

Postage Statement — Nonprofit Standard Mail Letters and Flats
Postage Affixed

For letters subject to the nonmachinable surcharge and for pieces subject to the residual shape surcharge, use Form 3602-NPS.

Mailer Information section containing fields for Permit Holder's Name and Address, Telephone, Name and Address of Mailing Agent, Telephone, and Name and Address of Organization for Which Mailing Is Prepared.

Mailing Info. section containing fields for Post Office of Mailing, Processing Category (Letters, Flats, Automation Flats), Mailing Date, Statement Seq. No., Number of Containers, Weight of a Single Piece, Total Pieces, Total Weight, and various checkboxes for mail classes.

Postage Computation (P013) section containing a table for computing postage for different mail classes (Automation Letters and Flats, Presorted Letters and Flats, etc.) and a section for Total Postage, Net Postage Due, and Total Adjusted Postage.

Certification section containing a detailed statement of certification regarding the mailing's compliance with postal regulations and a signature line for the Mailer or Agent.

USPS Use Only section containing fields for Weight of a Single Piece, Are figures at left adjusted from mailer's entries?, Check One (Presort Verification Not Scheduled/Performed as Scheduled), I CERTIFY statement, Date Mailed, Contact, By (Initials), and Verifying Employee's Signature/Name/Time.

Nonprofit Standard Mail Letters and Flats — Postage Affixed

Entry Discount	Presort / Automation Discount	Rate	Number of Pieces	Total
A Automation Rates — Letters and Flats 3.3 oz. (0.2063 lb.) or Less				
None	A1. 5-Digit Letter	.114 x _____	pcs. = \$ _____	
	A2. 3-Digit Letter	.129 x _____	pcs. = \$ _____	
	A3. AADC Letter	.136 x _____	pcs. = \$ _____	
	A4. Mixed AADC Letter	.144 x _____	pcs. = \$ _____	
	A5. 3/5 Flat	.166 x _____	pcs. = \$ _____	
	A6. Basic Flat	.189 x _____	pcs. = \$ _____	
DBMC	A7. 5-Digit Letter	.093 x _____	pcs. = \$ _____	
	A8. 3-Digit Letter	.108 x _____	pcs. = \$ _____	
	A9. AADC Letter	.115 x _____	pcs. = \$ _____	
	A10. Mixed AADC Letter	.123 x _____	pcs. = \$ _____	
	A11. 3/5 Flat	.145 x _____	pcs. = \$ _____	
	A12. Basic Flat	.168 x _____	pcs. = \$ _____	
DSCF	A13. 5-Digit Letter	.088 x _____	pcs. = \$ _____	
	A14. 3-Digit Letter	.103 x _____	pcs. = \$ _____	
	A15. AADC Letter	.110 x _____	pcs. = \$ _____	
	A16. 3/5 Flat	.140 x _____	pcs. = \$ _____	
	A17. Basic Flat	.163 x _____	pcs. = \$ _____	

Total — Part A (Carry to front of form) \$ _____

Entry Discount	Presort / Automation Discount	Rate	Number of Pieces	Total
C ECR Rates — Letters and Flats 3.3 oz. (0.2063 lb.) or Less				
None	C1. Saturation Letter	.095 x _____	pcs. = \$ _____	
	C2. High Density Letter	.102 x _____	pcs. = \$ _____	
	C3. Basic Letter	.126 x _____	pcs. = \$ _____	
	C4. Basic Auto. Letter	.111 x _____	pcs. = \$ _____	
	C5. Saturation Flat	.104 x _____	pcs. = \$ _____	
	C6. High Density Flat	.110 x _____	pcs. = \$ _____	
	C7. Basic Flat	.126 x _____	pcs. = \$ _____	
DBMC	C8. Saturation Letter	.074 x _____	pcs. = \$ _____	
	C9. High Density Letter	.081 x _____	pcs. = \$ _____	
	C10. Basic Letter	.105 x _____	pcs. = \$ _____	
	C11. Basic Auto. Letter	.090 x _____	pcs. = \$ _____	
	C12. Saturation Flat	.083 x _____	pcs. = \$ _____	
	C13. High Density Flat	.089 x _____	pcs. = \$ _____	
	C14. Basic Flat	.105 x _____	pcs. = \$ _____	
DSCF	C15. Saturation Letter	.069 x _____	pcs. = \$ _____	
	C16. High Density Letter	.076 x _____	pcs. = \$ _____	
	C17. Basic Letter	.100 x _____	pcs. = \$ _____	
	C18. Basic Auto. Letter	.085 x _____	pcs. = \$ _____	
	C19. Saturation Flat	.078 x _____	pcs. = \$ _____	
	C20. High Density Flat	.084 x _____	pcs. = \$ _____	
	C21. Basic Flat	.100 x _____	pcs. = \$ _____	
DDU	C22. Saturation Letter	.063 x _____	pcs. = \$ _____	
	C23. High Density Letter	.070 x _____	pcs. = \$ _____	
	C24. Basic Letter	.094 x _____	pcs. = \$ _____	
	C25. Basic Auto. Letter	.079 x _____	pcs. = \$ _____	
	C26. Saturation Flat	.072 x _____	pcs. = \$ _____	
	C27. High Density Flat	.078 x _____	pcs. = \$ _____	
	C28. Basic Flat	.094 x _____	pcs. = \$ _____	

