



**DEPARTMENT OF THE NAVY**  
COMMANDER MILITARY SEALIFT COMMAND  
914 CHARLES MORRIS CT SE  
WASHINGTON NAVY YARD DC 20398-5540

REFER TO:

COMSCINST 1610.3B  
N02  
22 February 2002

COMSC INSTRUCTION 1610.3B

Subj: DELEGATION OF REPORTING SENIOR RESPONSIBILITIES

Ref: (a) BUPERSINST 1610.10

Encl: (1) Scope of Authority of Delegated Reporting Seniors  
(2) Fitness Report & Counseling Record (E7 - 06) (NAVPERS 1610/2)  
(3) Evaluation Report & Counseling Record (E1 - E6) (NAVPERS 1616/26)

1. Purpose. To delegate the responsibilities as Reporting Senior with respect to the Navy's Performance Evaluation and Counseling System.

2. Cancellation. COMSCINST 1610.3A.

3. Delegation of Reporting Senior Responsibilities. Commander, Military Sealift Command (COMSC) is the Reporting Senior for numerous personnel outside the Headquarters Staff. Under the authority granted in reference (a), the following officers are designated as Delegated Reporting Seniors with reporting responsibilities as follows:

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a. Chief of Staff (N02) is responsible for signing all E1 – E5 evaluation reports for enlisted personnel assigned to the MSC Headquarters staff.

b. Director, Reserve Program (N00R) is responsible for signing all Naval Reserve Officer's fitness reports assigned to MSC Headquarters while performing Annual Training/Active Duty Training/Active Duty Special Work (AT/ADT/ADSW). These include officers assigned to COMSC Headquarters' units (COMSC 106/206), Naval Control of Shipping (NCS 106) and any other Reserve unit within the MSC Reserve claimancy. Additionally, N00R is responsible for signing all enlisted performance information memoranda for Reserve enlisted personnel attached to COMSCHQ on AT/ADT/ADSW.

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c. Force Medical Officer (N00M) is responsible for reporting on Medical Officers assigned to Commander, Military Sealift Command, Atlantic (COMSCLANT) and Commander, Military Sealift Command, Pacific (COMSCPAC).

d. Commander, Military Sealift Command, Far East (COMSCFE) is responsible for reporting on Commander, Military Sealift Command, Far East Detachment Singapore (MSCFE DET SINGAPORE) Chaplain.

e. Commander, Military Sealift Command, Atlantic (COMSCLANT) is responsible for reporting on Commander Military Sealift Command Atlantic Detachment Norfolk (MSCLANT DET NORFOLK) Chaplain.

f. Officer assigned as Naval Fleet Auxiliary Forces (NFAF) East is responsible for reporting on Officers and Enlisted personnel of NFAF East Staff and Officers in Charge of Military Departments (MILDEPTs) on ships of the Naval Fleet Auxiliary Force under their cognizance.

g. Officer assigned as Naval Fleet Auxiliary Forces (NFAF) West is responsible for reporting on Officers and Enlisted personnel of NFAF West Staff and Officers in Charge of MILDEPTs on ships of the Naval Fleet Auxiliary Force under their cognizance.

4. Scope of the Authority of Delegated Reporting Seniors. As required in reference (a), enclosure (1) defines the scope of authority of Delegated Reporting Seniors.

5. Forms. Counseling and Periodic Reports will be documented using forms or computer-generated versions of enclosures (2) and (3). Electronic copies are available on the MSC Intranet. Addressees not having access may send an email request to [cheryl.miller@msc.navy.mil](mailto:cheryl.miller@msc.navy.mil).

