

United States
Department of
Agriculture

Federal Crop
Insurance Corporation



Product
Development
Division

FCIC 25300

PEA LOSS ADJUSTMENT STANDARDS HANDBOOK

1998 and Succeeding Crop Years

PEA LOSS ADJUSTMENT STANDARDS HANDBOOK

SUMMARY OF CHANGES/CONTROL CHART

Major Changes: See changes or additions in text which have been redlined. Three stars (***) identify information that has been removed.

- 1 Changes:
 - A Additional instructions are included for completing claims involving green pea acreage that was bypassed by the processor. Clarified the definition of Bypassed acreage.
 - B Deleted all references to FCI-74A, referenced as appraisal worksheet now.
 - C Changed all references to the "FCI-74 Field Inspection and Claim for Indemnity" form to "claim form" or "Production Worksheet."
 - D Added language to clarify that Austrian Winter Peas are insurable by written agreement only.
 - E Changes language on quality adjustment for dry peas. Production must grade U.S. No. 2 or worse to be eligible for quality adjustment. The local market price will be the price for the same variety of dry pea grading U.S. No. 1.
 - F Added instructions for appraising pod-type peas.
 - G Added Stage codes "UB" for bypassed due to insured causes, and "PB" for bypassed due to uninsured causes.
 - H Added appraisal factors for Austrian Winter Peas and Pod Type green peas.
 - I Added newly developed standards language for Part 1, section 2, Special Instructions, subsection B, General Provisions not Applicable to Catastrophic Risk Protection (CAT). Deleted all NACAT identifiers.
 - J Added newly developed standards language for, Part 1, section 3, Operating Policy, section 4, Abbreviations, section 5, Forms and Procedures, section 6, Definitions, section 7, Responsibilities.
 - K Claim form completion instructions are based on a "Production Worksheet" which resembles that currently used by the insurance industry.
 - L The FCI-74 Production Entries and Calculations example has been deleted from the handbook.
 - M Section 8 was added to include general claims information on insurability, unit division, and quality adjustment.

PEA LOSS ADJUSTMENT STANDARDS HANDBOOK

SUMMARY OF CHANGES/CONTROL CHART (Continued)

- N Added yield factors to use when appraising acreage of green peas on which consent has been given to harvest as dry peas, but the acreage remains unharvested.

CONTROL CHART FOR: PEA LOSS ADJUSTMENT STANDARDS HANDBOOK FCIC-25300						
	SC Page(s)	TC Page(s)	Text Page(s)	Exhibit(s)	Date	Directive Number
Remove	Entire Handbook					
Current Index	1-2	1-2	1-54	1(55-56)	3-98	FCIC-25300

PEA LOSS ADJUSTMENT STANDARDS HANDBOOK

TABLE OF CONTENTS

PART 1 GENERAL

	<u>Page</u>
1 Purpose	1
2 Special Instructions	1
3 Operating Policy	1
4 Abbreviations	2
5 Forms and Procedures	2
6 Definitions	2
7 Responsibilities	3
8 Insurance Contract Information	4
9 (Reserved)	8
10 (Reserved)	8

PART 2 PEA APPRAISALS

11 General Appraisal Standards	11
12 Sample Selection Standards	11
13 Growth Stages	13
14 Appraisal Methods	13
15 Appraisal Worksheet Entries and Completion Standards	17
16 Appraisal Calculation Standards	28
17 Appraisal Modification and Deviation Standards	28
18 (Reserved)	28
19 (Reserved)	28

PART 3 PEA CLAIMS

20 Claim Form Entries and Calculation Standards	31
---	----

EXHIBITS

1 Determining Dockage/FM for Dry Peas	55
---	----

PEA LOSS ADJUSTMENT STANDARDS HANDBOOK

TABLE OF CONTENTS (Continued)

(RESERVED)

UNITED STATES DEPARTMENT OF AGRICULTURE
WASHINGTON, D.C. 20250

FEDERAL CROP INSURANCE HANDBOOK		NUMBER: 25300
SUBJECT: PEA LOSS ADJUSTMENT STANDARDS HANDBOOK 1998 AND SUCCEEDING CROP YEARS	DATE: March 17, 1998	
	OPI: Product Development Division	
	APPROVED: Deputy Administrator, Research and Development	

PART 1 GENERAL

1 PURPOSE

This handbook identifies the crop-specific standards (requirements) for adjusting Multiple Peril Crop Insurance (MPCI) dry pea and green pea losses in a uniform and timely manner. These standards, which include crop appraisal methods and claims completion instructions, supplement the general (not crop-specific) standards for loss adjustment identified in the FCIC-25010, Loss Adjustment Manual (LAM).

2 SPECIAL INSTRUCTIONS

This is an updated loss adjustment standards handbook for dry peas and green peas. This standards handbook remains in effect until superseded. The issuance of an entire handbook will replace a previous handbook; handbook amendments or bulletins may supersede parts of a handbook.

3 OPERATING POLICY

- A Insurance Providers. Insurance providers must use this handbook as the basis for developing any appropriate loss adjustment procedures and training consistent with the standards in this handbook. Insurance providers may find it necessary to provide additional internal guidelines or procedures for adjusting losses on their insurance contracts. Any additional guidelines or procedures will require Federal Crop Insurance Corporation (FCIC) approval unless otherwise provided in writing by FCIC.
- B Specific Entry Standards. These standards are entry-specific to generic forms. Insurance providers' forms and procedures are to comply with the FCIC standards in at least an equivalent manner.

4 ABBREVIATIONS

APH	Actual Production History
CAT	Catastrophic Risk Protection
CIH	Crop Insurance Handbook
FSA	Farm Service Agency
FCIC	Federal Crop Insurance Corporation
GLAS	General Loss Adjustment Standards (also LAM)
LAM	Loss Adjustment Manual (also GLAS)
MPCI	Multiple Peril Crop Insurance
RMA	Risk Management Agency
RSO	Regional Service Office
USDA	United States Department of Agriculture

5 FORMS AND PROCEDURES

- A Insurance Providers. Insurance providers are to use FCIC-approved standard procedures in developing procedures, training, forms and completion instructions. All procedures, forms and completion instructions must be submitted for approval in accordance with the FCIC-24030 Submission Standards Handbook.
- B General Forms and Manuals. General forms and manuals (or their equivalent) necessary for loss adjustment are identified in the LAM.
- C Distribution. The following is the minimum distribution of form(s) completed by the adjuster for the loss adjustment inspection:
- (1) Original copy to the office designated by the insurance provider to retain original documents relative to the policyholder's file.
 - (2) One legible copy to insured.

6 DEFINITIONS

- A General. Terms and definitions that are general (not crop specific) to loss adjustment are identified in the LAM.
- B Specific. Terms and definitions specific to pea loss adjustment and this handbook, which are not defined in this section, are defined as they appear in the text.

Clean Seed Equivalent Appraised or harvested production of contract seed peas which meets the minimum quality requirements contained in the processor contract.

Note: Production that does not meet the minimum quality requirements contained in the contract due to uninsured causes will be considered production to count regardless of quality.

7 RESPONSIBILITIES

A FCIC Product Development Division

- (1) Establish the minimum standards and guidelines for loss adjustment.
- (2) Unless otherwise specified, review and approve all insurance provider loss adjustment procedures and forms prior to their use.
- (3) Provide guidance and clarification, as needed, regarding these standards.

B Insurance Providers

- (1) Comply with and implement the loss adjustment standards (requirements) established by FCIC, through procedures and forms approved by the Product Development Division, or as otherwise specified in writing by FCIC.
- (2) Ensure that all documentation, determinations, and calculations are completed as specified in these standards.
- (3) Provide input to FCIC regarding the loss adjustment standards.
- (4) Advise FCIC of impending situations which may necessitate the development of procedures, forms, or calculations that are different than those identified in the standards issued by FCIC.
- (5) Comply with other requirements issued by FCIC in the administration of contracts between the insurance provider and FCIC.
- (6) Ensure that the required information is provided on the specific forms, printouts, or on a Special Report attached to the appropriate form, as specified in approved standards and procedures.
- (7) In addition to the responsibilities identified in the LAM, determine whether contract provisions or requirements for dry peas or green peas apply to the insured, and if so, whether they have been complied with by the insured.

8 INSURANCE CONTRACT INFORMATION

The insurance provider is to determine that the insured has complied with all policy provisions of the insurance contract. Pea provisions which are to be considered in this determination include (but are not limited to):

A Insurability

- (1) The crop insured will be either green peas or dry peas which are planted for harvest as peas, which are grown on insured acreage and for which a guarantee and premium rate are provided by the actuarial documents.

Austrian Winter Peas are insurable if the producer requests insurance in writing for such dry peas, and the insurance provider agrees in writing to provide coverage. A request to insure Austrian Winter Peas must be submitted to the insurance provider no later than the sales closing date. Austrian Winter Peas will not be insured unless an adequate stand exists in the spring.

- (2) A processor contract for green peas or a seed company contract for (dry) seed peas must be executed and be effective before the acreage reporting date.
- (3) The insured will be considered to have a share in the insured crop if, under the processor contract, he/she retains control of the acreage on which the green peas are grown, is at risk of loss, and the processor contract provides for delivery of green peas under specified conditions and at a stipulated base contract price.

B General Provisions Not Applicable to CAT Coverage

- (1) Optional Units.
- (2) High Risk Land Exclusion.
- (3) Written Agreements.
- (4) Hail and Fire Exclusion provisions (also not applicable to limited buy-up).

C Guidelines Relative to "BYPASSED" Green Pea Acreage

- (1) Bypassed acreage is land on which production is ready for harvest but the processor elects not to accept such production so it is not harvested. Inspections must be made on all unharvested acreage of green peas bypassed by the processor to verify the cause of loss.

- (2) Green Pea Crop Policy Provisions - Production losses of green peas not timely harvested or bypassed are insurable if such delay is "solely and directly due to adverse weather conditions." Adverse weather includes, but is not limited to:
- (a) Excessive moisture that prevents harvesting equipment from entering the field or that prevents the timely operation of harvesting equipment; and
 - (b) Abnormally hot or cold temperatures that cause an unexpected number of acres over a large producing area to be ready for harvest at the same time, affecting the timely harvest of a large number of such acres or the processing of such production is beyond the capacity of the processor, either of which causes the acreage to be bypassed.

Note: See the Green Pea Crop Provisions for notice of damage requirements. The insured should contact the insurance provider immediately upon being notified that acreage will be bypassed so an appraisal can be made, but not later than the time specified in the crop provisions.

- (3) Production lost when acreage is not timely harvested or bypassed due to breakdown or non-operation of equipment or facilities, or the availability of a crop insurance payment, will NOT be considered an insurable cause of loss.
- (4) For unharvested acreage that is bypassed by the processor because the peas are damaged due to INSURED causes of loss (stage code is "UB"), the potential production per acre shown on the claim form in column J will be **zero (0)**. Consistent with the claim form, no production from the bypassed/unharvested acreage will be counted for APH purposes. **When there is undamaged green pea acreage in the same field and the processor bypasses the entire field, the appraised production from the undamaged acreage will be counted as production to count for claim purposes and APH purposes.**
- (5) The stage column on the claim form will show "PB" for unharvested (bypassed) acreage **when NO insured cause of loss prevented the processor from harvesting**. The potential production will be appraised and will be counted as production against the guarantee and for APH purposes.
- (a) Losses that occur when green peas are not harvested/not timely harvested due to lack of equipment or labor, or losses due to an excessive volume of peas maturing (for the processor) at the same time are not insurable.

