

**U.S. DEPARTMENT OF THE INTERIOR
SENIOR EXECUTIVE SERVICE PERFORMANCE AGREEMENT**

Employee's Name: _____ Rating Period: _____
 Position: _____ Bureau/Office: _____
 Duty Location: _____ ES Level: _____

PART I. PERFORMANCE AGREEMENT: *If the Performance Agreement contains more than five elements, continue this Part on an attachment.*

Performance Element 1:
Fully Successful Standard:

Performance Element 2:
Fully Successful Standard:

Performance Element 3:
Fully Successful Standard:

Performance Element 4:
Fully Successful Standard:

Performance Element 5:
Fully Successful Standard:

Certification: *Employee's signature certifies review and discussion of performance agreement with Rating Official. It does not mean that the employee concurs with the Performance Elements or Standards.*

Employee's Signature Date Rating Official's Signature Date

PART II. PROGRESS REVIEW COMMENTS: *Space is provided to summarize comments for two progress reviews. Date of review and initials of employee and rating official (R.O.) must also be provided for each review. If more than two reviews are conducted, provide additional comments as an attachment.*

Date:
Emp. Initials:
R.O. Initials:

Date:
Emp. Initials:
R.O. Initials:

