



DEPARTMENT OF THE NAVY  
COMMANDER MILITARY SEALIFT COMMAND  
914 CHARLES MORRIS CT SE  
WASHINGTON NAVY YARD DC 20398-5540

REFER TO:

COMSCINST 5090.7  
N731  
28 September 2001

COMSC INSTRUCTION 5090.7

Subj: ENVIRONMENTAL AWARDS PROGRAM

Ref: (a) OPNAVINST 5090.1B, Chapter 2 Appendix D  
(b) COMSCINST 5090.1B

Encl: (1) MSC Environmental Awards Program

1. Purpose. To establish an Environmental Awards Program, which enhances the Environmental Protection Program of Military Sealift Command (MSC). This program will support the Command's Environmental Protection Policy and coincide with the Chief of Naval Operations (CNO) Environmental and Natural Resources Award program.

2. Scope. This instruction applies to all ships and personnel of MSC.

3. Background. MSC presents Environmental Protection awards to promote exemplary attitude, actions and ideas towards the protection and preservation of the environment. Striving for excellence in environmental protection within MSC recognizes and supports the Navy's commitment to demonstrate environmental leadership.

a. Reference (a) provides the CNO Environmental award requirements, which will form the basis for the MSC award program.

b. Reference (b) provides the requirements for MSC vessels and personnel in regard to environmental protection and preservation. The award program will recognize those who show outstanding achievement in meeting and exceeding these requirements.

4. Policy. The MSC Environmental awards will be issued in accordance with these instructions.

5. Action

a. Director, Environmental Programs (N731) or designee shall:

(1) Coordinate and administer the MSC contribution to the CNO awards program.

28 September 2001

(2) Nominate MSC's four finalists for the CNO and Ships Environmental Quality Award.

(3) Nominate and forward the four individual/team finalists in the respective areas of the CNO Environmental and Natural Resources Award program.

b. Program Managers (PM1, PM2, PM3, PM5) shall:

(1) Conduct initial evaluations.

(2) Submit up to three nominations for MSC Ships Environmental Quality Award.

(3) Submit one nomination for any one of the individual/team categories in accordance with the timeline noted in this instruction.

c. Area Commanders shall:

(1) Conduct initial evaluations.

(2) Submit one nomination for any of the individual/team categories in accordance with the timeline noted in this instruction.

//S//

D. L. BREWER III

Distribution:

COMSCINST 5215.5

List I (Case A, B, C)

SNDL 41B (MSC Area Commanders)

Copy to:

SNDL 41C (NFAF East/West)

41D (MSC Offices)

41E (APMC)

41K (APSRON FOUR)

41L (COMPSRONS)

41M (TAGOS Project Office & Det)

T-100 (Masters, civil service manned ships)

T-102 (Masters and Operators, contract-operated Fast Sealift Ships)

T-103 (Masters and Operators, contract-operated TAGOS)

T-104 (Masters and Operators, contract-operated MPS)

T-105 (Masters and Operators, contract-operated LMSRs)

T-106 (Masters and Operators, contract-operated Prepo)

T-107 (Masters, civil service manned Fast Combat Support Ships)

**MILITARY SEALIFT COMMAND  
ENVIRONMENTAL AWARDS PROGRAM**

**1. Awards Program**

a. MSC will grant an annual Environmental Quality Award to one ship in each of the four Programs: Naval Fleet Auxiliary Force, Special Missions, Prepositioning and Sealift. From the four winners of the MSC Environmental Quality Awards, MSC will nominate up to three recipients for the CNO Environmental Quality Award.

b. Furthermore, MSC will grant an environmental award to an individual or team for each of the following areas:

(1) Natural Resources Conservation

(2) Environmental Quality

(3) Pollution Prevention

(4) Recycling

c. The award recipients of these four awards will go on to be nominated for the CNO Environmental and Natural Resources awards in the respective areas.

