



DEPARTMENT OF THE ARMY  
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-4  
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WASHINGTON, DC 20310-0500



SAAL-ZL

7 JAN 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy for Urgent Materiel Release; Revised Procedures and Guidance

1. Reference memorandum, AMCRDA-AP 16 Jul 1998, subject, Policy for Conditional Materiel Release of Non-Type Classified Materiel to Meet Urgent Operational Requirements (Enclosed).
2. This memorandum revises/clarifies current guidance and procedures regarding the urgent materiel release (UMR) procedures referenced in paragraph one above.
  - a. This UMR procedure applies to both type classified and non-type classified materiel.
  - b. An UMR is predicated upon the need to field equipment to meet an urgent operational requirement in support of specific operations, for example Operation Enduring Freedom.
  - c. A UMR is not intended as a tool to meet budgetary obligations; recover schedule slippages; accelerate fielding; provide early usage opportunities to field units for training/testing or circumvent normal materiel release procedures. It is intended solely for meeting an operational need of a deployed or imminently deploying force that cannot be filled by any other means from existing Army or Department of Defense inventories.
  - d. UMRs are held to the same standard as other materiel releases; the subject materiel must be safe, suitable for its intended mission and supportable before being released for use by our soldiers.
3. The following documentation is required to support a UMR:
  - a. A written requirement from the MACOM, signed by a general officer or civilian equivalent; validated urgent in a

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memorandum prepared by Headquarters, Department of the Army, Assistant Deputy Chief of Staff for G-3, Requirements (DAMO-RQ). DAMO-RQ will coordinate this memo with the Office of the Deputy for Integrated Logistics Support (SAAL-ZL) for a concur/non-concur determination.

b. A safety and health assessment for the item/system subject to the UMR request summarizing all known safety and health issues.

(1) The concerned Army Materiel Command (AMC) Major Subordinate Command (MSC) safety office will prepare the safety and health assessment.

(2) This assessment must be coordinated with the Army Test and Evaluation Command (ATEC) prior to approval of a UMR.

c. The requesting/gaining MACOM general officer or civilian equivalent must provide an acceptance statement that includes all known equipment and supportability issues. This statement must include all known safety and health hazards; operational limitations; and use restrictions.

4. The UMR approval package will:

a. Specify the quantity, duration, and location of the UMR materiel.

b. Grant the release for a period not to exceed one year. During this year, if it is determined that the materiel has further application, steps will be taken by the materiel developer to type classify and convert to full or conditional release. If not, a review will be held to determine if the UMR should be extended for an additional year, or the materiel should revert to materiel developer control.

c. For a UMR extension beyond one year, the owning MACOM must follow the steps outlined in paragraph three of this memorandum. The MACOM must submit an extension request in

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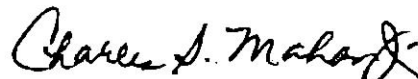
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sufficient time to allow processing and approval prior to expiration of the current UMR.

5. UMR approval authority is the Commanding General, of the AMC MSC, in accordance with the responsibilities contained in AR 700-142. A copy of each UMR and extension determination will be provided to Headquarters Department of the Army G3, G8, and SAAL-ZL. All urgent materiel releases will be entered in the Materiel Release Tracking System located at <http://aeps.ria.army.mil>.

6. This guidance supplements urgent release procedures contained in AR 700-142 and DA PAM 700-142. Updated versions of both publications will include this UMR policy.

7. Point of contact for this action is Mr. Larry Hill, 703-604-7450, [larry.hill@saalt.army.mil](mailto:larry.hill@saalt.army.mil)



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