

**Module IIIa – Pool Reporting Requirements** 

# Ginnie Mae Multifamily Issuer Training





### Module IIIa – Pool Reporting Requirements

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**Module IIIa – Pool Reporting Requirements** 



GINNIE MAE'S MISSION ... To help provide affordable homeownership opportunities for all Americans by facilitating efficient secondary market activities for federally insured or guaranteed mortgages, thereby linking the capital and federal housing markets.

GINNIE MAE'S GUARANTY ... Ginnie Mae's guaranty appears on the face of each security and provides:

### Guaranty:

The undersigned, pursuant to Section 306(g) of the National Housing Act, hereby guarantees the timely payment of principal and interest set forth in the above instrument, subject only to the terms and conditions thereof. The full faith and credit of the United States is pledged to the payment of all amounts which may be required to be paid under this Guaranty.

GOVERNMENT NATIONAL	MORTGAGE ASSOCIATION
<i>By:</i> ———	





**Module IIIa – Pool Reporting Requirements** 



Ginnie Mae ... Government National Mortgage Association, a wholly owned corporate instrumentality of the United States Department of Housing and Urban Development (HUD).

Ginnie Mae I ... The mortgage-backed securities program in which the timely payment of principal and interest is guaranteed by Ginnie Mae, and issuers are required to pay security holders directly. The payment date is the 15th of the month. This program is governed by the provisions contained in Ginnie Mae Handbook 5500.3.

<u>Guide</u> ... Ginnie Mae Mortgage-Backed Securities Guide, Ginnie Mae 5500.3 as hereafter amended.





### **Module IIIa – Pool Reporting Requirements**

# Ginnie Mae Monthly and Quarterly Reporting Issuer's Responsibilities Ginnie Mae Servicing the mortgages in the pool Handling all payments and other funds Administering the securities Reporting to Ginnie Mae

### **Issuer's Responsibilities**

ISSUER ... A business organization that, having met the criteria established by Ginnie Mae, has been approved by Ginnie Mae to issue securities guaranteed by Ginnie Mae.

For each Ginnie Mae pool of mortgages, there may be only one issuer of record.

The issuer is fully responsible for the administration of the securities and the servicing of the pooled mortgages.

The issuer is permitted to arrange for a subcontract servicer to perform some, though not all, of the required servicing functions on behalf of the issuer.

If it does so, however, the issuer remains fully responsible for the subcontract servicer's performance.

The issuer requests approval of a subcontract servicer arrangement by submitting a cover letter and Master Servicing Agreement, form HUD-11707 to the PPA. The form HUD11707 may not be altered.

If the issuer and the subcontract servicer wish to set forth the terms of their relationship more fully in a separate agreement that is consistent with the terms of the applicable Guaranty Agreement and the Guide, they may do so. Any agreement of this nature will be subordinate to the Guaranty Agreement and the Guide.

The issuer, however, may not delegate or transfer to others (through a power of attorney or otherwise) its obligations to perform, and the subcontract servicer may not perform, the functions set forth as non-delegable responsibilities. Those functions must be carried out by the issuer.





Mae

# **Ginnie Mae Multifamily Training**

**Module IIIa – Pool Reporting Requirements** 

### Ginnie Mae Monthly and **Quarterly Reporting** Subcontract Servicer Responsibilities

**Subcontract Servicer's Responsibilities** 

Ginnie Servicing the mortgages in the pool Handling all payments and other funds Administering the securities Reporting to Ginnie Mae

**SUBCONTRACT SERVICER** ... An approved Ginnie Mae issuer that, with Ginnie Mae's prior written approval, services the mortgages in a pool under a subcontract with the Ginnie Mae issuer that is responsible for the pool.

Servicing of all pool types except MH pools may be carried out on behalf of the issuer by another servicer (a subcontract servicer) under a contractual agreement between them. The arrangement must have Ginnie Mae's prior written approval.

The following table summarizes the tasks that must be performed by the issuer and those that may be performed by a subcontract servicer.





Module IIIa – Pool Reporting Requirements

### **PERMITTED FUNCTIONS**

	Must be Performed by Issuer	May be Performed by Subcontract Servicer
Collect P&I and escrow amounts	No	Yes
Deposit funds into P&I and escrow custodial accounts	No	Yes
Withdraw funds from P&I custodial account	Yes	No
Withdraw funds from escrow custodial account	No	Yes
Access mortgage documents at document custodian	Yes	No
Prepare and send checks to security holders	No	Yes
Sign checks to security holders and to Ginnie Mae	Yes	No
Supply funds for advances to security holders	No	Yes
Absorb losses on foreclosures not covered by FHA, VA, or RHS settlements	No	Yes
Prepare and submit accounting reports to Ginnie Mae and RPB data to the RPB contractor	No	Yes
Review, approve, and sign all accounting reports and certifications to Ginnie Mae and verify accuracy and timeliness of submitted RPB data	Yes	No
Remit guaranty fees to Ginnie Mae	Yes	No
Maintain Register of Security Holders	Yes	No
Submit monthly RPB reports	No	Yes





### **Module IIIa – Pool Reporting Requirements**

### Monthly Pool Level – What to Report



**REPORTING CUTOFF DATE** ... With respect to a monthly payment date for securities, a day established by the issuer or Ginnie Mae, between the 25th day of the prior month and the first day of the month of payment, inclusive.

Each issuer must establish a monthly cut-off date for purposes of making payments to security holders, reporting RPBs, and discharging its accounting responsibilities.

The monthly reporting cut-off date must be between the 25th of the month and the first day of the following month, inclusive, and, once established, will apply thereafter for all of the issuer's pools, must be applied consistently from month to month, and may not be changed without the written approval of Ginnie Mae.

If an issuer establishes the first day of the month as its monthly reporting cut-off date and as a result, reports its RPBs late, Ginnie Mae may require the issuer to establish an earlier monthly reporting cut-off date.

The period beginning the day after a monthly reporting cut-off date and continuing through the next monthly reporting cut-off date is referred to as the "reporting month" or "monthly reporting period".

GUARANTY FEE ... For each issue of MBS, a monthly fee paid by each issuer to Ginnie Mae for Ginnie Mae's full faith and credit guaranty.

Issuers are required to pay a monthly guaranty fee to Ginnie Mae, for each security for which the issuer is issuer of record, in the amount shown on the Issuer's Monthly Summary Report, form HUD-11710-D. The monthly guaranty fee is computed based on the aggregate remaining principal balance of the guaranteed securities outstanding at the beginning of the accounting month multiplied by the guaranty fee rate and dividing by twelve (12).





### **Module IIIa – Pool Reporting Requirements**

# Ginnie Mae Monthly and Quarterly Reporting Monthly Pool Level - What to Report Reporting month cut-off date Guaranty fee automated reporting system Remaining principal balance (RPB) submission Issuer's monthly reporting forms Payment to security holders

Monthly Pool Level - What to Report

### REMAINING PRINCIPAL BALANCE (RPB)

... For a loan or pool, the outstanding balance as of a given date that remains to be paid

<u>RPB REPORT</u> ... A monthly report of the remaining principal balance.

