

# StormReady Toolkit For Emergency Managers

This Toolkit provides guidance for emergency managers and local officials who are applying for the NWS StormReady program. It gives an overview of the StormReady program, describes the application process, provides a sample of the StormReady application, answers frequently asked questions and provides resources and contact points to help.

## What's Is the StormReady Program?

StormReady is a nationwide program that helps communities better protect their citizens during severe weather—from tornadoes to tsunamis. The program encourages communities to take a proactive approach to improving local hazardous weather operations. StormReady provides emergency managers with clear-cut guidelines on how to improve their hazardous weather operations.

Nearly 90% of all presidentially declared disasters are weather related, leading to around 500 deaths per year and nearly \$14 billion in damage. To help Americans guard against the ravages of severe weather, the National Weather Service (NWS) has designed the StormReady program. StormReady arms America's communities with the communication and safety skills they need to save lives and property.

Many laws and regulations exist to help local emergency managers deal with hazardous material spills, search and rescue operations, medical crises, etc., but there are few guidelines dealing with the specifics of hazardous weather response. NWS recognized this need and designed StormReady—a program to help communities of all kinds: towns, cities, counties, Tribal Nations, Universities and industrial complexes implement procedures to reduce the potential for disastrous, weather-related, consequences. To be certified as StormReady, communities must meet guidelines established by the NWS in partnership with federal, state, and local emergency management professionals. The StormReady program is intended to:

- < Improve the timeliness and effectiveness of hazardous weather warnings for the public.
- < Provide detailed and clear recommendations which will help local emergency managers establish and improve effective hazardous weather operations.
- < Help local emergency managers justify costs and purchases needed to support their hazardous weather-related program.
- < Reward local hazardous-weather mitigation programs that have achieved a desired performance level.
- < Provide a means of acquiring additional Community Rating System points assigned by the National Flood Insurance Program (NFIP).

- < Provide an “image incentive” to communities , which once certified, can identify themselves as StormReady.
- < Encourage the enhancement of hazardous weather preparedness programs in jurisdictions surrounding StormReady communities and counties.

StormReady is a voluntary program offered to provide guidance and incentive to officials interested in improving their hazardous weather operations. **Implied or explicit references to “requirements” are made with regard to the voluntary participants in the StormReady program and should *not* be construed as being state or federal mandates.**

## How Will Becoming StormReady Benefit My Community?

When your major roads display StormReady signs, residents, business owners and visitors know you are committed to safety and preparedness. StormReady tells the community that their emergency management staff takes safety seriously.

## What to We Have To Do?

To become StormReady a community or county must:

- < Establish a 24-hour warning point and emergency operations center
- < Have more than one way to receive severe weather warnings and forecasts and to alert the public
- < Create a system that monitors weather conditions locally
- < Promote the importance of public readiness through community seminars
- < Develop a formal hazardous weather plan, which includes training severe weather spotters and holding emergency exercises.

## How Do We Get Started?

First, fill out the written application in this kit and submit it to your local NWS office. You can find your local office online by county at <http://www.stormready.noaa.gov/contact.htm> or in this toolkit by area.

Applicants with jurisdiction over a community and unincorporated areas of the surrounding county only need to submit one application. StormReady staff will use the combined populations to determine the right category.

While much of the application is a basic list of technology, you will need to provide a brief narrative describing preparedness and planning activities to help staff members assess programs such as your hazardous weather plan, emergency exercises and public safety programs.

Once your application is reviewed by StormReady Review Board, a team will arrange for a visit to your community to formally discuss the application.

## How Long Will it Take

There is no set time frame for becoming StormReady. Once you have submitted your application, the local board will review it, arrange a visit, notify you of any deficiencies or approve your office and recommend that your community be recognized. The process can take anywhere from a few weeks to several months.

## How Will the Public Know My Community is StormReady?

Once your community is officially recognized, you will receive:

- < A formal notification letter from your local NWS Office Director
- < Two StormReady signs suitable for display along roadways
- < Authorization to use the StormReady logo in media releases and other materials
- < Instructions for acquiring additional roadway signs
- < Information concerning the notification of the Insurance Services Organization (ISO) for possible adjustment to insurance rates.
- < Listing on the National StormReady Website and on national and state maps showing official StormReady sites: <http://www.stormready.noaa.gov/communities.htm>

## How Long Does the Recognition Last?

Recognition lasts for three years from the date of the formal announcement. After three years, you are strongly encouraged to renew your status in the program. Renewal ensures you are maintaining the programs requirements.

