

ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF

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1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. GS-35F-4717G	2. DELIVERY ORDER/ CALL NO. DCMA01-02-F-0037	3. DATE OF ORDER/CALL 2002Sep27	4. REQ/ PURCH. REQUEST NO. IT3YYB3MSAP007	5. PRIORITY
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6. ISSUED BY HQ DCMA PROCUREMENT CENTER (DCMAC-W) 6350 WALKER LANE, SUITE 300 ALEXANDRIA VA 22310	CODE DCMA01	7. ADMINISTERED BY SEE ITEM 6	CODE	8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER (See Schedule if other)
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9. CONTRACTOR SOLUTIONS BY DESIGN II MEL VOGEL 1420 SPRING HILL ROAD MCLEAN VA 22102	CODE 1WX39	FACILITY	10. DELIVER TO FOB POINT BY (Date) SEE SCHEDULE	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
			12. DISCOUNT TERMS	
13. MAIL INVOICES TO THE ADDRESS IN BLOCK See invoice instructions				

14. SHIP TO DCMA-IT SUSAN HOLDER 6350 WALKER LANE SUITE #300 ALEXANDRIA VA 22310-32412	CODE	15. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER ATTN: DFAS-CO BVD TEL (800) 756-4571 P.O. BOX 369016 COLUMBUS OH 43236	CODE HQ0131	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.
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16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE	<input type="checkbox"/>	Reference your quote dated _____
			Furnish the following on terms specified herein.
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.			

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:			

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
SEE SCHEDULE					

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle	24. UNITED STATES OF AMERICA BY: Kevin Corneen	25. TOTAL \$714,854.40	29. DIFFERENCES
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26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED	27. SHIP NO.	28. DO VOUCHER NO.	30. INITIALS
DATE _____ SIGNATURE OF AUTHORIZED GOVT. REP. _____	<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR
36. I certify this account is correct and proper for payment. DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____	31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. CHECK NUMBER
			35. BILL OF LADING NO.

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.
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SECTION B Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Enhancement & Support Service FFP - See attached the Scope of Work for requirements. Actions will require the contractor to provide three (3) Technical Engineers in support of the LAN/WAN/Firewall/Security. PURCHASE REQUEST NUMBER IT3YYB3MSAP007		Hours		\$714,854.40

Prices based on GSA schedule

NET AMT \$714,854.40

SECTION C Descriptions and Specifications

STATEMENT OF WORK
DCMAE-IT TECHNICAL SUPPORT

1.0 Background

The Defense Contract Management Agency (DCMA) is a Combat Support Agency of the Department of the Defense (DoD) under the authority, direction and control of the Under Secretary of Defense (Acquisition and Technology). DCMA provides worldwide logistics support for the missions of the Military Departments and the Unified Combatant Commands under conditions of peace and war. The agency provides goods and services to the war fighter directly or through mechanisms it establishes. DCMA provides support, contract administration services and technical and logistics services to all branches of the military. The agency is increasingly reliant on Information Technology to accomplish its mission.

2.0 Description

Under this SOW, contractor will provide consulting and software engineering support for the planning, management, and support of the DCMAE Local and Wide Area Network and NT/Exchange based networks; Terminal Server and Citrix based technology; Telecommunications Environment and Business Analysis; Windows 2000 Server and Desktop Environment Technical Analysis and implementation; Oracle database administration support for DCMAE application; EDW support for DCMAE deployed sites; and Web/Data Analysis support for the DCMAE homepage and its contents. All such support will be tailored to support DCMA and/or DCMAE site-specific requirements. Support will be provided on site at DCMAE location on 495 Summer Street, Boston, MA. Contractors will have U.S. Citizenship and will need to be cleared by a National Agency Check Investigation (NACI).

3.0 Task 1 – Subject Matter Expert (LAN/WAN/Firewall/Security Support)

The scope of activities performed under this task will vary with the size and complexity of the network and attached systems. The Subject Matter Expert will work in the DCMAE -IT shop facility located in the Barnes Building, Boston, MA.