Once a month, each issuer is required to report to Ginnie Mae, as of the issuer's monthly reporting cutoff date, the aggregate remaining principal balance (RPB) for each of its pools other than construction loan pools.

Ginnie Mae uses this RPB to compute for each pool a "factor", which is used to determine the portion of the original principal amount of the pool securities that will remain outstanding after the next payment is made on them.

These factors are used by securities dealers, investors, and others involved in trading Ginnie Mae securities and to allocate properly among classes of Ginnie Mae REMIC securities the monthly cash flows on the underlying Ginnie Mae MBS. Therefore, it is essential that each issuer report its RPBs accurately.

Each issuer is required to submit an RPB report for each of its pools, other than construction loan pools, no later than the second business day of the each month. An issuer may correct an RPB report on or before the fifth business day of the month.

The issuer must pay security holders each month based on the RPB reported for the related pool on or before the fifth business day of the month, even if the issuer's reported RPB is incorrect.

In addition, each of the issuer's monthly accounting reports must agree with the RPB reported for the related month.

If an error is found in a reported RPB after the fifth business day it cannot be corrected.





### **Module IIIa – Pool Reporting Requirements**

Ginnie Mae Monthly and
Quarterly Reporting

Monthly Pool Level - What to Report

Reporting month cut-off date
Guaranty fee automated reporting system
Remaining principal balance (RPB) submission
Issuer's monthly reporting forms
Payment to security holders

Monthly Pool Level - What to Report

**SECURITY HOLDER** ... Any registered holder of securities issued under a Guaranty Agreement.

SECURITY HOLDER'S REGISTER ... A list maintained by the issuer of the history of registered security holders of all securities for which the issuer has responsibility for payments.

The issuer is obligated to make timely monthly payments of principal and interest to the security holders of record as prescribed in the securities, in the applicable Guaranty Agreement without regard to whether the issuer will be able to recover, from liquidation proceeds, insurance proceeds, or late payments, amounts paid to security holders.

Generally, the monthly payment to security holders consists of three elements: interest, scheduled principal, and unscheduled recovery of principal.

**PRO RATA SHARE PERCENTAGE** ... With respect to a security holder, the original principal amount of the security holder's securities divided by the original principal amount of the entire pool, carried out to eight decimal places.

If there is more than one security holder in a pool, the payment due each security holder is based on the pro rata share percentage of each security holder multiplied by the total payment.

If for any reason a security holder is paid rather than the security holder actually due that payment, the issuer is obligated to use its own funds to honor valid claims by the security holder.

It is the issuer's responsibility, not the security holder's, to seek recovery from the party that was incorrectly paid.

Payment due the security holder cannot be delayed pending recovery from the party that was incorrectly paid.





### **Module IIIa – Pool Reporting Requirements**



Monthly Pool Level - What to Report

MORTGAGE –BACKED SECURITY ... A financial obligation secured by a pool of mortgages.

MORTGAGE POOL ... A pool of mortgages that may be sold as a unit in the secondary mortgage market or used to back securities that are sold in the capital market.

### Form HUD-11710-A — Issuer's Monthly Accounting Report —

Each issuer must report monthly, for each of its pools regardless of type, the pool accounting data called for on the Issuer's Monthly Accounting Report, form HUD-11710-A.





### Module IIIa – Pool Reporting Requirements

PAGE 1 OF 3

REPORTING MONTH: 12 - 1999

ISSUER ID: 1111 POOL NUMBER: 111111 RPT CODE: CD PN X

SECT	ION 1 - POOL HUMIN	ISTRHITON		11/40B FIC CHHNG	E: 0.00
		MTGS.	F.I.C.	POOL INTEREST	POOL PRINCIPAL
A.	BAL LAST REPORT:	1	147,408.16		21,200,300.00
B-1.	INSTALL COLLECT:			0.00	0.00
B-2.	ADD PRIN COLLS.:				0.00
	LIQ'S IN FULL:	0	0.00	0.00	0.00
C.	OTHER:	0	0.00	0.00	0.00
n	BAL THIS MONTH.	4	147 408 16		21 200 200 00

E. TOT NUM	PERCENT	Г	INSTALLMENTS DE	ELINQUENT			INTEREST	PRINCIPAL
DELING	DELING		ONE	0	F.	AMT PP	0.00	0.00
0	0.000	Z	TWO	0	G.	AMT DLQ	0.00	0.00
FORECLOSURE	Ē	Θ	THREE OR >	Θ	Н.	SERVICE	FEES:	0.00





Module IIIa – Pool Reporting Requirements

PAGE 2 OF 3 REPORTING MONTH: 12 - 1999 ISSUER ID: 1111 POOL NUMBER: 111111 RPT CODE: CD PN X SECTION 1-A: PRINCIPAL INSTALLMENTS DUE A. CONSTANT B. INTEREST C. SCHEDULED PRINCIPAL D. WEIGHT AVG INT RATE 0.0000 147,408.16 141,335.33 6,072.83 SECTION 2 - SCHEDULE OF PAYMENTS PASS-THROUGH RATE: 8,0000 A.SCHEDULED PRINCIPAL: B. ADDTL PRINCIPAL: 6,072.83 F. INT DUE HOLDERS: 136,918.60 0.00 H. GPM DEFERRED INTEREST: LIQUIDATIONS: 0.00 0.00 OTHER: 0.00
TOTAL PRINCIPAL: 6,072.83 G. TOTAL DUE HLDRS: 142,991.43 D. E.





### Module IIIa – Pool Reporting Requirements

PAGE 3 OF 3

REPORTING MONTH: 12 - 1999

ISSUER ID: 1111 POOL NUMBER: 111111 RPT CODE: CD PN X

SECTION 3 - SECURITY PRINCIPAL REPORT SECTION 4 - REMITTANCE TO GNMA

GUARANTY FEE RATE: 0.0013

A. FROM LAST REPORT: 21,200,300.00
B. PRINCIPAL DISTRIB: 6,072 83
C. SERIAL NOTES: 0.00
D.BALANCE THIS MONTH: 21,194,227.17 A. GUARANTY FEE: 2,296.70 OTHER: 0.00

NDC RPB: 21,194,227,17

SECTION 5 - STATUS OF CUSTODIAL FUNDS

A. P&I BANK NAME: LA BANK ACCT NO: 1111 - 1111 T&I BANK NAME: LA BANK ACCT NO: 1111 - 1111

B-1. TAX AND INSURANCE FUNDS: 31,038.75 B-2. PRINCIPAL AND INTEREST: 0.00 B-3. OTHER: 0.00





### **Module IIIa – Pool Reporting Requirements**

Mae

REPORT-ID: MP-5030

GNMA MBSIS

HUD FORM 11710A - ISSUER MONTHLY ACCOUNTING REPORT

DATE: 02/18/00 TIME: 13:29:24

PAGE: 1

REPORTING MONTH: 12 - 1999 ISSUER ID: ||||

ISSUER NAME: ADDRESS: GNMA POOL NUMBER: 111111

ISSUE TYPE:

GNMA-I

POOL TYPE: PROJECT LOAN - SPLIT RATE

ACCOUNTING METHOD: CONCURRENT DATA

\*\*\* SECTION 1 - POOL ADMINISTRATION \*\*\*

	TOTAL #	FIXED INSTALL.	POOL	POOL
	MTGS.	CONTROL (\$)	INTEREST (\$)	PRINCIPAL (\$)
BALANCES FROM LAST REPORT	<u>.</u>	147,409.16		21,200,300.00
INSTALLMENT COLLECTIONS			0.00	0.00
AUDITIONAL PRINCIPAL COLLECTIONS	3			0.00
LIQUIDATIONS IN FULL	o	0.00	0.00	0.00
OTHER ADJUSTMENTS	o	0.00	0.00	0.00
BALANCES THIS MONTH END	1	147,408.16		21,200,300.00

TOTAL #	%		INSTALLMENTS	DELINQUENT			INTEREST (\$)	PRINCIPAL (\$)
DELINQ.	DELINQ.	1 MTH	2 MTH	3 MTH	FORECLOSED			•
						PREPAID:	0.00	0.00
С	0.000	0	0		. 0	DELING .:	0.00	0.00

SERVICING FEE:	\$ 0.00
CALCITATED FIG AMOUNT.	147 400 16

CALCULATED FIC AMOUNT: \$
SCHEDULED PRINCIPAL: \$

147,408.16 CALCULATED INTEREST: \$
6,072.83 WEIGHTED AVG. INT. RATE:

141,335.33 0.000 %

\*\*\* SECTION 2 - SCHEDULE OF PAYMENTS \*\*\*

SCHEDULED PRINCIPAL (S)	ADDITIONAL PRINCIPAL (S)	LIQUIDATIONS (S)	OTHER ADJUSTMENTS (\$)		TOTAL PRINCIPAL (\$)	
6,072.83	0.00	00,0	0.00		6,072.83	
INI	EREST RATE: 8.000 %	INTEREST	DUE SEC. HOLDERS:	\$	136,918.60	

VTEREST RATE: 8.000 % INTEREST DUE SEC. HOLDERS: \$ 136,918.60

TOTAL DUE SEC. HOLDERS: \$ 142,991.43

DEFERRED INTEREST PAID HOLDERS: \$ 0.00

\*\*\* SECTION 3 - PRINCIPAL AMOUNT OF SECURITIES \*\*\*

\*\*\* SECTION 4 - REMITTANCE TO GNMA \*\*\*

FRINCIPAL AMOUNT OF SECURITIES FROM LAST REPORT: \$ 21,200,300.00 GUARANTY FEE RATE: 0.0013 %

PRINCIPAL DISTRIBUTED TO HOLDERS THIS REPORT: \$ 6,072.83 GNMA GUARANTY FEE: \$ 2,296.70

PRINCIPAL AVAILABLE FOR DISTRIBUTION TO HOLDERS: \$ 0.00 OTHER ADJUSTMENTS: \$ 0.00

PRINCIPAL OF SECURITIES THIS MONTH END: \$ 21,194,227.17

\*\*\* SECTION 5 - STATUS OF CUSTODIAL FUNDS \*\*\*

P&: CUSTODIAN NAME: LABANK
T&I CUSTODIAN NAME: LABANK

ACCOUNT NUMBER: 1111-1111
ACCOUNT NUMBER: 1111-1111

MONTH END T&L BALANCE: \$ 31,038.75
MONTH END P&L BALANCE: \$ 0.00
MONTH END OTHER FUNDS BALANCE: \$ 0.00





### **Module IIIa – Pool Reporting Requirements**

Mae

REPORT-ID: MP-5030

GNMA MBSIS

HUD FORM 11710A - ISSUER MONTHLY ACCOUNTING REPORT

DATE: 02/18/00 TIME: 13:29:02

PAGE:

REPORTING MONTH: 1 - 2000

ISSUER (D: 1111 ISSUER NAME:

ADDRESS:

GNMA POOL NUMBER: 111111

ISSUE TYPE: POOL TYPE: GNMA-1

POOL TYPE: PROJECT LOAN - SPLIT RATE ACCOUNTING METHOD: CONCURRENT DATA

\*\*\* SECTION 4 - REMITTANCE TO GNMA \*\*\*

\*\*\* SECTION 1 - POOL ADMINISTRATION \*\*\*

	TOTAL # MTGS.	Fixed Install. CONTROL (\$)	POOL INTEREST (\$)	POOL PRINCIPAL (\$)
BALANCES FROM LAST REPORT	1	147,408.16		21,200,300.00
INSTALLMENT COLLECTIONS			141,335.33	6,072.83
ADDITIONAL PRINCIPAL COLLECTIONS				0.00
LIQUIDATIONS IN FULL	O	0.00	0.00	0.00
OTHER ADJUSTMENTS	0	0.00	0.00	0.00
BALANCES THIS MONTH END	1	147,408.16		21,194,227.17

TOTAL #	专		INSTALLMENTS	DELINQUENT			interest (\$)	PRINCIPAL (\$)
DELINQ.	DELINQ.	1 MTH	2 MTH	3 MTH	FORECLOSED		••	
						PREPAID:	0.00	0.00
0	0.000	0	0	C	a	DELINO.:	0.00	0.00

SERVICING FEE:	\$	4,416.73		
CALCULATED FIC AMOUNT:	\$	147,408.16	CALCULATED INTEREST: \$	141,294.85
SCHEDISED PRINCIPAL.	•	6 113 31	METCHTED AWG INT DATE.	9 000

\*\*\* SECTION 2 - SCHEDULE OF PAYMENTS \*\*\*

SCHEDULED PRINCIPAL (\$)	ADDITIC PRINCIE		LIQUIDATIONS (\$)	OTHER ADJUSTMENTS (\$)		TOTAL PRINCIPAL (\$)
6,113.31		0.00	0.00	0.00		6,113.31
	INTEREST RATE:	7.750 %	TOTAL DUE	UE SEC. HOLDERS: SEC. HOLDERS: NTEREST PAID HOLDERS:	ទទទ	136,879.38 142,992.69 0.00

\*\*\* SECTION 3 - PRINCIPAL AMOUNT OF SECURITIES \*\*\*

PRINCIPAL AMOUNT OF SECURITIES FROM LAST REPORT: \$ 21,194,227.17 GUARANTY FEE RATE: 0.0013 %
PRINCIPAL DISTRIBUTED TO HOLDERS THIS REPORT: \$ 6,113.31 GNMA GUARANTY FEE: \$ 2,296.04
PRINCIPAL AVAILABLE FOR DISTRIBUTION TO HOLDERS: \$ 0.00 OTHER ADJUSTMENTS: \$ 0.00
PRINCIPAL OF SECURITIES THIS MONTH END: \$ 21,188,113.86

