Field Mapping of Current SPR Form to New SPR Form
for the
State Program Report for Title III and VII

Of the Older Americans Act
(Not including LTC Ombudsman Program)
For FY '05 and Subsequent Years

Administration on Aging
U.S. Department of Health and Human Services
September 27, 200

Section I - Current State Program Report Forms

This section contains the current State Program Report forms with fields referenced by name. These names are those which are used in Section II – New State Program Report Forms to reference the corresponding field in the current forms.

SECTION I. ESTIMATED UNDUPLICATED COUNTS OF CLIENTS SERVED

State ID: _____

Fiscal Year: _____

A. Unduplicated Client Count By Type of Service	Total
1. Unduplicated Persons Served For Registered Services	RS_T_UNDUP
2. Unduplicated Count of Persons Served For Other Services Supported by the OAA	OS_T_UNDUP
3. Total Unduplicated Count of Persons Served	T_UNDUP_AL

B. Unduplicated Client Count By Characteristic	Registered Services	Other Services	Total
1. Clients By Minority Status			
African American	RS_AF_AMER	OS_AF_AMER	T_AF_AMER
Hispanic Origin	RS_HI_ORIG	OS_HI_ORIG	T_HI_ORIG
American Indian/Native American	RS_AM_INDI	OS_AM_INDI	T_AM_INDI
Asian American/Pacific Islander	RS_AS_AMER	OS_AS_AMER	T_AS_AMER
Non-Minority	RS_NON_MIN	OS_NON_MIN	T_NON_MIN
2. Rural Clients	RS_RUAL	OS_RUAL	T_RURAL
3. Clients In Poverty	RS_POVERTY	OS_POVERTY	T_POVERTY
4. Clients In Poverty/Minority	RS_POV_MIN	OS_POV_MIN	T_POV_MIN

	Input Required		Deferred data		Not an input field

SECTION II. UTILIZATION PROFILE
A. SERVICE USE

State ID: ____   Fiscal Year: ____

For Selected Services	Total Number of Providers	Number Of Minority Providers	# of AAAs Direct Svcs Provision	Total Unduplicated Persons Served	New Persons Served This Year	# of Persons Served at High Nutrition Risk	Total Service Units
Cluster 1 Registered Services Requiring Detailed Client Profile (See Section II.B.)							
1. Personal Care	PCARE_TP	PCARE_MP	PCARE_AP	UNDUP_PC			PER_CARE
2. Homemaker	HMAKER_T	HMAKER_M	HMAKER_AP	UNDUP_HM			HOMEMAKER
3. Chore	CHORE_T	CHORE_M	CHORE_AP	UNDUP_CH			CHORE
4. Home Delivered Meals	HDMEAL_T	HDMEAL_M	HDMEAL_AP	UNDUP_HD		HDMEAL_HN	HOME_DEL
5. Adult Day Care/Health	ADCARE_T	ADCARE_M	ADCARE_AP	UNDUP_ADC			ADULT_DAY
6. Case Management	CMGMT_T	CMGMT_M	CMGMT_AL	UNDUP_CMGT		CMGMT_HN	CASE_MANAG
Cluster 2. Registered Services Requiring Summary Client Profile (See Section II.C.)							
7. Congregate Meals	CMEAL_T	CMEAL_M	CMEAL_AL	UNDUP_CM		CMEAL_HN	CONG_MEALS
8. Nutrition Counseling	NCSL_T	NCSL_M	NCSL_AL	UNDUP_NC		NCSL_HN	N_COUNSEL
9. Assisted Transport	ATRANSP_T	ATRANSP_M	ATRANSP_AL	UNDUP_AT			A_TRANSPOR
Total Unduplicated Registered Clients							**USDA eligible meals
*Note: This client total should match the total reported in I.A.I							
Cluster 3 Non-Registered Services (10-14) No Client Profile Required for Non-Registered Services							
10. Transportation	TRANSP_T	TRANSP_M	TRANSP_AL				TRANSPORT
11. Legal Assistance	LASSIST_T	LASSIST_M	LASSIST_AL				L_ASSIST
12. Nutrition Education	NEDU_T	NEDU_M	NEDU_AL				N_EDUCAT
13. Info. and Assistance	IASSIST_T	IASSIST_M	IASSIST_AL				INFO_ASSIS
14. Outreach	OREACH_T	OREACH_M	OREACH_AL				OUTREACH
Undupl. Count of Providers	T_PROVIDR	TM_PROVIDR					

	Input Required		Deferred data		Not an input field

SECTION II. UTILIZATION PROFILE, PART B. DETAILED CLIENT PROFILE FOR REGISTERED SERVICES (1-6)

State ID: _____   For Service: _____

Fiscal Year: _____   For: ___ African American   ___ American Indian/Native American   ___ Hispanic
___ Asian/Pacific Islander   __ Non-Minority   ___ Missing

	Total Age 60-64 TC_60_T				Total Age 65-74 TC_65_T			
	0 ADL	1 ADL	2 ADLs	3+ ADLs	0 ADL	1 ADL	2 ADLs	3+ ADLs
Total Clients	TC_60_0AT	TC_60_1AT	TC_60_2AT	TC_60_3AT	TC_65_0AT	TC_65_1AT	TC_65_2AT	TC_65_3AT
No IADL	TC_60_0A0I	TC_60_1A0I	TC_60_2A0I	TC_60_3A0I	TC_65_0A0I	TC_65_1A0I	TC_65_2A0I	TC_65_3A0I
With 1 IADL	TC_60_0A1I	TC_60_1A1I	TC_60_2A1I	TC_60_3A1I	TC_65_0A1I	TC_65_1A1I	TC_65_2A1I	TC_65_3A1I
With 2 IADLs	TC_60_0A2I	TC_60_1A2I	TC_60_2A2I	TC_60_3A2I	TC_65_0A2I	TC_65_1A2I	TC_65_2A2I	TC_65_3A2I
With 3+ IADLs	TC_60_0A3I	TC_60_1A3I	TC_60_2A3I	TC_60_3A3I	TC_65_0A3I	TC_65_1A3I	TC_65_2A3I	TC_65_3A3I
Female	TC_60_0AF	TC_60_1AF	TC_60_2AF	TC_60_3AF	TC_65_0AF	TC_65_1AF	TC_65_2AF	TC_65_3AF
Male	TC_60_0AM	TC_60_1AM	TC_60_2AM	TC_60_3AM	TC_65_0AM	TC_65_1AM	TC_65_2AM	TC_65_3AM
Rural	TC_60_0AR	TC_60_1AR	TC_60_2AR	TC_60_3AR	TC_65_0AR	TC_65_1AR	TC_65_2AR	TC_65_3AR
Live Alone	TC_60_0AAL	TC_60_1AAL	TC_60_2AAL	TC_60_3AAL	TC_65_0AAL	TC_65_1AAL	TC_65_2AAL	TC_65_3AAL