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JOHN B. STROTT  
Chief of Staff

Distribution:

COMSCINST 5215.5

List I (Case A, B, C)

SNDL 41B (MSC Area Commanders)

41J (OICMILDEPTs)

## **SCOPE OF AUTHORITY OF DELEGATED REPORTING SENIORS**

1. Reporting Senior Authority of Commander, Military Sealift Command. Commander, Military Sealift Command (COMSC) may submit properly authorized fitness and evaluation reports on any individual, regardless of rank, who has reported under him for permanent, temporary or additional duty under competent written orders.
2. Delegated Reporting Seniors. A delegated reporting senior is a person designated by COMSC to submit fitness or evaluation reports for which COMSC would otherwise be responsible.
3. Scope of Delegated Reporting Senior Authority. Delegation of Reporting Senior Authority constitutes an actual transfer of the authority, with COMSC retaining certain oversight responsibilities. COMSC defines the scope of delegated authority within MSC to the following requirements:
  - a. Delegated reporting seniors may report only on members who are junior to themselves and are directly subordinate to the delegated reporting senior.
  - b. Delegated reporting senior's authority shall include the Commander, Military Sealift Command's authority to recommend promotion and advancement.
  - c. A delegated reporting senior's authority is limited to certain pay grades, but must include all subordinate members in those pay grades. Since authority has been delegated, COMSC may not sign selected reports in that delegated group.
  - d. Since delegated reporting seniors are solely responsible for the content of reports submitted over their signature, COMSC will not change or add comments to a delegated report or submit a report which covers any part of the same period. COMSC retains the following responsibilities:
    - (1) COMSC shall ensure that all reports are promptly and properly submitted, and that equitable standards are used throughout the command.
    - (2) A regular reporting senior must sign any report which withdraws a recommendation for enlisted advancement after advancement authorization for the member has been received. As a Flag Officer, COMSC may delegate this authority to a captain (06) or above. Accordingly, COMSC hereby designates the delegated reporting seniors to act in this capacity.

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e. COMSC is required to conduct a review of certain reports. Therefore the following reports and associated summary letters are required to be forwarded to COMSC (Code N15a) for review and further submission to the Bureau of Naval Personnel:

(1) Adverse reports (trait mark of 1. 0, promotion recommendation of “Significant Problem,” etc.);

(2) Reports on enlisted personnel marked “Progressing” (i.e., not recommend for advancement), which are submitted after all other prerequisites to compete for advancement have been met.

(3) Special reports on enlisted personnel submitted for meritorious performance or to provide a recommendation for an officer commissioning program.

(4) Reports or supplements which have been directed as redress under Article 1150, U.S. Navy Regulations, 1990, or Article 138, UCMJ.

4. Promotion Recommendation Summary in Delegated Reports. Members shall be summarized in the Promotion Recommendation Summary block only with other members reported on by the delegated reporting senior.

**FITNESS REPORT & COUNSELING RECORD**

(E7 - O6)