- (b) Although acreage may have been bypassed and an insured cause of loss did not prevent harvest, an appraisal which shows production below the unit guarantee due to insurable causes (e.g., drought reduced the potential PRIOR to bypass) may result in an indemnity.
- (6) A separate appraisal must be made and identified as such, if there are additional uninsured causes of loss (i.e. livestock damage, failure to follow good farming practices, etc.). The appraised per acre production will be shown on the claim form in the item for uninsured causes. This appraisal for uninsured causes will not be counted for APH purposes.
- (7) When an insured cause of loss did not prevent timely harvest, the production to count for green pea acreage that is bypassed or not timely harvested will include any production lost due to uninsured damage and will be:
 - (a) The appraised production on unharvested acreage; or
 - (b) The harvested/delivered production plus any appraisal for uninsured causes which may apply. The amount of harvested production will be determined by dividing the dollar amount paid, payable, or which should have been paid under the terms of the processor contract for the quality and quantity of the peas delivered to the processor, by the base contract price per pound.
 - (c) If consent has been given to harvest green peas as dry peas, the harvested or appraised **dry pea** production will be multiplied by 1.667 for shell types and 3.000 for pod types to determine the green pea production equivalent. No adjustment for quality deficiencies will be allowed for such dry pea production.
- (8) **PROCESSOR PAYMENTS FOR "BYPASSED" ACREAGE** - Do NOT include such payments in any appraisal OR as production to count.

D Unit Division

- (1) Refer to the Dry Pea Crop Provisions or the Green Pea Crop Provisions and the Basic Provisions for unit division guidelines.
- (2) For catastrophic risk coverage, a basic unit will be all insurable acreage of dry peas or green peas in the county (See the CAT endorsement).

E Harvest Definition

- (1) Dry Peas - Combining of dry peas.
- (2) Green Peas - Combining (vining) of the peas.

F Quality Adjustment

Note: Quality adjustment is applicable only to dry peas or lentils insured under the Dry Pea Crop Provisions.

- (1) Production will be eligible for quality adjustment if, due to insurable causes:
 - (a) Deficiencies in quality, in accordance with the United States Standards for Whole Dry Peas, Split Peas, and Lentils, result in production grading **U.S. No. 2** or worse because of defects, color, skinned production (lentils only), odor, material weathering, or distinctly low quality; or
 - (b) Substances or conditions are present that are identified by the Food and Drug Administration or other public health organizations of the United States as being injurious to human or animal health.
- (2) Dry Peas and Lentils qualifying for quality adjustment, will be adjusted by:
 - (a) dividing the value per pound of such dry peas/lentils by the highest local market price per pound for the same variety of undamaged dry peas or lentils grading **U.S. No. 1**; and
 - (b) multiplying the result by the number of pounds of such dry peas/lentils.

Note: The applicable price for **U.S. No. 1** dry peas/lentils will be the highest local market price on the earlier of the day the loss is adjusted or the day the damaged dry peas/lentils were sold.
- (3) If a local market cannot be found for the dry peas/lentils, refer to the LAM.
- (4) No quality adjustment will be allowed for Austrian Winter Peas.
- (5) DISREGARD CONTRACT PRICES IN QUALITY ADJUSTMENT. Processor or processor-broker prices are considered contract prices and are disregarded for quality adjustment. THE QUALITY ADJUSTMENT FACTOR CANNOT BE GREATER THAN 1.000.

- (6) Document quality adjustment information as described in the instructions for the "Narrative" section of the claim form (section 20).
- (7) For additional quality adjustment definitions, instructions, qualifications, and testing requirements; see the LAM and the Official United States Standards for Dry Peas and Lentils.
- (8) See the LAM for special instructions regarding mycotoxin infected dry peas/lentils.
- (9) No quality adjustment is allowed on any acreage of green peas that consent is given to harvested as dry peas. The harvested or appraised dry pea production will be multiplied by 1.667 for shell types and 3.000 for pod types to determine the green pea production equivalent.

9 (RESERVED)

10 (RESERVED)

(RESERVED)

(RESERVED)

PART 2 - PEA APPRAISALS**11 GENERAL APPRAISAL STANDARDS****A General Instructions**

- (1) Use the Before-Podding or After-Podding appraisal method instructions to appraise dry peas and green peas.
- (2) **ANY DEVIATIONS IN THE APPRAISAL METHODS REQUIRE FCIC'S WRITTEN AUTHORIZATION (as described in the LAM).**
- (3) The appraisal procedures used for dry peas and green peas are identical; only the yield constants differ.

B As specified in the LAM, appraisals are to be made:

- (1) On unharvested acreage of dry peas and green pea acreage that is bypassed by the processor to verify the cause of loss (if any) and to make appraisals that accurately reflect the potential production that remains in the field.
- (2) For uninsured causes of loss. Such appraisals will NOT be used for actual production history (APH) purposes. For additional instructions on bypassed acreage of green peas, refer to section 8 C (Guidelines Relative to "BYPASSED" Green Pea Acreage) or contact the insurance provider.
- (3) For damage such as hail, frost/freeze, flooding, pollination problems, etc., defer appraisals to a later date in order to assess crop recovery and to obtain more accurate appraisals. See the LAM for further instruction on deferred appraisals.
- (4) See the LAM for additional reasons for appraisals.

12 SAMPLE SELECTION STANDARDS**A Selecting Representative Samples for Appraisals**

- (1) Determine the number of recommended samples for a field or subfield by the field size, the age (size) and general capabilities of the plants, and variability of potential production and plant damage within the field or subfield.
- (2) Split the field into subfields when:
 - (a) variable damage causes the crop potential to appear to be significantly different within the same field; or

- (b) the insured wishes to destroy a portion of a field.
- (3) Each subfield must be appraised separately.
- (4) Take as many samples as necessary for an accurate appraisal, but use of fewer than the recommended minimum number of samples shown in section 12 B, must be explained in the remarks section of the appraisal form.

B Minimum Sample Recommendations For Representative Samples

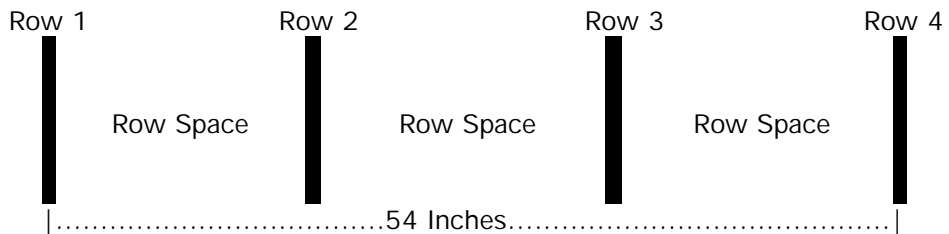
ACRES IN FIELD	MINIMUM NUMBER OF SAMPLES
0.1 - 10.0	3
10.1 - 40.0	4
Add one additional sample for each additional 40.0 acres (or fraction thereof) in the field or subfield.	

C Measuring Row Width for Sample Selection

Use these instructions for all appraisal methods.

- (1) Use a measuring tape marked in inches or convert a tape marked in tenths, to inches, to measure row width (see LAM for conversion table).
- (2) Measure across THREE OR MORE row spaces, from the center of the first row to the center of the fourth row (or as many rows as needed), and divide the result by the number of row spaces measured across, to determine an average row width in whole inches.

Example:



$$54 \text{ inches} \div 3 \text{ row spaces} = 18 \text{ in. average row width}$$

- (3) Apply the average row width to section 12 D, to determine the required length of sample row.

D Row Length Sample Requirements and Square-Foot Factors

ROW WIDTH, INCHES	LENGTH OF ROW, FEET TO TENTH	SQUARE FOOT FACTOR
(Broadcast)	3.0 X 3.0	9
6	10.0	5
7	10.3	6
8	10.5	7
9	10.7	8
10	10.8	9
12	10.0	10
14	10.3	12
16	10.5	14
18	10.7	16

13 **GROWTH STAGES**

Pea Growth Stages in Relation to Appraisal Methods:

Stage	Appraisal Method	Description of Plant Growth Stage
Vegetative:	Before-Podding	From seedling emergence until pods are formed (seeds in the pods are not discernable by feel).
Reproductive:	After-Podding	From the time pods are formed (seeds in the pod are discernable by feel) until maturity.

14 **APPRAISAL METHODS**

A Before Podding Appraisal Method

- (1) Determine the number of plants in the sample row counting all live plants. If the sample contains both damaged plants and undamaged plants, convert damaged plants to an equivalent number of undamaged plants, considering stage of development, degree of damage, and other factors which may affect production potential relative to normal plants (e.g., three damaged plants may be equivalent to one undamaged plant). The conversion to equivalent undamaged plants shall be made with expectations of favorable weather through harvest.
- (2) Determine the average number of plants per square foot by dividing

the number of live plants in the sample row by the Square-Foot Factor for the row spacing (from section 12 D).

- (3) Determine the number of **peas (pods for pod type green peas)** expected to be produced per square foot by multiplying the average number of plants per square foot by the average number of expected **peas/pods** per plant for the variety being appraised (from section 14 C, PEAS/PODS PER PLANT FACTOR in this section).
- (4) Determine the appraised pounds per acre of peas by dividing the expected number of peas per square foot by the appropriate YIELD FACTOR for the variety being appraised (from section 14 C) and rounding to the nearest whole pound.

B After Podding Appraisal Method

- (1) Count the number of live plants in the sample row.
- (2) Select five representative plants from the sample row. Calculate the average number of pods per plant by counting the pods on the selected plants and dividing that number by five. If there are less than five representative plants in the sample, count and average the number of pods per plant from ALL plants.
- (3) **Dry peas and shell type green peas** - Count the number of sound, whole peas in the pods examined in step (2) above and divide by the number of pods examined to determine the average number of peas per pod.
- (4) **Dry peas and shell type green peas** - Multiply the number of plants per sample row by the average number of pods per plant, then multiply that result by the average number of peas per pod to determine the average number of **peas** per sample row.

Pod type green peas - Multiply the number of plants per sample row by the average number of pods per plant, to determine the average number of **pods** per sample row.
- (5) Add the average number of peas or pods (as applicable) per sample row for each sample taken. The sum will be the Sample Total.
- (6) Divide the Sample Total by the number of samples taken. The result is the total average number of peas or pods (as applicable) per sample row.
- (7) Divide the total average number of peas or pods (as applicable) per sample row by the Square Foot Factor for the row spacing (from section 12 D) to determine the average number of peas or pods (as applicable) per square foot.

- (8) Divide the average number of peas or pods (as applicable) per square foot by the YIELD FACTOR for the pea variety (from section 14 C) to determine the number of pounds per acre.