	Total Age 60-64 RC_60_T				Total Age 65-74 PC_65_T			
	0 ADL	1 ADL	2 ADLs	3+ ADLs	0 ADL	1 ADL	2 ADLs	3+ ADLs
Poverty Clients	RC_60_0AT	RC_60_1AT	RC_60_2AT	RC_60_3AT	PC_65_0AT	PC_65_1AT	PC_65_2AT	PC_65_3AT
No IADL	RC_60_0A0I	RC_60_1A0I	RC_60_2A0I	RC_60_3A0I	PC_65_0A0I	PC_65_1A0I	PC_65_2A0I	PC_65_3A0I
With 1 IADL	RC_60_0A1I	RC_60_1A1I	RC_60_2A1I	RC_60_3A1I	PC_65_0A1I	PC_65_1A1I	PC_65_2A1I	PC_65_3A1I
With 2 IADLs	RC_60_0A2I	RC_60_1A2I	RC_60_2A2I	RC_60_3A2I	PC_65_0A2I	PC_65_1A2I	PC_65_2A2I	PC_65_3A2I
With 3+ IADLs	RC_60_0A3I	RC_60_1A3I	RC_60_2A3I	RC_60_3A3I	PC_65_0A3I	PC_65_1A3I	PC_65_2A3I	PC_65_3A3I
Female	RC_60_0AF	RC_60_1AF	RC_60_2AF	RC_60_3AF	PC_65_0AF	PC_65_1AF	PC_65_2AF	PC_65_3AF
Male	RC_60_0AM	RC_60_1AM	RC_60_2AM	RC_60_3AM	PC_65_0AM	PC_65_1AM	PC_65_2AM	PC_65_3AM
Rural	RC_60_0AR	RC_60_1AR	RC_60_2AR	RC_60_3AR	PC_65_0AR	PC_65_1AR	PC_65_2AR	PC_65_3AR
Live Alone	RC_60_0AAL	RC_60_1AAL	RC_60_2AAL	RC_60_3AAL	PC_65_0AAL	PC_65_1AAL	PC_65_2AAL	PC_65_3AAL

SECTION II. UTILIZATION PROFILE, PART B. DETAILED CLIENT PROFILE FOR REGISTERED SERVICES (1-6)

State ID: _____   For Service: _____

Fiscal Year: _____   For: ___ African American   ___ American Indian/Native American   ___ Hispanic
          ___ Asian/Pacific Islander   ___ Non-Minority   ___ Missing

	Total Age 75-84 TC_T5_T				Total Age 85+ TC_85_T			
	0 ADL	1 ADL	2 ADLs	3+ ADLs	0 ADL	1 ADL	2 ADLs	3+ ADLs
Total Clients	TC_75_0AT	TC_75_1AT	TC_75_2AT	TC_75_3AT	TC_85_0AT	TC_85_1AT	TC_85_2AT	TC_85_3AT
No IADL	TC_75_0A0I	TC_75_1A0I	TC_75_2A0I	TC_75_3A0I	TC_85_0A0I	TC_85_1A0I	TC_85_2A0I	TC_85_3A0I
With 1 IADL	TC_75_0A1I	TC_75_1A1I	TC_75_2A1I	TC_75_3A1I	TC_85_0A1I	TC_85_1A1I	TC_85_2A1I	TC_85_3A1I
With 2 IADLs	TC_75_0A2I	TC_75_1A2I	TC_75_2A2I	TC_75_3A2I	TC_85_0A2I	TC_85_1A2I	TC_85_2A2I	TC_85_3A2I
With 3+ IADLs	TC_75_0A3I	TC_75_1A3I	TC_75_2A3I	TC_75_3A3I	TC_85_0A3I	TC_85_1A3I	TC_85_2A3I	TC_85_3A3I
Female	TC_75_0AF	TC_75_1AF	TC_75_2AF	TC_75_3AF	TC_85_0AF	TC_85_1AF	TC_85_2AF	TC_85_3AF
Male	TC_75_0AM	TC_75_1AM	TC_75_2AM	TC_75_3AM	TC_85_0AM	TC_85_1AM	TC_85_2AM	TC_85_3AM
Rural	TC_75_0AR	TC_75_1AR	TC_75_2AR	TC_75_3AR	TC_85_0AR	TC_85_1AR	TC_85_2AR	TC_85_3AR
Live Alone	TC_75_0AAL	TC_75_1AAL	TC_75_2AAL	TC_75_3AAL	TC_85_0AAL	TC_85_1AAL	TC_85_2AAL	TC_85_3AAL

	Total Age 75-84 RC_T5_T				Total Age 85+ PC_85_T			
	0 ADL	1 ADL	2 ADLs	3+ ADLs	0 ADL	1 ADL	2 ADLs	3+ ADLs
Poverty Clients	RC_75_0AT	RC_75_1AT	RC_75_2AT	RC_75_3AT	PC_85_0AT	PC_85_1AT	PC_85_2AT	PC_85_3AT
No IADL	RC_75_0A0I	RC_75_1A0I	RC_75_2A0I	RC_75_3A0I	PC_85_0A0I	PC_85_1A0I	PC_85_2A0I	PC_85_3A0I
With 1 IADL	RC_75_0A1I	RC_75_1A1I	RC_75_2A1I	RC_75_3A1I	PC_85_0A1I	PC_85_1A1I	PC_85_2A1I	PC_85_3A1I
With 2 IADLs	RC_75_0A2I	RC_75_1A2I	RC_75_2A2I	RC_75_3A2I	PC_85_0A2I	PC_85_1A2I	PC_85_2A2I	PC_85_3A2I
With 3+ IADLs	RC_75_0A3I	RC_75_1A3I	RC_75_2A3I	RC_75_3A3I	PC_85_0A3I	PC_85_1A3I	PC_85_2A3I	PC_85_3A3I
Female	RC_75_0AF	RC_75_1AF	RC_75_2AF	RC_75_3AF	PC_85_0AF	PC_85_1AF	PC_85_2AF	PC_85_3AF
Male	RC_75_0AM	RC_75_1AM	RC_75_2AM	RC_75_3AM	PC_85_0AM	PC_85_1AM	PC_85_2AM	PC_85_3AM
Rural	RC_75_0AR	RC_75_1AR	RC_75_2AR	RC_75_3AR	PC_85_0AR	PC_85_1AR	PC_85_2AR	PC_85_3AR
Live Alone	RC_75_0AAL	RC_75_1AAL	RC_75_2AAL	RC_75_3AAL	PC_85_0AAL	PC_85_1AAL	PC_85_2AAL	PC_85_3AAL

Missing Information By Data Element*	Total Clients	Poverty Clients
Income	TC_MINCOME	
Age	TC_MAGE	PC_MAGE
ADL Status	TC_MADL	PC_MADL
IADL Status	TC_MIADL	PC_MIADL
Sex	TC_MSEX	PC_MSEX
Rural Status	TC_MRURAL	PC_MRURAL
Live Alone Status	TC_MALONE	PC_MALONE

Total Clients Served (For the Racial/Ethnic Group)	TC_SERVED
New Persons Served	NEW_CLIENT
Number Persons Served at High Nutrition Risk	H_N_RISK

Data in this table is not required until FY96. States may voluntarily report the data in FY95.

Provide counts of clients whose records do not contain the data elements requested in SPR, either because the data are missing or the client refused to furnish the information.

SECTION II. SERVICE UTILIZATION, C. SUMARY CLIENT PROFILE FOR OTHER REGISTERED SERVICES (7-9)

State ID: _____ For Service: _____

Fiscal Year: _____ For: ___ African American ___ American Indian/Native American ___ Hispanic
___ Asian/Pacific Islander ___ Non-Minority ___ Missing

Total Clients	Age 60-64	Age 75-74	Age 75-84	Age 85+
Total	TC_60_T	TC_65_T	TC_75_T	TC_85_T
Female	TC_60_F	TC_65_F	TC_75_F	TC_85_F
Male	TC_60_M	TC_65_M	TC_75_M	TC_85_M
Rural	TC_60_R	TC_65_R	TC_75_R	TC_85_R
Live Alone	TC_60_A	TC_65_A	TC_75_A	TC_85_A

Clients in Poverty	Age 60-64	Age 75-74	Age 75-84	Age 85+
Total	RC_60_T	PC_65_T	RC_75_T	PC_85_T
Female	PC_60_F	PC_65_F	PC_75_F	PC_85_F
Male	PC_60_M	PC_65_M	PC_75_M	PC_85_M
Rural	PC_60_R	PC_65_R	PC_75_R	PC_85_R
Live Alone	PC_60_A	PC_65_A	PC_75_A	PC_85_A

Total Clients Served (For the Ethnic Group)	TC_SERVED
New Persons Served	NEW_CLIENT
Number Persons Served at High Nutrition Risk	H_N_RISK

Missing Information By Data Element *	Total Clients	Clients in Poverty
Income	TC_MINCOME	
Age	TC_MAGE	PC_MAGE
Sex	TC_MSEX	PC_MSEX
Rural Status	TC_MRURAL	PC_MRURAL
Live Alone Status	TC_MALONE	PC_MALONE

*Provide counts of clients whose records do not contain the data elements requested in SPR, either because the data are missing or the client refused to furnish the information.