\*\*\* SECTION 5 - STATUS OF CUSTODIAL FUNDS \*\*\*

P&I CUSTODIAN NAME: LABANK ACCOUNT NUMBER: 1111-1111
T&I CUSTODIAN NAME: LABANK ACCOUNT NUMBER: 1111-1111

MONTH END T&I BALANCE: \$ 66,332.60
MONTH END P&I BALANCE: \$ 0.00
MONTH END OTHER FUNDS BALANCE: \$ 0.00





Mae

# **Ginnie Mae Multifamily Training**

### **Module IIIa – Pool Reporting Requirements**

GNMA MBSIS

HUD FORM 11710A - ISSUER MONTHLY ACCOUNTING REPORT

DATE: 02/18/00 TIME: 13:29:47

PAGE: 1

REPORTING MONTH: 11 - 1999

ISSUER ID: 1111 ISSUER NAME:

ADDRESS:

REPORT-ID: MP-5030

GNMA POOL NUMBER: 111111

ISSUE TYPE:

GNMA - I

POOL TYPE:

PROJECT LOAN - SPLIT RATE

ACCOUNTING METHOD: CONCURRENT DATA

***	SECTION	1	_	POOL	ADMINISTRATION	***

		FIXED INSTALL. CONTROL (\$)	POOL INTEREST	(\$)	POOL PRINCIPAL (\$)
BALANCES FROM LAST REPORT	1	16,468.49			2,166,700.00
INSTALLMENT COLLECTIONS			15,	121.76	1,346.73
ADDITIONAL PRINCIPAL COLLECTIONS					0.00
LIQUIDATIONS IN FULL	1	16,468.49	15,	112.36	2,165,353.27
OTHER ADJUSTMENTS	0	0.00		0.00	0.00
BALANCES THIS MONTH END	0	0.00			0.00
TOTAL # % INS DELINQ. DELINQ. 1 MTH	TALLMENTS DELINQUENT 2 MTH 3 MTH	FORECLOSED		INTEREST (\$)	PRINCIPAL (\$)
			PREPAID:	0.00	0.00
0 0.000 0	0 0	0	DELINQ.:	0.00	0.00
SERVICING FEE: S	451.40				

SERVICING FEE:	\$	451.40		
CALCULATED FIC AMOUNT:	\$	16,468.49	CALCULATED INTEREST: \$	15,112.36
SCHEDILED PRINCIPAL.	Ċ	1 356 13	MEIGHTED ANG INT DATE	. 0 000 %

### \*\*\* SECTION 2 - SCHEDULE OF PAYMENTS \*\*\*

PRINCIPAL (\$)	PRINCIE		LIQUIDATIONS (\$)	ADJUSTMENTS (\$)	PRINCIPAL (\$)
1,356.13		0.00	2,163,997.14	0.00	2,165,353.27
	INTEREST RATE:	8.125 %	TOTAL DUE	DUE SEC. HOLDERS: SEC. HOLDERS:	\$ 14,661.24 2,180,014.51
			DEFERRED	INTEREST PAID HOLDERS:	\$ 0.00

### \*\*\* SECTION 3 - PRINCIPAL AMOUNT OF SECURITIES \*\*\*

\*\*\* SECTION 4 - REMITTANCE TO GNMA \*\*\*

PRINCIPAL AMOUNT OF SECURITIES FROM LAST REPORT:	\$ 2,165,353.27	GUARANTY FEE RATE:	0.0013 %
PRINCIPAL DISTRIBUTED TO HOLDERS THIS REPORT:	\$ 2,165,353.27	GNMA GUARANTY FEE: \$	234.58
PRINCIPAL AVAILABLE FOR DISTRIBUTION TO HOLDERS:	\$ 0.00	OTHER ADJUSTMENTS: \$	0.00
PRINCIPAL OF SECURITIES THIS MONTH END:	\$ 0.00		

### \*\*\* SECTION 5 - STATUS OF CUSTODIAL FUNDS \*\*\*

P& I	CUSTODIAN	NAME:	LA BANK	ACCOUNT	NUMBER:	1111 - 1111
T&I	CUSTODIAN	NAME:	LA DANK	ACCOUNT	NUMBER:	1111 - 1111

MONTH END T	T&I BALANCE:	Ş	0.00
MONTH END I	P&I BALANCE:	\$	2,180,014.51
MONTH END C	OTHER FUNDS BALANCE:	\$	0.00





### **Module IIIa – Pool Reporting Requirements**

Mae

ADDRESS:

REPORT-ID: MP-5030 GNMA MBSIS

HUD FORM 11710A - ISSUER MONTHLY ACCOUNTING REPORT

DATE: 02/18/00 TIME: 13:37:07 PAGE:

TOTAL

REPORTING MONTH: 10 - 1999

ISSUER ID: 1111 ISSUER NAME:

GNMA POOL NUMBER: 111111

ISSUE TYPE: POOL TYPE:

GNMA-I

OTHER

CONSTRUCTION LOAN ACCOUNTING METHOD: CONCURRENT DATA

\*\*\* SECTION 1 - FOOL ADMINISTRATION \*\*\*

	TOTAL # MTGS.	FIXED INSTALL. CONTROL (\$)	POOL INTEREST (\$)	POOL PRINCIPAL (\$)
BALANCES FROM LAST REPORT	1	0.00		793,634.00
INSTALLMENT COLLECTIONS			0.00	0.00
ADDITIONAL PRINCIPAL COLLECTIONS				0.00
LIQUIDATIONS IN FULL	a	0.00	0.00	0.00
OTHER ADJUSTMENTS	0	0.00	0.00	0.00
BALANCES THIS MONTH END	1	0.00		793,634.00

TOTAL #	旨		INSTALLMENTS	DELINQUENT			INTEREST (\$)	PRINCIPAL (\$)
DELINQ.	DELINQ.	I MTH	2 MTH	3 МТН	FORECLOSED			
						PREPAID:	0.00	0.00
0	0.000	0	0	0	0	DELINQ.:	0.00	0.00

SERVICING FEE:	\$ 79.36		
CALCULATED FIC AMOUNT:	\$ 5,257.H3	CALCULATED INTEREST: \$	5,257.83
SCHEDULED PRINCIPAL:	\$ 0.00	WEIGHTED AVG. INT, RATE:	0.000 %

ADDITIONAL

\*\*\* SECTION 2 - SCHEDULE OF PAYMENTS \*\*\*

SCHEDULED

Pl	RINCIPAL (\$)	PRINCIPAL (\$)	(\$)	ADJUSTMENTS (\$)	PRINCIPAL (\$)
	0.00	0.00	0.00	0.00	0,00
	INTER	EST RATE: 0.000 %	TOTAL DUE	DUE SEC. HOLDERS: SEC. HOLDERS: INTEREST FAID HOLDERS:	\$ 5,092.48 \$ 5,092.48 \$ 0.00
ECTION 3	- PRINCIPAL AMOUNT O	F SECURITIES ***		*** SECTION 4 -	REMITTANCE TO GNMA ***