Specific Requirements will be defined by DCMAE -IT. Contractor will provide assistance with, but not limited to, the following activities:

- Plan and design integrated LAN/WAN networks.
- Determine appropriate network hardware and software configuration requirements necessary to meet present and anticipated requirements for enabling technologies such as voice, data, imaging and video communications.
- Design the physical cable plant infrastructure.
- Design the physical server and workstation configuration builds.
- Develop and coordinate plans to implement the network.
- Provide hardware and software configuration for all LAN/WAN and Microsoft operating system(s) related equipment including hubs, bridges, routers, terminal servers, cables,

switches, and repeaters in order to ensure network reliability and optimum utilization and satisfactory throughput/performance.
Develop appropriate networking standards and documentation.
Establish mechanisms and procedures to monitor network traffic and other network health conditions.
Develop network performance statistical criteria necessary to evaluate overall network performance.
Identify problems and determine changes necessary to correct deficiencies and eliminate bottlenecks.
Evaluate and investigate reported network problems.
Develop techniques, procedures and action necessary to track, identify and resolve network problems.
Establish an appropriate controlled process for introducing necessary changes into the network with minimal disruption to network traffic.
Evaluate recommended change management plans.

4.0 Task 2: Subject Matter Expert (LAN/WAN, Exchange/Outlook)

The scope of activities performed under this task will vary with the size and complexity of the network and attached systems. The Subject Matter Expert will work in the DCMAE -IT shop facility located in the Barnes Building, Boston, MA.

Specific Requirements will be defined by DCMAE -IT. Contractor will provide assistance with, but not limited to the following activities:

Maintain current Exchange messaging/schedule and communications environment.
Determine appropriate network hardware and software configuration requirements necessary to meet present and anticipated requirements for enabling technologies for Exchange messaging/schedule and communications environment.
Perform database integrity checks.
Design the physical server and workstation configuration builds.
Develop and coordinate plans to maintain the Exchange environment.
Develop appropriate Exchange standards, policy, and documentation.
Develop techniques, procedures and action necessary to track, identify and resolve Exchange problems.
Establish an appropriate controlled process for introducing necessary changes into the Exchange Environment with minimal disruption to network.

5.0 Task 3: Senior Systems Engineer (NDS)

The scope of activities performed under this task will vary with the size and complexity of the network and attached systems. The Senior Systems Engineer will work in the DCMAE -IT shop facility located in the Barnes Building, Boston, MA.

Specific Requirements will be defined by DCMAE -IT. Contractor will provide assistance with, but not limited to, the following activities:

Continue and complete planning and designing for NDS into the DCMAE environment.

- Determine appropriate network hardware and software configuration requirements necessary to meet present and anticipated requirements for NDS into the DCMAE environment
Develop and coordinate plans to implement.
Develop appropriate NDS standards and documentation.

6.0 Task 4: Senior Systems Engineer (Windows 2000 Client and Server)

The scope of activities performed under this task will vary with the size and complexity of the network and attached systems. The Senior Systems Engineer will work in the DCMAE -IT shop facility located in the Barnes Building, Boston, MA.

Specific Requirements will be defined by DCMAE-IT. Contractor will provide assistance with, but not limited to, the following activities:

- Plan and design Windows 2000 OS Client and Server upgrade.
- Determine appropriate network hardware and software configuration requirements necessary to meet present and anticipated requirements for enabling technologies for Windows 2000 environment.
- Develop and coordinate plans to implement.
- Develop appropriate networking and Windows 2000 standards and documentation.

7.0 Task 5: Telecommunications Analyst

The scope of activities performed under this task will vary with the size and complexity of the network and attached systems. The Telecommunications Consultant will work in the DCMAE -IT shop facility located in the Barnes Building, Boston, MA.

Specific Requirements will be defined by DCMAE -IT. Contractor will provide assistance with, but not limited to, the following activities:

- Analyze the telecommunications environment and business procedures.
- Order and trouble
- Determine relevant business and technology issues.
- Determine business and technical requirements.
- Perform technology research.
- Write technical reports, findings and recommendations relating to Telecommunication Analysis.

