## **CHAPTER 8:**

## GETTING OUT USING PASSPORT FOR WINDOWS

Getting Out Chapter Overview

## **PURPOSE**

In this chapter, you will learn how to log off of the ASAP system. Logging off improperly may cause problems on your next attempt to access ASAP.

## **Logoff Procedures**

- Within ASAP, navigate to the ASAP Main Menu or any sub-menu.
- C Press **F2**-Exit.
- You are returned to the "WELCOME TO AT&T" logo screen. In the menu bar, click on **Terminal** and then click on **Disconnect**.
- Click on **Terminal** again, and then click on **Close**.

**IF AT ANY TIME YOU ENCOUNTER PROBLEMS,** contact your servicing RFC"s ASAP Help Desk staff.