

10 FAM 320

OFFICE OF GEOGRAPHIC LIAISON (IIP/G) FUNCTIONS AND PROGRAMS

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10 FAM 321 OVERVIEW

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a. The Office of Geographic Liaison (IIP/G) is the point of contact for missions abroad with the IIP in Washington, DC headquarters. All requests for IIP products and services come from the field to the regional program officers who direct the requests to the appropriate thematic team.

b. IIP/G includes permanent multi-functional geographic teams as well as functional teams. It also encompasses multi-regional groups of persons with similar responsibilities and ad-hoc teams created to respond to particular needs. The multi-functional geographic teams include regional program officers, writer-editors, regional information officers, and translators, all directed by an Office Director. IIP/G teams are composed of Foreign Service officers and specialists and Civil Service employees. IIP members work in the United States and at missions abroad.

c. The IIP/G teams are responsible for ensuring that IIP provides a broad range of products that conform to local technological and cultural requirements. These products will address mission program plan objectives as aggregated under worldwide priority themes. They work closely with posts abroad and the regional bureaus to provide posts with appropriate information tools and resources to meet mission determined national policy goals.

10 FAM 322 IIP/G PRODUCTS AND SERVICES

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The following are products and services offered by IIP/G:

(1) The Washington File is a daily compilation of official texts and transcripts on U.S. policy issues, staff written articles, backgrounders and summaries of U.S. policy. IIP also transmits for staff use only the Foreign Service (FS) File, a composite of newspaper editorials and staff only announcements which keep embassy staff abreast of public opinion at home which can affect their work abroad.

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- (2) The translation of a wide range of IIP print and electronic products.
- (3) Information resource programs.
- (4) Administrative and procurement support for post-specific and regional publication programs.
- (5) Tracking budget information for speakers, publications, and other IIP products.

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