8.0 Documentation

The contractor shall ensure that all deliverables are prepared in a clear and concise manner, properly formatted, spell checked, and grammatically correct. All contract-produced reports and briefings shall be delivered to the government as appropriate.

The government will review draft documents and provide comments within 10 working days.

All contract-produced reports and briefings shall be inspected for conformance to the task requirements, content, completeness and accuracy.

9.0 Government Furnished Equipment (GFE)

The contractor will be provided with a work area (cubicle) on the 9th floor, DCMAE -IT, 495 Summer Street, Boston, MA, a telephone, and a computer to perform their assigned tasks.

10.0 Other Direct Costs (ODC's)

Other direct costs must be approved prior to purchase by the government. All other required ODC's approved, will be on a cost reimbursement basis to include any material handling charge.

11.0 Performance Period

October 1, 2002 through September 30, 2003

SECTION F Deliveries or Performance

DELIVERY INFORMATION

CLINS	DELIVERY DATE	UNIT OF ISSUE	QUANTITY	FOB	SHIP TO ADDRESS
0001	POP 01-OCT-02 TO 30-SEP-03	Hours	6,240.00	Dest.	DCMA-IT SUSAN HOLDER 6350 WALKER LANE SUITE #300 ALEXANDRIA VA 22310-32412

SECTION H Special Contract Requirements**1.0 Contracting Officer's Representative Information**

For information, the Contract Officer's Representative (COR) for the SOW is:

Susan Holder
Defense Contract Management Agency
6350 Walker Lane, Ste 300
Alexandria, VA 22310
(703) 428-1129
email: sholder@hq.dcmamil

Alternate COR:

James Woodard
Defense Contract Management Agency
6350 Walker Lane, Ste 300
Alexandria, VA 22310
(703) 428-0742
email:
jwoodard@hq.dcmamil

2.0 Invoicing and Payment

The contractor is authorized to submit **monthly** invoices, in arrears, for the labor for and ODC charges incurred in the previous month. The contractor shall be allowed changes that do not exceed the funding allotted.

Submit all invoices to the Contracting Officer's Representative (COR), Ms. Susan Holder. Within seven (7) days of receipt, the COR shall review the invoice for accuracy, verify services and/or supplies, then certify the invoice appropriately and forward the invoice for payments. Inaccurate invoices shall be returned to the Contractor within seven (7) days for correction and resubmission to the COR.

All hourly rates charged shall be in accordance with the contractor's GSA Schedule. Invoices will be sent to:

Susan Holder
Defense Contract Management Agency
6350 Walker Lane, Ste 300
Alexandria, VA 22310
(703) 428-1129

PLEASE NOTE : DFAS WILL NOT MAKE PAYMENT ON ANY INVOICE WITHOUT COR CERTIFICATION. TO PREVENT DELAYS IN PAYMENT, PLEASE SUBMIT ALL INVOICES TO THE COR.

SECTION I Contract Clauses

CLAUSES INCORPORATED BY REFERENCE:

52.212-4	Contract Terms and Conditions--Commercial Items	FEB 2002
252.201-7000	Contracting Officer's Representative	DEC 1991

CLAUSES INCORPORATED BY FULL TEXT

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (DEC 2001)

(a) The Contractor shall comply with the following FAR clauses, which are incorporated in this contract by reference, to implement provisions of law or executive orders applicable to acquisitions of commercial items:

- (1) 52.222-3, Convict Labor (E.O. 11755).
- (2) 52.233-3, Protest after Award (31 U.S.C. 3553).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items or components:

(Contracting Officer shall check as appropriate.)

___ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government, with Alternate I (41 U.S.C. 253g and 10 U.S.C. 2402).

(2) 52.219-3, Notice of HUBZone Small Business Set-Aside (Jan 1999).

___ (3) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jan 1999) (if the offeror elects to waive the preference, it shall so indicate in its offer).

