ACADEMIC SOP

CHAPTER 6

TRAINING SUPPORT

6000. AAS AUDIO VISUAL SUPPORT. Internally, AAS has limited audio/visual (A/V) development capability and equipment.

1. Turn charts. The S-6 maintains the capability to produce black and white, and color turn charts.

2. Audio/Visual (A/V) Equipment. Most classrooms at AAS have audio/visual equipment permanently installed. A/V requirements that are not supported by the classroom will be directed to the S-6. Available A/V equipment such as televisions, VCRs, cameras, etc. can be requested and scheduled for loan as soon as the need for the equipment is identified. For equipment not available at AAS, it will be necessary to submit a formal request to the Combat Visual Information Support Center (CVISC) via the Battalion S-3.

6001. AUTOMATED ELECTRONIC CLASSROOM. AAS has one 40 seat A-Level Automated Electronic Classroom (AEC) located within Classroom 119. The AEC consists of an Instructor Station, Student Stations, Interactive Display System, Data Network, and Classroom Control/Student Response System. The AEC was designed to provide Marine Corps formal schools distance learning capability by conducting and receiving real-time classroom instruction, advanced education instruction, Marine Corps University instruction and instruction from colleges and universities. Computer based training programs can be utilized by the AEC. Interactive, real time training, such as tactical decision-making games, is possible when the software becomes available.

1. Instructor Station. The Instructor Station is made up of a PC/Server with dual monitors, document camera, UPS, and remote/wireless mouse. Optional equipment includes DVD player, VCR, printer, and Zip Drive.

2. Student Stations. Student stations consist of a desk, chair, and PC and response pad.

3. Electronic Training Environment. The instructor and student stations are interconnected to the Local Area Network. The instructor is able to control and monitor student computers. The system provides an automated means of presenting and grading tests, surveys, and evaluations.

6002. ELECTRONIC CLASSROOM-III (EC-III). The 11H90 consists of twelve (12) AAV7A1 student stations and is used to train basic and intermediate level Amphibious Assault Vehicle (AAV) mechanics in troubleshooting the electrical and hydraulic systems of the AAV. Also, mechanics learn to use the basic troubleshooting equipment designated VADs. The trainer uses computer control, graphics and audio and video operating interactively to produce realistic equipment models simulation normal and degraded system operation and enables students to perform repair procedures without wear or damage to the actual equipment.

6003. COMBAT VISUAL INFORMATION SUPPORT CENTER (CVISC)

1. General

   a. Instructional support requirements that cannot be accomplished internal to AAS may be passed to the Combat Visual Information Support Center (CVISC). CVISC is located in Building 2238 on Camp Pendleton, and consists of three major sections, still photography, television production, and graphic arts. These sections provide audiovisual training support for all Camp Pendleton activities.

b. MCO P5290.1 and MCO 5400.42 establish the training support that CVISC will provide and detailed procedures that must be followed when requesting CVISC services. All requests for training support will be coordinated through the Customer Service Center either in person or by telephone at 725-6202.

c. A training support request will be arranged as far in advance of the desired completion date as possible to allow sufficient time to accomplish the work on a normal schedule.

2. Audio/Visual Equipment. Computers and computer related peripheral equipment is not considered audiovisual equipment. Typically, audiovisual equipment includes motion picture projectors, screens, overhead projectors, 35mm filmstrip projectors, 35mm slide projectors, opaque projectors, and videotape recorders. Refer to the current issue of the CVISC catalog for a more complete listing of audiovisual equipment available at the CVISC.

3. Audiovisual Products Support. Audiovisual media elements such as turncharts, slide packages, films, and videotapes are available from CVISC's Training Aids/Audiovisual Products Library. Normally, such products are only available on a temporary loan basis (seven days). However, when a product is required for repeated use, the school may make arrangements with CVISC's Customer Service Center to retain a product on a permanent basis. Whenever products required for instruction are not available at the CVISC, the training unit concerned will submit a letter to the CO, AAS via the Curriculum Development Section, requesting procurement with full justification. The product must be adequately identified with price and source of supply stated.

4. Graphics Arts Support. Requests for graphic arts support will be submitted to the CO, AAS via the Curriculum Development Section. The request should provide full justification for the service.

5. Photographic Support. CVISC's Photographic Section will provide support consisting of photography in the form of 35mm slides, black/white/color and digital for training support, and administrative requirements as stipulated below.

a. Training Support Photography. Training support photography in support of Marine Corps schools is available. Instructors should check with CVISC's Graphics Section to ascertain the availability of their request for training support photography.

b. Requests for On-Site Photography. These requests will be made by telephone directly to the CVISC Customer Service Center.

6. Audiovisual and Television Equipment Maintenance Support

a. AAS Battalion S-6 provides limited maintenance on all A/V equipment within AAS. If repairs exceed S-6 echelon of maintenance, the S-6 will coordinate repairs as necessary.

6004. INSTRUCTIONAL TELEVISION (ITV)

1. General. Instructional Television (ITV) is available to support training. ITV may be incorporated into courses as a medium of instruction or training support system to the extent that it will improve training and enhance efficient use of available funds, personnel, equipment and facilities.

2. Production Source. MCO 5290.1 assigns CVISC the responsibility for screening all ITV requests and effecting production. Each request will be evaluated to determine if it can be fulfilled with an already existing DOD

production. Otherwise, the request will be prioritized among other requests and scheduled accordingly.

3. <u>Video Production</u>. If a video must be produced, the training unit commander will assign a responsible individual liaison with CVISC and supervise the production. The assigned individual should be an officer or SNCO and will ensure:

    a. Subject matter is applicable to the lesson.

    b. Actions and dialogue are technically correct.

    c. Equipment, nomenclature, and uniforms are correct.

    d. Equipment, instructor (actor), TV visuals, or training aids are suitable and available.

    e. Budget is effectively managed for the appropriate ITV production costs and the reproduction costs for the necessary number of copies.

6005. <u>DEFENSE AUTOMATED PRINTING SERVICE (DAPS)</u>

1. <u>General</u>. The Marine Corps Base, Camp Pendleton Printing Plant is available to perform printing work beyond the capabilities of the training units.

2. <u>Submission of Printing Requests</u>. Reproduction requests will be submitted to AAS Supply.

    a. <u>Materials to be Reproduced</u>. Student Handouts, Programs of Instruction, Lesson Plans, and other academic related items approved by the Battalion Commander are authorized for reproduction at DAPS.