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U.S. DEPARTMENT OF THE INTERIOR Foreign Travel Certification Form

BUREAU	
Date Initiated	

Traveler's Name, Phone & Fax Number:							
Position Title, Grade, Duty Station:							
COUNTRY (use + sheets for more than 3) Major Cities to be Visited Dates of Travel							
Coortinate (according to more than 6)	Major Otilos to 20 Violes	. Duito of That					
Purpose of Travel: Reimbursable Agreement Professional/Scientific Me Justification for Travel: Explain objective of trip, rol not occur, etc.	eetings Field Work	Other	Bureau Clearance and Control Numbers For Bureau Use Only				
Costs During Travel Period	Will other donor or employee reimb	ourse cost?	Ethics ete following)				
	Name of Donor: 1.	2.					
Salary \$	Salary \$	\$					
Per Diem \$	Per Diem \$	\$					
Transportation \$	Transportation \$	\$					
Other (Conf. Fees, etc.) \$	Other (Conf. Fees, etc.) \$	\$					
TOTAL \$	TOTAL \$	\$					
* Use of non-Federal funds requires additional clearance							
I HEREBY APPROVE THE TRAVEL AND CERTIFICATION TO SERVE I HEREBY APPROVE THE TRAVEL AND CERTIFICATION IN TRAVEL AND	to accomplish the agency's program (4 ten requested and travel will not occur in days of return to be distributed to interest described here or is attached:	41 CFR 301); if US Mission/Embassy objects;					
(Signature of head of Bureau)	Date						
Approved:		Concur:					
(Assistant Secretary) (Date)	_	(Assistant Secretary TIA) (E	Date) Form DI-117				