The data in this table is not required to be reported until FY96. States may voluntarily report the data in FY95.

In the current SPRDIA system the data for each service and ethnicity/race combination is stored in a separate record so the fieldnames would be repeated in each record. The individual records are differentiated based on a service id and race id field that corresponds to the service number. The race id is denoted by the number 1 to 6. (1= African American; 2= American Indian/Native American; 3= Hispanic; 4=Asian/Pacific Islander; 5=Non-Minority; -9=Missing)

SECTION III. SERVICE EXPENDITURES PROFILE

State ID: ____   Fiscal Year: ____

Service_ID

A. Title III Expenditures By Part And Service	Total Title III Expenditure	% of Total Service Expenditure	Total Program Income	OAA Title III Expenditures By Part:							
				Part B	Part C1	Part C2	Part C3	Part D	Part E	Part F	Part G
1. Personal Care	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
2. Homemaker	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
3. Chore	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
4. Home Del. Meals	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
5. Adult Day Care/Health	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
6. Case Management	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
7. Congregate Meals	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
8. Nutrition Counseling	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
9. Assisted Transport	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
10. Transportation	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
11. Legal Assistance	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
12. Nutrition Education	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
13. Info and Assistance	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
14. Outreach	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	
15. Other Services Supported by Title III	T_OAA_EXP	PER_TOTAL	T_P_ INCOME	PART_ B	PART_ C1	PART_ C2		PART_ D		PART_ F	

B. Title VII Expenditures By Chapter	Total Title VII Expenditure	% of Total Service Expenditure
Chapt. 2 Ombudsman	OMBUDSMAN	OMB_TSE
Chapt. 3 Elder Abuse	ELDER_ABUS	ELD_TSE
Chapt. 4 Legal Assist.		

Chapt. 5 Benefits Assist.	BENEFIT	BEN_TSE

In the current SPRDIA system the data for each service is stored in a separate record so the fieldnames would be repeated for all services. The individual records are differentiated based on a service id field that corresponds to the service number with the exception of Other Services, which is donated with a service id of –99.

SECTION IV. OTHER SERVICES PROFILE (Optional)

State ID: _____   Fiscal Year: _____

Service Name (Up to 30 Characters)	Service Unit Name (Up to 15 characters)	Mission/ Purpose Category	OAA Service Expenditure Amount	% of Total Service Expenditure	Estimated Unduplicated Persons Served	Estimated Service Units
1. SERV_NAME	SERV_UNITN	SERV_PURPO	OAA_EXPEND	PER_O_TOTA	PER_SERVED	SERV_UNITS
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						
21.						
22.						
23.						
24.						
25.						

Mission/Purpose Codes:
A. Services which address functional limitations
B. Services which maintain health
C. Services which protect elder rights
D. Services which promote socialization/participation
E. Services which assure access and coordination
F. Services which support other goals/outcomes

There are no restrictions on the number of "other" services which may be reported.

For each "other" service being reported, please provide all the data elements -- name, unit name, mission code, expenditure data, persons served, and service units.

SECTION V. DEVELOPMENTAL ACCOMPLISHMENTS
A. FOR HOME AND COMMUNITY BASED PROGRAMS

State ID: _____   Fiscal Year: _____

Identification Of Three Top Accomplishments		
1. ACCOMPLISH 		
Type of Development	TYPE_CODE	Enter Code(s)
2. 		
Type of Development		Enter Code(s)
3. 		
Type of Development		Enter Code(s)

Development Type Codes:			
1. Public education/awareness	3. Training/education	5. Policy development	7. Other
2. Resource development	4. Research and development	6. Legislative development	

SECTION V. DEVELOPMENTAL ACCOMPLISHMENTS
B. FOR A SYSTEM OF ELDER RIGHTS

State ID: _____   Fiscal Year: _____

Identification Of Three Top Accomplishments		
1. ACCOMPLIISH 		
Type of Development	TYPE_CODE	Enter Code(s)
2. 		
Type of Development		Enter Code(s)
3. 		
Type of Development		Enter Code(s)

Development Type Codes:			
1. Public education/awareness	3. Training/education	5. Policy development	7. Other
2. Resource development	4. Research and development	6. Legislative development	

SECTION VI PROFILE OF COMMUNITY FOCAL POINTS AND SENIOR CENTERS

State ID: _____   Fiscal Year: _____

	Number
1. Total Number of Focal Points Designated Under Section 306(a)(3) of the Act in Operation in the Past Year.	TFP1
2. Of the Total Number of Focal Points in Item 1., the Number That Were Senior Centers.	TFP2
3. Total Number of Senior Centers in the PSA in the Past Fiscal Year.	TSC1
4. Total Number of Senior Centers in Item 3. That Received Funds During the Past Fiscal Year.	TSC2

State ID: ____   Fiscal Year: ____

SUA Personnel Categories	Number Of FTEs	# Of Minority FTEs	# Of FTEs Paid With OAA Funds
1. Agency Executive/ Management Staff	AE_MGT_FTE	AE_MGT_MFT	AE_MGT_OAA
2. Other Paid Professional Staff (By Functional Responsibility			
A. Planning	PP_PLAN_FT	PP_PLAN_M	PP_PLAN_OA
B. Development	PP_DEVL_FT	PP_DEVL_M	PP_DEVL_OA
C. Administration	PP_ADM_FTE	PP_ADM_M	PP_ADM_OAA
D. Service Delivery	PP_SERV_FT	PP_SERV_M	PP_SERV_OA
E. Access/Care Coordination	PP_ACC_FTE	PP_ACC_M	PP_ACC_OAA
F. Other	PP_OTH_FTE	PP_OTH_M	PP_OTH_OAA
3. Clerical/Support Staff	CLER_FTE	CLER_M	CLER_OAA
4. Total SUA Staff	TS_FTE	TMS_FTE	TS_OAA

Functional Responsibilities:

A. Planning -- Includes needs assessment, plan development, budgeting/resource analysis, service inventories, standards development and policy analysis.

B. Development -- Includes public education, resource development, training and education, research and development and legislative activities.

C. Administration -- Includes bidding, contract negotiation, reporting, reimbursement, accounting, auditing, monitoring and quality assurance.

D. Access/Care Coordination -- Includes outreach, screening, assessment, case management and I&R.

E. Service Delivery -- Includes those activities associated with the direct provision of a service which meets the needs of an individual older person and/or caregiver.

SECTION VII. STAFFING PROFILE
B. AREA AGENCY ON AGING

State ID: ____   PSA ID ___   Fiscal Year: ____

AAA Personnel Categories	Number Of FTEs	# Of Minority FTEs	# Of FTEs Paid With OAA Funds
1. Agency Executive/ Management Staff	AE_MGT_FTE	AE_MGT_MFT	AE_MGT_OAA
2. Other Paid Professional Staff (By Functional Responsibility			
A. Planning	PP_PLAN_FT	PP_PLAN_M	PP_PLAN_OA
B. Development	PP_DEVL_FT	PP_DEVL_M	PP_DEVL_OA
C. Administration	PP_ADM_FTE	PP_ADM_M	PP_ADM_OAA
D. Service Delivery	PP_SERV_FT	PP_SERV_M	PP_SERV_OA
E. Access/Care Coordination	PP_ACC_FTE	PP_ACC_M	PP_ACC_OAA
F. Other	PP_OTH_FTE	PP_OTH_M	PP_OTH_OAA
3. Clerical/Support Staff	CLER_FTE	CLER_M	CLER_OAA
4. Volunteers	VOL_FTE	VOL_M	
5. Total AAA Staff	TS_FTE	TMS_FTE	TS_OAA

Functional Responsibilities:

A. Planning -- Includes needs assessment, plan development, budgeting/resource analysis, service inventories, standards development and policy analysis.