___ (4) (i) 52.219-5, Very Small Business Set-Aside (Pub. L. 103-403, section 304, Small Business Reauthorization and Amendments Act of 1994).

(ii) Alternate I to 52.219-5.

(iii) Alternate II to 52.219-5.

(5) 52.219-8, Utilization of Small Business Concerns (15 U.S.C. 637 (d)(2) and (3)).

(6) 52.219-9, Small Business Subcontracting Plan (15 U.S.C. 637 (d)(4)).

(7) 52.219-14, Limitations on Subcontracting (15 U.S.C. 637(a)(14)).

___ (8)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Concerns (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).

(ii) Alternate I of 52.219-23.

 (9) 52.219-25, Small Disadvantaged Business Participation Program--Disadvantaged Status and Reporting (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

 (10) 52.219-26, Small Disadvantaged Business Participation Program--Incentive Subcontracting (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

(11) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).

X (12) 52.222-26, Equal Opportunity (E.O. 11246).

 (13) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era and Other Eligible Veterans (38 U.S.C. 4212).

(14) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793).

 (15) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era and Other Eligible Veterans (38 U.S.C. 4212).

 (16) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (E.O. 13126).

 (17)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (42 U.S.C. 6962(c)(3)(A)(ii)).

(ii) Alternate I of 52.223-9 (42 U.S.C. 6962(i)(2)(C)).

(18) 52.225-1, Buy American Act--Balance of Payments Program--Supplies (41 U.S.C. 10a-10d).

 (19)(i) 52.225-3, Buy American Act--North American Free Trade Agreement--Israeli Trade Act--Balance of Payments Program (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note).

 (ii) Alternate I of 52.225-3.

 (iii) Alternate II of 52.225-3.

(20) 52.225-5, Trade Agreements (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

 (21) 52.225-13, Restriction on Certain Foreign Purchases (E.O. 12722, 12724, 13059, 13067, 13121, and 13129).

 (22) 52.225-15, Sanctioned European Union Country End Products (E.O. 12849).

 (23) 52.225-16, Sanctioned European Union Country Services (E.O.12849).

X (24) 52.232-33, Payment by Electronic Funds Transfer--Central Contractor Registration (31 U.S.C. 3332).

 (25) 52.232-34, Payment by Electronic Funds Transfer--Other than Central Contractor Registration (31 U.S.C. 3332).

 (26) 52.232-36, Payment by Third Party (31 U.S.C. 3332).

(27) 52.239-1, Privacy or Security Safeguards (5 U.S.C. 552a).

(28) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (46 U.S.C. 1241).

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, which the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

(Contracting Officer check as appropriate.)

(1) 52.222-41, Service Contract Act of 1965, As amended (41 U.S.C. 351, et. seq.).

____ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (29 U.S.C. 206 and 41 U.S.C. 351, et. seq.).

____ (3) 52.222-43, Fair Labor Standards Act and Service Contract Act -- Price Adjustment (Multiple Year and Option Contracts) (29 U.S.C.206 and 41 U.S.C. 351, et seq.).

____ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act - Price Adjustment (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

____ (5) 52.222-47, SCA Minimum Wages and Fringe Benefits Applicable to Successor Contract Pursuant to Predecessor Contractor Collective Bargaining Agreement (CBA) (41 U.S.C. 351, et seq.).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c) or (d) of this clause, the Contractor is not required to include any FAR clause, other than those listed below (and as may be required by an addenda to this paragraph to establish the reasonableness of prices under Part 15), in a subcontract for commercial items or commercial components--

(1) 52.222-26, Equal Opportunity (E.O. 11246);

(2) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era and Other Eligible Veterans (38 U.S.C. 4212);

(3) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793);

(4) 52.247-64, Preference for Privately-Owned U.S.- Flag Commercial Vessels (46 U.S.C. 1241)(flow down not required for subcontracts awarded beginning May 1, 1996)., and

(5) 52.222-41, Service Contract Act of 1965, As Amended (41 U.S.C. 351, et seq.).

(End of clause)

52.232-18 AVAILABILITY OF FUNDS (APR 1984)

Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil/>