

United States Postal Service  
**Postage Statement — First-Class Mail**  
**Permit Imprint**

**Post Office: Note Mail Arrival Time**

<b>Mailer Information</b>	Permit Holder's Name and Address, and Email Address If Any	Telephone	Name and Address of Mailing Agent (If other than permit holder)	Telephone	Name and Address of Individual or Organization for Which Mailing Is Prepared (If other than permit holder)
	CAPS Cust. Ref. ID _____				
	Dun & Bradstreet No. _____		Dun & Bradstreet No. _____		Dun & Bradstreet No. _____

<b>Mailing Information</b>	Post Office of Mailing	Processing Category (DMM C050) <input type="checkbox"/> Letters <input type="checkbox"/> Flats	Mailing Date	Federal Agency Cost Code	Statement Seq. No.	Number of Containers
	Permit No.	<input type="checkbox"/> Automation Flats (DMM C820) <input type="checkbox"/> Parcels	Weight of a Single Piece 0 . _____ pound		Total Pieces	No. of pieces with Repositionable Notes Attached (DMM C810.7):
	For Mail Enclosed Within Another Class <input type="checkbox"/> Periodicals <input type="checkbox"/> Standard Mail <input type="checkbox"/> Bound Printed Matter <input type="checkbox"/> Library Mail <input type="checkbox"/> Media Mail <input type="checkbox"/> Parcel Post				Total Weight	
	For Automation Rate Pieces, Enter Date of Address Matching and Coding (DMM A950.3.0) ____/____/____			For Automation Carrier Route Rate Pieces, Enter Date of Address Matching and Coding (DMM A950.3.0) ____/____/____		

<b>Postage Computation (DMM P013)</b>	For Automation Letters	Total From Part A (On reverse)
	For Automation Flats	Total From Part B (On reverse)
	For Nonautomation Letters, Flats, and Parcels	Total From Part C (On reverse)
	For Automation and Nonautomation Cards	Total From Part D (On reverse)
	For Special Services and Other Fees	Total From Attached Form 3540-S
	Postmaster: Report total postage in AIC 121.	<b>Total Postage (Add lines above)</b> →
	For USPS Use Only: Additional Postage Payment (State reason)	
Postmaster: Report total adjusted postage in AIC 121.	<b>Total Adjusted Postage (Add additional postage to total postage)</b> →	

<b>Certification</b>	The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer, and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control.		
	The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and that the mailing qualifies for the rates and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation.		
	I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment. <i>Privacy Notice: For information regarding our Privacy Policy visit <a href="http://www.usps.com">www.usps.com</a>.</i>		
	Signature of Mailer or Agent	Name of Mailer or Agent	Telephone

<b>USPS Use Only</b>	Weight of a Single Piece 0 . _____ pound	Are figures at left adjusted from mailer's entries? <input type="checkbox"/> Yes <input type="checkbox"/> No			
	Total Pieces	Total Weight	If "Yes," Reason		
	Total Postage		Round Stamp (Required)		
	Check One (If applicable) <input type="checkbox"/> Presort Verification Not Scheduled <input type="checkbox"/> Presort Verification Performed as Scheduled				
	I CERTIFY that this mailing has been inspected concerning: (1) eligibility for postage rates claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; and (4) payment of annual fee (if required).				
Verifying Employee's Signature		Verifying Employee's Name		Time AM PM	

# First-Class Mail — Permit Imprint

Presort / Automation Discounts      Rate      Number of Pieces      Total

**A** Automation Rates — Letters (DMM C810)

A1 Carrier Route      \_\_\_\_\_ x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 A2 5-Digit      \_\_\_\_\_ x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 A3 3-Digit      \_\_\_\_\_ x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 A4 AADC      \_\_\_\_\_ x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 A5 Mixed AADC      \_\_\_\_\_ x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_

Total — Part A (Carry to front of form)      \$ \_\_\_\_\_

**C** Nonautomation Rates — Letters, Flats, and Parcels (DMM C050)

C1 Presorted      \_\_\_\_\_ x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 C2 Single-Piece      \_\_\_\_\_ x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 Nonmachinable Surcharge (For pieces 1 oz. or less; see DMM E130)  
 C3 Presorted      .055 x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 C4 Single-Piece      .120 x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 From Standard Mail (DMM E620)  
 C5 Single-Piece      \_\_\_\_\_ x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 C6 Nonmachinable Surcharge (For pieces 1 oz. or less; see DMM E130)  
 Single-Piece      .120 x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_

Total — Part C (Carry to front of form)      \$ \_\_\_\_\_

Presort / Automation Discounts      Rate      Number of Pieces      Total

**B** Automation Rates — Flats (DMM C820)

B1 5-Digit      \_\_\_\_\_ x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 B2 3-Digit      \_\_\_\_\_ x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 B3 ADC      \_\_\_\_\_ x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 B4 Mixed ADC      \_\_\_\_\_ x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 B5 Nonmachinable Surcharge  
 (For pieces 1 oz. or less; see DMM E130)  
 .055 x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_

Total — Part B (Carry to front of form)      \$ \_\_\_\_\_

**D** Cards Eligible for Card Rates (DMM C100)

Automation Rates (DMM C810)  
 D1 Carrier Route      .170 x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 D2 5-Digit      .176 x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 D3 3-Digit      .183 x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 D4 AADC      .187 x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 D5 Mixed AADC      .194 x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 Nonautomation Rates  
 D6 Presorted      .212 x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_  
 D7 Single-Piece      .230 x \_\_\_\_\_ pcs. = \$ \_\_\_\_\_

Total — Part D (Carry to front of form)      \$ \_\_\_\_\_