NOTE: For GREEN PEAS, when notice of intent to harvest as dry peas has been given and the acreage remains unharvested, appraise on a dry pea basis. The yield factors for such acreage will be as follows:

<u>Shell Type</u>	<u>Yield Factor</u>
Alaska	.052
Small-Sieve Alaska	.080
Allsweet and Others	.080

<u>Pod Type:</u>	
Sugar Snaps and Others	.080

C Peas Per Plant Factor / Yield Factor Table

<u>DRY PEAS - VARIETAL GROUP</u>	<u>Peas Per Plant Factor</u>	<u>Yield Factor</u>
Smooth Green		
Columbian	20	.052
Alaska 81	20	.052
Improved Campbells Scotch	20	.052
B 160	20	.052
All other smooth-green varieties	28	.096
Smooth Yellow		
Latah	18	.058
Umatilla	20	.053
All other smooth-yellow varieties	28	.096
Contract Seed	28	.096
<u>Austrian Winter Peas</u>		
Granger and All Other Varieties	25	.072
Fenn, Glacier, Melrose, Common	30	.086
<u>GREEN PEAS VARIETIES</u>	<u>Peas Per Plant Factor</u>	<u>Yield Factor</u>
<u>Shell Type:</u>		
Alaska	28	.110
Small-Sieve Alaska	40	.157
Allsweet and Others	18	.060
<u>Pod Type:</u>	<u>Pods Per Plant Factor</u>	<u>Yield Factor</u>
Sugar Snaps and Others	9	.016
<u>LENTIL VARIETIES</u>	<u>Pea Per Plant Factor</u>	<u>Yield Factor</u>
Chilean	40	.210
Brewer	40	.174
Eston	40	.316
Laird	40	.145
Palouse	29	.149
Emerald	42	.197
Spanish Brown	60	.274
Crimson	60	.274
Other Lentil Varieties	22	.183

15 APPRAISAL WORKSHEET ENTRIES AND COMPLETION STANDARDS

A General Information

- (1) The pea appraisal worksheets herein contain the required standard items and information required for documenting appraisals. Insurance provider pea appraisal worksheets must contain at least the required standard items.
- (2) Insurance providers can format pea appraisal worksheet provided all required standard items are on the FCIC approved appraisal worksheet.

B Separate appraisal worksheets are required for each unit appraised, and for each field or subfield which has a differing base yield or farming practice. Refer to section 12 for sampling requirements.

C Complete the appraisal worksheet as instructed below. Standard items and numbers contained in this section correspond with the sample appraisal worksheet.

APPRAISAL FORM INSTRUCTIONS - PEAS (BEFORE PODDING)

Verify or make the following entries:

<u>Standard Items</u>	<u>Information Required</u>
1 Insured's Name	Name of the insured that identifies exactly the person (legal entity) to whom the policy is issued.
2 Contract No.	Insured's assigned policy number.
3 Unit No.	Five-digit unit number from the acreage report.
4 Crop	For Dry Peas, enter "Dry Peas" and the name of the varietal group; e.g., "Smooth Green." For Lentils, enter "Dry Peas" and the name of the varietal group below the "Dry Peas"; e.g., "Lentils/Chilean." For Green Peas, enter "Green Peas/Shell" or "Green Peas/Pod" and the name of the varietal group; e.g., "Allsweet."
5 Crop Year	Crop year, as defined in the policy, for which the claim has been filed.

Part I Before Podding

- 6 **Field ID and Acres** Field identification symbol and acreage.
- 7 **Row Space** Measure across 3 or more spaces, and enter average space in whole inches. (See section 12 C.)
- 8 **No. of Plants** Number of live plants per sample row from which a normal yield can be expected under favorable growing conditions. If the sample contains damaged plants, convert the number of damaged plants to a comparable number of plants from which a normal yield can be expected (e.g., three damaged plants may be equivalent to one undamaged plant).
- 9 **Total Plants** Total number of plants in all samples in item 8.
- 10 **No. of Samples** Enter the total number of samples taken. (See section 12 B for minimum number of samples.)
- 11 **Avg. No. Plants** Result of dividing the total number of plants (item 9) by the total number of samples (item 10), rounded to the nearest tenth.
- 12 **Sq. Ft. Factor** Square foot factor for the row width. (See section 12 D.)
- 13 **Avg. Plants per Sq. Ft.** Result of dividing the average number of plants (item 11) by the square foot factor (item 12), rounded to the nearest tenth.
- 14 **Peas Per Plant Factor** **Dry Peas, Lentils, and Green Peas (Shell Type)** - Peas Per Plant Factor (average number of peas per plant) for the variety being appraised. (See section 14 C.)
Green Peas (Pod Type) - Pods Per Plant Factor (average number of pods per plant) for the variety being appraised. (See section 14 C.)
- 15 **Peas per Sq. Ft.** Result of multiplying the average plants per square foot (item 13) by the Peas (or Pods, as applicable) Per Plant Factor (item 14), rounded to the nearest tenth.
- 16 **Yield factor** Yield factor for the variety being appraised. (See section 14 C.)
- 17 **Pounds per Acre Appr.** Result of dividing the peas or pods (as applicable) per square foot (item 15) by the yield factor for the variety (item 16), rounded to the nearest whole pound.
- 31 **Remarks** List any information pertinent to the appraisal. If a Special Report is used, so indicate.

- 32 **Insured's Signature and Date** Insured's (or insured's authorized representative's) signature and date. BEFORE obtaining insured's signature, REVIEW ALL ENTRIES on the appraisal worksheet WITH THE INSURED, particularly explaining codes, etc., which may not be readily understood.

- 33 **Adjuster's Code No., Signature, and Date** Signature of adjuster, code number, and date signed **after** the insured (or insured's authorized representative) has signed.

(FOR ILLUSTRATION PURPOSES ONLY) (Example) APPRAISAL WORKSHEET										1 INSURED'S NAME <i>I.M. INSURED</i>					2 CONTRACT NO. <i>XX-XXX-XXXXXXX</i>					3 UNIT NO. <i>00200</i>			4 CROP <i>GREEN PEAS/POD (SUGAR SNAPS)</i>			5 CROP YEAR <i>YYYY</i>	
										PART I - BEFORE PODDING																	
6	7	8								9	10	11	12	13	14	15	16	17									
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (Each block equals total plants for one sample)								TOTAL PLANTS	NO. SAMPLES	AVG. NO. PLANTS	SQ. FT. FACTOR	AVG. PLANTS PER SQ. FT.	BEANS OR PEAS PER SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.									
A/20.0	7"	7	10	4	8	6				35 ÷	5 =	7.0 ÷	6 =	1.2 x	9 =	10.8 ÷	.016 =	675									
										÷	=	÷	=	x	=	÷	=										
										÷	=	÷	=	x	=	÷	=										
										÷	=	÷	=	x	=	÷	=										
PART II - AFTER PODDING																											
18	19	20								24	25	26	27	28	29	30											
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (Each block equals total plants for one sample)								TOTAL ALL SAMPLES	NO. SAMPLES	TOTAL AVERAGE BEANS OR PEAS PER SAMPLE	SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.											
		20 PLANTS PER SAMPLE ROW																									
		x	x	x	x	x																					
		21 AVERAGE PODS PER PLANT																									
		x	x	x	x	x																					
		22 AVERAGE BEANS OR PEAS PER POD																									
		=	=	=	=	=																					
		23 SAMPLE TOTALS								+	+	+	+	=	÷	=	÷	=									
31 REMARKS																											
32 INSURED'S SIGNATURE <i>I.M. INSURED</i>										DATE <i>MM-DD-YYYY</i>			33 ADJUSTER'S CODE NO. & SIGNATURE <i>XXXXX I.M. ADJUSTER</i>				DATE <i>MM-DD-YYYY</i>										

(FOR ILLUSTRATION PURPOSES ONLY) (Example) APPRAISAL WORKSHEET		1 INSURED'S NAME <i>I.M. INSURED</i>				2 CONTRACT NO. <i>XX-XXX-XXXXXXX</i>				3 UNIT NO. <i>00200</i>			4 CROP <i>GREEN PEAS/SHELL (Alaska)</i>			5 CROP YEAR <i>YYYY</i>					
		PART I - BEFORE PODDING																			
6 FIELD ID AND ACRES	7 ROW SPACE	8 NO. PLANTS <i>(Each block equals total plants for one sample)</i>								9 TOTAL PLANTS	10 NO. SAMPLES	11 AVG. NO. PLANTS	12 SQ. FT. FACTOR	13 AVG. PLANTS PER SQ. FT.	14 BEANS OR PEAS PER SQ. FT. FACTOR	15 BEANS OR PEAS PER SQ. FT.	16 YIELD FACTOR	17 POUNDS PER ACRE APPR.			
A/20.0	12"	7	10	4	8	6			35 ÷	5 =	7.0 ÷	10 =	.7 x	28 =	19.6 ÷	.110 =	178				
									÷	=	÷	=	x	=	÷	=					
									÷	=	÷	=	x	=	÷	=					
									÷	=	÷	=	x	=	÷	=					
PART II - AFTER PODDING																					
18 FIELD ID AND ACRES	19 ROW SPACE	20 NO. PLANTS <i>(Each block equals total plants for one sample)</i>								24 TOTAL ALL SAMPLES	25 NO. SAMPLES	26 TOTAL AVERAGE BEANS OR PEAS PER SAMPLE		27 SQ. FT. FACTOR	28 BEANS OR PEAS PER SQ. FT.	29 YIELD FACTOR	30 POUNDS PER ACRE APPR.				
		20 PLANTS PER SAMPLE ROW																			
		X	X	X	X	X															
		21 AVERAGE PODS PER PLANT																			
		X	X	X	X	X															
		22 AVERAGE BEANS OR PEAS PER POD																			
		=	=	=	=	=															
		23 SAMPLE TOTALS																			
		+	+	+	+	+			÷	=			÷	=	÷	=					
31 REMARKS																					
32 INSURED'S SIGNATURE <i>I.M. INSURED</i>								DATE <i>MM-DD-YYYY</i>				33 ADJUSTER'S CODE NO. & SIGNATURE <i>XXXXX I.M. ADJUSTER</i>						DATE <i>MM-DD-YYYY</i>			

(FOR ILLUSTRATION PURPOSES ONLY) (Example) APPRAISAL WORKSHEET		1 INSURED'S NAME <i>I.M. INSURED</i>				2 CONTRACT NO. <i>XX-XXX-XXXXXXX</i>				3 UNIT NO. <i>00200</i>		4 CROP <i>DRY PEAS/ (Contract Seed)</i>			5 CROP YEAR <i>YYYY</i>					
		PART I - BEFORE PODDING																		
6 FIELD ID AND ACRES	7 ROW SPACE	8 NO. PLANTS <i>(Each block equals total plants for one sample)</i>								9 TOTAL PLANTS	10 NO. SAMPLES	11 AVG. NO. PLANTS	12 SQ. FT. FACTOR	13 AVG. PLANTS PER SQ. FT.	14 BEANS OR PEAS PER SQ. FT. FACTOR	15 BEANS OR PEAS PER SQ. FT.	16 YIELD FACTOR	17 POUNDS PER ACRE APPR.		
A/20.0	12"	7	10	4	8	6				35 ÷	5 =	7.0 ÷	10 =	.7 x	28 =	19.6 ÷	.096 =	204		
										÷	=	÷	=	x	=	÷	=			
										÷	=	÷	=	x	=	÷	=			
										÷	=	÷	=	x	=	÷	=			
PART II - AFTER PODDING																				
18 FIELD ID AND ACRES	19 ROW SPACE	NO. PLANTS <i>(Each block equals total plants for one sample)</i>								24 TOTAL ALL SAMPLES	25 NO. SAMPLES	26 TOTAL AVERAGE BEANS OR PEAS PER SAMPLE		27 SQ. FT. FACTOR	28 BEANS OR PEAS PER SQ. FT.	29 YIELD FACTOR	30 POUNDS PER ACRE APPR.			
		20 PLANTS PER SAMPLE ROW																		
			X	X	X	X	X	X												
		21 AVERAGE PODS PER PLANT																		
			X	X	X	X	X	X												
		22 AVERAGE BEANS OR PEAS PER POD																		
			=	=	=	=	=	=												
		23 SAMPLE TOTALS																		
			+	+	+	+	+	=		÷	=			÷	=	÷	=			
31 REMARKS																				
32 INSURED'S SIGNATURE <i>I.M. INSURED</i>									DATE <i>MM-DD-YYYY</i>			33 ADJUSTER'S CODE NO. & SIGNATURE <i>XXXXX I.M. ADJUSTER</i>						DATE <i>MM-DD-YYYY</i>		