Total — Part C (Carry to front of form) \$ _____

Entry Discount	Presort / Automation Discount	Rate	Number of Pieces	Total
B Presorted Rates — Letters and Flats 3.3 oz. (0.2063 lb.) or Less				
None	B1. 3/5 Letter	.153 x _____	pcs. = \$ _____	
	B2. Basic Letter	.165 x _____	pcs. = \$ _____	
	B3. 3/5 Flat	.183 x _____	pcs. = \$ _____	
	B4. Basic Flat	.230 x _____	pcs. = \$ _____	
DBMC	B5. 3/5 Letter	.132 x _____	pcs. = \$ _____	
	B6. Basic Letter	.144 x _____	pcs. = \$ _____	
	B7. 3/5 Flat	.162 x _____	pcs. = \$ _____	
DSCF	B8. Basic Flat	.209 x _____	pcs. = \$ _____	
	B9. 3/5 Letter	.127 x _____	pcs. = \$ _____	
	B10. Basic Letter	.139 x _____	pcs. = \$ _____	
	B11. 3/5 Flat	.157 x _____	pcs. = \$ _____	
	B12. Basic Flat	.204 x _____	pcs. = \$ _____	

Total — Part B (Carry to front of form) \$ _____

D All Letters and Flats More Than 3.3 oz. (0.2063 lb.)

As described in DMM P013.8.0, compute and enter the rate for each piece in the "Rate" column.



None	D1. Saturation ECR	\$ _____ x _____	pcs. = \$ _____	
	D2. High Density ECR	\$ _____ x _____	pcs. = \$ _____	
	D3. Basic ECR	\$ _____ x _____	pcs. = \$ _____	
	D4. 3/5 Automation	\$ _____ x _____	pcs. = \$ _____	
	D5. Basic Automation	\$ _____ x _____	pcs. = \$ _____	
	D6. 3/5 Presorted	\$ _____ x _____	pcs. = \$ _____	
	D7. Basic Presorted	\$ _____ x _____	pcs. = \$ _____	
DBMC	D8. Saturation ECR	\$ _____ x _____	pcs. = \$ _____	
	D9. High Density ECR	\$ _____ x _____	pcs. = \$ _____	
	D10. Basic ECR	\$ _____ x _____	pcs. = \$ _____	
	D11. 3/5 Automation	\$ _____ x _____	pcs. = \$ _____	
	D12. Basic Automation	\$ _____ x _____	pcs. = \$ _____	
	D13. 3/5 Presorted	\$ _____ x _____	pcs. = \$ _____	
	D14. Basic Presorted	\$ _____ x _____	pcs. = \$ _____	
DSCF	D15. Saturation ECR	\$ _____ x _____	pcs. = \$ _____	
	D16. High Density ECR	\$ _____ x _____	pcs. = \$ _____	
	D17. Basic ECR	\$ _____ x _____	pcs. = \$ _____	
	D18. 3/5 Automation	\$ _____ x _____	pcs. = \$ _____	
	D19. Basic Automation	\$ _____ x _____	pcs. = \$ _____	
	D20. 3/5 Presorted	\$ _____ x _____	pcs. = \$ _____	
	D21. Basic Presorted	\$ _____ x _____	pcs. = \$ _____	
DDU	D22. Saturation ECR	\$ _____ x _____	pcs. = \$ _____	
	D23. High Density ECR	\$ _____ x _____	pcs. = \$ _____	
	D24. Basic ECR	\$ _____ x _____	pcs. = \$ _____	

Total — Part D (Carry to front of form) \$ _____