



U . S . T R A D E A N D D E V E L O P M E N T A G E N C Y

The U. S. Trade and Development Agency (USTDA) has an immediate need for former Federal employees, either retirees or reinstatement eligibles, who have substantial experience in Federal Government contracting.

We are a small, fast-paced Federal agency engaged in programs to promote sustainable economic development in developing nations by helping them create a favorable trading environment and modern infrastructure.

The primary purpose of these positions is to provide business advice, as well as pre-award and post-award contracting support, to one or more regional directors and their staffs, using both simplified acquisition and competitive negotiation procurement methods. The majority of the agency's procurement actions are for consultants to evaluate potential grants to overseas project sponsors, for reverse trade missions, and for workshops/conferences to familiarize overseas project sponsors with U. S. goods and services.

Applicants must have knowledge of federal contracting laws and regulations to develop and issue solicitations and contracts. They must also communicate effectively orally and in writing, be organized, able to exercise good judgment and willing to work under tight deadlines. Flexible work hours. Starting salary \$60K plus. Secret security clearance required.

Send Resumes To: U.S. Trade and Development Agency
Attention: Sandi Boyden
1000 Wilson Boulevard, Suite 1600
Arlington, VA 22209-3901

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