## What Does the Program Cost?

There is no cost to apply to the StormReady Program. You may need to upgrade your emergency preparedness operation to meet StormReady criteria. Established Emergency Management programs may incur little or no additional expense.

## How to Contact Your Local NWS Office

The best way to find your local NWS office is to go to:

<http://www.stormready.noaa.gov/contact.htm>

The Website provides maps showing exactly which NWS office covers your county. The list below lists offices by state, however, your county may be covered by an office in an adjoining state. The Website offers the clearest information on which office can best serve you.

<b>Alabama:</b>	Birmingham (205) 664-3010	Mobile (334) 633-6443	Huntsville (256) 961-7533	See also: Tallahassee, FL
<b>Alaska:</b>	Anchorage (907) 266-5117	Fairbanks (907) 458-3712	Juneau (907) 790-6803	
<b>Arkansas:</b>	Little Rock (501) 834-9102	See also: Tulsa, OK; Memphis, TN, Shreveport, LA; Jackson, MS		
<b>Arizona:</b>	Phoenix (602) 275-7417	Flagstaff (520) 556-9161	Tucson (520) 670-5156	See also: Las Vegas, NV
<b>California:</b>	Eureka (707) 443-6484	Sacramento (916) 979-3041	San Francisco (831) 656-1725	Hanford (559) 584-0581
	Los Angeles (805) 988-6610	San Diego (858) 675-8706	See also: Phoenix, AZ; Medford, OR; Reno and Las Vegas, NV;	
<b>Colorado:</b>	Denver/Boulder (303) 494-3210	Grand Junction (970) 243-7007	Pueblo (719) 948-9429	See also: Goodland, KS
<b>Connecticut:</b>	Boston (508) 823-1900	Albany (518) 435-9568	New York City (631) 924-0037	
<b>Delaware:</b>	Philadelphia (609) 261-6600			
<b>Florida:</b>	Jacksonville (904) 741-4370	Key West (305) 295-1316	Melbourne (407) 255-0212	Miami (305) 229-4522
	Tallahassee (850) 942-8833	Tampa Bay Area (813) 645-2323	See also: Mobile, AL	
<b>Georgia:</b>	Atlanta (770) 486-1333	See also: Greenville, Charleston and Columbia, SC; Jacksonville and Tallahassee, FL		
<b>Guam:</b>	Tiyam (671) 472-7423			
<b>Hawaii:</b>	Honolulu (808) 973-5275			

<b>Idaho:</b>	Boise (208) 334-9860	Pocatello (208) 233-0834	See also: Spokane, WA; Missoula, MT; Salt Lake City, UT; Riverton, WY	
<b>Illinois:</b>	Chicago (815) 834-0600	Lincoln (217) 732-4029	See also: Davenport, IA; Paducah, KY; St. Louis, MO	
<b>Indiana:</b>	Indianapolis (317) 856-0361	Northern Indiana (219) 834-1104	See also: Chicago, IL; Cincinnati, OH; Louisville and Paducah, KY	
<b>Iowa:</b>	Des Moines (515) 270-4501	Quad Cities (319) 391-6729	See also: Sioux Falls, SD; LaCrosse, WI; Omaha, NE	
<b>Kansas:</b>	Dodge City (316) 227-7140	Goodland (785) 899-7119	Topeka (785) 232-1493	Wichita (316) 942-8483
	See also: Hastings, NE; Kansas City and Springfield, MO			
<b>Kentucky:</b>	Jackson (606) 666-4856	Louisville (502) 969-8842	Paducah (270) 744-6440	
	See also: Cincinnati, OH; Charleston, WV			
<b>Louisiana:</b>	Lake Charles (318) 477-5285	New Orleans (504) 522-7330	Shreveport (318) 631-3669	See also: Jackson, MS
<b>Maine:</b>	Caribou (207) 496-8931	Portland (207) 688-3216		
<b>Maryland:</b>	Sterling, VA (703) 260-0107	Philadelphia (609) 261-6600	Pittsburgh (412) 262-1591	Wakefield, Va (757) 899-4200
<b>Massachusetts:</b>	Boston (508) 823-1900	Albany (518) 435-9568		
<b>Michigan:</b>	Detroit (248) 625-3309	Gaylord (989) 731-3384	Grand Rapids (616) 956-5922	Marquette (906) 475-5782
	See also: Northern Indiana, IN			
<b>Minnesota:</b>	Duluth (218) 729-0651	Grand Forks (701) 772-0720	Minneapolis (952) 361-6670	
	See also: Grand Forks, ND; Sioux Falls, Aberdeen, SD; LaCrosse, WI			
<b>Mississippi:</b>	Jackson (601) 936-2189	See Also: Memphis, TN; Mobile, AL; New Orleans, LA		
<b>Missouri:</b>	Kansas City (816) 540-5147	Springfield (417) 863-1456	St. Louis (636) 447-1876	
	See also: Davenport, IA; Paducah, KY; Memphis, TN			