B. Development -- Includes public education, resource development, training and education, research and development and legislative activities.

C. Administration -- Includes bidding, contract negotiation, reporting, reimbursement, accounting, auditing, monitoring and quality assurance.

D. Access/Care Coordination -- Includes outreach, screening, assessment, case management and I&R.

E. Service Delivery -- Includes those activities associated with the direct provision of a service which meets the needs of an individual older person and/or caregiver.

Section II – New State Program Report Forms

This section contains the New State Program Report forms. The fields referenced in this section correspond to the fields of the same name in Section I – Current State Program Forms.

SECTION I. Elderly Clients and Caregivers

A. Elderly Client Counts

State ID: ____

Fiscal Year: ____

	Total
1. Unduplicated Count of Persons Served For Registered Services Supported by the OAA Title III	RS_T_UNDUP
2. Estimated* Unduplicated Count of Persons Served For Unregistered Services Supported by the OAA Title III	OS_T_UNDUP
3. Total Estimated Unduplicated Count of Persons Served Through Services Supported by OAA Title III	T_UNDUP_AL

* There is no prescribed method for developing this estimate.

SECTION I. Elderly Clients and Caregivers

B. General Characteristics of Elderly Clients Receiving Registered Services and Those Receiving Cluster 2 Registered Services

(FY05 Implementation)

State ID: _____   Fiscal Year: _____

___ **Total Registered Clients**   ___ **Congregate Meals**   ___ **Nutrition Counseling**   ___ **Assisted Transportation**
     (Cluster 1 and Cluster 2)

	Clients Receiving Registered Services*				
	Total*	With Income Below Poverty	Age of Client		
			60-74	75-84	85+
Total Clients					
Total with Age Reported	TC_60_T + TC_65_T + TC_75_T + TC_85_T	RC_60_T + PC_65_T + RC_75_T + PC_85_T	TC_60_T + TC_65_T	TC_75_T	TC_85_T
Age Missing	TC_MAGE	PC_MAGE			
Female			TC_60_F + TC_65_F	TC_75_F	TC_85_F
Male			TC_60_M + TC_65_M	TC_75_M	TC_85_M
Gender Missing	TC_MSEX	PC_MSEX			
Rural Clients			TC_60_R + TC_65_R	TC_75_R	TC_85_R
Rural Missing	TC_MRURAL	PC_MRURAL			
Poverty Missing					
Live Alone			TC_60_A + TC_65_A	TC_75_A	TC_85_A
Live Alone Missing	TC_MALONE	PC_MALONE			
Clients By Ethnicity					
Hispanic or Latino	TC_SERVED				
Not Hispanic or Latino					
Ethnicity Missing	TC_SERVED				
Clients By Race or Ethnicity					
White (Alone) – Non-Hispanic	TC_SERVED				
Total Minorities					
White (Alone) - Hispanic	TC_SERVED				
American Indian or Alaska Native (Alone)**	TC_SERVED				

Asian (Alone)	TC_SERVED				
Black or African American (Alone)	TC_SERVED				
Native Hawaiian or Other Pacific Islander (Alone)	TC_SERVED				
Persons Reporting Some Other Race					
Persons Reporting 2 or More Races					
Race Missing	TC_SERVED				

NOTE: States are no longer required to report Unduplicated Client Counts By Characteristic for Unregistered Services.
States are required to report unduplicated client counts by characteristic for all registered services.
Registered services include: Personal Care, Homemaker, Chore, Home Delivered Meals, Adult Day Care/Health, Case Management, Assisted Transportation, Congregate Meals, and Nutrition Counseling.
* Total clients includes OAA specified eligible meal participants under age 60.
**"(Alone)" – when appended to a racial category - means that the individual designated only one race category.

Currently the client detail is collected by service and ethnicity. There would be a separate record for each service and ethnicity combination using the same field names. In the Total Clients section these numbers would need to be summed across all ethnicities/races for each service. For each ethnicity/race these numbers will be from each corresponding record in the current system.

SECTION I. Elderly Clients and Caregivers

C. Detailed ADL Characteristics of Elderly Clients Receiving Cluster 1 Services

(Report information for all Cluster 1 services combined and each service separately.)

_____ Total Cluster 1 Clients   _____ Personal Care   _____ Homemaker

_____ Chore   _____ Home Delivered Meals   _____ Adult Day Care/Health

_____ Case Management

ADL SUMMARY FOR _____	Total – All Ages*					Total Age 60-74					Total Age 75-84					Total Age 85+				
	Total	0 ADL	1 ADL	2 ADL	3+ ADL	Total	0 ADL	1 ADL	2 ADL	3+ ADL	Total	0 ADL	1 ADL	2 ADL	3+ ADL	Total	0 ADL	1 ADL	2 ADL	3+ ADL
Total Clients	TC_SERVED	TC_60_0AT + TC_65_0AT + TC_75_0AT + TC_85_0AT	TC_60_1AT + TC_65_1AT + TC_75_1AT + TC_85_1AT	TC_60_2AT + TC_65_2AT + TC_75_2AT + TC_85_2AT	TC_60_3AT + TC_65_3AT + TC_75_3AT + TC_85_3AT	TC_60_0AT + TC_65_0AT + TC_60_1AT + TC_65_1AT + TC_60_2AT + TC_65_2AT + TC_60_3AT + TC_65_3AT	TC_60_0AT + TC_65_0AT	TC_60_1AT + TC_65_1AT	TC_60_2AT + TC_65_2AT	TC_60_3AT + TC_65_3AT	TC_75_0AT + TC_75_1AT + TC_75_2AT + TC_75_3AT	TC_75_0AT	TC_75_1AT	TC_75_2AT	TC_75_3AT	TC_85_0AT + TC_85_1AT + TC_85_2AT + TC_85_3AT	TC_85_0AT	TC_85_1AT	TC_85_2AT	TC_85_3AT
Clients with Age Data	TC_60_T + TC_65_T + TC_75_T + TC_85_T	TC_60_0AT + TC_65_0AT + TC_75_0AT + TC_85_0AT	TC_60_1AT + TC_65_1AT + TC_75_1AT + TC_85_1AT	TC_60_2AT + TC_65_2AT + TC_75_2AT + TC_85_2AT	TC_60_3AT + TC_65_3AT + TC_75_3AT + TC_85_3AT	TC_60_T + TC_65_T	TC_60_0AT + TC_65_0AT	TC_60_1AT + TC_65_1AT	TC_60_2AT + TC_65_2AT	TC_60_3AT + TC_65_3AT	TC_75_T	TC_75_0AT	TC_75_1AT	TC_75_2AT	TC_75_3AT	TC_85_T	TC_85_0AT	TC_85_1AT	TC_85_2AT	TC_85_3AT
Age Missing	TC_MAGE																			
ADLs Missing	TC_MADL																			