APPRAISAL WORKSHEET INSTRUCTIONS - PEAS (AFTER PODDING)

Verify or make the following entries:

<u>Standard Items</u>	<u>Information Required</u>
1 Insured's Name	Name of the person that identifies exactly the person (legal entity) to whom the policy is issued.
2 Contract No.	Insured's assigned policy number.
3 Unit No.	Five-digit unit number from the acreage report.
4 Crop	For Dry Peas, enter "Dry Peas" and the name of the varietal group; e.g., "Smooth Green." For Lentils, enter "Dry Peas" and the name of the varietal group below the "Dry Peas"; e.g., "Lentils/Chilean." For Green Peas, enter "Green Peas/Shell" or "Green Peas/Pod" and the name of the varietal group; e.g., "Allsweet."
5 Crop Year	Crop year, as defined in the policy, for which the claim has been filed.

Part II After Podding

18 Field ID. and Acres	Field identification symbol and acreage.
19 Row Space	Measure across three or more spaces, and enter average space in whole inches. (See section 12 C.)
20 Plants Per Sample Row	Number of live plants per sample row.
21 Average Pods per Plant	Average number of pods per plant from FIVE or more representative plants from each sample, rounded to tenths.
22 Average Peas per Pod	Dry Peas, Green Peas (Shell Type, or for unharvested acreage if consent was given to harvest as dry peas) - Average number of peas per pod on plants used in item 21, rounded to tenths. Green Peas (Pod Type) - MAKE NO ENTRY.
23 Sample Totals	Dry Peas and Green Peas (Shell Type, or for unharvested acreage if consent was given to harvest as dry peas) - Product of multiplying the plants per sample (item 20) by the average number of pods per plant (item 21), then multiplying the result by the average number of peas per pod (item 22) for each sample. Round to tenths after the final calculation. Green Peas (Pod Type) - Product of multiplying the plants per sample (item 20) by the average number of pods per plant (item 21), for each sample. Round to tenths after the final

calculation.

- 24 **Total All Samples** Total of all entries in item 23.
- 25 **No. of Samples** Enter the number of samples taken.
- 26 **Total Avg. Peas per Sample** Result of dividing the total number of peas or pods (item 24) by the number of samples (item 25), rounded to the nearest tenth.
- 27 **Sq. Ft. Factor** Square foot factor for the row width from section 12 D.
- 28 **Peas Per Sq. Ft.** Result of dividing the total average peas or pods per sample (item 26) by the square foot factor (item 27), rounded to the nearest tenth.
- 29 **Yield Factor** Yield factor for the variety from section 14 C.

NOTE: For GREEN PEAS, when notice of intent to harvest as dry peas has been given and the acreage remains unharvested, are appraised on a dry pea basis. The yield factors for such acreage will be as follows:

<u>Shell Type</u>	<u>Yield Factor</u>
Alaska	.052
Small-Sieve Alaska	.080
Allsweet and Others	.080
 <u>Pod Type:</u>	
Sugar Snaps and Others	.080

- 30 **Pounds Per Acre Appr.** Result of dividing the peas or pods per square foot (item 28) by the yield factor for the variety (item 29), rounded to the nearest whole pound.
- 31 **Remarks** List any information pertinent to the appraisal. If a Special Report is used, so indicate.
- 32 **Insured's Signature and Date** Insured's (or insured's authorized representative's) signature and date. BEFORE obtaining insured's signature, REVIEW ALL ENTRIES on the appraisal worksheet WITH THE INSURED, particularly explaining codes, etc., which may not be readily understood.
- 33 **Adjuster's Code No., Signature, and Date** Signature of adjuster, code number, and date signed **after** the insured (or insured's authorized representative) has signed.

(FOR ILLUSTRATION PURPOSES ONLY) (Example) APPRAISAL WORKSHEET		1 INSURED'S NAME <i>I.M. INSURED</i>					2 CONTRACT NO. <i>XX-XXX-XXXXXXX</i>					3 UNIT NO. <i>00200</i>			4 CROP <i>DRY PEAS/ (Contract Seed)</i>			5 CROP YEAR <i>YYYY</i>						
		PART I - BEFORE PODDING																						
6	7	8								9	10	11	12	13	14	15	16	17						
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (Each block equals total plants for one sample)								TOTAL PLANTS	NO. SAMPLES	AVG. NO. PLANTS	SQ. FT. FACTOR	AVG. PLANTS PER SQ. FT.	BEANS OR PEAS PER SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.						
										÷	=	÷	=	X	=	÷	=							
										÷	=	÷	=	X	=	÷	=							
										÷	=	÷	=	X	=	÷	=							
PART II - AFTER PODDING																								
18	19	20								24	25	26		27	28	29	30							
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (Each block equals total plants for one sample)								TOTAL ALL SAMPLES	NO. SAMPLES	TOTAL AVERAGE BEANS OR PEAS PER SAMPLE		SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.							
B/20.0	12"	20 PLANTS PER SAMPLE ROW		15	0	11	9	12																
		21 AVERAGE PODS PER PLANT		X	X	X	X	X																
		22 AVERAGE BEANS OR PEAS PER POD		3.0	0	4.0	2.0	4.0																
				X	X	X	X	X																
23 SAMPLE TOTALS		5.0	0.0	5.0	3.0	4.0			=	=	=	=	=	=	=	=								
		225.0	+	0	+	220.0	+	54.0	+	192.0	=	691.0	÷	5	=	138.2	÷	10	=	13.8	÷	.096	=	144
31 REMARKS																								
32 INSURED'S SIGNATURE <i>I.M. INSURED</i>								DATE <i>MM-DD-YYYY</i>		33 ADJUSTER'S CODE NO. & SIGNATURE <i>XXXXX I.M. ADJUSTER</i>								DATE <i>MM-DD-YYYY</i>						

(FOR ILLUSTRATION PURPOSES ONLY) (Example) APPRAISAL WORKSHEET		1 INSURED'S NAME <i>I.M. INSURED</i>			2 CONTRACT NO. <i>XX-XXX-XXXXXXX</i>			3 UNIT NO. <i>00200</i>		4 CROP <i>GREEN PEAS/POD (SUGAR SNAPS)</i>			5 CROP YEAR <i>YYYY</i>			
		PART I - BEFORE PODDING														
6	7	8						9	10	11	12	13	14	15	16	17
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (Each block equals total plants for one sample)						TOTAL PLANTS	NO. SAMPLES	AVG. NO. PLANTS	SQ. FT. FACTOR	AVG. PLANTS PER SQ. FT.	BEANS OR PEAS PER SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.
								÷	=	÷	=	X	=	÷	=	
								÷	=	÷	=	X	=	÷	=	
								÷	=	÷	=	X	=	÷	=	
PART II - AFTER PODDING																
18	19	20						24	25	26		27	28	29	30	
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (Each block equals total plants for one sample)						TOTAL ALL SAMPLES	NO. SAMPLES	TOTAL AVERAGE BEANS OR PEAS PER SAMPLE		SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.	
B/20.0	7"	20 PLANTS PER SAMPLE ROW						15	0	11	9	12				
		21 AVERAGE PODS PER PLANT						X	X	X	X	X				
		22 AVERAGE BEANS OR PEAS PER POD						3.0	0	4.0	2.0	4.0				
		23 SAMPLE TOTALS						X	X	X	X	X				
							=	+	=	+	=	+	=	+	=	
							45.0	+	0	+	44.0	+	18.0	+	48.0	
							=	÷	=	÷	=	÷	=	÷	=	
							155.0	÷	5	=	31.0	÷	6	=	5.2	
											6	=	.016	=	325	
31 REMARKS																
32 INSURED'S SIGNATURE							DATE			33 ADJUSTER'S CODE NO. & SIGNATURE					DATE	
<i>I.M. INSURED</i>							<i>MM-DD-YYYY</i>			<i>XXXXX I.M. ADJUSTER</i>					<i>MM-DD-YYYY</i>	

(FOR ILLUSTRATION PURPOSES ONLY) (Example) APPRAISAL WORKSHEET		1 INSURED'S NAME <i>I.M. INSURED</i>					2 CONTRACT NO. <i>XX-XXX-XXXXXXX</i>					3 UNIT NO. <i>00200</i>			4 CROP <i>GREEN PEAS/SHELL (Alaska)</i>			5 CROP YEAR <i>YYYY</i>	
		PART I - BEFORE PODDING																	
6	7	8					9	10	11	12	13	14	15	16	17				
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (Each block equals total plants for one sample)					TOTAL PLANTS	NO. SAMPLES	AVG. NO. PLANTS	SQ. FT. FACTOR	AVG. PLANTS PER SQ. FT.	BEANS OR PEAS PER SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.				
							÷	=	÷	=	X	=	÷	=					
							÷	=	÷	=	X	=	÷	=					
							÷	=	÷	=	X	=	÷	=					
PART II - AFTER PODDING																			
18	19	20					24		25	26		27	28	29	30				
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (Each block equals total plants for one sample)					TOTAL ALL SAMPLES		NO. SAMPLES	TOTAL AVERAGE BEANS OR PEAS PER SAMPLE		SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.				
B/20.0	12"	20 PLANTS PER SAMPLE ROW					15	0	11	9	12								
		21 AVERAGE PODS PER PLANT					X	X	X	X	X								
		22 AVERAGE BEANS OR PEAS PER POD					3.0	0	4.0	2.0	4.0								
		23 SAMPLE TOTALS					X	X	X	X	X								
					5.0	0.0	5.0	3.0	4.0										
					=	=	=	=	=										
					225.0	+	0	+	220.0	+	54.0	+	192.0	=					
					691.0	÷	5	=	138.2	÷	10	=	13.8	÷	.110	=			
31 REMARKS																			
32 INSURED'S SIGNATURE <i>I.M. INSURED</i>					DATE <i>MM-DD-YYYY</i>					33 ADJUSTER'S CODE NO. & SIGNATURE <i>XXXXX I.M. ADJUSTER</i>					DATE <i>MM-DD-YYYY</i>				

16 APPRAISAL CALCULATION STANDARDS

See section 15, Appraisal Worksheet Entries and Completion Standards, for appraisal calculations and rounding rules.

