

## **12 FAH-3 H-020 ORGANIZATION**

### **12 FAH-3 H-021 OFFICE OF FIELD OFFICE MANAGEMENT**

*(TL:FOMH-1; 12-4-95)*

a. The Bureau of Diplomatic Security (DS), Office of Field Office Management (DS/DSS/FLD) located in DSS Washington, D.C., headquarters provides central management and direction to DS field offices located in a number of major cities throughout the United States.

b. The Director of DS/DSS/FLD manages and supervises the operations of DS/DSS/FLD and the DS field offices, which DS Special Agents in Charge (SACs) direct locally. The Director of DS/DSS/FLD reports to the Director, Diplomatic Security Service (DS/DSS).

### **12 FAH-3 H-022 FIELD OFFICES**

*(TL:FOMH-1; 12-4-95)*

a. DS has field offices in the locations listed in 12 FAH-3 H-022 Exhibit H-022 , which also shows a map of the field offices' geographic districts and their subordinant resident offices (see also section 12 FAH-3 H-023 ).

b. The primary responsibilities of a field office include:

(1) Conducting criminal investigations for passport, visa, and general fraud;

(2) Conducting background investigations of applicant and incumbent employees and high-level appointees to the Department;

(3) Protecting certain foreign and domestic diplomatic personnel;

(4) Maintaining protective and security related liaison with foreign diplomatic and consular missions located in their geographic regions; and

(5) Maintaining liaison with local, State, and Federal law enforcement agencies and the U.S. private sector with interests abroad to share information and intelligence.

(See subchapter 12 FAH-3 H-030 below for a discussion of these specific responsibilities.)

c. Field offices are normally staffed by:

- (1) A special agent in charge (SAC);
- (2) An assistant special agent in charge (ASAC);
- (3) Section chiefs;
- (4) senior special agents;
- (5) Special agents; and
- (6) Special investigators, varying with the size of the office.

## **12 FAH-3 H-023 RESIDENT OFFICES**

### **12 FAH-3 H-023.1 General**

*(TL:FOMH-1; 12-4-95)*

A resident office is a separate subordinate office located in another area within the geographic district of a field office. Resident offices support the field offices and are located in cities where the criminal investigations and protective liaison workload warrants the full time presence of DS personnel. The resident offices receive their work assignments from and report directly to their respective field offices.

### **12 FAH-3 H-023.2 Staffing**

*(TL:FOMH-1; 12-4-95)*

Usually, one to three special agents staff a resident office. If two or more special agents staff a resident office, the SAC of the related field office designates one of the agents as the senior resident agent.

### **12 FAH-3 H-023.3 Location**

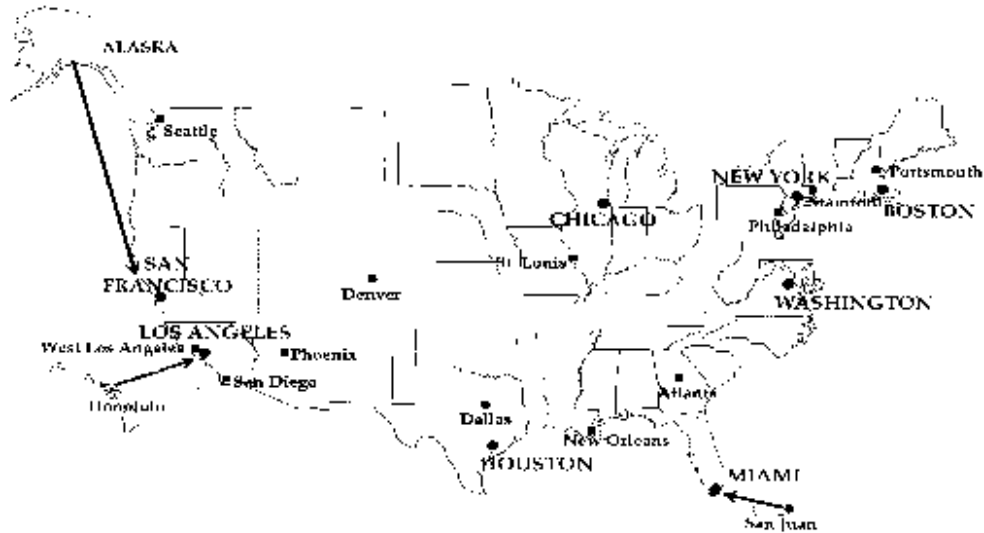
*(TL:FOMH-1; 12-4-95)*

The names/locations of the resident offices and their field offices to which they report are shown and listed in 12 FAH-3 H-022 Exhibit H-022.

## **12 FAH-3 H-024 THROUGH H-029 UNASSIGNED**

# 12 FAH-3 H-022 Exhibit H-022

## DS FIELD OFFICES, GEOGRAPHIC DISTRICTS, AND RESIDENT OFFICES



### Field Offices

Boston, Massachusetts  
 Chicago, Illinois  
 Houston, Texas  
 Los Angeles, California  
 Miami, Florida  
 New York, New York  
 San Francisco, California  
 Washington, D.C.

### Resident Office

Dallas, Texas .....  
 Phoenix, Arizona .....  
 Honolulu, Hawaii .....  
 San Diego, California .....  
 New Orleans, Louisiana .....  
 Atlanta, Georgia .....  
 San Juan, Puerto Rico .....  
 Philadelphia, Pennsylvania .....  
 Seattle, Washington .....  
 Denver, Colorado .....

### Field Office

Houston  
 Los Angeles  
 Los Angeles  
 Los Angeles  
 Miami  
 Miami  
 Miami  
 Miami  
 New York  
 San Francisco  
 San Francisco

### Satellite Office

Portsmouth .....  
 St. Louis .....  
 Stamford .....  
 West Los Angeles .....

### Field Office

Boston  
 Chicago  
 New York  
 Los Angeles