Female	TC_60_0AF	TC_60_0AF	TC_60_1AF	TC_60_2AF	TC_60_3AF	TC_60_0AF	TC_60_0AF	TC_60_1AF	TC_60_2AF	TC_60_3AF	TC_75_0AF	TC_75_0AF	TC_75_1AF	TC_75_2AF	TC_75_3AF	TC_85_0AF	TC_85_0AF	TC_85_1AF	TC_85_2AF	TC_85_3AF
	+ TC_65_0AF + TC_60_1AF + TC_65_1AF + TC_60_2AF + TC_65_2AF + TC_60_3AF + TC_65_3AF + TC_75_0AF + TC_75_1AF + TC_75_2AF + TC_75_3AF + TC_85_0AF + TC_85_1AF + TC_85_2AF + TC_85_3AF	+ TC_65_0AF + TC_75_0AF + TC_85_0AF	+ TC_65_1AF + TC_75_1AF + TC_85_1AF	+ TC_65_2AF +TC_75_2AF + TC_85_2AF	+ TC_65_3AF +TC_75_3AF + TC_85_3AF	+ TC_65_0AF + TC_60_1AF + TC_65_1AF + TC_60_2AF + TC_65_2AF + TC_60_3AF + TC_65_3AF	+ TC_65_0AF	+ TC_65_1AF	+ TC_65_2AF	+ TC_65_3AF	+ TC_75_1AF + TC_75_2AF + TC_75_3AF					+ TC_85_1AF + TC_85_2AF + TC_85_3AF				

Male	TC_60_0AM + TC_65_0AM + TC_60_1AM + TC_65_1AM + TC_60_3AM + TC_65_3AM + TC_60_3AM + TC_65_3AM + TC_75_0AM + TC_75_1AM + TC_75_2AM + TC_75_3AM + TC_85_0AM + TC_85_1AM + TC_85_2AM + TC_85_3AM	TC_60_0AM + TC_65_0AM + TC_75_0AM + TC_85_0AM	TC_60_1AM + TC_65_1AM + TC_75_1AM + TC_85_1AM	TC_60_2AM + TC_65_2AM + TC_75_2AM + TC_85_2AM	TC_60_3AM + TC_65_3AM + TC_75_3AM + TC_85_3AM	TC_60_0AM + TC_65_0AM + TC_60_1AM + TC_65_1AM + TC_60_3AM + TC_65_3AM + TC_60_3AM + TC_65_3AM	TC_60_0AM + TC_65_0AM	TC_60_1AM + TC_65_1AM	TC_60_3AM + TC_65_3AM	TC_60_3AM + TC_65_3AM	TC_75_0AM + TC_75_1AM + TC_75_2AM + TC_75_3AM	TC_75_0AM	TC_75_1AM	TC_75_2AM	TC_75_3AM	TC_85_0AM + TC_85_1AM + TC_85_2AM + TC_85_3AM	TC_85_0AM	TC_85_1AM	TC_85_2AM	TC_85_3AM
Gender Missing	TC_MSEX																			

Rura0l	TC_60_0AR + TC_65_0AR + TC_60_1AR + TC_65_1AR + TC_60_3AR + TC_65_3AR +TC_60_3AR + TC_65_3AR + TC_75_0AR + TC_75_1AR + TC_75_2AR + TC_75_3AR + TC_85_0AR + TC_85_1AR + TC_85_2AR + TC_85_3AR	TC_60_0AR + TC_65_0AR + TC_75_0AR + TC_85_0AR	TC_60_1AR + TC_65_1AR + TC_75_1AR + TC_85_1AR	TC_60_2AR + TC_65_2AR + TC_75_2AR + TC_85_2AR	TC_60_3AR + TC_65_3AR + TC_75_3AR + TC_85_3AR	TC_60_0AR + TC_65_0AR + TC_60_1AR + TC_65_1AR + TC_60_3AR + TC_65_3AR + TC_60_3AR + TC_65_3AR	TC_60_0AR + TC_65_0AR	TC_60_1AR + TC_65_1AR	TC_60_3AR + TC_65_3AR	TC_60_3AR + TC_65_3AR	TC_75_0AR + TC_75_1AR + TC_75_2AR + TC_75_3AR	TC_75_0AR	TC_75_1AR	TC_75_2AR	TC_75_3AR	TC_85_0AR + TC_85_1AR + TC_85_2AR + TC_85_3AR	TC_85_0AR	TC_85_1AR	TC_85_2AR	TC_85_3AR
Rural Missing	TC_MRURAL																			
Income below Poverty Level	RC_60_T + PC_65_T + RC_75_T + PC_85_T	RC_60_0AT + PC_65_0AT + RC_75_0AT + PC_85_0AT	RC_60_1AT + PC_65_1AT + RC_75_1AT + PC_85_1AT	RC_60_2AT + PC_65_2AT + RC_75_2AT + PC_85_2AT	RC_60_3AT + PC_65_3AT + RC_75_3AT + PC_85_3AT	RC_60_T + PC_65_T	RC_60_0AT + PC_65_0AT	RC_60_1AT + PC_65_1AT	RC_60_2AT + PC_65_2AT	RC_60_3AT + PC_65_3AT	RC_75_T	RC_75_0AT	RC_75_1AT	RC_75_2AT	RC_75_3AT	PC_85_T	PC_85_0AT	PC_85_1AT	PC_85_2AT	PC_85_3AT
Poverty Missing	TC_MINCOME																			

	TC_60_0AAL	TC_60_0AAL	TC_60_1AAL	TC_60_2AAL	TC_60_3AAL	TC_60_0AAL	TC_60_0AAL	TC_60_1AAL	TC_60_3AAL	TC_60_3AAL	TC_75_0AAL	TC_75_0AAL	TC_75_1AAL	TC_75_2AAL	TC_75_3AAL	TC_85_0AAL	TC_85_0AAL	TC_85_1AAL	TC_85_2AAL	TC_85_3AAL
Live Alone	TC_60_0AAL + TC_65_0AAL + TC_60_1AAL + TC_65_1AAL + TC_60_3AAL + TC_65_3AAL + TC_60_3AAL + TC_65_3AAL + TC_75_0AAL + TC_75_1AAL + TC_75_2AAL + TC_75_3AAL + TC_85_0AAL + TC_85_1AAL + TC_85_2AAL + TC_85_3AAL	TC_60_0AAL + TC_65_0AAL + TC_75_0AAL + TC_85_0AAL	TC_60_1AAL + TC_65_1AAL + TC_75_1AAL + TC_85_1AAL	TC_60_2AAL + TC_65_2AAL + TC_75_2AAL + TC_85_2AAL	TC_60_3AAL + TC_65_3AAL + TC_75_3AAL + TC_85_3AAL	TC_60_0AAL + TC_65_0AAL + TC_60_1AAL + TC_65_1AAL + TC_60_3AAL + TC_65_3AAL + TC_60_3AAL + TC_65_3AAL	TC_60_0AAL + TC_65_0AAL	TC_60_1AAL + TC_65_1AAL	TC_60_3AAL + TC_65_3AAL	TC_60_3AAL + TC_65_3AAL	TC_75_0AAL + TC_75_1AAL + TC_75_2AAL + TC_75_3AAL	TC_75_0AAL	TC_75_1AAL	TC_75_2AAL	TC_75_3AAL	TC_85_0AAL + TC_85_1AAL + TC_85_2AAL + TC_85_3AAL	TC_85_0AAL	TC_85_1AAL	TC_85_2AAL	TC_85_3AAL
Live Alone Missing	TC_MALONE																			
Clients by Ethnicity																				
Hispanic / Latino																				
Not Hispanic or Latino																				
Ethnicity Missing																				

Clients by Race or Ethnicity																					
White (Alone) – Non-Hispanic																					
Total Minorities																					
White (Alone) - Hispanic																					
American Indian or Alaskan Native (Alone)																					
Asian (Alone)																					
Black / African American (Alone)																					
Native Hawaiian or Pacific Islander (Alone)																					
Persons Reporting Some Other Race																					
Persons Reporting 2 or More Races																					
Race Missing																					

* Total includes OAA specified eligible meal participants under age 60.

Currently the client detail is collected by service and ethnicity. There would be a separate record for each service and ethnicity combination using the same field names. These numbers would need to be summed across all ethnicities/races for each service.

SECTION I. Elderly Clients and Caregivers

D. Detailed IADL Characteristics of Elderly Clients Receiving Cluster 1 Services

      (Report information for all Cluster 1 services combined and each service separately.)

