



DEPARTMENT OF THE AIR FORCE  
WASHINGTON, DC

Office Of The Assistant Secretary

15 DEC 2003

MEMORANDUM FOR SEE DISTRIBUTION

FROM: SAF/AQC  
1060 Air Force Pentagon  
Washington, D.C. 20330-1060

SUBJECT: Contracting Career Program (CCP) Tuition Assistance Program Increases

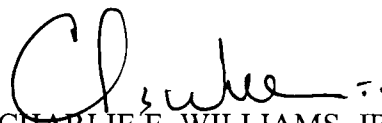
I am pleased to announce that the CCP Policy Council has approved changes to the CCP Tuition Assistance Program. The changes increase the amount of tuition assistance made available to individuals on a semester/quarterly hourly basis. It also changes the lifetime caps to fiscal year caps. Implementation is effective immediately and applies to all tuition assistance requests for course work beginning in January 2004.

This comes as a result of careful and exhaustive analysis of rising tuition costs balanced against tuition assistance demands and available funding. These changes will provide for increased coverage of actual tuition costs resulting in less out-of-pocket expenses for our workforce. This is a positive step in our efforts to create greater self-developmental opportunities for our workforce. The attached table outlines the specific changes.

The increases to the Contracting Career Program tuition coverage and yearly caps is different from tuition assistance available both through local training funding and other career programs. This is possible because tuition assistance for acquisition personnel, under the Defense Acquisition Workforce Improvement Act (DAWIA), is not subject to the Civilian Training and Assistance Program (CTAP) policy.

Please disseminate this information to your workforce immediately and refer them to the CCP Tuition Assistance Program website at <http://www.afpc.randolph.af.mil/cp/ccp/tuition.htm> to learn more about the program.

Thank you for your continued support to the Contracting Career Program.

  
CHARLIE E. WILLIAMS, JR.  
Deputy Assistant Secretary (Contracting)  
Assistant Secretary (Acquisition)

## Contracting Career Program Tuition Assistance Funding

	<b>Prior Contracting Career Program Policy</b>	<b>New Contracting Career Program Policy</b>
<b>Per Semester Hour</b>	<b>\$225</b>	<b>\$250</b>
<b>Per Quarter Hour</b>	<b>\$150</b>	<b>\$166.65</b>
<b>Tuition Cap</b>	<b>Lifetime Caps \$6000 Undergraduate \$8000 Graduate</b>	<b>\$4,500 per fiscal year, continuous degree progression through Masters</b>
<b>24 Hours of Business Requirement</b>	<b>100%</b>	<b>100%</b>
<b>Fees</b>	<b>No</b>	<b>No</b>