ Initials:_____