LIQUIDATIONS

\*\*\* SEC

PRINCIPAL AMOUNT OF SECURITIES FROM LAST REPORT: \$ 793.634.00 GUARANTY FEE RATE: 0.0013 % PRINCIPAL DISTRIBUTED TO HOLDERS THIS REPORT: 0.00 GNMA GUARANTY FEE; \$ 85,98 PRINCIPAL AVAILABLE FOR DISTRIBUTION TO HOLDERS: \$ 0.00 OTHER ADJUSTMENTS: \$ 0.00 PRINCIPAL OF SECURITIES THIS MONTH END: 793,634.00

\*\*\* SECTION 5 - STATUS OF CUSTODIAL FUNDS \*\*\*

P&I CUSTODIAN	NAME:	LA BANK			ACCOUNT	NUMBER:	1111 - 1111
T&1 CUSTODIAN	NAME:	LA BANK			ACCOUNT	NUMBER:	1111 - 1111
seconomic daylo dist.	en mee		<u> </u>	0.00			

MONTH END T&I BALANCE: MONTH END P&I BALANCE: 0.00 MONTH END OTHER FUNDS BALANCE: \$ 0.00





### **Module IIIa – Pool Reporting Requirements**

Ginnie Mae

REPORT-ID: MP-5030 GNMA MBSIS

HUD FORM 11710A - ISSUER MONTHLY ACCOUNTING REPORT

DATE: 02/18/00 TIME: 13:37:28 PAGE:

REPORTING MONTH: 1 - 2000

ISSUER ID: 1111 ISSUER NAME: ADDRESS:

GNMA POOL NUMBER: 111111

ISSUE TYPE:

GNMA-I

POOL TYPE:

CONSTRUCTION LOAN ACCOUNTING METHOD: CONCURRENT DATA

* * *	SECTION	1	_	POOT.	ADMINISTRATION	***

SECTION 1	- POOL ADM	HUISTEATION ***						
			TOTAL # MTGS,		IXED INSTALL. ONTROL (\$)		OL TEREST (\$)	POCL PRINCIPAL (\$)
BALAI	NCES FROM L	AST REPORT		 1	0.00			793,634.00
INST	ALLMENT COL	LECTIONS					0.00	0,00
ADD I	FIONAL PRIN	CIPAL COLLECTIO	NS					0.00
LIQU:	DATIONS IN	FULL		D	0.00	,	0.00	0.00
OTHE	R ADJUSTMEN	TS		D	0.00	)	0.00	57,295,00
BALAI	NCES THIS M	ONTH END		1	0.00	•		850,929.00
TOTAL #	*		INSTALLMENTS DEL	INQUENT -			INTEREST (\$)	PRINCIPAL (\$)
DELINQ.	DELINQ.	1 MTH	2 MTH	3 MTH	FORECLOSED			
						PREPAID:	0.00	0.00
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### \*\*\* SECTION 2 - SCHEDULE OF PAYMENTS \*\*\*

	RINCIFAL (\$)	PRINCIPAL (\$)	LIQUIDAT (\$)		OTHER JUSTMENTS (\$)	PRINCIPAL	
	0.00	0.00		0.00	0,00		0.00
	INTEREST	RATE: 7.700 %		INTEREST DUE SE TOTAL DUE SEC. I DEFERRED INTERES		•	5,460.13 5,460,13 0.00
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PRINCI PRINCI	PAL AMOUNT OF SECURITI PAL DISTRIBUTED TO HOL PAL AVAILABLE FOR DIST PAL OF SECURITIES THIS	DERS THIS REPORT: RIBUTION TO HOLDERS:	\$	850,929.00 0.00 0.00 850,929.00	GUARANTY FEE RATE GNMA GUARANTY FEE OTHER ADJUSTMENTS	Ξ: \$	92.18 0.00

### \*\*\* SECTION 5 - STATUS OF CUSTODIAL FUNDS \*\*\*

P&1 CUSTODIAN	NAME:	LA BANK	ACCOUNT	NUMBER:	1111 - 1111
T&I CUSTODIAN	NAME:	LA BANK	ACCOUNT	NUMBER:	1111 - 1111

MONTH END T&! BALANCE: 0.00 MONTH END P&I BALANCE: 268.82 MONTH END OTHER FUNDS BALANCE: \$





### **Module IIIa – Pool Reporting Requirements**

# Ginnie Mae Monthly and Quarterly Reporting Monthly Pool Level - What to Report Form HUD-11710-A (Issuer's Monthly Accounting Report) Form HUD-11710-E (Liquidation Schedule) Form HUD-11710-D (Issuer's Monthly Summary Report) Form HUD-11714 (Issuer's Monthly Remittance Advice)

Monthly Pool Level - What to Report

**LIQUIDATION** ... Any transaction that reduces the unpaid principal balance of a loan to zero.

UNPAID PRINCIPAL BALANCE (UPB) ... The original loan balance reduced by principal payments received to date. The term may refer to the balance on a single loan or the total for all loans in a pool.

### Form HUD-11710-E — Liquidation Schedule —

This form must be completed whenever a loan is liquidated. One form HUD 11710-E must be submitted for each liquidation.





**Module IIIa – Pool Reporting Requirements** 

REPORTING PERIOD: 11-1999

POOL NUMBER: 111111 FHA/VA CASE NUMBER: 101-36616-

ISSUER ID: 1111 CONSTANT P&I: -16,468.49

DATE REMOVED: 11-30-1999 REASON FOR REMOVAL: 1 PAID IN FULL

LOAN TYPE: FHA

MORTGAGE INTEREST RATE: 08.3750 PAYMENT DUE DATE: 12-01-1999

OPENING PRINCIPAL BALANCE: ----2,165,353.27
TOTAL INTEREST DUE: ----15,112.36
PRINCIPAL REMITTED: -----1,356.13
LIQUIDATION BALANCE: ----2,163,997.14





### **Module IIIa – Pool Reporting Requirements**

# Formula (All Control of Control o

Monthly Pool Level - What to Report

Form HUD 11702 ... Resolution of the Board of Directors authorizing the issuance of Ginnie Mae MBS and a listing of the names and genuine signatures of individuals authorized to act on behalf of the applicant in connection with Ginnie Mae MBS.

### Form HUD-11710-D — Issuer's Monthly Summary Report —

This form provides Ginnie Mae a summary of information on an issuer's outstanding pools or loan packages, to provide a certification as to the accuracy of the information reported, and to provide a format for RPB reporting.





### **Module IIIa – Pool Reporting Requirements**

Mae Issuer's Monthly

**Summary Report** 

U.S. Department of Housing and Urban Covelenment

Fire Transmission Mumber:

Government Mellonal Montages Association TRECETYED JAN 1 1 2000

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marternics on is true and accurate to the geet of my knowledge and baker.