_____ Total Cluster 1 Clients   _____ Personal Care   _____ Homemaker

_____ Chore   _____ Home Delivered Meals   _____ Adult Day

Care/Health

_____ Case Management

IADL SUMMARY FOR _____	Total – All Ages*					Total Age 60-74					Total Age 75-84					Total Age 85+				
	Total	0 IADL	1 IADL	2 IADL	3+ IADL	Total	0 IADL	1 IADL	2 IADL	3+ IADL	Total	0 IADL	1 IADL	2 IADL	3+ IADL	Total	0 IADL	1 IADL	2 IADL	3+ IADL
Total Clients	TC_SERVED																			

Clients with Age Data	TC_60_T + TC_65_T + TC_75_T + TC_85_T	TC_60_0A0I + TC_60_1A0I + TC_60_2A0I + TC_60_3A0I + TC_65_0A0I + TC_65_1A0I + TC_65_2A0I + TC_65_3A0I + TC_75_0A0I + TC_75_1A0I + TC_75_2A0I + TC_75_3A0I + TC_85_0A0I + TC_85_1A0I + TC_85_2A0I + TC_85_3A0I	TC_60_0A1I + TC_60_1A1I + TC_60_2A1I + TC_60_3A1I + TC_65_0A1I + TC_65_1A1I + TC_65_2A1I + TC_65_3A1I + TC_75_0A1I + TC_75_1A1I + TC_75_2A1I + TC_75_3A1I + TC_85_0A1I + TC_85_1A1I + TC_85_2A1I + TC_85_3A1I	TC_60_0A2I + TC_60_1A2I + TC_60_2A2I + TC_60_3A2I + TC_65_0A2I + TC_65_1A2I + TC_65_2A2I + TC_65_3A2I + TC_75_0A2I + TC_75_1A2I + TC_75_2A2I + TC_75_3A2I + TC_85_0A2I + TC_85_1A2I + TC_85_2A2I + TC_85_3A2I	TC_60_0A3I + TC_60_1A3I + TC_60_2A3I + TC_60_3A3I + TC_65_0A3I + TC_65_1A3I + TC_65_2A3I + TC_65_3A3I + TC_75_0A3I + TC_75_1A3I + TC_75_2A3I + TC_75_3A3I + TC_85_0A3I + TC_85_1A3I + TC_85_2A3I + TC_85_3A3I	TC_60_T + TC_65_T	TC_60_0A0I + TC_60_1A0I + TC_60_2A0I + TC_60_3A0I + TC_65_0A0I + TC_65_1A0I + TC_65_2A0I + TC_65_3A0I	TC_60_0A1I + TC_60_1A1I + TC_60_2A1I + TC_60_3A1I + TC_65_0A1I + TC_65_1A1I + TC_65_2A1I + TC_65_3A1I	TC_60_0A2I + TC_60_1A2I + TC_60_2A2I + TC_60_3A2I + TC_65_0A2I + TC_65_1A2I + TC_65_2A2I + TC_65_3A2I	TC_60_0A3I + TC_60_1A3I + TC_60_2A3I + TC_60_3A3I + TC_65_0A3I + TC_65_1A3I + TC_65_2A3I + TC_65_3A3I	TC_75_T	TC_75_0A0I + TC_75_1A0I + TC_75_2A0I + TC_75_3A0I	TC_75_0A1I + TC_75_1A1I + TC_75_2A1I + TC_75_3A1I	TC_75_0A2I + TC_75_1A2I + TC_75_2A2I + TC_75_3A2I	TC_75_0A3I + TC_75_1A3I + TC_75_2A3I + TC_75_3A3I	TC_85_T	TC_85_0A0I + TC_85_1A0I + TC_85_2A0I + TC_85_3A0I	TC_85_0A1I + TC_85_1A1I + TC_85_2A1I + TC_85_3A1I	TC_85_0A2I + TC_85_1A2I + TC_85_2A2I + TC_85_3A2I	TC_85_0A3I + TC_85_1A3I + TC_85_2A3I + TC_85_3A3I
Age Missing	TC_MAGE																			
IADLs Missing	TC_MADL																			
Female																				
Male																				
Gender Missing	TC_MSEX																			
Rural																				
Rural Missing	TC_MRURAL																			

Income below Poverty Level	RC_60_T + RC_65_T + RC_75_T + PC_85_T	RC_60_0A0I + RC_60_1A0I + RC_60_2A0I + RC_60_3A0I + PC_65_0A0I + PC_65_1A0I + PC_65_2A0I + PC_65_3A0I + RC_75_0A0I + RC_75_1A0I + RC_75_2A0I + RC_75_3A0I + PC_85_0A0I + PC_85_1A0I + PC_85_2A0I + PC_85_3A0I	RC_60_0A1I + RC_60_1A1I + RC_60_2A1I + RC_60_3A1I + PC_65_0A1I + PC_65_1A1I + PC_65_2A1I + PC_65_3A1I + RC_75_0A1I + RC_75_1A1I + RC_75_2A1I + RC_75_3A1I + PC_85_0A1I + PC_85_1A1I + PC_85_2A1I + PC_85_3A1I	RC_60_0A2I + RC_60_1A2I + RC_60_2A2I + RC_60_3A2I + PC_65_0A2I + PC_65_1A2I + PC_65_2A2I + PC_65_3A2I + RC_75_0A2I + RC_75_1A2I + RC_75_2A2I + RC_75_3A2I + PC_85_0A2I + PC_85_1A2I + PC_85_2A2I + PC_85_3A2I	RC_60_0A3I + RC_60_1A3I + RC_60_2A3I + RC_60_3A3I + PC_65_0A3I + PC_65_1A3I + PC_65_2A3I + PC_65_3A3I + RC_75_0A3I + RC_75_1A3I + RC_75_2A3I + RC_75_3A3I + PC_85_0A3I + PC_85_1A3I + PC_85_2A3I + PC_85_3A3I	RC_60_T + RC_65_T	RC_60_0A0I + RC_60_1A0I + RC_60_2A0I + RC_60_3A0I + PC_65_0A0I + PC_65_1A0I + PC_65_2A0I + PC_65_3A0I	RC_60_0A1I + RC_60_1A1I + RC_60_2A1I + RC_60_3A1I + PC_65_0A1I + PC_65_1A1I + PC_65_2A1I + PC_65_3A1I	RC_60_0A2I + RC_60_1A2I + RC_60_2A2I + RC_60_3A2I + PC_65_0A2I + PC_65_1A2I + PC_65_2A2I + PC_65_3A2I	RC_60_0A3I + RC_60_1A3I + RC_60_2A3I + RC_60_3A3I + PC_65_0A3I + PC_65_1A3I + PC_65_2A3I + PC_65_3A3I	RC_75_T	RC_75_0A0I + RC_75_1A0I + RC_75_2A0I + RC_75_3A0I	RC_75_0A1I + RC_75_1A1I + RC_75_2A1I + RC_75_3A1I	RC_75_0A2I + RC_75_1A2I + RC_75_2A2I + RC_75_3A2I	RC_75_0A3I + RC_75_1A3I + RC_75_2A3I + RC_75_3A3I	PC_85_T	PC_85_0A0I + PC_85_1A0I + PC_85_2A0I + PC_85_3A0I	PC_85_0A1I + PC_85_1A1I + PC_85_2A1I + PC_85_3A1I	PC_85_0A2I + PC_85_1A2I + PC_85_2A2I + PC_85_3A2I	PC_85_0A3I + PC_85_1A3I + PC_85_2A3I + PC_85_3A3I
Poverty Missing	TC_MINCOME																			
Live Alone																				
Live Alone Missing	TC_MALONE																			
Clients by Ethnicity																				
Hispanic / Latino																				
Not Hispanic or Latino																				
Ethnicity Missing																				
Clients by Race or Ethnicity																				
White (Alone) – Non-Hispanic																				
Total Minorities																				

White (Alone) - Hispanic																						
American Indian or Alaskan Native (Alone)																						
Asian (Alone)																						
Black / African American (Alone)																						
Native Hawaiian or Pacific Islander (Alone)																						
Persons Reporting Some Other Race																						
Persons Reporting 2 or More Races																						
Race Missing																						

* Total includes OAA specified eligible meal participants under age 60.