17 APPRAISAL MODIFICATIONS AND DEVIATION STANDARDS

There are no pre-established modifications or deviations in this handbook. See the LAM for additional information.

18 (RESERVED)

19 (RESERVED)

(RESERVED)

(RESERVED)

PART 3 PEA CLAIMS**20 CLAIM FORM ENTRIES AND CALCULATION STANDARDS**

Generic Standard Item identifiers have been assigned to each required item. Insurance providers are to ensure that their claim form provides the same information consistent with the FCIC standards. Insurance providers may provide separate columns, items, or entries for information which, by necessity, have been consolidated into a single column, item, or entry in this standard. Any difference in arrangement of insurance provider's items or information is considered cosmetic and not substantive unless it adversely affects the calculations, or the legality or availability of the FCIC required information.

A Instructions

- (1) The claim form (hereafter referred to as a "Production Worksheet") is a progressive form containing all notices of damage for all preliminary and final inspections made on a unit.
- (2) If a Production Worksheet has been prepared on a prior inspection, verify each entry and enter additional information as needed. If a change or correction is necessary, strike out all entries on the line and re-enter correct entries on a new line. Adjuster and insured should initial any line deletions.
- (3) Refer to the LAM for instructions regarding the following:
 - (a) Acreage report errors.
 - (b) Delayed notices and delayed claims.
 - (c) Corrected claims or fire losses (double coverage) and cases involving concealment, misrepresentation, or litigation.
 - (d) Claims involving a Certification Form (when all the acreage on the unit has been appraised to be put to another use).
 - (e) "No Indemnity Due" claims (which must be verified by an APPRAISAL or NOTIFICATION from the insured that the production exceeded the guarantee).
- (4) The adjuster is responsible for determining if any of the insured's requirements under the notice of loss and claim settlement provisions have not been met. If any have not, the adjuster should contact the insurance provider.
- (5) Instructions labeled "P" apply to preliminary inspections only.
- (6) Instructions labeled "F" apply to final inspections only.
- (7) Instructions not labeled apply to ALL inspections.
- (8) "Green Peas" and "Dry Peas" Designations:
 - (a) Green Peas - apply to inspections of green pea types only.

- (b) Dry Peas - apply to inspections of dry pea varieties only.
- (c) Item numbers NOT so labeled apply to BOTH green pea and dry pea inspections.

B Heading Information

Verify or make the following entries:

<u>Standard Items</u>	<u>Information Required</u>
1 Crop/Code	"Green Peas (0064)" or "Dry Peas (0067)" (including inspections for lentils).
2 Unit Number	Five digit unit number from the acreage report after it is verified to be correct. (e.g., 00100)
3 Legal Description	Section, township, and range numbers, or other legal identifier for the location of the unit.
4 Date of Damage	Enter the first three letters of the month during which MOST of the insured damage (including progressive damage) occurred for each inspection. Include the SPECIFIC DATE where applicable as in the case of hail damage (e.g., AUG 11).
5 Cause of Damage	<p>Enter the insured primary cause of loss. Refer to the LAM for cause of loss and applicable codes. If it is evident that no indemnity is due, enter "NONE."</p> <p>If an insured cause of loss is shown as "Other", explain in the narrative.</p> <p>Note: See the Basic Provisions and the Dry Pea or Green Pea Crop Provisions for information pertaining to uninsured causes of loss.</p>
6 Primary Cause %	<p>P MAKE NO ENTRY.</p> <p>F Enter the whole percent of primary cause of damage (primary cause of damage must exceed 50 percent). Enter an "X" in the major secondary cause of damage.</p>
7 Company Name/Agency Name	Company name and agency name.
8 Name of Insured	Name of the insured that identifies exactly the person (legal entity) to whom the policy is issued.
9 Claim Number	Enter the claim number as assigned by the insurance provider representative.
10 Policy Number	Insured's assigned policy number.

11	Crop Year		Crop year for which the claim is filed, as defined in the policy.
12	Additional Units	P	MAKE NO ENTRY.
		F	Enter the unit number(s) for ALL non-loss units for the crop at the time of final inspection. A non-loss unit is any unit for which a claim form has not been completed. Additional non-loss units may be entered on a single Production Worksheet. NOTE: If more spaces are needed for non-loss units, enter the unit numbers on an attached Special Report identified as "Non-Loss Units."
13	Estimated Production Per Acre	P	MAKE NO ENTRY.
		F	Enter the estimated yield per acre in whole pounds of all non-loss units for the crop at the time of final inspection.
14	Date(s) of Notice	P	<p>a Enter the date the notice of damage was given for the unit in item 2.</p> <p>b A third preliminary inspection (if needed) requires an additional set of claim forms. Enter the date of notice for a third preliminary inspection in the 1st space of item 14 on the second set.</p> <p>c Reserve the "Final" space on the first page of the first set of claim forms for the date of notice for the final inspection.</p> <p>d If the inspection is initiated by the insurance provider, enter "Company Insp." instead of the date.</p>
		F	Adjusters: Transfer the last date in the 1st or 2nd space to the FINAL space if a final inspection should be made as a result of the notice. Always enter the complete date of notice (month, day, year) for the "FINAL" inspection in the FINAL space on the first page of the first set of claim forms. For a delayed notice of loss or delayed claim, refer to the LAM.
15	Companion Policies		<p>a If no other person has a share in the unit (insured has 100 percent share), MAKE NO ENTRY.</p> <p>b In all cases where the insured has LESS than a 100 percent share of a loss-affected unit, ask the insured if the OTHER person sharing in the unit has a multiple-peril contract (i.e., not crop-hail, fire, etc.). If the other person does not,</p>

enter "NONE."

- (1) If the other person has a multiple-peril contract and it can be determined that the SAME insurance provider services it, enter the contract number. Handle these companion policies according to insurance provider instructions.
- (2) If the OTHER person has a multiple-peril contract and a DIFFERENT insurance provider or agent services it, enter the name of the insurance provider and/or agent (and contract number) if known.
- (3) If unable to verify the existence of a companion contract, enter "Unknown" and contact the insurance provider for further instructions.

Note: See the LAM for further information regarding companion contracts.

SECTION I - ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS

Make separate line entries for varying:

- (1) Rate classes, types, or practices;
- (2) APH yields;
- (3) Appraisals;
- (4) Adjustments to appraised mature production (moisture and/or quality adjustment factors);
- (5) Stages or intended use(s) of acreage;
- (6) Shares (e.g., 50 percent and 75 percent shares on the same unit); or
- (7) Appraisals for damage due to hail or fire if a Hail and Fire Exclusion is in effect.

Verify or make the following entries:

Standard Items

Information Required

A	Field ID	The field identification symbol from a sketch map or an aerial photo. See the narrative. In the margin (or in a separate column), enter the date of inspection for the last line entry of each inspection.
---	-----------------	--

"Bypassed" Bypassed by the processor

USE **EXPLANATION**

"HD" Harvested as dry peas (ONLY applies when green peas are harvested as dry peas).

Verify any "Intended Use" entry. If the final use of the acreage was not as indicated, strike out the original line and initial it. Enter all data on a new line showing the correct "Final Use."

PREVENTED PLANTING: See the LAM for proper codes for any eligible prevented planting acreage.

J Appraised Potential

Per-acre appraisal, in WHOLE POUNDS, of POTENTIAL production for the appraised acreage (See section 14, APPRAISAL METHODS for additional instructions).

Note: If there is no potential on UH acreage (item H), enter "O."

- a For unharvested acreage that is bypassed by the processor due to INSURED causes of loss; no appraised potential production to count should be shown on the claim form. Consistent with the Production Worksheet, no production to count will be used for APH purposes.
- b For unharvested acreage, and/or acreage that is bypassed when NO insured cause of loss prevented the processor from harvesting, the potential production must be appraised and counted as production against the guarantee and for APH purposes.

NOTE: For green pea acreage that consent has been given to harvest as dry peas, and the acreage remains unharvested, appraised production will be on a dry pea basis. (See section 14 B.)

CONTRACT SEED PEAS - Enter the production as clean seed equivalent, determined as follows:

- a For IMMATURE appraised production:
 - (1) Multiply the gross pounds per acre of IMMATURE appraised production, by the seed company's historical average grade out percentage, for the variety, to calculate the determined pounds of clean seed production. The remaining appraised production is the determined pounds of production which is not clean

seed.

- (2) Convert the determined pounds of production which is not clean seed to clean seed equivalent by multiplying the pounds of such seed by a factor obtained by dividing the highest local market price (on date of appraisal) of such peas, by the contract price. Add the resulting pounds to the determined pounds of clean seed to obtain the determined pounds of clean seed equivalent.

b For MATURE appraised production:

- (1) Add the value of appraised clean seed production, to the value of appraised production which is not clean seed (nearest whole dollar for each).
- (2) Divide the value of the appraised production by the contract price to determine the whole pounds of clean seed equivalent.

EXAMPLE: IMMATURE APPRAISED PRODUCTION

2000 lbs./acre appraisal
 $\times .80$ seed company's historical gradeout percentage
 1600 pounds of clean seed equivalent

2000 lbs. - 1600 lbs. clean seed = 400 lbs. NOT clean seed

.1500 (highest local market price/lb not clean seed) divided
 by .3000 (value per lb. of clean seed) = .500 factor

400 lbs./acre not clean seed X .500 = 200 lbs./acre clean
 seed equivalent

1600 lbs + 200 lbs = **1800 lbs./acre of clean seed
 equivalent** (Enter this sum in item J.)

K₁ Moisture % MAKE NO ENTRY.

K₂ Factor MAKE NO ENTRY.

L Shell and/or Quality Factor QUALITY ADJUSTMENT

DRY PEAS - For mature unharvested dry peas/lentils, and contract seed peas which due to insurable causes qualify for quality adjustment as provided in the Dry

Pea Crop Provisions (and section 8 F), enter the Quality Adjustment factor (three place decimal) calculated as follows:

Divide the value per pound of the damaged production by the highest local market price per pound for the same variety dry peas/lentils grading **U.S. No. 1** on the earlier of the date the peas were sold or the day the loss is adjusted.

If the appraised dry peas have no value, enter ".000" and explain the entry in the narrative.

Note: No quality adjustment will be allowed for Austrian Winter Peas.

GREEN PEAS (when notice of intent to harvest as dry peas has been given) - Enter 1.667 for shell types or 3.000 for pod types.

GREEN PEAS - MAKE NO ENTRY.

M **Uninsured Causes**

EXPLAIN IN THE NARRATIVE.

a Hail and Fire exclusion NOT in effect.

(1) Enter NOT LESS than the insured's production guarantee per acre in whole pounds, for the line, (calculated by multiplying the elected coverage level percentage times the approved APH yield per acre shown on the APH form) for any acreage:

- (a) abandoned without consent;
- (b) put to other use without consent;
- (c) damaged SOLELY by uninsured causes; or

NOTE: On preliminary inspections, advise the insured to keep the harvested production from any acreage damaged SOLELY by uninsured causes separate from other production.

(d) for which the insured failed to provide acceptable records of production.

