2 ACCESSING ECFS

This chapter explains how the user can access the ECFS web page from the Internet (WWW). A user must have access to a browser to file comments or perform queries.

Software Requirements: In order to use ECFS, the user must have Netscape Navigator 3.0 or higher or Microsoft Internet Explorer 4.0 or higher. Adobe Reader is also required in order to permit .pdf documents to be viewed.

✍ Netscape Navigator 4.0+ is recommended because of its reliability.

Following are the steps to access ECFS:

1. Type http://www.fcc.gov on your website location to access the FCC Home Page URL. If you use FCC information frequently, you may want to bookmark one or more of the following sections mentioned in this manual.

2. Select the E-Filing link located on the menu bar located at the top and bottom of the page.

3. Scroll the list of FCC Electronic Filing & Public Access Systems to locate and select the Electronic Comment Filing System (ECFS) link.

4. Select Submit a Filing to file a comment or select Search for Filed Comments to query the database for comments.

✍ At the Commission, staff and public may access the ECFS web page from the Intranet. In an environment set up for the Reference Information Center, the public may access ECFS by using the Novell-delivered Applications for PUB1.public.FCC located on the PCs. Click the ECFS icon and the FCC ECFS Main Menu will display. FCC staff may access ECFS directly from the FCC Intranet Home Page by clicking on Information Center and selecting Databases then ECFS.