Currently the client detail is collected by service and ethnicity. There would be a separate record for each service and ethnicity combination using the same field names. These numbers would need to be summed across all ethnicities/races for each service.

Section I. Elderly Clients and Caregivers
E. Summary Characteristics of Caregivers Serving Elderly Individuals (National Family Caregiver Support Program - Title III-E)
Note: Data is for Title III-E Cluster 1 Services only – See Section II-C for specifics.   (FY05 Implementation)

State ID: ____   Fiscal Year: ____

Caregiver Characteristics	All Caregivers	Age of the Caregiver			
		Under 60	Age 60-74	Age 75-84	Age 85 +
Total Caregivers					
Caregivers with Age Data					
Age Missing					
Female					
Male					
Gender Missing					
Rural					
Rural Missing					
Caregivers by Ethnicity					
Hispanic or Latino					
Not Hispanic or Latino					
Ethnicity Missing					
Caregivers by Race or Ethnicity					
White (Alone) – Non-Hispanic					
Total Minorities					
White (Alone) –Hispanic					
Asian (Alone)					
Am. Ind./Alaska Native (Alone)					
Black or African American (alone)					
Native Hawaiian or Other Pacific Islander (Alone)					
Persons Reporting Some Other Race					
Persons Reporting 2 or More Races					
Race Missing					
Caregivers by Relationship					
Husband					
Wife					
Son/*Son-in-Law*					
Daughter/*Daughter-in-law*					
Other Relative					
Non-Relative					
Relationship Missing					

Currently this information is not collected.

SECTION I. Elderly Clients and Caregivers

F. Summary Characteristics of Grandparents and Other Elderly Caregivers Serving Children (National Family Caregiver Support Program - Title III-E)

Note: Data is for Title III-E Cluster 1 Services only – See Section II-C for specifics.

Grandparent/Relative Caregiver Characteristics	All Caregivers	Age of the Caregiver		
		60-74	**75-84**	**85+**
Total Caregivers				
Caregivers with Age				
Age Missing				
Female				
Male				
Gender Missing				
Rural				
Rural Missing				
Caregivers by Ethnicity				
Hispanic or Latino				
Not Hispanic or Latino				
Ethnicity Missing				
Caregivers by Race or Ethnicity:				
White (Alone) – Non-Hispanic				
Total Minorities				
White (Alone) - Hispanic				
Asian (Alone)				
American Indian/Alaska Native (Alone)				
Black or African American (Alone)				
Native Hawaiian or Other Pacific Islander (Alone)				
Persons Reporting Some Other Race				
Persons Reporting Two or More Races				
Race Missing				
Caregivers By Relationship				
Grandparents				
Other Elderly Relative				
Other Elderly Non-Relative				
Relationship Missing				
Total Individuals Receiving Care (children 18 or younger)				

Currently this information is not collected.

SECTION II. Utilization and Expenditure Profiles
A. Title III Utilization and Expenditure Profile (Except Title III-E)
State ID____ Fiscal Year: _____

A. Title III Utilization and Expenditure Profile (Except Title III-E)									OAA Title III Expenditures ($) by Part			
For Selected Services	Number of Providers	# of AAAs Direct Services Provision	Unduplicated Persons Served	# of Persons Served at High Nutrition Risk	Service Units	Title III Expenditure	Total Service Expenditure	Program Income	B	C1	C2	D
Cluster 1: Registered Services - Requiring Detailed Client Profile												
1. Personal Care	PCARE_TP	PCARE_AP	UNDUP_PC		PER_CARE	T_OAA_EXP		T_P_INCOME	PART_B			
2. Homemaker	HMAKER_T	HMAKER_AP	UNDUP_HM		HOMEMAKER	T_OAA_EXP		T_P_INCOME	PART_B			
3. Chore	CHORE_T	CHORE_AP	UNDUP_CH		CHORE	T_OAA_EXP		T_P_INCOME	PART_B			
4. Home Delivered Meals	HDMEAL_T	HDMEAL_AP	UNDUP_HD	HDMEAL_HN	HOME_DEL	T_OAA_EXP		T_P_INCOME			PART_C2	
4a. NSIP Home Delivered Meals (optional)*												
5. Adult Day Care/Health	ADCARE_T	ADCARE_AP	UNDUP_ADC		ADULT_DAY	T_OAA_EXP		T_P_INCOME	PART_B			
6. Case Management	CMGMT_T	CMGMT_AL	UNDUP_CMGT		CASE_MANAG	T_OAA_EXP		T_P_INCOME	PART_B			
Cluster 2: Registered Services - Requiring Summary Client Profile												
7. Assisted Transportation	ATRANSP_T	ATRANSP_AL	UNDUP_AT		A_TRANSPOR	T_OAA_EXP		T_P_INCOME	PART_B			
8. Congregate Meals	CMEAL_T	CMEAL_AL	UNDUP_CM	CMEAL_HN	CONG_MEALS	T_OAA_EXP		T_P_INCOME		PART_C1		
8a. NSIP Congregate Meals (optional)*												
9. Nutrition Counseling	NCSL_T	NCSL_AL	UNDUP_NC	NCSL_HN	N_COUNSEL	T_OAA_EXP		T_P_INCOME	PART_B	PART_C1	PART_C2	
Cluster 3: Non-Registered Services – No Client Profile Required												
10. Transportation	TRANSP_T	TRANSP_AL			TRANSPORT	T_OAA_EXP		T_P_INCOME	PART_B			
11. Legal Assistance	LASSIST_T	LASSIST_AL			L_ASSIST	T_OAA_EXP		T_P_INCOME	PART_B			
12. Nutrition Education	NEDU_T	NEDU_AL			N_EDUCAT	T_OAA_EXP		T_P_INCOME	PART_B	PART_C1	PART_C2	
13. Information and Assistance	IASSIST_T	IASSIST_AL			INFO_ASSIS	T_OAA_EXP		T_P_INCOME	PART_B			
14. Outreach	OREACH_T	OREACH_AL			OUTREACH	T_OAA_EXP		T_P_INCOME	PART_B			
15. Other Services						T_OAA_EXP	.	T_P_INCOME	PART_B			
Total (Unduplicated)	T_PROVIDR	TM_PROVIDR										

Note: States are to report Title III-E in the next table: Section II. B-Title III-E Caregiver Utilization and Expenditure Profile

States may opt to report separate NSIP meal counts (items 4a and 8a) if different from the regular SPR numbers. If no NSIP number is reported, AoA will use the regular SPR figures (4 and 8). See definition in the Appendix.

In the current SPRDIA system the fields T_OAA_EXP, PER_TOTAL, T_P_INCOME, PART_B, PART_C1, PART_C2 are repeated for each service. This results in a table with a record for each service.

Total Service Expenditure for each service is a calculated field using the Title III Expenditure and the % of Total Service Expenditure collected in the current SPRDIA system.

The Total Unduplicated count for # of Persons Served at High Nutrition Risk is not collected in the current SPRDIA system.

The totals for Title III Expenditure, Program Income, Part B, Part C1, and Part C2 are not collected in the current SPRDIA system.

Section II. Utilization and Expenditure Profiles
B.   Title III-E Utilization and Expenditure Profile for Caregivers Serving Elderly Individuals

Caregiver Support Categories:	Title III-E Expenditures (Federal $)	Total Service Expenditures (All Sources)	Program Income	# Caregivers Served	Units of Service	# of Providers (unduplicated)
Group 1				Unduplicated number of caregivers:		
1. Counseling						
2. Respite Care						
3. Supplemental Services						
Group 2				Estimated unduplicated number of caregivers:		
4. Access Assistance						
				Estimated Audience size:	# Activities:	
5. Information Services						
Totals (unduplicated)						

Currently this information is not collected.

