



## Questions & Answers

### **Q1. What is EFTPS (Electronic Federal Tax Payment System)?**

**A1.** *The Electronic Federal Tax Payment System (EFTPS) is a free system from the Department of the Treasury that allows individual and business taxpayers to initiate all Federal tax payments electronically. These include employment, income, estimated and excise taxes.*

### **Q2. What are some of the benefits of using EFTPS?**

**A2.** *EFTPS is fast, easy and convenient to use. It's a free service offered by the U.S. Department of Treasury. No special equipment is required to use EFTPS. Electronic payments can be made using the Internet, personal computer (PC) software or telephone. You can input your tax payment and send it from the convenience of office or home, 24 hours a day, 7 days a week. As an added convenience, EFTPS offers payment scheduling. Businesses may schedule payment instructions for up to 120 days in advance of the tax due date, and individuals can schedule payments up to 365 days in advance. EFTPS will automatically make your payments on the due date you indicate.*

### **Q3. Who is eligible to participate in EFTPS?**

**A3.** *All individuals and businesses are eligible to make their Federal tax payments electronically through EFTPS. NOTE: If your business made depository taxes of more than \$200,000 in 2001, you must use EFTPS for all your Federal business tax payments made after January 1, 2003. This applies to any tax deposit obligations incurred on or after January 1, 2003.*

### **Q4. How can I get involved?**

**A4.** *To use the system you must first enroll. The easiest way to enroll is online at [www.eftps.gov](http://www.eftps.gov), or, businesses may enroll using Form 9779, EFTPS Business Enrollment Form. You may contact EFTPS Customer Service toll-free at: 1-800-945-8400 or 1-800-555-4477; 1-800-945-8900 or 1-800-733-4829 (TDD Hearing-Impaired); or 1-800-945-8600 or 1-800-244-4829 (Espanol) for an enrollment form or additional information.*

*To use EFTPS-OnLine, you will need a password in addition to your TIN and PIN. You will receive instructions on how to obtain your Internet password in your Confirmation/Update Package when your enrollment is complete.*

**Q5. Does EFTPS offer any specific advantages for payroll processors?**

**A5.** *Yes, payroll processors will find added convenience through two additional options:*

- **EFTPS - Batch Provider**

*Designed for payroll processors and others who wish to enroll their clients and submit batches of enrollments or payments using Windows-based software. Batch Providers have the ability to send up to 750 payments in one transmission. Providers must ensure that they have a completed IRS Form 8655, Reporting Agent Authorization or Form 2848, Power of Attorney (POA), before submitting electronic federal tax payments or enrollments for their clients.*

- **EFTPS - Bulk Provider**

*Designed for payroll processors who initiate frequent payments and desire automated enrollment through an Electronic Data Interchange (EDI) compatible system. Each set of up to 1,000 payment records is associated with a consolidated debit or Fedwire® transaction.*

**Q6. Where can I find additional information on EFTPS?**

**A6.** *Visit our Web site at [www.eftps.gov](http://www.eftps.gov), or call EFTPS Customer Service at 1-800-945-8400 or 1-800-555-4477 for an enrollment form or more information. You may also obtain a number of informative publications by calling toll-free at 1-800-TAX-FORM, or visiting <http://www.irs.gov/formspubs/index.html>. Some publications you may find useful include:*

- *Publication 966 – Full Range of Electronic Choices to Pay All Your Federal Taxes*
- *Publication 3425 – 5 Easy Ways to Use EFTPS for Tax Practitioners, Accountants and Payroll Companies*
- *Publication 3889 - Something New for 1040ES Taxpayers*
- *Publication 3959 - Taxpayer (Business and Individual) CD-ROM that includes a self-contained demonstration of the EFTPS website.*