

Attention:

This form is provided for informational purposes and should not be reproduced on personal computer printers by individual taxpayers for filing. The printed version of this form is designed as a "machine readable" form. As such, it must be printed using special paper, special inks, and within precise specifications.

Additional information about the printing of these specialized tax forms can be found in IRS Publications 1141, 1167, 1179, and other IRS resources.

The printed version of the form may be obtained by calling 1-800-TAX-FORM (1-800-829-3676). Be sure to order using the IRS form or publication number.

CORRECTED (if checked)

| | | | | |
|---|----------------------------------|---|--|--|
| FILER'S name, street address, city, state, ZIP code, and telephone number | | 1 Payments received for qualified tuition and related expenses \$ | OMB No. 1545-1574 2003 Form 1098-T | Tuition Statement |
| | | 2 Amounts billed for qualified tuition and related expenses \$ | | |
| FILER'S Federal identification no. | STUDENT'S social security number | 3 Adjustments made for a prior year \$ | 4 Scholarships or grants \$ | Copy B For Student This is important tax information and is being furnished to the Internal Revenue Service. |
| STUDENT'S name | | 5 Adjustments to scholarships or grants for a prior year \$ | | |
| Street address (including apt. no.) | | 6 The amount in box 1 or 2 includes amounts for an academic period beginning January-March 2004 (if checked) <input type="checkbox"/> | 7 Reimbursements or refunds of qualified tuition and related expenses from an insurance contract \$ | |
| City, state, and ZIP code | | 8 At least half-time student (if checked) <input type="checkbox"/> | 9 Graduate student (if checked) <input type="checkbox"/> | |
| Service Provider/Acct. No. (opt.) | | | | |

Form **1098-T**

(keep for your records)

Department of the Treasury - Internal Revenue Service

Instructions for Student

An eligible educational institution, such as a college or university, in which you are enrolled and an insurer who makes reimbursements or refunds of qualified tuition and related expenses to you, must furnish this statement to you. You, or the person who may claim you as a dependent, may be able to take **either** the tuition and fees deduction **or** claim an education credit on Form 1040 or 1040A for the qualified tuition and related expenses that were actually paid in 2003. The amount shown in box 1 or 2 may represent an amount other than the amount actually paid in 2003. Your institution must include its name, address, and telephone number on this statement. It may also include contact information for a service provider (in the box below your name and address). Although the service provider may be able to answer certain questions about the statement, **do not** contact them or the filer for explanations of the requirements for (and how to figure) any allowable tuition and fees deduction or education credit that you may claim. For more information about the deduction or credit, see **Pub. 970**, Tax Benefits for Education, **Form 8863**, Education Credits, and the Form 1040 or 1040A instructions.

Box 1. Shows the total payments received for qualified tuition and related expenses less any related reimbursements or refunds.

Box 2. Shows the total amounts billed for qualified tuition and related expenses less any related reductions in charges.

Box 3. Shows any adjustment made for a prior year for qualified tuition and related expenses that were reported on a prior year Form 1098-T. This amount may reduce any allowable education credit you may claim for the prior year. See Form 8863 or Pub. 970 for more information.

Box 4. Shows the total of all scholarships or grants administered and processed by the eligible educational institution. The amount of scholarships or grants for the calendar year (including those not reported by the institution) may reduce the amount of any allowable tuition and fees deduction or the education credit you may claim for the year.

Box 5. Shows adjustments to scholarships or grants for a prior year. This amount may affect the amount of any allowable tuition and fees deduction or education credit you may claim for the prior year. See Form 8863 for how to report these amounts.

Box 6. If this box is checked, the amount in box 1 or 2 includes amounts for an academic period beginning January-March 2004. See Pub. 970 for how to report these amounts.

Box 7. Shows the total amount of reimbursements or refunds of qualified tuition and related expenses made by an insurer. The amount of reimbursements or refunds for the calendar year may reduce the amount of any allowable tuition and fees deduction or the education credit you may claim for the year.

Box 8. Shows whether you are considered to be carrying at least one-half the normal full-time work load for your course of study at the reporting institution. If you are at least a half-time student for at least one academic period that begins during the year, you meet one of the requirements for the Hope credit. You do not have to meet the workload requirement to qualify for the tuition and fees deduction or the lifetime learning credit.

Box 9. Shows whether you are considered to be enrolled in a program leading to a graduate degree, graduate-level certificate, or other recognized graduate-level educational credential. If you are enrolled in a graduate program, you are not eligible for the Hope credit, but you may qualify for the tuition and fees deduction or the lifetime learning credit.

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|--|----------------------------------|--|--|---|
| FILER'S name, street address, city, state, ZIP code, and telephone number | | 1 Payments received for qualified tuition and related expenses \$ | OMB No. 1545-1574 2003 Form 1098-T | Tuition Statement Copy C For Filer For Privacy Act and Paperwork Reduction Act Notice, see the 2003 General Instructions for Forms 1099, 1098, 5498, and W-2G. |
| | | 2 Amounts billed for qualified tuition and related expenses \$ | | |
| FILER'S Federal identification no. | STUDENT'S social security number | 3 Adjustments made for a prior year \$ | 4 Scholarships or grants \$ | |
| STUDENT'S name Street address (including apt. no.) City, state, and ZIP code | | 5 Adjustments to scholarships or grants for a prior year \$ | [REDACTED] | |
| | | 6 Check this box if the amount in box 1 or 2 includes amounts for an academic period beginning January-March 2004 <input type="checkbox"/> | 7 Reimbursements or refunds of qualified tuition and related expenses from an insurance contract \$ | |
| Service Provider/Acct. No. (opt.) | | 8 Check if at least half-time student <input type="checkbox"/> | 9 Check if a graduate student . . . <input type="checkbox"/> | |

Form **1098-T**

Department of the Treasury - Internal Revenue Service

Instructions for Filers

General and specific form instructions are provided as separate products. The products you should use for 2003 are the **General Instructions for Forms 1099, 1098, 5498, and W-2G** and the separate specific instructions for each information return you file. Specific information needed to complete this form is given in the **2003 Instructions for Forms 1098-E and 1098-T**. A chart in the general instructions gives a quick guide to which form must be filed to report a particular payment. To order these instructions and additional forms, call 1-800-TAX-FORM (1-800-829-3676).

Caution: *Because the IRS processes paper forms by machine (optical character recognition equipment), you cannot file with the IRS Forms 1096, 1098, 1099, or 5498 that you print from the IRS Web Site.*

Due dates. Furnish Copy B of this form to the student by February 2, 2004.

File Copy A of this form with the IRS by March 1, 2004. (March 31, 2004, if filed electronically.)