NOTE: When there is late-planted acreage, the applicable per-acre production guarantee for such acreage is the production guarantee that

has been reduced for late-planting.

(2) For acreage that is damaged PARTLY by uninsured causes, enter the APPRAISED UNINSURED loss of production per acre in whole pounds, for any such acreage.

b Refer to the LAM when a Hail and Fire Exclusion is in effect.

c Enter the result of adding uninsured cause appraisals to hail and fire exclusion appraisals.

NOTE: For fire losses, if the insured also has other fire insurance (double coverage), refer to the LAM.

N **Adjusted Potential** F **GREEN PEAS** - Potential production (Column "J") plus Uninsured Cause (Column "M.") rounded to whole pounds.

GREEN PEAS (when notice of intent to harvest as dry peas has been given) - Potential Production (column J) times the factor (column L) plus uninsured cause (column M) rounded to whole pounds.

DRY PEAS (Lentils and Smooth Green and Yellow Dry Peas) - Potential Production (column J) times the quality factor (column L) plus uninsured cause (column M) rounded to whole pounds.

O **Total to Count** Column "C" or "C₁" (actual acres) times Column "N" rounded to whole pounds.

P **Per Acre** Per Acre Guarantee - Enter the amount of insurance per acre from the insured's policy.

Q **Total** Column "C" or "C₂" (reported acres) times Column "P" ("C" if acreage is not under-reported).

16 **Total Acres** P MAKE NO ENTRY.

F Total Actual Acres (Column "C" or ["C₁" if there are under reported acres] total), to tenths.

17 **Totals** P MAKE NO ENTRY.

F Totals of Column "O" and Column "Q."

NARRATIVE:

If more space is needed, document on a Special Report, and enter "See Special Report."

Attach the Special Report to the Production Worksheet.

- a Enter "No acreage released," adjuster's initials, and date if no acreage is released on the unit.
- b If notice of damage was given and "No Inspection" is necessary, enter in the Narrative the unit number(s), "No Inspection," date, and adjuster's initials. The insured's signature is not required.
- c Explain any uninsured causes, unusual, or controversial cases in this item or on an attachment. If an attachment is prepared, so indicate.
- d If there is an appraisal in Section I - item M for uninsured causes due to a hail/fire exclusion, show the original hail/fire liability per acre and the hail/fire indemnity per acre.
- e State that there is "No other fire insurance" when fire damages or destroys the insured pea crop and it is determined that the insured has no other fire insurance. Also see the LAM.
- f Explain any errors found on the acreage report.
- g Explain any commingled production. See the LAM.
- h Explain any entry for "Production Not to Count" and/or any production not included in Section II, item B - E entries or item I.
- i Explain any ".000" QA factor entered in items L and R. Explain any deficiencies, substances, or conditions that are allowed for quality adjustment, as well as any which were not allowed.- Document any excess transportation costs or conditioning costs used to determine the QA factor.
- j Explain a "NO" checked in item 19.
- k Attach a sketch map or aerial photograph to identify the total unit:
 - (1) If consent is or has been given to put part of the unit to another use;
 - (2) If acreage has been replanted to a practice uninsurable as an original practice (See the LAM);
 - (3) If uninsured causes are present; or
 - (4) For unusual or controversial cases.

NOTE: Indicate on the aerial photo or sketch map, the disposition of acreage destroyed or put to other use with or without consent.
- l Explain any difference between date of inspection and signature dates. For an ABSENTEE insured, enter the date of the inspection AND the date of mailing the form for signature.
- m Enter the code number of any other adjuster or supervisor and date of inspection in the lower right corner of this space when he/she accompanied the adjuster on the

- inspection.
- n Explain the reason for a "No Indemnity Due" claim. "No Indemnity Due" claims are to be distributed in accordance with the insurance provider's instructions.
 - o Document field ID's and date and method of destruction of mycotoxin-infested peas if they have no market value. For further documentation instructions, refer to the LAM.
 - p Explain any delayed notices or delayed claims as instructed in the LAM.
 - q Document any authorized estimated acres shown in Section I, item C as follows: "Line 3 'E' acres authorized by insurance provider MM/DD/YYYY."
 - r Document, in the narrative or a Special Report, the method and calculation used to determine acres for the unit. See the LAM.
 - s Document (in the narrative or on an attachment) any other pertinent information, including any data to support any factors used to calculate the production. If an attachment is used, enter "See attachment."
 - t Specify the type of insects or disease when the insured cause of damage or loss is listed as insects or disease. Explain why control measures did not work.
 - u Show (and identify) any "BONUS" payment(s), to the insured, in excess of the regular contract payment for delivered peas.

SECTION II - HARVESTED PRODUCTION

General Information:

- (1) Account for ALL HARVESTED PRODUCTION (for **ALL ENTITIES** sharing in the crop) except production appraised BEFORE harvest and shown in SECTION I because the quantity cannot be determined later (e.g., released for other uses, etc.).

Note: For dry peas, any production harvested from plants growing in the insured crop may be counted as production of the insured crop on a weight basis.
- (2) Columns "B" through "E" are for structure measurements entries (Rectangular, Round, Square, etc.). If structures are a combination of shapes, break into a series of average measurements, if possible. Enter "Odd Shape" or "Conical Pile" if production is stored in an odd shaped structure or conical pile. Document measurements on a Special Report or other FCIC-approved worksheet used for this purpose. Refer to the LAM.
- (3) If farm-stored production has been weighed prior to storage and acceptable weight tickets are available showing gross weights, enter "Weighed and Stored On Farm" in columns "B" through "E." See LAM for acceptable weight tickets.

- (4) For production commercially stored, sold, etc., make entries in items B through E as follows:
 - (a) Name and address of processor or buyer.
 - (b) "Seed", "Fed", etc.
- (5) If acceptable sales or weight tickets are not available, refer to the LAM.
- (6) If additional lines are necessary, the data may be entered on a continuation sheet. USE SEPARATE LINES FOR:
 - (a) Separate storage structures.
 - (b) Varying names and addresses of buyers of sold production.
 - (c) Varying determinations of production (varying dockage, test weight, value, etc.).

NOTE: Average percent of dockage can be entered when the elevator has calculated the average on the summary sheet, separate line entries are not otherwise required, and when the determined average is acceptable to the adjuster. See the LAM for instructions.
 - (d) Varying shares; e.g., 50 percent and 75 percent shares on same unit.
 - (e) Conical piles. Do **NOT** add the cone in the top or bottom of a bin to the height of other peas in the structure. For computing the production in cones and conical piles, see the LAM.
- (7) There will generally be no harvested production entries in items A through S for preliminary inspections.
- (8) If there is harvested production from more than one insured practice or type and a separate approved APH yield has been established for each, the harvested production also must be entered on separate lines in items A through S by practice or type. If production has been commingled, see the LAM.
- (9) For mycotoxin damage, see the LAM for special instructions.
- (10) If a correction is necessary in items A through S, strike out all entries on the line. The insured and the adjuster should then initial the line deletion in the margin beside A. Make corrected entries on a new line.

Verify or make the following entries:

<u>Standard Items</u>	<u>Information Required</u>
18 Date Harvest Completed	P MAKE NO ENTRY.
	F a Enter the date the ENTIRE acreage on the unit was either:
	(1) totally destroyed, or

- (2) a combination of destroyed, put to other use, or harvested.
 - b Enter the date from the Certification Form, if the case involves a Certification Form, when the entire unit is put to another use. See the LAM.
 - c Enter "Incomplete" if, at the time of final inspection, there is any insured acreage which is unharvested and could still be harvested.
 - d Enter "No Harvest" if none of the acreage was harvested nor will be harvested.
- 19 **Similar Damage**
 - P MAKE NO ENTRY.
 - F Check "Yes" or "No". Check "Yes" if amount and cause of damage due to insurable causes is similar to the experience of other farms in the area. If "No" is checked, explain in the narrative.
- 20 **Assignment of Indemnity**

Check "YES" **only** if an assignment of a pea indemnity is in effect for the crop year; otherwise check "No". Refer to the LAM.
- 21 **Transfer of Right to Indemnity**

Check "YES" **only** if a transfer of right to a pea indemnity is in effect for the unit for the crop year; otherwise check "No". Refer to the LAM.
- A1 **Share**

Enter ONLY VARYING SHARES on SAME unit, to three decimal places.
- A2 **Field ID**

If only one practice and/or type of harvested pea production is listed in Section I, MAKE NO ENTRY.

If more than one practice and/or type of harvested pea production is listed in Section I, and a separate approved APH yield exists, indicate for each practice/type the corresponding Field ID (from Section I, item "A").
- B **Length or Diameter**

Internal measurement in feet to tenths of structural space occupied by crop.

 - a Length if rectangular or square.
 - b Diameter if round. See the LAM to convert circumference to diameter if internal diameter measurement is not possible.
- C **Width**

Internal width measurement in feet to tenths of space occupied by crop in structure if rectangular or square. If round enter "RND".

D	Depth	Depth measurement in feet to tenths of space occupied by crop in rectangular, round, or square structure. If there is production in the storage structure from other units or sources, refer to the LAM.
E	Deductions	Cubic feet, to tenths, of crop space displaced by chutes, vents, studs, crossties, etc. Refer to LAM for computation instructions.
F	Net Cubic Feet	Net cubic feet of crop in the storage structure. Refer to the LAM for computation instructions.
G	Conversion Factor	Enter Conversion Factor as .8.
H	Gross Production	Multiply Column "F" times Column "G", rounded to tenths of a bushel.
I	Bu., Ton, Lbs., Cwt.	Circle "Lbs." in the column heading

GREEN PEAS (timely harvested):

- a **Shell Type:** Enter the result of the total dollar amount paid or payable from the processor, or which should have been paid under the terms of the processor contract for the quality and quantity of the peas delivered to the processor, divided by the base contract price per pound to five places for the tenderometer reading or sieve size number shown on the Special Provisions for the type of green peas rounded to whole pounds.
- b **Pod Type:** Enter the result of the total dollar amount paid or payable from the processor, or which should have been paid under the terms of the processor contract for the quality and quantity of the peas delivered to the processor, divided by the base contract price per pound to five places.

NOTE: The base contract price(s) must agree with the acreage report. If the insured has contracts with two or more different processors showing different prices per pound, record on separate lines and explain on a Special Report.

If an insured receives a regular payment for harvested green peas PLUS a special payment (such as a "bonus" to fulfill a guarantee in the processor contract), use only the regular payment received when dividing by the contract price per pound. Identify SEPARATELY any "special/bonus" payments in the Narrative. Determine whether the regular payment(s) for harvested production is a reasonable amount.

SHELL TYPE AND POD TYPE GREEN PEAS HARVESTED AS DRY PEAS (if consent has been given to harvest as dry peas): Enter to the nearest whole pound, the amount of dry pea production after deduction of dockage.

NOTE: No quality adjustment is allowed on this production.

CONTRACT SEED PEAS: Enter the result of the total dollar amount paid or payable from the seed company, or which should have been paid under the terms of the seed company contract for the quality and quantity of the seed peas delivered, divided by the base contract price per pound to five places (document price per pound in the narrative). The base contract price must agree with the acreage report.

NOTE: No quality adjustment is allowed on this production.

If contract seed peas have no market value (rejected for low germination), enter zero ("0") pounds and explain in the Narrative.

DRY PEAS - enter the gross production IN WHOLE pounds, before deductions for dockage and quality, the production:

- a Weighed and stored on the farm.
- b Sold - Obtain gross production for the UNIT from the summary and/or settlement sheets. (Individual load slips only WILL NOT suffice unless the storage facility or buyer WILL NOT provide summary and/or settlement sheets to the insured, and this is documented in the narrative.
- c Stored in commercial storage - Obtain gross production for the UNIT from summary and/or settlement sheets. (Individual load slips only WILL NOT suffice unless the storage facility or buyer WILL NOT provide summary and/or settlement sheets to the insured, and this is documented in the narrative.)
- d Stored in farm-stored structures, odd-shaped structures, conical piles, or a cone on the top or bottom of a bin - The adjuster must compute the amount of gross production. Refer to the LAM for cubic footage and production computations. A copy of ALL production computations is to be left in the contract folder.

Calculate the production as follows: Column "H"

times column "M₁" (actual test weight), rounded to the nearest whole pound.

NOTE: For mycotoxin-infected peas, enter ALL production even if it has no market value.

J **Shell/Sugar Factor**

MAKE NO ENTRY.

K₁ **FM%**

GREEN PEAS - MAKE NO ENTRY.

DRY PEAS - Enter the dockage/foreign material which the buyer deducted or could deduct from the gross production.

Note: Dockage as defined in the current United States Standards for Whole Dry Peas, Split Peas, and Lentils (U.S. Standards) is allowed provided that the dockage is due to insurable cause. In addition, foreign material as defined in the U.S. Standards is allowed. For example, if the Commodity Certificate from the Federal Grain Inspection Service shows 4.5% "Total Dockage" listed under "Dockage" and .4% "Foreign Material" listed under "Defects and Foreign Material", the result of adding the two percentages together would be 4.9%. ".951" would be entered in item K₂. NO other percentages listed under "Defects and Foreign Material" on the Commodity Certificate will be considered as part of the "dockage entry" in item K₁.

K₂ **Factor**

For dockage (as defined above), enter the three place factor arrived at by subtracting the sum of dockage/FM from 1.000. Example: For 4 percent, enter ".960." Subtract the entry in K₁ from 100 and divide by 100.

L₁ - L₂

MAKE NO ENTRY.

M₁ **Test Wt.**

GREEN PEAS - MAKE NO ENTRY.

DRY PEAS - Test Weight after removal of dockage, rounded to the nearest whole pound from a representative sample (ONLY when structure measurements were entered in B through E). OTHERWISE, MAKE NO ENTRY.

M₂ **Factor**

GREEN PEAS - MAKE NO ENTRY.

DRY PEAS - MAKE NO ENTRY.

NOTE: Do not enter a factor when there are bin measurements. The peas have been converted to actual pounds in column "I" above, therefore, no further adjustment is necessary. Column "H" instructions require bushels to tenths.

N	Adjusted Production	<p>GREEN PEAS - Enter figure from Column "I".</p> <p>DRY PEAS - Result of multiplying column I by column "K₂" (when a factor has been entered in K₂), round to whole pounds.</p>
O	Production Not to Count	<p>Net production NOT to count, in whole pounds, WHEN ACCEPTABLE RECORDS IDENTIFYING SUCH PRODUCTION ARE AVAILABLE, from harvested acreage which has been assessed an appraisal of not less than the guarantee per acre, or from other sources (e.g., other units or uninsured acreage) in the same storage structure (if the storage entries include such production).</p> <p>THIS ENTRY MUST NEVER EXCEED PRODUCTION SHOWN ON THE SAME LINE. EXPLAIN THE TOTAL BIN CONTENTS (bin grain depth, etc.) AND ANY "PRODUCTION NOT TO COUNT" IN THE NARRATIVE.</p> <p>Make no entry if only the depth for production to count has been entered in column D, and the depth for production not to count has been entered in the narrative. See sample in the LAM.</p>
P	Production	Result of subtracting the entry in Column "O" from Column "N", round to whole pounds.
Q ₁	Value	<p>GREEN PEAS, CONTRACT SEED PEAS, AND AUSTRIAN WINTER PEAS - MAKE NO ENTRY.</p> <p>See the Dry Pea Crop Insurance Policy and section 8 E of this handbook for quality adjustment eligibility requirements.</p> <p>DISREGARD BASE CONTRACT PRICES. (For FIRE damage, refer to the LAM.)</p> <p>DRY PEAS (except contract seed peas and Austrian Winter Peas):</p> <p>a Enter the value price per pound (to five decimal places) of the damaged production.</p> <p>b For production:</p> <p>(1) <u>Sold or otherwise disposed of</u>; enter the value per pound of the damaged production.</p> <p>(2) <u>Stored on farm</u>; enter the value price per pound of the damaged production on the date the loss is adjusted. If a higher price is available at a market within a reasonable distance outside the local</p>

market area, this price is used, and transportation costs in excess of transportation costs to the local market are deducted from such price.

- (3) Commercially stored; enter the value per pound of the damaged production on the date the loss is adjusted (final inspection).
- (4) Fed to livestock; if acceptable weight records are available showing the necessary quality adjustment information or if a sample for grading is available, enter the value per pound of the damaged production on the date the loss is adjusted (final inspection).

If the damaged production has no value, enter "0" and explain it in the narrative.

NOTE: Identify, in the narrative, the reasons for quality adjustment and any other factor(s) that affected the bid price for the damaged dry peas even though such factors may not have qualified the dry peas for quality adjustment. Specify whether or not the factors were allowed in establishing the value.

Q₂ Local Market Value

DRY PEAS (except contract seed peas and Austrian Winter Peas) - If an entry is in item Q₁, enter the HIGHEST LOCAL MARKET PRICE for **U.S. No. 1** dry peas/lentils of the same type (on the earlier of the date the production was sold or final inspection).

GREEN PEAS, CONTRACT SEED PEAS, AND AUSTRIAN WINTER PEAS - MAKE NO ENTRY.

R Quality Factor

DRY PEAS (except contract seed peas and Austrian Winter Peas) - Enter the result of dividing the value per pound of the damaged production (Q₁) by the highest local market price (Q₂), rounded to three decimal places.

GREEN PEAS HARVESTED AS DRY PEAS (if consent has been given to harvest as dry peas) - Enter a factor of 1.667 for shell types, and 3.000 for pod types to determine the green pea equivalent. No adjustment for quality deficiencies will be allowed for such production.

GREEN PEAS, CONTRACT SEED PEAS, AND AUSTRIAN WINTER PEAS - MAKE NO ENTRY.

S Production to

Enter result from multiplying Column "P" times Column

	Count		"R" in whole pounds.
22	Section II Total	F	Total of Column "S", to whole pounds.
23	Section I Total	F	Enter figure from Section I, Column "O" total.
24	Unit Total	F	Total of 22 and 23, to whole pounds.
25	Adjuster's Signature, Code Number, and Date	P	Signature of adjuster, code number, and date signed after the insured (or insured's authorized representative) has signed. For an absentee insured, enter adjuster's code number ONLY . The signature and date will be entered AFTER the absentee has signed and returned the Production Worksheet.
		F	NOTE: Final inspection should be signed on bottom line.
26	Insured's Signature and Date	P	Insured's (or insured's authorized representative's) signature and date. BEFORE obtaining insured's signature, REVIEW ALL ENTRIES on the claim form WITH THE INSURED , particularly explaining codes, etc., that may not be readily understood.
		F	NOTE: Final inspection should be signed on bottom line.
27	Page Numbers	P	Page numbers - "1", "2", etc., at the time of inspection.
		F	Page numbers - (Example: Page 1 of 1, Page 1 of 2, Page 2 of 2, etc.).

PRODUCTION WORKSHEET
(FOR ILLUSTRATION PURPOSES ONLY)

1 Crop/Code Dry Peas 0067	2 Unit 00100	3 Legal Description SW1-96N-30W
4 Date of Damage MAY 5	JUL	
5 Cause of Damage FREEZE	Wind	
6 Primary Cause % 80%	X	
12 Additional Units		
13 Est. Prod Per Acre		

7 Company Any Company
Agency Any Agency

8 Name of Insured I.M. Insured			
9 Claim Number XXXXXXXX		11 Crop Year YYYY	
10 Policy Number XX-XXX-XXXXXXXX			
14 Date(s) Notice of Loss	1st 5-11-YYYY	2nd	Final 8-30-YYYY
15 Companion Policy(s)			

SECTION I - ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS

ACTUARIAL									POTENTIAL YIELD						STAGE GUARANTEE		
A	B	C	D	E	F	G	H	I	J	K 1 K 2	L	M	N	O	P	Q	
Field ID	Prelim Acres	Final Acres	Interest or Share	Risk	Practice	Type Class	Stage	Intended or Final Use	Appraised Potential	Moisture % Factor	Shell and/or Quality Factor	Uninsured Cause	Adjusted Potential	Total To Count (C x N)	Per Acre	Total (C x P)	
A		25.5	1.000	A01	002	097	H	H							735	18743	
B		10.0	1.000	A01	002	097	UH	Plowed	150		.625	5	99	990	735	7350	
C		10.0	1.000	A01	002	097	H	H							735	7350	
16 TOTAL		45.5												990		33443	
														17 TOTALS	990		33443

NARRATIVE (If more space is needed, attach a Special Report) See attached aerial photo for field ID's. Field B - Sample taken to local inspector. 5% dock for heat damaged and shriveled peas. Production does not meet standard for U.S. No. 1. Quality adjustment factor is .625 (.0500 Local market price ÷ .0800 No. 1 price).
Field B - 5 lbs. per acre uninsured damage due to insect damage (treatment not timely). Determined acres using MPC1 acreage report - would measure within 5 percent.

SECTION II - HARVESTED PRODUCTION

18 Date Harvest Completed 8/25/YYYY 19 Is damage similar to other farms in the Yes No 20 Assignment of Indemnity? Yes No 21 Transfer of Right To Indemnity? Yes No

MEASUREMENTS					GROSS PRODUCTION				ADJUSTMENTS TO HARVESTED PRODUCTION																						
A 1 A 2	B	C	D	E	F	G	H	I	J	K 1 K 2	L 1 L 2	M 1 M 2	N	O	P	Q 1 Q 2	R	S													
Share Field ID	Length of Diameter	Width	Depth	Deduction	Net Cubic Feet	Conversion Factor	Gross Prod. (F x G)	Bu. Ton Lbs. CWT	Shell/Sugar Factor	FM % Factor	Moist. % Factor	Test WT Factor	Adjusted Production (Hor1)xJxK2xL2xM2	Prod. Not to Count	Production (N - O)	Value Mkt. Price	Quality Factor (Q1 ÷ Q2)	Production to Count (P x R)													
<u>Acme Elevator</u>								2690					2690	500	2190	.05000	.625	1369													
<u>Anytown, Any State</u>																.08000															
	10.0	RND	2.0	15.0	142.0	0.8	113.6	5339		.5		.47	5072		5072			5072													

I certify the information provided above, to the best of my knowledge, to be true and complete and that it will be used to determine my loss, if any, for damage to my insured crops I understand that this Production Worksheet and supporting papers are subject to audit and approval by the company. I understand that this crop insurance is subsidized and reinsured by the Federal Crop Insurance Corporation, an agency of the United States. False claims or false statements made on a matter within the jurisdiction of the Federal Crop Insurance Corporation may subject the maker to criminal and civil penalties under various Federal statutes including the provisions of 18 U.S.C. 1006, 1014; 7 U.S.C. 1506; 31 U.S.C. 3729,3730,3801,3812.