HUO will preserve false claims and sistemants. Conviction may result in or minet and/or civil panalises. (16 U.S.C. 1001, 1010, 1012, 31 U.S.C. 3729,3802)





### **Module IIIa – Pool Reporting Requirements**

### Monthly Pool Level – What to Report

Remittance Advice ... The accounting schedule sent each month to security holders that specifies cash distribution (by scheduled principal, interest, and unscheduled recoveries of principal) being made that month on each security.

### Form HUD-11714 — Issuer's Monthly Remittance Advice —

This form provides summary information to the security holder with respect to the current month's account transactions and calculation of the security holder's pro rata share percentage of total cash distribution.





Mae

# **Ginnie Mae Multifamily Training**

### **Module IIIa – Pool Reporting Requirements**

Issuer's Monthly Remittance Advice

U.S. Desartment of Housing and Urban Development Government National Mortgage Association GMB Approval No. 2503-0015 (Exp. 14/30/2000)

Public reporting burden for this collection of information is estimated to average 1 minute per response, including the time for reviewing Instructions, searching setting data pources, gethering and marklashing the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid CMR control number.

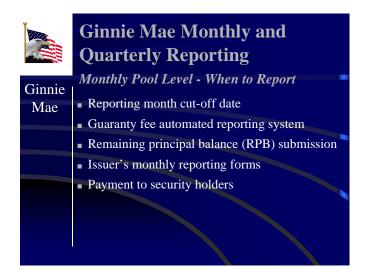
The information is required by Sec. 306(g) of the National Housing Act or by Ginnie Mae Handbooks SSO, 1		
To the following Security Holder:  MBSCC & CO FTN;		
		<del></del>
l l	ommitment Number	Date
111111		01/11/2000
Certificate Number		Reporting Month
1111 PN		12
Security Interest Ro	ab <del>e</del>	Pro Reta Share Percentag
The remittance advice covers the above Security Holder's proportional share of the distribution in the indicated pool of mortgages for the above reporting month.	The check but no lat current n	ok will be forwarded esparate for than the 15th of the nonth.
. Cash distribution due Security Holder for scheduled principal amontzation.		5 6,0
. Cash distribution due Security Holder for interest.		\$ 136,9
. Cash distribution of additional principal callections.	_	5
2. Adjustments. ( + cr - ) (Explain below)		2
Less Federal Income tax withheid from Interest, (if any)		<u>.</u>
Total cash deliribution due Security Holder.	· <del>-</del> -	\$ 142,99
. Cutstanding because of this certificate after credit of the above distribution	· <del></del> -	\$ 21,194,22
planehon (or illems above)		
rereby certify that all the information stated herein, as well as any information provided in 15 Minings, HUD will prosecule face claims and scatements, Committen may result in crumpal and/or civil penal	e accompaniment lies. (180.50 10	herewith, is true and ac 01,1010,1012;3: U.S.C. 3725,1
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Alternate form HUD-11714 (4/97) ref. Cinnie Mae Handbooks 5500.1 & 5500.2





### **Module IIIa – Pool Reporting Requirements**



**Monthly Pool Level – When to Report** 

**<u>ACH</u>** ... Automated Clearing House.

BUSINESS DAY ... Generally, 8:00 A.M. to 4:00 P. M., unless the context indicates otherwise, Eastern time, on any Monday through Friday that is not a federal holiday.

**Reporting Month Cutoff Date** - Issuer's activities within the accounting/reporting cycle should be reflected on the HUD Form 11710A (Issuer's Monthly Accounting Report) and on the HUD Form 11710D (Issuer's Monthly Summary Report) which are submitted on the 10th calendar day of the month.

**Guaranty Fee** – Each issuer must call in the guaranty fee between 20th calendar day (c. d.) and no later than 7:00 p.m. (ET) on the 2nd business day following each reporting month, to be drafted by Chase Manhattan Bank.

No later than the 10th calendar day of the payment month (collection date), the issuer must deposit into its designated guaranty fee payment account "same-day funds" or "good funds" equal to the amount needed to pay the fees.

The monthly collection of guaranty fees via ACH debit will occur prior to 4:00 p.m. (New York City time) on the 10th calendar day of the month. If the 10th is not a business day, collection will occur on the first business day following the 10th.





### **Module IIIa – Pool Reporting Requirements**

# Ginnie Mae Monthly and Quarterly Reporting Monthly Pool Level - When to Report Reporting month cut-off date Guaranty fee automated reporting system Remaining principal balance (RPB) submission Issuer's monthly reporting forms Payment to security holders

Monthly Pool Level - When to Report

### REMAINING PRINCIPAL BALANCE (RPB)

<u>SUBMISSION</u> ... Monthly data report required of each issuers, as of the issuer's monthly reporting cut-off date, the aggregate remaining principal balance for each of its pools other than the construction loan pools.

**Remaining Principal Balance (RPB) Submission** – Each issuer must submit an RPB Data for each of its pools, other than the construction loan pools no later than 7:00 p.m. (New York City time) on the 2nd business day following each reporting month.

Issuer can correct RPB Data by 7:00 p.m. (New York City time) on the fifth business day of the month following the reporting month. If the issuer is unable to correct the RPB data, issuer must pay security holders based on the RPB reported even if it is incorrect.

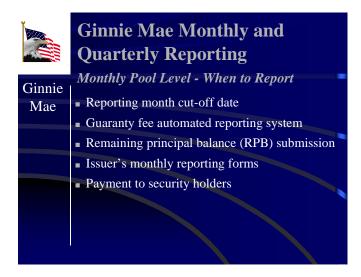
**Issuer's Monthly Reporting Forms** – These monthly reports, along with any required supporting documents, must be sent to the Ginnie Mae's Data Collection Agent so that they will be received by the 10th calendar day of the month following the month covered in the report.

All corrected data must be received by the Ginnie Mae's Data Collection Agent no later than the 15th calendar day of the month following the reporting month.





### **Module IIIa – Pool Reporting Requirements**



Monthly Pool Level - When to Report

C.D. ... Calendar Day

<u>C. P. T. A.</u> ... Central Paying and Transfer Agent

**Payment to Security Holders** – Issuers in the Ginnie Mae I program must ensure that payments to security holders are received by the 15th c. d. of each month following the reporting month. If the 15th c. d. falls on either weekend or holiday, the payments must be received by security holders no later than 1:00 p.m. on the first business day following the 15th calendar day.





### **Module IIIa – Pool Reporting Requirements**



Monthly Pool Level – How to Report

Ginnie NET 2020, Version, 5.2 ... Provides issuers several new processing features such as the ability to submit RPB data on fewer than 100 pools electronically and RPB corrections.

**Reporting Month Cutoff Date** – Issuer's activities within the reporting cycle should be reflected on the form HUD 11710-A and on the form HUD 11710-D.