**Montana:** Great Falls (406) 453-2081 Glasgow (406) 228-2850 Billings (406) 652-0851 Missoula (406) 329-4841  
See also: Riverton, WY;

**Nebraska:** Hastings (402) 462-2127 North Platte (308) 532-4936 Omaha (402) 359-2394  
See also: Sioux Falls, SD; Goodland, KS; Cheyenne, WY

**Nevada:** Elko (775) 738-3018 Las Vegas (702) 263-9744 Reno (775) 673-8107

**New Hampshire:** Boston (508) 823-1900 Portland (207) 688-3216

**New Jersey:** Philadelphia (609) 261-6600 New York City (631) 924-0037

**New Mexico:** Albuquerque (505) 243-0702 See Also: El Paso and Midland, TX

**New York:** Albany (518) 435-9568 Binghamton (607) 770-9531 Buffalo (716) 565-0204 New York City (631) 924-0037  
See also: Burlington, VT

**North Carolina:** Morehead City (919) 223-5122 Raleigh (919) 515-8209 Wilmington (910) 762-4289  
See also: Roanoke and Wakefield, VA; Knoxville, TN; Greenville, SC

**North Dakota:** Bismarck (701) 250-4224 Grand Forks, ND (701) 772-0720

**Ohio:** Cleveland (216) 265-2370 Willmington (937) 383-0031 See also: Northern Indiana, Pittsburgh, PA  
Charleston, WV

**Oklahoma:** Oklahoma City (405) 366-6583 Tulsa (918) 832-4115 See also: Shreveport, LA; Amarillo, TX

**Oregon:** Portland (503) 261-9247 Pendleton (541) 276-7832 Medford (541) 773-1067 See also:  
Boise, ID

**Pennsylvania:** Philadelphia (609) 261-6600 Pittsburgh (412) 262-1591 State College (811) 231-9412  
See also: Cleveland, OH; Binghamton, NW

**Puerto Rico:** Puerto Rico/V.I. (787) 253-4586

<b>Rhode Island:</b>	Boston (508) 823-1900			
<b>South Carolina:</b>	Charleston (843) 744-3207	Columbia (803) 765-5501	Greer (864) 848-1332	See also: Wilmington, NC
<b>South Dakota:</b>	Aberdeen (605) 225-5547	Rapid City (605) 341-9271	Sioux falls (605) 330-4247	
<b>Tennessee:</b>	Knoxville (423) 586-9040	Memphis (901) 544-0399	Nashville (615) 754-8506	
<b>Texas:</b>	Amarillo (806) 335-1121	Austin/San Antonio (830) 629-0130	Brownsville (956) 504-3354	Corpus Christi (361) 289-0959
	El Paso (505) 589-4088	Dallas/Fort Worth (817) 429-2631	Houston (281) 337-5074	Lubbock (806) 745-3916
	Midland/Odessa (915) 563-5006	San Angelo (915) 944-9445	See also: Lake Charles and Shreveport, LA; Oklahoma City, OK	
<b>Utah:</b>	Salt Lake City (801) 524-5113	See also: Grand Junction, CO		
<b>Vermont:</b>	Burlington (802) 862-2475	See also: Albany, NY		
<b>Virginia:</b>	Blacksburg (540) 552-0084	Sterling (703) 260-0107	Wakefield (757) 899-4200	
	See also: Charleston, WV; Knoxville, TN			
<b>Washington:</b>	Seattle (206) 526-6095	Spokane (509) 244-0110	See also: Pendleton and Portland, OR	
<b>West Virginia:</b>	Charleston (304) 746-0173	See also: Pittsburgh, PA; Sterling and Roanoke, VA		
<b>Wisconsin:</b>	Green Bay (920) 494-5845	La Crosse (608) 784-8275	Milwaukee (414) 297-3243	
	See also: Minneapolis and Duluth, MN			
<b>Wyoming:</b>	Cheyenne (307) 772-2468	Riverton (307) 857-3898	See also: Billings, MT; Rapid City, SD Salt Lake City, UT	

