

United States Postal Service
Postage Statement — Standard Mail Letters and Flats
Postage Affixed

Post Office: Note Mail Arrival Time

For letters subject to the nonmachinable surcharge and pieces subject to the residual shape surcharge, use Form 3602-PS.

Mailer Information	Permit Holder's Name and Address, and Email Address If Any	Telephone	Name and Address of Mailing Agent (If other than permit holder)	Telephone	Name and Address of Individual or Organization for Which Mailing Is Prepared (If other than permit holder)
	Dun & Bradstreet No. _____		Dun & Bradstreet No. _____		Dun & Bradstreet No. _____

Mailing Information	Post Office of Mailing	Processing Category (DMM C050) <input type="checkbox"/> Letters <input type="checkbox"/> Flats <input type="checkbox"/> Automation Flats (DMM C820)	Mailing Date	Statement Seq. No.	Number of Containers
	Permit No. <input type="checkbox"/> Meter Postage <input type="checkbox"/> Precanceled Stamps		Weight of a Single Piece 0 . _____ pound	Total Pieces	No. of pieces with Repositionable Notes attached (DMM C810.7):
	For Mail Enclosed Within Another Class <input type="checkbox"/> Periodicals <input type="checkbox"/> Bound Printed Matter <input type="checkbox"/> Library Mail <input type="checkbox"/> Media Mail <input type="checkbox"/> Parcel Post		If Sacked, Based on <input type="checkbox"/> 125 pcs. <input type="checkbox"/> 15 lbs. <input type="checkbox"/> both	Total Weight	
For Automation Rate Pieces, Enter Date of Address Matching and Coding (DMM A950.3.0) ____ / ____ / ____		For Enhanced Carrier Route Rate Pieces, Enter Date of Address Matching and Coding (DMM A950.3.0) ____ / ____ / ____		For Enhanced Carrier Route Rate Pieces, Enter Date of Carrier Route Sequencing (DMM M050.4.0) ____ / ____ / ____	

Postage Computation (DMM P013)	For Automation Letters and Flats (3.3 oz. or less)	Total From Part A (On reverse)
	For Presorted Letters and Flats (3.3 oz. or less)	Total From Part B (On reverse)
	For Enhanced Carrier Route Letters and Flats (3.3 oz. or less)	Total From Part C (On reverse)
	For All Letters and Flats More Than 3.3 oz.	Total From Part D (On reverse)
	Is pound rate paid by permit imprint under DMM P600.2.0? <input type="checkbox"/> Yes (Form 3602-R required) <input type="checkbox"/> No	Total Postage (Add lines above) →
	Rate at Which Postage Affixed (Check one) (DMM P600) <input type="checkbox"/> Correct <input type="checkbox"/> Lowest <input type="checkbox"/> Neither	_____ pcs. x \$ ____ . _____ = Postage Affixed →
	Net Postage Due (Subtract postage affixed from total postage) →	
For USPS Use Only: Additional Postage Payment (State reason)		
Total Adjusted Postage (Add additional payment to net postage due) →		

Certification	<p>The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer, and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control.</p> <p>The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and that the mailing qualifies for the rates and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation.</p> <p>I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment. <i>Privacy Notice: For information regarding our Privacy Policy visit www.usps.com.</i></p>		
	Signature of Mailer or Agent	Name of Mailer or Agent	Telephone
	<p>Weight of a Single Piece 0 . _____ pound</p> <p>Are figures at left adjusted from mailer's entries? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If "Yes," Reason</p>		

USPS Use Only	<input type="checkbox"/> Presort Verification Not Scheduled <input type="checkbox"/> Presort Verification Performed as Scheduled	I CERTIFY that this mailing has been inspected concerning: (1) eligibility for postage rates claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; and (4) payment of annual fee.	Round Stamp (Required)		
	Date Mailer Notified		Contact	By (Initials)	
	Verifying Employee's Signature	Verifying Employee's Name	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM	
	Signature of Mailer or Agent: _____ Name of Mailer or Agent: _____ Telephone: _____				