**2. Guidelines and Standards**

a. Applicability. The MSC Environmental Quality Awards apply to all MSC ships. The Individual or Team Awards apply to all MSC personnel, both military and civilian, worldwide.

b. Nomination Schedule for MSC Awards. The nomination schedule for the MSC Environmental Awards is as follows:

(1) Nominations will be forwarded to the Director, Environmental Programs (N731) for the appropriate award category by 1 October of each calendar year.

(2) Director, Environmental Programs (N731) staff (assisted by non-staff advisors as necessary) shall evaluate nominations and determine finalists by 1 November.

28 September 2001

c. MSC Award Package Nomination Submission

(1) Competing activities will prepare a nomination package conforming to CNO nomination submission criteria (see reference (a), Sections 1.2.2 and 1.2.3). A forwarding letter will accompany the nomination package staffed through the nominee's chain of command. The letter shall furnish activity and points of contact, telephone numbers (voice and facsimile, DSN and commercial) and e-mail addresses. Each Program Manager or designee may submit up to three nominations for the ships Environmental Quality Award, and one nomination for an Individual/Team award in any of the four areas described. Each Area Commander may also submit one individual/team nomination for any one of the four areas.

(2) Nominations shall be in a narrative style and include responses to the applicable items in Tabs A, C, D, and E of reference (a). Also, they shall address how the activity supports the MSC Environmental Policy.

d. Awards. MSC will grant a total of nine environmental awards in the following four areas. Reference should be given to the respective tab of reference (a) for specific nomination criteria in each area.

(1) Environmental Quality (Tab C) – Ships

(a) Naval Fleet Auxiliary Force (PM1)

(b) Special Missions (PM2)

(c) Prepositioning (PM3)

(d) Sealift (PM5)

(e) Individual/Team

(f) Program or Area Command

(2) Natural Resources Conservation (Tab A) - Individual/Team - Program or Area Command

(3) Pollution Prevention (Tab D) - Individual/Team - Program or Area Command

(4) Recycling (Tab E) - Individual/Team - Program or Area Command

e. Judging Criteria

(1) The judging criteria will be based upon the following, which will allow for the advancement of the award recipients to the CNO Environmental and Natural Resources Awards program. The criteria for judging the nomination packages are:

- (a) Program Management
- (b) Technical Merit
- (c) Orientation to the military readiness mission
- (d) Transferability
- (e) Community Interaction
- (f) Program Breadth
- (g) Orientation to the MSC Environmental Policy

(2) Greater detail for the judging criteria is provided in reference (a), Tab G. Additionally, to complete criteria "7," the MSC Environmental Awards recipient shall support the MSC Environmental Policy by addressing one or more of the "four pillars" (reference (b), enclosure (1), p 1-2), which are:

- (a) Regulatory Compliance
- (b) Response Readiness
- (c) Pollution Prevention
- (d) Conservation

f. Award Announcement and Presentation. MSC will announce the winners of their awards by message and e-mail, as well as provide a feature article in the *SEALIFT*, featuring each recipients award-winning activities.

g. Responsibilities. Figure 1 provides a graphical depiction of the award approval process.

(1) Director, Environmental Programs (N731) or designee shall:

28 September 2001

(a) Coordinate and administer the MSC contribution to the CNO awards program.

(b) Nominate MSC's four afloat finalists for the Ships Environmental Quality Award.

(c) Nominate and forward the four individual/team finalists in the respective areas.

(2) Program Managers (PM1, PM2, PM3, PM5) shall:

(a) Conduct initial evaluations.

(b) Submit up to three nominations for the Ships Environmental Quality Award.

(b) Submit one nomination for any one of the individual / team categories.

(3) Area Commanders shall:

(a) Conduct initial evaluations.

(b) Submit one nomination for any of the individual/team categories.

h. These formats may be modified based upon changes in the CNO and SECNAV award categories and criteria.

**Figure 1: MSC ENVIRONMENTAL AWARDS PROGRAM**