The form HUD 11710-A must be submitted to the Ginnie Mae Data Collection Agent electronically. Issuers at all times must be able to reproduce hard-copy reports at Ginnie Mae's request.

The information on the form HUD 11710-D, and any correction to the information, must be reported using GinnieNET 5.2.

**Guaranty Fee** – Each issuer on the Ginnie Mae I program must call in their guaranty fee which is then drafted by Chase Manhattan Bank.

Issuers are required to pay a monthly guaranty fee to Ginnie Mae, for each security for which the issuer is issuer of record, in the amount shown on the form HUD 11710D. The guaranty fee must be paid to Ginnie Mae by automatic account debit. Each issuer must maintain a Ginnie Mae I guaranty fee payment account in a depository institution that is either a member of the Automated Clearing House (ACH) or a correspondent of an ACH member. Issuer must authorize the CPTA to debit the guaranty fee payment account automatically each month for the amount of the guaranty fee.





### **Module IIIa – Pool Reporting Requirements**

Ginnie Mae Monthly and
Quarterly Reporting

Monthly Pool Level - How to Report

Reporting month cut-off date
Guaranty fee automated reporting system
Remaining principal balance (RPB) submission
Issuer's monthly reporting forms
Payment to security holders

**Monthly Pool Level – How to Report** 

Effective August 1, 1999, all issuers will be required to report RPB's in an electronic format to Ginnie Mae's pool reporting agent, The Chase Manhattan Bank, regardless of the number of pools being reported. Reporting of RPB's by telephone or hard copy will no longer be an option. ("APM" 99-11, dated April 9, 1999).

In All Participant Memorandum ("APM") 99-08, dated March 2, 1999, Ginnie Mae announced the release of Ginnie NET 2020, Version 5.2. Ginnie NET 5.2 will enable issuers with fewer than 100 pools to report RPB's electronically. Issuers also have the option to submitting RPB's electronically using computer-to-computer transmission or magnetic tape. Ginnie NET 5.2 provides issuers several new processing features such as the ability to submit RPB corrections.

**Issuers Monthly Reporting Forms** – Issuers must submit forms HUD 11710-A HUD 11710-E, and HUD 11748-C using any of the following:

- a. Magnetic tape, data cartridge or diskette format
- b. Bulletin Board System (BBS) This system allows issuers to submit data over conventional telephone lines.
- c. Issuer Information System (IIS) a PC-based software package that assists issuers in preparing and submitting their monthly pool accounting data. In addition, the IIS can be used to facilitate the submission of data on the BBS.





### **Module IIIa – Pool Reporting Requirements**

Ginnie Mae Monthly and
Quarterly Reporting

Monthly Pool Level - How to Report

Reporting month cut-off date
Guaranty fee automated reporting system
Remaining principal balance (RPB) submission
Issuer's monthly reporting forms
Payment to security holders

Monthly Pool Level – How to Report

Issuers can submit corrections to the above forms using any of the above medium. Correction data must be clearly labeled as containing corrections and must contain only corrections. Currently, form HUD 11710-D is submitted to Ginnie Mae's Data Collection Agent in two hard copies with original authorized signatures.

In "APM" 99-08, dated March 2, 1999, issuers can submit the initial and any revised from HUD 11710-D through GinnieNET 5.2. Effective August 1, 1999, all issuers will be required to submit the HUD 11710-D electronically using GinnieNET 5.2.

Issuers will no longer be required to mail an original HUD 11710-D to the Ginnie Mae Data Collection Agent if it has been transmitted through GinnieNET 5.2.

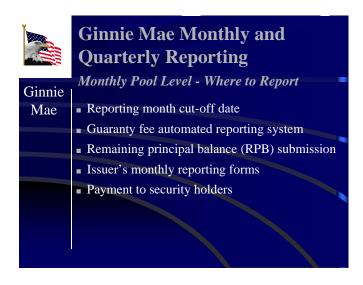
**Payment to Security Holders** – In "APM" 98-23, dated July 28, 1998, Ginnie Mae notified issuers that they will be required to make monthly remittance payments by electronic means, for all pools registered to MBSCC & Co., nominee name of Mortgage-Backed Securities Division (MBS Division) of The Depository Trust Company (DTC), formerly the Participants Trust Company, with an issue date on or after October 1, 1998.

Although payment by electronic means to DTC is not mandatory for pools with an issue date prior to October 1, 1998, Ginnie Mae encourages issuers to remit all payments to DTC electronically. If issuers elect to remit by electronic means, DTC must receive payment in accordance with the electronic payment instructions. When an issuer elects to remit via electronic means for pools issued prior to October 1, 1998, it must continue to remit payment electronically for these pools. The issuer cannot at a later date make payment by check.





### **Module IIIa – Pool Reporting Requirements**



**Monthly Pool Level – Where to Report** 

**Reporting Month Cutoff Date** - Issuer's activities within a reporting cycle should be reflected on the HUD Form 11710A and on the HUD Form 11710D which are then submitted to Ginnie Mae's Data Collection Agent.

**Guaranty Fee Automated Reporting System** - Guaranty Fees are called in through the Automatic Clearing House (ACH) and debited by the CPTA.

**ACH Debits** – to submit debit authorization, arrange test debit, advise of changes, and report monthly aggregate guaranty fee.

The Chase Manhattan Bank

P. O. Box 25983

New York, New York 10249

(212) 820-6705

Ginnie Mae I Guaranty Fee Reporting System (212) 425-8030

**Remaining Principal Balance (RPB) Submission** – Remaining Principal Balance data must be submitted to Ginnie Mae's pool reporting agent, The Chase Manhattan Bank at the following address:

Global Payment Systems

Attn: Production Control

4 Corporate Square

Atlanta, Georgia 30329-2010





Ginnie Mae

# **Ginnie Mae Multifamily Training**

### **Module IIIa – Pool Reporting Requirements**

Quarterly Reporting

Monthly Pool Level - Where to Report

Reporting month cut-off date
Guaranty fee automated reporting system
Remaining principal balance (RPB) submission
Issuer's monthly reporting forms
Payment to security holders

Ginnie Mae Monthly and

**Monthly Pool Level – Where to Report** 

To obtain information on reporting media, obtain RPB Report Identification Number and reporting instructions:

The Chase Manhattan Bank P. O. Box 25983 New York, NY 10249 (212)820-6705

**Issuer's Monthly Reporting Forms** – Issuer's Monthly Reporting Forms should be forwarded to the Ginnie Mae Data Collection Agent.

In "APM" 99-08, dated March 2, 1999, issuers can submit the initial and any revised from HUD 11710-D through GinnieNET 5.2. Effective August 1, 1999, all issuers will be required to submit the HUD 11710-D electronically using GinnieNET 5.2.