RCS BUPERS 1610-1

1. Name (Last, First, MI Suffix)		2. Grade/Rate		3. Desig		4. SSN	
5. ACT <input type="checkbox"/> AT/ADSW/265 <input type="checkbox"/>		6. UIC		7. Ship/Station		8. Promotion Status	
TAR <input type="checkbox"/> INACT <input type="checkbox"/>						9. Date Reported	
Occasion for Report				Period of Report			
10. Periodic <input type="checkbox"/>		11. Detachment of Individual <input type="checkbox"/>		12. Reporting Senior <input type="checkbox"/>		13. Special <input type="checkbox"/>	
14. From:		15. To:					
16. Not Observed Report <input type="checkbox"/>		17. Regular <input type="checkbox"/>		18. Concurrent <input type="checkbox"/>		19. Ops Cdr <input type="checkbox"/>	
20. Physical Readiness		21. Billet Subcategory (if any)					
22. Reporting Senior (Last, FI M)		23. Grade		24. Desig		25. Title	
						26. UIC	
						27. SSN	
28. Command employment and command achievements.							
29. Primary/Collateral/Watchstanding duties. (Enter primary duty abbreviation in box.)							
<div style="border: 1px solid black; width: 200px; height: 20px; margin: auto;"></div>							
For Mid-term Counseling Use. (When completing FITREP, enter 30 and 31 from counseling record, sign 32.)		30. Date Counseled		31. Counselor		32. Signature of Individual Counseled	
PERFORMANCE TRAITS: 1.0 - Below standards/not progressing or UNSAT in any one standard; 2.0 - Does not yet meet all 3.0 standards; 3.0 - Meets all 3.0 standards; 4.0 - Exceeds most 3.0 standards; 5.0 - Meets overall criteria and most of the specific standards for 5.0. Standards are not all inclusive.							
PERFORMANCE TRAITS	1.0* Below Standards	2.0 Pro- gressing	3.0 Meets Standards	4.0 Above Standards	5.0* Greatly Exceeds Standards		
33. PROFESSIONAL EXPERTISE: Professional knowledge, proficiency, and qualifications.  NOB <input type="checkbox"/>	- Lacks basic professional knowledge to perform effectively. - Cannot apply basic skills. - Fails to develop professionally or achieve timely qualifications.	- - -	- Has thorough professional knowledge. - Competently performs both routine and new tasks. - Steadily improves skills, achieves timely qualifications.	- - -	- Recognized expert, sought after to solve difficult problems. - Exceptionally skilled, develops and executes innovative ideas. - Achieves early/highly advanced qualifications.		
34. EQUAL OPPORTUNITY: Fairness, respect for human worth.  NOB <input type="checkbox"/>	- Displays personal bias or engages in harassment. - Tolerates bias, unfairness or harassment in subordinates. - Lacks respect for EO objectives. - Interferes with order and discipline by disregarding rights of others.	- - - -	- Always treats others with fairness and respect. - Does not condone bias or harassment in or outside of workplace. - Supports Navy EO objectives. - Contributes to unit cohesiveness and morale.	- - - -	- Admired for fairness and human respect. - Ensures a climate of fairness and respect for human worth. - Pro-active EO leader achieves concrete EO objectives. - Leader and model contributor to unit cohesiveness and morale.		
35. MILITARY BEARING/ CHARACTER: Appearance, conduct, physical fitness, adherence to Navy Core Values.  NOB <input type="checkbox"/>	- Consistently unsatisfactory appearance. - Unsatisfactory demeanor or conduct. - Unable to meet one or more physical readiness standards. - Fails to live up to one or more Navy Core Values: HONOR, COMMITMENT, COURAGE	- - - -	- Excellent personal appearance. - Excellent demeanor or conduct. - Complies with physical readiness program, within all standards. - Always lives up to Navy Core Values: HONOR, COMMITMENT, COURAGE	- - - -	- Exemplary personal appearance. - Exemplary representative of Navy. - Excellent or outstanding PRT. A leader in physical readiness. - Exemplifies Navy Core Values: HONOR, COURAGE, COMMITMENT.		
36. TEAMWORK: Contributions towards team building and team results.  NOB <input type="checkbox"/>	- Creates conflict, unwilling to work with others, puts self above team. - Fails to understand team goals of teamwork techniques. - Does not take direction well.	- - -	- Reinforces others' efforts, meets personal commitments to team. - Understands team goals, employs good teamwork techniques. - Accepts and offers team direction.	- - -	- Team builder, inspires cooperation and progress. - Talented mentor, focuses goals and techniques for teams. - The best at accepting and offering team direction.		
37. MISSION ACCOMPLISHMENT AND INITIATIVE: Taking initiative, planning/prioritizing, achieving mission.  NOB <input type="checkbox"/>	- Lacks initiative. - Unable to plan or prioritize. - Does not maintain readiness. - Fails to get the job done.	- - - -	- Takes initiative to meet goals. - Plans/prioritizes effectively. - Maintains high state of readiness. - Always gets the job done.	- - - -	- Develops innovative ways to accomplish mission. - Plans/prioritizes with exceptional skill and foresight. - Maintains superior readiness, even with limited resources. - Gets job done earlier and far better than expected.		

NAVPERS 1610/2 (7-95)

COMSCINST 1610.3B  
22 February 2002

**FITNESS REPORT & COUNSELING RECORD**

(E7 - O6)

RCS BUPERS 1610-1

1. Name (Last, First, MI Suffix)		2. Grade/Rate		3. Desig		4. SSN		
PERFORMANCE TRAITS	1.0* Below Standards	2.0 Pro- gressing	3.0 Meets Standards	4.0 Above Standards	5.0* Greatly Exceeds Standards			
<b>38. LEADERSHIP:</b> Organizing, motivating and developing others to accomplish goals.  NOB <input type="checkbox"/>	- Fails to motivate, train or develop subordinates. - Fails to organize, creates problems for subordinates. - Does not set or achieve goals relevant to command mission. - Lacks ability to cope with or tolerate stress. - Inadequate communication. - Tolerates hazards or unsafe practices. - Does not attend to welfare of subordinates.	- - - - - - -	- Effectively motivates, trains and develops subordinates. - Organizes successfully, solves problems as they occur. - Sets/achieves useful, realistic goals which support command mission. - Performs well in stressful situations. - Clear, timely communicator. - Ensures safety of personnel and equipment. - Routinely considers subordinates' personal and professional welfare.	- - - - - - -	- Inspiring motivator and trainer, consistently builds winners. - Superb organizer, great foresight, gets ahead of problems. - Leadership achievements dramatically further command mission. - Perseveres through the toughest challenges and inspires others. - Exceptional communicator. - Makes subordinates safety-conscious, maintains top safety record. - Constantly improves the personal and professional lives of others.			
NOB <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
<b>39. TACTICAL PERFORMANCE</b> (Warfare qualified officers only) Basic and tactical employment of weapons systems.  NOB <input type="checkbox"/>	- Has difficulty attaining qualifications expected for rank and experience. - Has difficulty in ship(s), aircraft or weapons systems employment. Below others in knowledge and employment. - Warfare skills in specialty are below standards compared to others of same rank and experience.	- - -	- Attains qualifications as required and expected. - Capably employs ship(s), aircraft, or weapons systems. Equal to others in warfare knowledge and employment. - Warfare skills in specialty equal to others of same rank and experience.	- - -	- Fully qualified at appropriate level for rank and experience. - Innovatively employs ship(s), aircraft, or weapons systems. Well above others in warfare knowledge and employment. - Warfare skills in specialty exceed others of same rank and experience.			
NOB <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
40. I recommend screening this individual for next career milestone(s) as follows: (maximum of two): Recommendations may be for competitive schools or duty assignments such as: LCPO, DEPT CPO, SEA, CMC, CWO, LDO, Dept Head, XO, OIC, CO, Major Command, War College, PG School.								
41. COMMENTS ON PERFORMANCE. *All 5.0 and 1.0 marks must be specifically substantiated in comments. No numerical ranking permitted. Comments must be verifiable. Bold, underlined, italic, or other highlighted type is prohibited. Font must be 10 or 12 pitch (10 to 12 point) only. Use upper and lower case.								
Promotion Recommendation	NOB	Significant Problems	Progressing	Promotable	Must Promote	Early Promote	48. Reporting Senior Address	
42. INDIVIDUAL								
43. SUMMARY	<input checked="" type="checkbox"/>							
44. Signature of Reporting Senior					45. Signature of Individual Evaluated. "I have seen this report, been apprised of my performance, and understand my right to submit a statement."			
Date:					I intend to submit a statement. <input type="checkbox"/>			do not intend to submit a statement. <input type="checkbox"/>
								Date:
52. Typed name, grade, command, UIC, and signature of Regular Reporting Senior on Concurrent Report.								
Date:								

EVALUATION REPORT & COUNSELING RECORD

(E1 - E6)

