5 FAM 1030
INFORMATION TECHNOLOGY (IT)
TACTICAL PLANNING

(TL:IM-30;   01-23-2001)

5 FAM 1031 GENERAL POLICY

(TL:IM-30;   01-23-2001)

a.   IRM/APR/IAP/PL is responsible for conducting IT tactical planning in the Department. Tactical planning is the recurring technical review of IT modernization initiatives to align implementation schedules, provide budgetary decision support, and ensure sustained effort toward achieving strategic goals.

b.   IRM/APR/IAP/PL revises the IT Tactical Plan, twice a year, in order to document and record the progress of IT capital investment projects. To assemble the IT Tactical Plan, IRM/APR/IAP/PL collects, analyzes, and integrates project data. To uncover gaps, duplications and inconsistencies among projects, IRM/APR/IAP/PL assesses the capabilities, products and services to be provided by each project. IRM/APR/IAP/PL identifies inter-project dependencies by analyzing the project schedule, the phases of the life cycle that have been initiated, phases that have been completed and the schedule for the next phases. Project-phase deliverables are used as evidence of progress toward project milestones.

c.   During the course of processing and analyzing project data for the IT Tactical Plan, IRM/APR/IAP/PL articulates issues that affect the funding and prioritization of IT projects and formally brief senior managers about those issues.

d.   IRM/APR/IAP/PL contacts the project managers to solicit project data for the IT Tactical Plan.

5 FAM 1032 THROUGH 1039 UNASSIGNED