# StormReady Web Site Information

National StormReady Homepage: <http://www.stormready.noaa.gov/>

National Weather Service Homepage: <http://www.nws.noaa.gov>

U.S. Census Bureau: <http://www.census.gov> (used to obtain the population of your County or Community. This information is needed to fill out your StormReady application)

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## StormReady Frequently Asked Questions

***Q: What is the difference between StormReady and FEMA's Pre-Disaster Mitigation Program?***

A: StormReady is a volunteer program which is separate from FEMA's Pre-Disaster Mitigation Program. However, the two programs compliment each other by focusing on communication, mitigation, and community preparedness to save lives.

***Q: Is StormReady a grant program?***

A: No. There is no grant money associated with being recognized as "StormReady". However, the Insurance Services Organization (ISO) may provide Community Ratings System (CRS) points to StormReady communities, which may be applied toward lowering NFIP flood insurance rates.

***Q: Will it cost my community anything?***

A: Any investment by the community will depend on current assets. Established Emergency Management programs may incur little additional expense, while others may require more of an investment. There greatest costs involved may be with upgrading a communities reception and dissemination infrastructure to meet established StormReady guidelines.

***Q: Is other funding (beside the NWS) available to help us become/improve our StormReady program? (i.e., government/private sector?)***

A: There are no direct funds available from the NWS. However, other government and/or private sector partners may work with your community to obtain funds that will help you meet StormReady guidelines.



***Q: Why is the NWS requiring me to do this?***

A: StormReady is a voluntary program, but we think it is worth our investment if we can save lives. The NWS recognizes those communities that are better prepared for weather emergencies.

***Q: I saw the StormReady guidelines on the national web site. Why does my local NWS Office have different guidelines?***

A: National StormReady guidelines were designed to establish the minimum requirements for the program. However, many areas of the country have very specific weather-related needs which local NWS Offices consider during weather emergency planning with emergency management and community officials. As a result, StormReady allows the creation of Local StormReady Advisory Boards that have the flexibility to create specific by-laws for their area. Local Boards can also modify National StormReady guidelines to meet their specific customer needs.

***Q: What constitutes a community?***

A: StormReady defines "community" as a group of people within a locality that have common social and economic interests with an infrastructure that supports the communication and education role of the National Weather Service to protect lives and property. References to "community" in this document include cities, towns, universities, Indian Nations, and government and private entities. References to "county" includes parish.

***Q: OK, I meet the requirements. When do I get my signs?***

A: Once you meet the requirements, you are not far from being recognized as a StormReady community. You will receive two signs during your StormReady Presentation Ceremony. However, you will first need to send the application to the NWS. From there it will go to your Local StormReady Advisory Board made up of Emergency Management, the NWS, and other local/state officials. The board will review the application, and set up a site visit to verify the information in the application. If the board determines that you do not completely meet all requirements, they will make suggestions for improvement to help you meet all the necessary guidelines.

***Q: How long is my StormReady recognition good for?***

A: StormReady recognition is granted for a period of 3 years from the date your local NWS Office, Meteorologist-In-Charge signs your communities official recognition letter.

***Q: Where can I post my StormReady signs?***

A: Anywhere that you'd like too. Most communities have posted their signs in public buildings such as EOC's, County Courthouses, and Public Libraries, while other recipients have posted the signs on key roads within their community.

***Q: I understand that StormReady guidelines may be updated annually. Which set of guidelines will be applied to my application?***

A: The guidelines that are in effect at the time you initially applied will be used to evaluate your application.

***Q: What are the requirements for re-certification?***

A: Subsequent renewals require a community to go through the application process again. This helps to ensure that equipment is in place and updated, contact information is accurate, and allows for improvements to be made to the program using technological advances in communications and warning dissemination. Local NWS Office's will send a letter informing the community of the upcoming renewal date and direct them to current StormReady guidelines and applications.

***Q: I've heard of a program called TsunamiReady. Are StormReady and TsunamiReady the same thing?***

A: TsunamiReady is a companion program to StormReady that promotes tsunami hazard preparedness as an active collaboration among federal, state, and local emergency management agencies, the public, and the NWS tsunami warning system. The preparedness guidelines of the two programs differ slightly, but both are designed to improve public safety during severe weather and tsunami emergencies.

***Q: How to I order more StormReady or TsunamiReady signs?***

A: StormReady communities can purchase additional 2x2' signs from the Oklahoma Correction Industries (OCI) at a cost of about \$25 each, plus shipping. When ordering, ask for the "National Weather Service StormReady or TsunamiReady Sign" and specify whether you want StormReady COUNTY signs or StormReady COMMUNITY signs. OCI's phone number is 405-962-7007. Fax: 405-962-7022.

**Community Information**

<b>County/City/Town</b>		<b>Population</b>	
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Primary Point of Contact		Secondary Point of Contact	
Name		Name	
Office		Office	
Title		Title	
Mailing Address		Mailing Address	
City		City	
State; ZIP		State; ZIP	
Phone		Phone	
e-mail		e-mail	

**Guideline 1: Communications**

Location of 24-Hour Warning Point	Location of Emergency Operations Center

Verification Team General Notes:


Renewal Comments:

	<b>Date:</b>	<b>Initials:</b>

*Note: Please do not write in shaded areas.*

**Guideline 2: NWS Information Reception Equipment**

Warning Point	# Required _____	# Verif _____	Verif	EOC	# Required _____	# Verif _____	Verif
<input type="checkbox"/> NOAA Weather Radio (Required if in range)			<input type="checkbox"/>	<input type="checkbox"/> NOAA Weather Radio (Required if in range)			<input type="checkbox"/>
<input type="checkbox"/> NOAA Weather Wire (Subscription)			<input type="checkbox"/>	<input type="checkbox"/> NOAA Weather Wire (Subscription)			<input type="checkbox"/>
<input type="checkbox"/> EMWIN			<input type="checkbox"/>	<input type="checkbox"/> EMWIN			<input type="checkbox"/>
<input type="checkbox"/> Law Enforcement Teletype (LETS)			<input type="checkbox"/>	<input type="checkbox"/> Law Enforcement Teletype (LETS)			<input type="checkbox"/>
<input type="checkbox"/> Amateur Radio			<input type="checkbox"/>	<input type="checkbox"/> Amateur Radio			<input type="checkbox"/>
<input type="checkbox"/> Pagers* (Warning reception)			<input type="checkbox"/>	<input type="checkbox"/> Pagers* (Warning reception)			<input type="checkbox"/>
<input type="checkbox"/> Television (Local network or cable TV)			<input type="checkbox"/>	<input type="checkbox"/> Television (Local network or Cable TV)			<input type="checkbox"/>
<input type="checkbox"/> Radio (AM/FM) - EAS reception			<input type="checkbox"/>	<input type="checkbox"/> Radio (AM/FM) - EAS Reception			<input type="checkbox"/>
<input type="checkbox"/> NAWAS			<input type="checkbox"/>	<input type="checkbox"/> NAWAS			<input type="checkbox"/>
<input type="checkbox"/> Internet (Subscription for alerts) _____			<input type="checkbox"/>	<input type="checkbox"/> Internet (Subscription for alerts)			<input type="checkbox"/>
<input type="checkbox"/> Commercial Data Service _____			<input type="checkbox"/>	<input type="checkbox"/> Commercial Data			<input type="checkbox"/>
<input type="checkbox"/> Other* _____			<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
<input type="checkbox"/> Other* _____			<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>

*List any additional capabilities on a separate sheet*

\*Capabilities needing explanation:


Verification Team Notes:


Renewal Comments:

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	<u>Date:</u>	<u>Initials:</u>
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*Note: Please do not write in shaded areas.*

**Guideline 3: Local Weather & Water Monitoring Equipment**

Warning Point	# Required _____	# Verif _____	Verif	EOC	# Required _____	# Verif _____	Verif
<input type="checkbox"/> Anemometer (Wind gauge)			<input type="checkbox"/>	<input type="checkbox"/> Anemometer (Wind gauge)			<input type="checkbox"/>
<input type="checkbox"/> Rain Gauge			<input type="checkbox"/>	<input type="checkbox"/> Rain Gauge			<input type="checkbox"/>
<input type="checkbox"/> River Gauge			<input type="checkbox"/>	<input type="checkbox"/> River Gauge			<input type="checkbox"/>
<input type="checkbox"/> Locally owned Radar			<input type="checkbox"/>	<input type="checkbox"/> Locally owned Radar			<input type="checkbox"/>
<input type="checkbox"/> Internet Radar Source _____			<input type="checkbox"/>	<input type="checkbox"/> Internet Radar Source _____			<input type="checkbox"/>
<input type="checkbox"/> Internet Weather Station _____			<input type="checkbox"/>	<input type="checkbox"/> Internet Weather Station _____			<input type="checkbox"/>
<input type="checkbox"/> TV Radar Source _____			<input type="checkbox"/>	<input type="checkbox"/> TV Radar Source _____			<input type="checkbox"/>
<input type="checkbox"/> Other* _____			<input type="checkbox"/>	<input type="checkbox"/> Other* _____			<input type="checkbox"/>
<input type="checkbox"/> Other* _____			<input type="checkbox"/>	<input type="checkbox"/> Other* _____			<input type="checkbox"/>

*List any additional capabilities on a separate sheet*

\*Capabilities needing explanation:

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Verification Team Notes:

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Renewal Comments:

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Date: \_\_\_\_\_ Initials: \_\_\_\_\_

*Note: Please do not write in shaded areas.*

**Guideline 4: Local Warning Dissemination**

Warning Point	# Required _____	# Verif _____	Verif	EOC	# Required _____	# Verif _____	Verif
<input type="checkbox"/> Outdoor Warning Siren(s)			<input type="checkbox"/>	<input type="checkbox"/> Outdoor Warning Siren(s)			<input type="checkbox"/>
<input type="checkbox"/> Cable TV Override			<input type="checkbox"/>	<input type="checkbox"/> Cable TV Override			<input type="checkbox"/>
<input type="checkbox"/> Plan for Sirens on Emergency Vehicles			<input type="checkbox"/>	<input type="checkbox"/> Plan for Sirens on Emergency Vehicles			<input type="checkbox"/>
<input type="checkbox"/> Local Alert Broadcast System*			<input type="checkbox"/>	<input type="checkbox"/> Local Alert Broadcast System*			<input type="checkbox"/>
<input type="checkbox"/> Local Pager System* (For dissemination)			<input type="checkbox"/>	<input type="checkbox"/> Local Pager System* (For dissemination)			<input type="checkbox"/>
<input type="checkbox"/> Telephone Tree to Critical Facilities			<input type="checkbox"/>	<input type="checkbox"/> Telephone Tree to Critical Facilities*			<input type="checkbox"/>
<input type="checkbox"/> Coordinated Area-Wide Radio Network*			<input type="checkbox"/>	<input type="checkbox"/> Coordinated Area-Wide Radio Network*			<input type="checkbox"/>
<input type="checkbox"/> Local Flood Warning System*			<input type="checkbox"/>	<input type="checkbox"/> Local Flood Warning System*			<input type="checkbox"/>
<input type="checkbox"/> Other* _____			<input type="checkbox"/>	<input type="checkbox"/> Other* _____			<input type="checkbox"/>
<input type="checkbox"/> Other* _____			<input type="checkbox"/>	<input type="checkbox"/> Other* _____			<input type="checkbox"/>

*List any additional capabilities on a separate sheet*

\*Capabilities needing explanation:

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Verification Team Notes:

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Renewal Comments:

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	<u>Date:</u>	<u>Initials:</u>
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*Note: Please do not write in shaded areas.*

Local Government-Owned Buildings in Which Public Traffic is Common				
Office	Location or Address	Tone Alert NOAA Weather Radio	Verif	Comments
Warning Point		<input type="checkbox"/>	<input type="checkbox"/>	
EOC		<input type="checkbox"/>	<input type="checkbox"/>	
City Hall		<input type="checkbox"/>	<input type="checkbox"/>	
School Superintendent		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	

Verification Team Notes:

Renewal Comments:

Date: \_\_\_\_\_ Initials: \_\_\_\_\_

*Note: Please do not write in shaded areas.*

**Guideline 5: Community Preparedness**

Annual Safety Talks			
		# Required _____	# Verif _____
Date	Topic	Location	Speaker
1			
2			
3			
4			
5			

*List any additional safety talks on a separate sheet*

Community Tsunami Awareness Program	Verif
<input type="checkbox"/> Designate/establish tsunami shelter/area in safe zone.	<input type="checkbox"/>
<input type="checkbox"/> Designate tsunami evacuation areas and evacuation routes, and install evacuation route signs.	<input type="checkbox"/>
<input type="checkbox"/> Provide written, locally specific tsunami hazard response material to public.	<input type="checkbox"/>
<input type="checkbox"/> Encourage schools to implement a tsunami hazard curriculum, practice evacuations, and provide safety material to staff and students.	<input type="checkbox"/>
Number of annual tsunami awareness campaigns: _____	<input type="checkbox"/>

Weather Radio Purchase Program
Has your community/county developed a program to subsidize the purchase of Specific Area Message Encoder (SAME) equipped Weather Radios for its citizens? (Not required) Yes _____ No _____
<u>If yes, provide details:</u>

**Other Community Preparedness Activities**

Date	Activity	Location	Organizer
1			
2			
3			

*List any additional activities on a separate sheet*

Renewal Comments:

Date: \_\_\_\_\_ Initials: \_\_\_\_\_

*Note: Please do not write in shaded areas.*



Guideline 6: Administrative Tools/Record Keeping		Verif	Renewal
Formal Tsunami Hazard and Hazardous Weather Operations Plan	<input type="checkbox"/> Yes	<input type="checkbox"/>	<input type="checkbox"/> Yes
< Procedure for reporting storm/tsunami damage to the local National Weather Service Office in real-time	<input type="checkbox"/> Yes	<input type="checkbox"/>	<input type="checkbox"/> Yes
< EOC Activation Procedures	<input type="checkbox"/> Yes	<input type="checkbox"/>	<input type="checkbox"/> Yes
< Spotter Activation Criteria	<input type="checkbox"/> Yes		
Warning Point personnel has authority to activate Warning System (written)	<input type="checkbox"/> Yes	<input type="checkbox"/>	<input type="checkbox"/> Yes
Spotter Roster and Training Record	<input type="checkbox"/> Yes	<input type="checkbox"/>	<input type="checkbox"/> Yes
Last Visit by Emergency Manager to NWS Office		<input type="checkbox"/> Biennial	
Last Visit by NWS Officials to Community		<input type="checkbox"/> Annual	
Last NWS Spotter Training for Spotters and Dispatchers		<input type="checkbox"/> Biennial	
Last NWS Spotter Training Hosted/Co-Hosted ( <i>For populations &gt;40,000</i> )		<input type="checkbox"/> Annual	
Exercises	<u>Topic(s):</u>	<u>Date:</u>	<input type="checkbox"/> <u>Date:</u>

*List any additional descriptions, narratives, or documentation on a separate sheet*

Verification Team Notes:

Renewal Comments:

Date:

Initials:

**Signature of Applying Official**

Application Submitted by (print name):

Office:

Title:

Signature:

Date:

NWS Personnel Receiving Application (print name):

Date Received:

*Note: Please do not write in shaded areas.*

**Site Verification Team Signatures**

<u>Print Name:</u>	
<u>Office:</u>	<u>Title:</u>
<u>Signature:</u>	<u>Date:</u>

<u>Print Name:</u>	
<u>Office:</u>	<u>Title:</u>
<u>Signature:</u>	<u>Date:</u>

<u>Print Name:</u>	
<u>Office:</u>	<u>Title:</u>
<u>Signature:</u>	<u>Date:</u>

<u>Print Name:</u>	
<u>Office:</u>	<u>Title:</u>
<u>Signature:</u>	<u>Date:</u>

**Signature in Renewal Year**

<u>Application Submitted by: (print name):</u>	
<u>Office:</u>	<u>Title:</u>
<u>Signature:</u>	<u>Date:</u>

<u>NWS Personnel Receiving Application (print name):</u>	
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<u>Date Received:</u>
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# *“Are You Storm Ready?”*