Section II. Utilization and Expenditure Profiles

C.   Title III-E Utilization and Expenditure Profile For Grandparents and Other Elderly Caregivers Serving Children

Caregiver Support Categories:	Title III-E Expenditures (Federal $)	Total Service Expenditures (All Sources)	Program Income	# Caregivers Served	Units of Service	# of Providers (unduplicated)
Group 1				Unduplicated number of caregivers:		
1. Counseling						
2. Respite Care						
3. Supplemental Services						
Group 2				Estimated unduplicated number of caregivers:		
4. Access Assistance						
				Estimated Audience size:	# Activities:	
5. Information Services						
Totals (unduplicated)						

Currently this information is not collected.

SECTION II. Utilization and Expenditure Profiles

D.   Title VII Expenditures by Chapter

C. Title VII Expenditures By Chapter	Title VII Expenditure	Total Service Expenditure
Chapter 3: Elder Abuse Prevention	ELDER_ABUS	
Chapter 4: Legal Assistance Development		

Note: OAA Title VII, Chapter 2, Ombudsman expenditures are reported separately in the National Ombudsman Reporting System (NORS).

Currently Total Service Expenditure and Legal Assistance Development are not collected.

SECTION II. Utilization and Expenditures Profiles

E. Other Services Profile *(Optional)*

State ID: ____   Fiscal Year: ____

Service Name (Up to 30 Characters)	Service Unit Name (Up to 15 characters)	Mission/ Purpose Category	OAA Service Expenditure Amount	Total Service Expenditure Amount	Estimated Unduplicated Persons Served	Estimated Service Units
1. SERV_NAME	SERV_UNITN	SERV_PURPO	OAA_EXPEND		PER_SERVED	RV_UNITS
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						
21.						
22.						
23.						
24.						
25.						

Mission/Purpose Codes:
A. Services which address functional limitations
B. Services which maintain health
C. Services which protect elder rights
D. Services which promote socialization/participation
E. Services which assure access and coordination
F. Services which support other goals/outcomes

There are no restrictions on the number of "other" services that may be reported.

For each "other" service being reported, please provide all the data elements—name, unit name, mission code, expenditure data, persons served, and service units.

Currently there is a separate record for each other service using the same field names.

SECTION III. Network Profiles

   A. State Unit on Aging Staffing Profile

State ID: ____   **Fiscal Year:** ____

SUA Personnel Categories	Total FTEs	Minority FTEs
1. Agency Executive/ Management Staff	AE_MGT_FTE	AE_MGT_MFT
2. Other Paid Professional Staff (Functional Responsibility)		
Planning	PP_PLAN_FT	PP_PLAN_M
Development	PP_DEVL_FT	PP_DEVL_M
C. Administration	PP_ADM_FTE	PP_ADM_M
D. Service Delivery	PP_SERV_FT	PP_SERV_M
E. Access/Care Coordination	PP_ACC_FTE	PP_ACC_M
F. Other	PP_OTH_FTE	PP_OTH_M
3. Clerical/Support Staff	CLER_FTE	CLER_M
4. Total SUA Staff	TS_FTE	TMS_FTE

Functional Responsibilities:
A. Planning—Includes needs assessment, plan development, budgeting/resource analysis, service inventories, standards development and policy analysis.
B. Development—Includes public education, resource development, training and education, research and development and legislative activities.
C. Administration—Includes bidding, contract negotiation, reporting, reimbursement, accounting, auditing, monitoring and quality assurance.
D. Service Delivery—Includes those activities associated with the direct provision of a service which meets the needs of an individual older person and/or caregiver.
E. Access/Care Coordination—Include outreach, screening, assessment, case management and I&R.

SECTION III. Network Profiles

B.   Area Agency on Aging Staffing Profile

State ID: ____   Fiscal Year: ____   Total # of AAA's _____

AAA Personnel Categories	Total FTEs	Minority FTEs
1. Agency Executive/ Management Staff	AE_MGT_FTE	AE_MGT_MFT
2. Other Paid Professional Staff Functional Responsibility)		
lanning	PP_PLAN_FT	PP_PLAN_M
evelopment	PP_DEVL_FT	PP_DEVL_M
C. Administration	PP_ADM_FTE	PP_ADM_M
D. Service Delivery	PP_SERV_FT	PP_SERV_M
E. Access/Care Coordination	PP_ACC_FTE	PP_ACC_M
F. Other	PP_OTH_FTE	PP_OTH_M
3. Clerical/Support Staff	CLER_FTE	CLER_M
4. Volunteers	VOL_FTE	VOL_M
5. Total AAA Staff	TS_FTE	TMS_FTE

Functional Responsibilities:
A. Planning—Includes needs assessment, plan development, budgeting/resource analysis, service inventories, standards development and policy analysis.
B. Development—Includes public education, resource development, training and education, research and development and legislative activities.
C. Administration—Includes bidding, contract negotiation, reporting, reimbursement, accounting, auditing, monitoring and quality assurance.
D. Service Delivery—Includes those activities associated with the direct provision of a service which meets the needs of an individual older person and/or caregiver.
E. Access/Care Coordination—Include outreach, screening, assessment, case management and I&R.

Section III. Network Profiles
C. Provider Profile (Excluding Area Agencies on Aging providing direct services)

	Total # of Providers
Total	T_PROVIDR
Minority	TM_PROVIDR
Rural	

Currently rural providers are not collected.

SECTION III Network Profiles
D. Profile of Community Focal Points and Senior Centers

State ID: _____   **Fiscal Year:** _____

	Number
1. Total Number of Focal Points Designated Under Section 306(a)(3) of the Act in Operation in the Past Year.	TFP1
2. Of the Total Number of Focal Points in Item 1., the Number That Were Senior Centers.	TFP2
3. Total Number of Senior Centers in the State in the Past Fiscal Year.	TSC1
4. Total Number of Senior Centers in Item 3. That Received OAA Funds During the Past Fiscal Year.	TSC2

SECTION IV. DEVELOPMENTAL ACCOMPLISHMENTS
a. FOR HOME AND COMMUNITY BASED PROGRAMS*

State ID: _____   **Fiscal Year:** _____

Identification Of Three Top Accomplishments		
1. ACCOMPLISH		
Type of Development	TYPE_CODE	**Enter Code(s)**
2.		
Type of Development		**Enter Code(s)**
3.		
Type of Development		**Enter Code(s)**

Development Type Codes:			
1. Public education/awareness	**3. Training/education**	**5. Policy development**	**7. Other**
2. Resource development	**4. Research and development**	**6. Legislative development**	

* includes Title III-E NFCSP
Currently there is a separate record for each accomplishment. The accomplishment is identified by a letter and a number to indicate the specific accomplishment.

For Home and Community based programs the codes are A1, A2, and A3.

SECTION IV. DEVELOPMENTAL ACCOMPLISHMENTS
B. FOR A SYSTEM OF ELDER RIGHTS
State ID: _____   **Fiscal Year:** _____

Identification Of Three Top Accomplishments		
1. ACCOMPLISH		
Type of Development	TYPE_CODE	**Enter Code(s)**
2.		
Type of Development		**Enter Code(s)**
3.		
Type of Development		**Enter Code(s)**

Development Type Codes:			
1. Public education/awareness	**3. Training/education**	**5. Policy development**	**7. Other**
2. Resource development	**4. Research and development**	**6. Legislative development**	

Currently there is a separate record for each accomplishment. The accomplishment is identified by a letter and a number to indicate the specific accomplishment.

For Home and Community based programs the codes are B1, B2, and B3.