Standard Mail Letters and Flats — Postage Affixed

Entry Discount	Presort / Automation Discount	Rate	Number of Pieces	Total	Entry Discount	Presort / Automation Discount	Rate	Number of Pieces	Total
A Automation Rates — Letters and Flats 3.3 oz. (0.2063 lb.) or Less					B Presorted Rates — Letters and Flats 3.3 oz. (0.2063 lb.) or Less				
None	A1. 5-Digit Letter	.190 x _____	pcs. = \$ _____		None	B1. 3/5 Letter	.248 x _____	pcs. = \$ _____	
	A2. 3-Digit Letter	.203 x _____	pcs. = \$ _____			B2. Basic Letter	.268 x _____	pcs. = \$ _____	
	A3. AADC Letter	.212 x _____	pcs. = \$ _____			B3. 3/5 Flat	.288 x _____	pcs. = \$ _____	
	A4. Mixed AADC Letter	.219 x _____	pcs. = \$ _____			B4. Basic Flat	.344 x _____	pcs. = \$ _____	
	A5. 3/5 Flat	.261 x _____	pcs. = \$ _____		DBMC	B5. 3/5 Letter	.227 x _____	pcs. = \$ _____	
	A6. Basic Flat	.300 x _____	pcs. = \$ _____			B6. Basic Letter	.247 x _____	pcs. = \$ _____	
DBMC	A7. 5-Digit Letter	.169 x _____	pcs. = \$ _____			B7. 3/5 Flat	.267 x _____	pcs. = \$ _____	
	A8. 3-Digit Letter	.182 x _____	pcs. = \$ _____			B8. Basic Flat	.323 x _____	pcs. = \$ _____	
	A9. AADC Letter	.191 x _____	pcs. = \$ _____		DSCF	B9. 3/5 Letter	.222 x _____	pcs. = \$ _____	
	A10. Mixed AADC Letter	.198 x _____	pcs. = \$ _____			B10. Basic Letter	.242 x _____	pcs. = \$ _____	
	A11. 3/5 Flat	.240 x _____	pcs. = \$ _____			B11. 3/5 Flat	.262 x _____	pcs. = \$ _____	
	A12. Basic Flat	.279 x _____	pcs. = \$ _____			B12. Basic Flat	.318 x _____	pcs. = \$ _____	
DSCF	A13. 5-Digit Letter	.164 x _____	pcs. = \$ _____		Total — Part B (Carry to front of form) \$ _____				
	A14. 3-Digit Letter	.177 x _____	pcs. = \$ _____		D All Letters and Flats More Than 3.3 oz. (0.2063 lb.)				
	A15. AADC Letter	.186 x _____	pcs. = \$ _____		As described in DMM P013.8.0, compute and enter the rate for each piece in the "Rate" column.				
	A16. 3/5 Flat	.235 x _____	pcs. = \$ _____		↓				
	A17. Basic Flat	.274 x _____	pcs. = \$ _____		None	D1. Saturation ECR	\$. _____ x _____	pcs. = \$ _____	
Total — Part A (Carry to front of form) \$ _____						D2. High Density ECR	\$. _____ x _____	pcs. = \$ _____	
C ECR Rates — Letters and Flats 3.3 oz. (0.2063 lb.) or Less						D3. Basic ECR	\$. _____ x _____	pcs. = \$ _____	
None	C1. Saturation Letter	.152 x _____	pcs. = \$ _____			D4. 3/5 Automation	\$. _____ x _____	pcs. = \$ _____	
	C2. High Density Letter	.164 x _____	pcs. = \$ _____			D5. Basic Automation	\$. _____ x _____	pcs. = \$ _____	
	C3. Basic Letter	.194 x _____	pcs. = \$ _____			D6. 3/5 Presorted	\$. _____ x _____	pcs. = \$ _____	
	C4. Basic Auto. Letter	.171 x _____	pcs. = \$ _____			D7. Basic Presorted	\$. _____ x _____	pcs. = \$ _____	
	C5. Saturation Flat	.160 x _____	pcs. = \$ _____		DBMC	D8. Saturation ECR	\$. _____ x _____	pcs. = \$ _____	
	C6. High Density Flat	.169 x _____	pcs. = \$ _____			D9. High Density ECR	\$. _____ x _____	pcs. = \$ _____	
	C7. Basic Flat	.194 x _____	pcs. = \$ _____			D10. Basic ECR	\$. _____ x _____	pcs. = \$ _____	
DBMC	C8. Saturation Letter	.131 x _____	pcs. = \$ _____			D11. 3/5 Automation	\$. _____ x _____	pcs. = \$ _____	
	C9. High Density Letter	.143 x _____	pcs. = \$ _____			D12. Basic Automation	\$. _____ x _____	pcs. = \$ _____	
	C10. Basic Letter	.173 x _____	pcs. = \$ _____			D13. 3/5 Presorted	\$. _____ x _____	pcs. = \$ _____	
	C11. Basic Auto. Letter	.150 x _____	pcs. = \$ _____			D14. Basic Presorted	\$. _____ x _____	pcs. = \$ _____	
	C12. Saturation Flat	.139 x _____	pcs. = \$ _____		DSCF	D15. Saturation ECR	\$. _____ x _____	pcs. = \$ _____	
	C13. High Density Flat	.148 x _____	pcs. = \$ _____			D16. High Density ECR	\$. _____ x _____	pcs. = \$ _____	
	C14. Basic Flat	.173 x _____	pcs. = \$ _____			D17. Basic ECR	\$. _____ x _____	pcs. = \$ _____	
DSCF	C15. Saturation Letter	.126 x _____	pcs. = \$ _____			D18. 3/5 Automation	\$. _____ x _____	pcs. = \$ _____	
	C16. High Density Letter	.138 x _____	pcs. = \$ _____			D19. Basic Automation	\$. _____ x _____	pcs. = \$ _____	
	C17. Basic Letter	.168 x _____	pcs. = \$ _____			D20. 3/5 Presorted	\$. _____ x _____	pcs. = \$ _____	
	C18. Basic Auto. Letter	.145 x _____	pcs. = \$ _____			D21. Basic Presorted	\$. _____ x _____	pcs. = \$ _____	
	C19. Saturation Flat	.134 x _____	pcs. = \$ _____		DDU	D22. Saturation ECR	\$. _____ x _____	pcs. = \$ _____	
	C20. High Density Flat	.143 x _____	pcs. = \$ _____			D23. High Density ECR	\$. _____ x _____	pcs. = \$ _____	
	C21. Basic Flat	.168 x _____	pcs. = \$ _____			D24. Basic ECR	\$. _____ x _____	pcs. = \$ _____	
DDU	C22. Saturation Letter	.120 x _____	pcs. = \$ _____		Total — Part D (Carry to front of form) \$ _____				
	C23. High Density Letter	.132 x _____	pcs. = \$ _____		PS Form 3602-P, August 2003 (Page 2 of 2)				
	C24. Basic Letter	.162 x _____	pcs. = \$ _____						
	C25. Basic Auto. Letter	.139 x _____	pcs. = \$ _____						
	C26. Saturation Flat	.128 x _____	pcs. = \$ _____						
	C27. High Density Flat	.137 x _____	pcs. = \$ _____						
	C28. Basic Flat	.162 x _____	pcs. = \$ _____						
Total — Part C (Carry to front of form) \$ _____									