Issuers will no longer be required to mail an original HUD 11710-D to the Ginnie Mae Data Collection Agent if it has been transmitted through GinnieNET 5.2

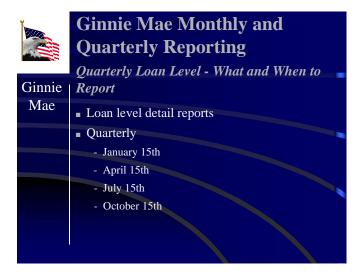
Payment to Security Holders - Electronic payment to security holders can be sent to:

Depository Trust Company Attn: DTC Operations Manager 55 Water Street, 26<sup>th</sup> Floor New York, NY 10041 (212)412-6500





### **Module IIIa – Pool Reporting Requirements**



**Quarterly Loan Level – What And When To Report** 

Loan Level Detail Reports ... Are detailed submissions of loans that make up pools in the Ginnie Mae Program, as of the end of each quarter.

Quarterly, issuers must report upon all of their active Ginnie Mae loans.

The loan level detail reports capture key information about the loans such as loan type (FHA, VA, RHS, Public and Indian Housing (PIH), case number, borrower and property information, and beginning and remaining principal balances of the loans.

Reports are to be submitted timely, completely, accurately and in compliance with Ginnie Mae guidelines.

Loan level reporting data must reconcile to the monthly accounting reports for the same period. Liquidated loans are not to be reported.

Corrected loan level detail reporting will be accepted until the end of the current processing cycle.

Each quarter, issuers will receive a Loan Level Statistical Summary Report which will detail exceptions noted in the loan portfolio that are considered most important by Ginnie Mae when prioritizing the clean-up effort.

The Issuer Exception Display System (IEDS) is provided if requested. IEDS feedback reports will be sent to issuers 4 to 5 weeks prior to the next reporting cycle.

Loan level detail reports are due quarterly on the 15th of January, April, July, and October to reflect the date for pools issued through December 1, March 1, June 1, and September 1, respectively.





### Module IIIa – Pool Reporting Requirements

Ginnie Mae

Record Layouts - Header, Detail, Trailer, Control records

Head	der Record Description:	one per is	suer number							
	Fields	Length	Position	Format						
1.	Record ID	01	001-001	A "H"						
	Issuer No.	0.5	002-006	9						
	Filler	29	007-035	Blank						
	Report Month	02		9 MM						
	Report Year	04	036-037 038-041	9 YYYY						
	Filler	199	042-240	Blank						
Detail Record Description: one per loan										
1.		01	001-001	A "D"						
2.		05	002-006	9						
	GNMA Pool No.	06	007-012	9						
	FHA Case No.	12	013-024	A						
	VA Case No.	12	025-036	A						
7.		01	037-037	9						
	1 - FHA Single Famil									
	2 - VA GI		Multi-Family							
	3 - FMHA	6 - FHA								
8.	Issuer Loan No.		038-057	Α						
	SSN (Tax ID:No.)	20 09	058-066	9						
	Borrower Last Name	15	067-081	Α						
11.	_	10	082-091	Α						
12.		19	092-110	A						
13.	Property City	18	111-128	λ						
14.	Property State	02	129-130	Α						
15.		09	131-139	9						
	First Payment Date	08	140-147	9 YYYYYDO						
	Maturity Date	08	148-155	9 YYYY <b>Y</b> IDO						
18.		01	156-156	Α						
	Y = In foreclosure	N = Not	in foreclosure	e						
19.	Last Payment Date	08	157-164	9 YYYY <del>Y</del> DO						
20.	Interest Rate	06	165-170	99v9999						
21.	Orig Principal Balance	11 09 10	171-181	9(9)v99						
22.	Fixed Installment Ctrl	09	182-190	9(7) v99						
23.	Remaining Prin Balance	10	191-200	9(8) v99						
24.	T&I (escrow) Balance	10	201-210	9(8) v99						
25.	Filler	30	211-240	Blank						
Trai	ler Record Description -	- one per i	ssuer number							
	Record ID	oî	001-001	A "T"						
2.	Issuer No.	05	002-006	9						
3.	Filler	29	007-035	Blank						
4.	Record Count	07	036-042	9						
5.	Remaining Balance Sum		043-056	9(12) v99						
6.	Filler	184		Blank						
Conta	Control Record Description - one per media									
1.	Record ID	01	001-001	A "C"						
2.	Filler	34	002-035	Blank						
3.		03	036-038	9						
4.		07	039-045	9						
5.		14	046-059	9(12)v99						
6.	Filler	181	060-240	Blank						





### **Module IIIa – Pool Reporting Requirements**

# Ginnie Mae Monthly and Quarterly Reporting Quarterly Loan Level Report - How and Where to Report • Electronic Date Interchange (EDI) and web-based EDI • Ginnie Mae's data collection agent (DCA)

**Quarterly Loan Level – How And Where To Report** 

Electronic Data Interchange (EDI) and WEB based EDI ... is the application to application transfer of standard business documents in an electronic format between two trading partners.

Effective May 1, 1999 loan level detail reports must be submitted in the EDI format as laid out in the Ginnie Mae Implementation Guide.

An issuer must maintain the data and be able to generate the media for 90 days following the shipping date.

EDI test submissions should be submitted as soon as possible to Ginnie Mae's data collection agent for processing. Turn around time is 4 business days.

Issuers must successfully pass the EDI three step process to get written approval to submit live EDI data (EDI Implementation Guide, 3-18).

Issuers must report on existing format until written approval is received to send live EDI.

EDI test tapes must clearly be marked "TEST" and sent to the EDI coordinator.

Most questions can be answered by referencing the EDI Implementation Guide. If additional help is required call the Ginnie Mae Hotline at 1 (888) GINNIE4, option 1.

Loan level reports must be sent on or before the due dates to Ginnie Mae's Data collection Agent (DCA).





### **Module IIIa – Pool Reporting Requirements**



**Other Reporting** 

### Other Issuer's Monthly Reporting Forms -

Form HUD 1710-C - Project Pool Report – This form is to be used if one or more of the project mortgages in the pool is not being amortized or if other than the level monthly payment method is used on any of the project mortgages in the MBS pool.

**Quarterly Bank Certifications** – All issuers must submit to Ginnie Mae's Data Collection Agent, a quarterly certification letter with the monthly accounting reports due March 10, June 10, September 10 and December 10.

The letter certifies that the financial institutions maintaining the principal and interest custodial bank account for each of the pools reported by the issuer, meet the requirements specified in the Ginnie Mae MBS Guide 5500.3. This requirement also applies to financial institutions holding taxes and insurance escrow custodial accounts for multifamily pools.





### **Module IIIa – Pool Reporting Requirements**



**Other Reporting** 

**Pool Document Custodian ID Number Assignments** – Document Custodian safeguards collateral documents for issuers under a direct contract with Ginnie Mae's written approval.

ACS Government Solutions Group, Inc. maintains, monitors and updates the document custodian identification number assignments on the Mortgage-Backed Securities Information System (MBSIS) database.

**Issuer Data Verification Forms** – Issuer Data Verification Forms are sent out twice a year to issuers for updating contact information.

### Miscellaneous