22 Section II Total 6441
23 Section I Total 990
24 Unit Total 7431

25 Adjuster's Signature and Code Number		Date	26 Insured's Signature		Date
1st Inspection	Mr. Adjuster 12345	05-15-YYYY	1st Inspection	I.M. Insured	05-15-YYYY
2nd Inspection			2nd Inspection		
Final Inspection	Mr. Adjuster 12345	08-31-YYYY	Final Inspection	I.M. Insured	08-31-YYYY

PRODUCTION WORKSHEET
(FOR ILLUSTRATION PURPOSES ONLY)

1 Crop/Code Green Peas (0064)	2 Unit 00100	3 Legal Description SW1-96N-30W
4 Date of Damage JUN-10		
5 Cause of Damage HAIL		
6 Primary Cause % 100		
12 Additional Units		
13 Est. Prod Per Acre		

7 Company Agency
Any Company
Any Agency

8 Name of Insured I.M. Insured			
9 Claim Number XXXXXXXX		11 Crop Year YYYY	
10 Policy Number XX-XXX-XXXXXXX			
14 Date(s) Notice of Loss	1st 6-11-YYYY	2nd	Final 7-30-YYYY
15 Companion Policy(s) NONE			

SECTION I - ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS

ACTUARIAL									POTENTIAL YIELD						STAGE GUARANTEE	
A	B	C	D	E	F	G	H	I	J	K 1 K 2	L	M	N	O	P	Q
Field ID	Prelim Acres	Final Acres	Interest or Share	Risk	Practice	Type Class	Stage	Intended or Final Use	Appraised Potential	Moist. % Factor	Shell and/or Quality Factor	Uninsured Cause	Adjusted Potential	Total To Count (C x N)	Per Acre	Total (C x P)
A	E25.0	24.2	.667	A01	002	611	UB	Bypassed	0				0	0	5000	121,000
B	E25.0	18.0	.667	A01	002	611	UH	Plowed	1000				1000	18,000	5000	90,000
C		56.0	.667	A01	002	611	H	H							5000	280,000
16 TOTAL		98.2											17 TOTALS	18,000		491,000

NARRATIVE (If more space is needed, attach a Special Report) See attached aerial photo for field ID's. Section II, Line 1 \$610.10 (Value of Prod.) ÷ \$.06321 (Contract Price) = 9652 lbs
Line 2 - \$550.00 ÷ \$.05250 = 9447lbs. Production Not To Count from field B (1000 lbs.) - solely uninsurable. Field A bypassed due to hail damage.

Determined acres using MPC1 acreage report - would measure within 5 percent.

SECTION II - HARVESTED PRODUCTION

18 Date Harvest Completed 8/20/YYYY
19 Is damage similar to other farms in the Yes No
20 Assignment of Indemnity? Yes No
21 Transfer of Right To Indemnity? Yes No

MEASUREMENTS					GROSS PRODUCTION				ADJUSTMENTS TO HARVESTED PRODUCTION									
A 1 A 2	B	C	D	E	F	G	H	I	J	K 1 K 2	L 1 L 2	M 1 M 2	N	O	P	Q 1 Q 2	R	S
Share Field ID	Length of Diameter	Width	Depth	Deduction	Net Cubic Feet	Conversion Factor	Gross Prod. (F x G)	Bu. Ten Lbs. GWT	Shell/ Sugar Factor	FM % Factor	Moist. % Factor	Test WT Factor	Adjusted Production (Horl)xJxK2xL2xM2	Prod. Not to Count	Production (N - O)	Value Mkt. Price	Quality Factor (Q1 ÷ Q2)	Production to Count (P x R)
Acme Elevator Anytown, Any State								9652					9652		9652			9652
Acme Elevator Anytown, Any State								9447					9447	1000	8447			8447

I certify the information provided above, to the best of my knowledge, to be true and complete and that it will be used to determine my loss, if any, for damage to my insured crops
I understand that this Production Worksheet and supporting papers are subject to audit and approval by the company. I understand that this crop insurance is subsidized and reinsured by the Federal Crop Insurance Corporation, an agency of the United States. False claims or false statements made on a matter within the jurisdiction of the Federal Crop Insurance Corporation may subject the maker to criminal and civil penalties under various Federal statutes including the provisions of 18 U.S.C. 1006, 1014; 7 U.S.C. 1506; 31 U.S.C. 3729,3730,3801,3812.

22 Section II Total 18,099
23 Section I Total 18,000
24 Unit Total 36,099

25 Adjuster's Signature and Code Number		Date	26 Insured's Signature		Date
1st Inspection	Mr. Adjuster 12345	06-15-YYYY	1st Inspection	I.M. Insured	06-15-YYYY
2nd Inspection			2nd Inspection		
Final Inspection	Mr. Adjuster 12345	07-31-YYYY	Final Inspection	I.M. Insured	07-31-YYYY

27 Page 1 of 1

(RESERVED)

(RESERVED)

DETERMINING DOCKAGE/FOREIGN MATERIAL FOR DRY PEAS (INCLUDING LENTILS)

A Example of Grade Certificate.

U.S. DEPARTMENT OF AGRICULTURE FEDERAL GRAIN INSPECTION SERVICE COMMODITY CERTIFICATE SUBMITTED SAMPLE INSPECTION		COPY NOT NEGOTIABLE A-07038																								
DATE OF ISSUANCE OCTOBER 19, 1995	ISSUED AT MOSCOW, IDAHO	LEVEL OF INSPECTION ORIGINAL																								
COMMODITY LENTILS	QUANTITY IN SAMPLE 3 1/2 POUNDS																									
IDENTIFICATION OF SAMPLE	SAMPLE SUBMITTED BY NEZ PERCE ROCHDALE COMPANY P.O. BOX 160 NEZ PERCE, IDAHO 83543 LOCATION: C 937-2411 - BGJ																									
"DOCKAGE" <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Sieve Size</td> <td style="text-align: right;">11/64</td> </tr> <tr> <td>Small Size</td> <td style="text-align: right;">3.5</td> </tr> <tr> <td>Splits</td> <td style="text-align: right;">1.1</td> </tr> <tr> <td>Other Material</td> <td style="text-align: right;">0.2</td> </tr> <tr> <td>Total Dockage</td> <td style="text-align: right;">4.8</td> </tr> </table>			Sieve Size	11/64	Small Size	3.5	Splits	1.1	Other Material	0.2	Total Dockage	4.8														
Sieve Size	11/64																									
Small Size	3.5																									
Splits	1.1																									
Other Material	0.2																									
Total Dockage	4.8																									
"DEFECTS AND FOREIGN MATERIAL" <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Weevil Damaged</td> <td style="text-align: right;">0.3</td> </tr> <tr> <td>Pin Hole</td> <td></td> </tr> <tr> <td>Heat Damaged</td> <td></td> </tr> <tr> <td>Damaged</td> <td style="text-align: right;">0.3</td> </tr> <tr> <td>Contrasting Classes</td> <td></td> </tr> <tr> <td>Bleached</td> <td style="text-align: right;">2.7</td> </tr> <tr> <td>Splits</td> <td></td> </tr> <tr> <td>Shriveled</td> <td></td> </tr> <tr> <td>Cracked Seed Coats</td> <td style="text-align: right;">1.2/EX 0.0</td> </tr> <tr> <td>Foreign Material</td> <td style="text-align: right;">0.4</td> </tr> <tr> <td>Total Defects and Foreign Material</td> <td style="text-align: right;">3.7</td> </tr> <tr> <td><u>Computed</u> Total Dockage, Defects and Foreign Material</td> <td style="text-align: right;">8.3</td> </tr> </table>			Weevil Damaged	0.3	Pin Hole		Heat Damaged		Damaged	0.3	Contrasting Classes		Bleached	2.7	Splits		Shriveled		Cracked Seed Coats	1.2/EX 0.0	Foreign Material	0.4	Total Defects and Foreign Material	3.7	<u>Computed</u> Total Dockage, Defects and Foreign Material	8.3
Weevil Damaged	0.3																									
Pin Hole																										
Heat Damaged																										
Damaged	0.3																									
Contrasting Classes																										
Bleached	2.7																									
Splits																										
Shriveled																										
Cracked Seed Coats	1.2/EX 0.0																									
Foreign Material	0.4																									
Total Defects and Foreign Material	3.7																									
<u>Computed</u> Total Dockage, Defects and Foreign Material	8.3																									
REMARKS:																										
END OF RESULTS		LAB NUMBER 43763																								
RESULTS OF THE ABOVE INSPECTION APPLY ONLY TO THE QUANTITY OF SAMPLE INDICATED AND NOT TO THE COMMODITY FROM WHICH THE SAMPLE MAY HAVE BEEN TAKEN.																										
I CERTIFY THAT THE SERVICES SPECIFIED ABOVE WERE PERFORMED WITH THE RESULTS STATED	INSPECTOR <div style="text-align: right;"><i>I.M. INSPECTOR</i></div>																									

DETERMINING DOCKAGE/FOREIGN MATERIAL FOR DRY PEAS (INCLUDING LENTILS)

B Dockage.

- 1 Dockage must be due to an insurable cause; otherwise, it cannot be deducted.
- 2 Dockage as defined in the U. S. Standards for Whole Dry Peas, Split Peas and Lentils (U. S. Standards for Dry Peas or Lentils): Small underdeveloped dry peas or lentils, pieces of dry peas or lentils, and matter other than dry peas or lentils which can be removed readily by the use of an approved device in accordance with(FGIS procedures).

C Foreign Material.

Foreign material in dockage-free dry peas or lentils as defined in the U.S. Standards: All matter other than dry peas and including detached seedcoats.

D The dockage entry for item K₁ on the Production Worksheet is determined by adding the percentage of foreign material to the total dockage percentage shown on the grade certificate.

The sample grade certificate on the previous page shows two blocks of information in the body of the certificate:

"DOCKAGE"		
Sieve Size	11/64	
Small Size	3.5	
Splits	1.1	
Other Material	0.2	
Total Dockage /1	4.8	
"DEFECTS AND FOREIGN MATERIAL"		
Weevil Damaged	0.3	<p>Total Dockage/1 (4.8) plus Foreign Material/2 (0.4) equals 5.2%. The entry in item K₂ of the Production Worksheet will be ".948" as shown below.</p> <p>The other items listed under "Defects and Foreign Material" are used to determine the U.S. Grade of Peas or Lentils in accordance with standards listed in the U.S. Standards for Dry Peas and Lentils.</p>
Pin Hole		
Heat Damaged		
Damaged	0.3	
Contrasting Classes		
Bleached	2.7	
Splits		
Shriveled		
Cracked Seed Coats	1.2/EX 0.0	
Foreign Material /2	0.4	
Total Defects and Foreign Material	3.7	
<u>Computed</u> Total Dockage, Defects and Foreign Material	8.3	