RCS BUPERS 1610-1

1. Name (Last, First, MI Suffix)			2. Rate		3. Desig		4. SSN					
5. ACT <input type="checkbox"/> AT/ADSW/265 <input type="checkbox"/>		6. UIC		7. Ship/Station		8. Promotion Status		9. Date Reported				
TAR <input type="checkbox"/> INACT <input type="checkbox"/>												
Occasion for Report						Period of Report						
10. Periodic <input type="checkbox"/>		11. Detachment of Individual <input type="checkbox"/>		12. Promotion/Frocking <input type="checkbox"/>		13. Special <input type="checkbox"/>		14. From: _____ 15. To: _____				
16. Not Observed Report <input type="checkbox"/>		17. Type of Report Regular <input type="checkbox"/>		18. Concurrent <input type="checkbox"/>		20. Physical Readiness		21. Billet Subcategory (if any)				
22. Reporting Senior (Last, FI M)			23. Grade		24. Desig		25. Title		26. UIC		27. SSN	
28. Command employment and command achievements.												
29. Primary/Collateral/Watchstanding duties. (Enter primary duty abbreviation in box.)												
For Mid-term Counseling Use. (When completing EVAL, enter 30 and 31 from counseling record, sign 32.)			30. Date Counseled		31. Counselor			32. Signature of Individual Counseled				
PERFORMANCE TRAITS: 1.0 - Below standards/not progressing or UNSAT in any one standard; 2.0 - Does not yet meet all 3.0 standards; 3.0 - Meets all 3.0 standards; 4.0 - Exceeds most 3.0 standards; 5.0 - Meets overall criteria and most of the specific standards for 5.0. Standards are not all inclusive.												
PERFORMANCE TRAITS	1.0* Below Standards		2.0 Pro- gressing		3.0 Meets Standards			4.0 Above Standards		5.0* Greatly Exceeds Standards		
33. PROFESSIONAL KNOWLEDGE: Technical knowledge and practical application.	- Marginal knowledge of rating, specialty or job. - Unable to apply knowledge to solve routine problems. - Fails to meet advancement/PQS requirements		-		- Strong working knowledge of rating, specialty and job. - Reliably applies knowledge to accomplish tasks. - Meets advancement/PQS requirements on time.			-		- Recognized expert, sought out by all for technical knowledge. - Uses knowledge to solve complex technical problems. - Meets advancement/PQS requirements early/with distinction.		
NOB <input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>		<input type="checkbox"/>		
34. QUALITY OF WORK: Standard of work; value of end product.	- Needs excessive supervision. - Product frequently needs rework. - Wasteful of resources.		-		- Needs little supervision. - Produces quality work. Few errors and resulting rework. - Uses resources efficiently.			-		- Needs no supervision. - Always produces exceptional work. No rework required. - Maximizes resources.		
NOB <input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>		<input type="checkbox"/>		
35. EQUAL OPPORTUNITY: Fairness, respect for human worth.	- Displays personal bias or engages in harassment. - Tolerates bias, unfairness or harassment in subordinates. - Lacks respect for EO objectives. - Interferes with order and discipline by disregarding rights of others.		-		- Always treats others with fairness and respect. - Does not condone bias or harassment in or outside of workplace. - Supports Navy EO objectives. - Contributes to unit cohesiveness and morale.			-		- Admired for fairness and human respect. - Ensures a climate of fairness and respect for human worth. - Pro-active EO leader, achieves concrete EO objectives. - Leader and model contributor to unit cohesiveness and morale.		
NOB <input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>		<input type="checkbox"/>		
36. MILITARY BEARING/ CHARACTER: Appearance, conduct, physical fitness, adherence to Navy Core Values.	- Consistently unsatisfactory appearance. - Poor self-control; conduct resulting in disciplinary action. - Unable to meet one or more physical readiness standards. - Fails to live up to one or more Navy Core Values: HONOR, COURAGE, COMMITMENT.		-		- Excellent personal appearance. - Excellent conduct, conscientiously complies with regulations. - Complies with physical readiness program, within all standards. - Always lives up to Navy Core Values: HONOR, COURAGE, COMMITMENT.			-		- Exemplary personal appearance. - Model of conduct, on and off duty. - Excellent or outstanding PRT. A leader in physical readiness. - Exemplifies Navy Core Values: HONOR, COURAGE, COMMITMENT.		
NOB <input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>		<input type="checkbox"/>		
37. PERSONAL JOB ACCOMPLISHMENT/ INITIATIVE: Responsibility, quantity of work.	- Needs prodding to attain qualification or finish job. - Prioritizes poorly. - Avoids responsibility.		-		- Productive and motivated. Completes tasks and qualifications fully and on time. - Plans/prioritizes effectively. - Reliable, dependable, willingly accepts responsibility.			-		- Energetic self-starter. Completes tasks or qualifications early; far better than expected. - Plans/prioritizes wisely and with exceptional foresight. - Seeks extra responsibility and takes on the hardest jobs.		
NOB <input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>		<input type="checkbox"/>		

**EVALUATION REPORT & COUNSELING RECORD**

(E1 - E6)

RCS BUPERS 1616-2

1. Name (Last, First, MI Suffix)			2. Rate		3. Warfare Quals		4. SSN	
PERFORMANCE TRAITS	1.0* Below Standards	2.0 Pro- gressing	3.0 Meets Standards			4.0 Above Standards	5.0* Greatly Exceeds Standards	
38. TEAMWORK: Contributions to team building and team results.	- Creates conflict, unwilling to work with others, puts self above team.  - Fails to understand team goals of teamwork techniques.  - Does not take direction well.	-  -  -	- Reinforces others' efforts, meets commitments to team.  - Understands goals, employs good teamwork techniques.  - Accepts and offers team direction.			-  -  -	- Team builder, inspires cooperation and progress.  - Focuses goals and techniques for teams.  - The best at accepting and offering team direction.	
NOB <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	
39. LEADERSHIP: (Optional for E1 - E3) Organizing, motivating and developing others to accomplish goals.	- Fails to motivate, train or develop subordinates.  - Fails to organize, creates problems for subordinates.  - Does not set or achieve goals relevant to command mission.  - Lacks ability to cope with or tolerate stress.  - Inadequate communication.  - Tolerates hazards or unsafe practices.  - Does not attend to welfare of subordinates.	-  -  -  -  -	- Effectively motivates, trains and develops subordinates.  - Organizes successfully, solves problems as they occur.  - Sets/achieves useful, realistic goals which support command mission.  - Performs and leads effectively in stressful situations.  - Clear, timely communicator.  - Ensures safety of personnel and equipment.  - Routinely considers subordinates' personal and professional welfare.			-  -  -  -  -	- Inspiring motivator and trainer, consistently builds winners.  - Superb organizer, great foresight, gets ahead of problems.  - Leadership achievements significantly further command mission.  - Perseveres through the toughest challenges and inspires others.  - Exceptional communicator.  - Makes subordinates safety-conscious, has top safety record.  - Constantly improves the personal and professional lives of others.	
NOB <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	
40. Individual Trait Avg. Total of unit scores divided by number of graded units.	41. I recommend this individual for (maximum of two): Assignment in Rating, Sea Special Programs, Shore Special Programs, Commissioning Programs, Special Warfare Programs, Rating Instructor Duty, Other. (Be specific.)				42. Signature of Rater (Typed Name & Rate): I have evaluated this member against the above performance standards and have forwarded written explanation of marks of 1.0 and 5.0.			
<input style="width:60px; height:20px;" type="text"/>					Date:			
43. COMMENTS ON PERFORMANCE. *All 5.0 and 1.0 marks must be specifically substantiated in comments. No numerical ranking permitted. Comments must be verifiable. Bold, underlined, italic, or other highlighted type is prohibited. Font must be 10 or 12 pitch (10 to 12 point) only. Use upper and lower case.								
44. QUALIFICATIONS/ACHIEVEMENTS - Education, awards, community involvement, etc., during this period.								
Promotion Recommendation	NOB	Significant Problems	Progressing	Promotable	Must Promote	Early Promote	47. Retention: Not Recommended <input type="checkbox"/> Recommended <input type="checkbox"/>	
							48. Reporting Senior Address	
45. INDIVIDUAL								
46. SUMMARY	<input checked="" type="checkbox"/>							
49. Signature of Senior Rater (Typed Name & Grade/Rate): I have reviewed the evaluation of this member against these performance standards and have provided written explanation to support marks of 1.0 and 5.0.						50. Signature of Reporting Senior		
Date:						Date:		
51. Signature of Individual Evaluated. "I have seen this report, been apprised of my performance, and understand my right to submit a statement."  I intend to submit a statement. <input type="checkbox"/> I do not intend to submit a statement. <input type="checkbox"/>						52. Typed name, grade, command, UIC, and signature of Regular Reporting Senior on Concurrent Report.		
Date:						Date:		