

COMSCINST 5100.33	COG CODE N00M	DATE 19 AUG 1994
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DEPARTMENT OF THE NAVY
COMMANDER MILITARY SEALIFT COMMAND
WASHINGTON NAVY YARD BLDG 210
901 M STREET SE
WASHINGTON DC 20398-5540

COMSCINST 5100.33
N00M
19 August 1994

COMSC INSTRUCTION 5100.33

Subj: SMOKE-FREE WORKPLACE

Ref: (a) ALNAV 131/93
(b) SECNAVINST 5100.13A
(c) Environmental Protection Agency (EPA) Report, "*Respiratory Health Effects of Passive Smoking: Lung Cancer and Other Disorders*"

1. Purpose. To establish policy to protect Military Sealift Command (MSC) personnel from involuntary exposure to environmental tobacco smoke in all MSC controlled spaces ashore and afloat. The goal is to establish and maintain safe, smoke-free public living and working spaces and to inform current tobacco users of available smoking cessation assistance.

2. Background

a. References (a) and (b) set Department of the Navy (DON) policy to limit exposure to environmental (*second-hand*) smoke in all public living and working areas. Reference (c) established exposure to environmental smoke as a known carcinogen. The Navy and MSC have a responsibility to limit the exposure of all its personnel to known health risks.

b. The Surgeon General of the United States has identified smoking as the single most preventable cause of death in our society and that environmental smoke presents a significant health hazard in common/public work and living areas. It is technically and economically impractical to eliminate this hazard through ventilation controls.

c. Tobacco use is an addiction and tobacco users will be afforded access to smoking cessation assistance programs, however, the single most effective manner to protect personnel is to severely restrict smoking.

3. Scope and Applicability

a. This instruction applies to all MSC controlled activities ashore and afloat.

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b. This instruction does not override provisions of existing civilian collective bargaining agreements until their expiration. Prior to implementing this policy for civilian employees, activities and ships must, where applicable, discharge their labor relations obligations.

c. This policy applies to all Navy, Marine Corps, civilian employees including non-appropriated fund employees and personnel visiting MSC facilities, afloat units and passengers in MSC vehicles.

4. Policy. Smoking is prohibited within MSC buildings and is significantly limited within the skin of afloat units in compliance with the following guidelines.

a. Ashore. Smoking is not permitted within buildings controlled or utilized by MSC. Smoking areas will be designated away from areas commonly used by non-smokers and will be out of the immediate vicinity of supply air intakes or building entry ways/egresses.

b. Afloat. Masters will designate one or more weather deck space(s) taking into consideration operational and safety conditions. If weather deck spaces are deemed impractical, the Master may designate one or more, normally unmanned, space(s) within the skin of the ship. Those designated spaces will vent directly to the outside atmosphere and must be judged by the Master to not recirculate second-hand smoke.

c. General. Designated smoking areas are not provided to encourage smoking but to provide smokers with a safe location, clearly identified, preventing involuntary exposure of personnel to second-hand smoke. Work spaces, medical, lounges, messing areas, ready rooms, libraries and exercise areas are specifically prohibited as smoking areas. Berthing areas, both common and individual staterooms with shared ventilation, are also prohibited as smoking areas.

5. Cessation Assistance. Referrals to cessation programs will be provided through the Medical Department. Commands ashore and afloat are encouraged to establish or conduct onsite cessation programs. A cessation program resource list can be obtained from the Bureau of Naval Personnel, 2 Navy Annex, Washington DC 20380-1775.

6. Action. Area Commanders and Masters are responsible for disseminating and ensuring adherence to the policies set forth in this instruction.

Distribution:
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Distribution:

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List I (*Case A, B*)

- SNDL 41B (*MSC Area Commands*) (10)
- 41C (*MSC Subarea Commands*) (5)
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- T-100 (*Masters, MSC civil service manned ships*) (1)
- T-101 (*Operators & Masters of contract-operated tankers*) (1)
- T-102 (*Operators & Masters of contract-operated FSS*) (1)
- T-103 (*Operators & Masters of contract-operated TAGOS*) (1)
- T-104 (*Operators & Masters, MPS*) (1)