

COMSCINST 7130.5H	COG CODE N82	DATE 20 SEP 1983
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DEPARTMENT OF THE NAVY
COMMANDER MILITARY SEALIFT COMMAND
WASHINGTON NAVY YARD BLDG 210
901 M STREET SE
WASHINGTON DC 20398-5540

COMSCINST 7130.5H
M-55
20 September 1983

COMSC INSTRUCTION 7130.5H

Subj: Requirements for Class 3 plant property and alterations to real property facilities

Ref: (a) NAVCOMPT Manual Vol. 3, Chapter 6 and Vol. 7, Chapter 5

Encl: (1) Alteration Requirements to Real Property (Project Item cost exceeds \$100,000)

1. Purpose. To promulgate the procedures for submitting requirements for the procurement of Class 3 plant account equipment, as defined by reference (a) and for alterations to real property facilities.
2. Cancellation. COMSCINST 7130.5G.
3. Background. In general terms, the operation of MSC under the Navy Industrial Fund, is financed by sale of services to the Shipper Services (or sponsor), i.e., Army, Navy, Air Force, Marine Corps, etc. However, SECDEF prohibits the industrial fund from financing the procurement of plant property which would be used for contingency related purposes or alterations to real property facilities costing more than \$100,000 per project. Financing of these functions must be obtained from the appropriated funds manager.
4. Requirement Submissions
 - a. Requests for Class 3 plant account equipment are developed by addressees and submitted normally during the POM cycle. However in unforeseen situations urgent requirements may be forwarded on an as needed basis.
 - b. Alterations to real property facilities are defined as work required to adjust interior arrangements of or other physical characteristics of an existing facility so that it may be more effectively adapted to or utilized for its designated purpose. Additions, expansions, and extensions are not included in alterations. Requests for alterations to real property facilities shall be developed and submitted in the format of enclosure (1). Requests shall be considered on a case-by-case basis as the need arises.

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5. Funding Authorization. Prior to submitting plant property requirements for COMSC approval, a thorough analysis should be conducted to justify the absolute need for such a requirement. Based upon approval of requirement submissions, COMSC will request funding authority from the appropriated funds sponsor and allocate funds accordingly.

"Signed"

W. C. HAMM, Jr.

Deputy

Distribution:

SNDL 41B (MSC Area Commands) (10)

COMSC Staff

COMMAND _____
DATE _____

SAMPLE FORMAT

MILITARY SEALIFT COMMAND

ALTERATION REQUIREMENTS TO REAL PROPERTY
(Other than NIF - over \$100,000 per project)

PROJECT TITLE:

DESCRIPTION:

FUND REQUEST:

EFFECT ON MISSION:

REQUIREMENT:

CONDITION TO BE CORRECTED:

SUMMARY: