



Federal Fish and Wildlife Permit Application Form

Return to: Division of Management Authority
U.S. Fish and Wildlife Service
4401 N. Fairfax Drive, Room 700
Arlington, VA 22203
1-800-358-2104 or 703-358-2104

Type of Activity:
CITES Export/Import - Eagle Transport
for Scientific or Exhibition Purposes

Complete section A or B, and sections C and D of this application. See attached Permit Application Instructions.

A. Complete if applying as an individual				
1.a. Last name:		1.b. First name:		1.c. Middle name or initial:
				1.d. Suffix:
1.e. Doing business as (dba):		2.a. Street Address (line 1):		2.b. Street Address (line 2):
2.c. Street Address (line 3):		3.a. City:	3.b. County:	3.c. Province:
				3.d. State:
3.e. Zip code/postal code :	3.b. Country:		4. Date of birth (mm/dd/yyyy):	5. Social Security No:
6. Occupation:		7. List of any business, agency, organizational, or institutional affiliation associated with the wildlife or plants to be covered by this permit:		
8. Home telephone number:		9. Work telephone number:	10. Fax number:	11. E-mail address:

B. Complete if applying as a business, corporation, public agency or institution				
1.a. Name of business, agency, or institution:		1.b. Doing business as (dba):		2. Tax identification no.:
3.a. Street address (line 1):		3.b. Street address (line 2):		3.c. Street address (line 3):
4.a. City:		4.b. County:		4.c. State:
				4.d. Zip code:
5.a. Principal officer - Last name:		5.b. First name:		5.c. Middle name or initial
				5.d. Suffix
5.e. Principal officer title:		6. Describe the type of business, agency, or institution and provide state of incorporation:		
7. Home telephone number:		8. Work telephone number:		9. Fax number:
				10. E-mail address:

C All applicants complete	
1. Do you currently have or have you had any Federal Fish and Wildlife permits? (For simplification, all licenses, permits, registrations, and certificates will be referred to as a permit.) Yes <input type="checkbox"/> If yes, list the number(s) of the most current permit you have held: _____ No <input type="checkbox"/>	
2. Have you obtained all required State, Federal or foreign government approval(s) to conduct the activity you propose? Yes <input type="checkbox"/> If yes, provide a copy of the approval(s). Have applied <input type="checkbox"/> Not required <input type="checkbox"/>	
3. Fee: No application processing fee is required for this permit (50 CFR 13.11(d)(4)).	
4. Certification: I hereby certify that I have read and am familiar with the regulations contained in Title 50, Part 13, of the Code of Federal Regulations and the other applicable parts in subchapter B of Chapter I of Title 50. I certify that the information submitted in this application for a permit is complete and accurate to the best of my knowledge and belief. I understand that any false statement herein may subject me to the criminal penalties of 18 U.S.C. 1001.	
5. Signature (in blue ink) of applicant/person responsible for permit in Section A or B. (Photocopies/stamped signatures are not accepted.)	7. Date (mm/dd/yyyy):

D. CITES EXPORT / IMPORT / EAGLE TRANSPORT FOR SCIENTIFIC OR EXHIBITION PURPOSES

This application is for a permit under the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES) and the Bald and Golden Eagle Protection Act (BGEPA) for export, reimport, or transport of bald eagle (*Haliaeetus leucocephalus*) or golden eagle (*Aquila chrysaetos*) parts from or to the United States for scientific or exhibition purposes. BGEPA regulations provide that bald and golden eagle items may be transported out of or into the United States on a temporary basis. The item may not change ownership and the same items, unchanged, must be returned to the sender at the conclusion of the exhibit/project. If you will be exporting and reimporting any other species listed under CITES (e.g., river otter), or other species listed under the Migratory Bird Treaty Act (e.g., songbird, hawk), in addition to bald or golden eagle parts, you may include them in this application.

1. Are you requesting a permit to:

___ Export/transport out of the U.S. ___ Reexport/transport out of the U.S. ___ Import/transport into the U.S.

2. Provide the following for each item to be shipped (use a separate sheet if necessary):

a. Common and scientific names of species: _____

b. Description of the item, including age and country of origin: _____

c. Documentation or other evidence that the specimen/item was lawfully acquired and any available information on the origin of the specimen/item.

d. A copy of the accession record(s) for the specimen(s)/item(s).

3. If the items are being exported/transported out of the United States, provide the name, address, and telephone number of the foreign receiving institution. If the items are being imported/transported into the United States, provide the name, address, and telephone number of the foreign institution from which it is being transported.

Name: _____ Telephone number (with country code): _____

Foreign address: _____

4. Provide a full description of the purpose for which the items are being exported/imported/transported into or out of the United States: _____

5. How long will the items be out of (or in) the United States? _____

Anticipated date of departure/arrival: _____ Anticipated date of return: _____

6. Re-export – For wildlife that was previously imported into the U.S. from another country, provide (a) a copy of the canceled CITES export or re-export document issued by the appropriate CITES office in the country from which the wildlife was imported, and (b) a copy of the cleared (stamped) U.S. Declaration for Importation (FWS form 3-177).

7. For export of CITES Appendix I species (e.g., bald eagle), provide a copy of the CITES import permit issued by the Management Authority of the country to which you plan to transport, export or re-export the wildlife. (Not required if specimen qualifies as pre-Convention).

8. Through which U.S. port do you intend to exit/enter the United States? (See attached list)

Port (city & state): _____

Designated Ports

Generally, all wildlife (including parts and products) must be imported or exported through one of the following designated ports.

Anchorage, AK

P.O. Box 190045
Anchorage, Alaska 99519
907/271 6198; 907/271 6199 fax

Atlanta, GA

P.O. Box 45287
Atlanta, Georgia 30320
404/763 7959; 404/763 7560 fax

Baltimore, MD

40 S. Gay Street, #223
Baltimore, Maryland 21202
410/865 2127; 410/865 2129 fax

Boston, MA

70 Everett Avenue, Suite 315
Chelsea, MA 02150
617/889 6616; 617/889 1980 fax

Chicago, IL

Wildlife Inspection Program
P.O. Box 66726
Chicago, Illinois 60666-0726
773/894 2910; 773/894 2916 fax

Dallas/Ft. Worth, TX

1717 West 23rd, Suite 105
DFW Airport, Texas 75261
972/574 3254; 972/574 4669 fax

Honolulu, HI

3375 Koapaka St. #F275
Honolulu, Hawaii 96819-1867
808/861 8525; 808/861 8515 fax

Los Angeles, CA

370 Amapola Ave. #114
Torrance, California 90501
310/328 6307; 310/328 6399 fax

Miami, FL

10426 N.W. 31st Terrace
Miami, Florida 33172
305/526 2610; 305/526 7480 fax

Newark, NJ

1210 Corbin St
SeaLand Bldg, 2nd Fl.
Elizabeth, New Jersey 07201
973/645 6171; 973/645 6533 fax

New Orleans, LA

2424 Edenborn, Room 100
Metairie, Louisiana 70001
504/219 8870; 504/219 8868 fax

New York, NY

70 E. Sunrise Hwy. #419
Valley Stream, New York 11580
516/825 3950; 516/825 3597 fax

Portland, OR

7000 NE Airport Way, Rm C2732
Portland, Oregon 97238
503/231 6135; 503/231 6133 fax

San Francisco, CA

1633 Old Bayshore Hwy., Ste. 248
Burlingame, California 94010
650/876 9078; 650/876 9701 fax

Seattle, WA

2580 South 156th Street
Seattle, Washington 98158
206/764 3463; 206/764 3485 fax

PERMIT APPLICATION FORM INSTRUCTIONS

The following instructions pertain to the standard Permit Form 3-200 that must be completed as an application for a U.S. Fish and Wildlife Service. The General Permit Procedures in 50 CFR 13 address the permitting process. For simplification, all licenses, permits, registrations, and certificates will be referred to as a permit.

- Complete section A or B, and sections C and D of the application. Print clearly or type in the information. An incomplete or unclear application may cause delays in processing or may be returned to the applicant.
- Provide any required additional information or attachments outlined in section D of the application form. Be as complete and descriptive as possible. If there is any doubt as to the information's relevance, include it with the application.
- Sign the application in **blue ink** and send the original to the address at the top of the application. Faxes or copies of the original signature will not be accepted.
- Please plan ahead. Allow at least 60 days for your application to be processed (50 CFR 13.11). Some applications may take longer than 90 days to process. Applications are processed in the order they are received.
- Additional forms and instructions are available on the Internet at <http://permits.fws.gov/>.

Most of the application form is self-explanatory, but the following provides some assistance for completing the form.

COMPLETE EITHER BLOCK A OR BLOCK B:

- Block A. **"Complete if applying as an individual"** - Enter the complete name of the responsible individual who will be the permittee if a permit is issued. Enter personal information that identifies the applicant. All blocks must be completed. If you are applying as an individual but conducting permitted activities as a business, provide the name of the business. If you are applying on behalf of a client, the personal information must pertain to the client. A document evidencing power of attorney must be included with the application.
- Block B. **"Complete if applying as a business, corporation, public agency, or institution"** - Enter the complete name and address of the business, agency, institution, or other organization that will be the permittee if a permit is issued. Give a brief description of the type of business or activity the applicant is engaged in, the name and phone number of the person in charge (i.e., principal officer), and if the company is incorporated, the state in which it is incorporated.

ALL APPLICANTS COMPLETE BLOCK C:

- Block C.1 **"Do you currently have or have you had any Federal Fish and Wildlife permits?"** List the number(s) of your most current FWS or CITES permit or the number of the most recent permit if none are currently valid. (So not list permits of others under which you acted as a subpermittee or agent.)
- Block C.2 **"Have you obtained all required State, Federal or foreign government approval to conduct the activity you propose?"** (Please be aware that there may be other requirements necessary to conduct this activity, such as local zoning requirements.) If "yes," list the State, Federal or foreign countries involved and type of document required. Include a copy of these documents with the application. If "no," indicate what steps you have taken to secure approval (use attachment if necessary). If you have applied for the documents, check the "have applied" box and list the State, Federal or foreign countries involved and type of documents required. If the proposed activity is not regulated check "not required."
- Block C.3 **"Check or money order (if applicable)"** - Currently no application processing fee is required for permits issued under the Bald and Golden Eagle Protection Act.
- Block C.4 **"CERTIFICATION"** The individual identified in Section A, the principal officer named in Section B, or person with a valid power of attorney (documentation must be included in the application) must sign and date the application **in blue ink**. This signature binds the applicant to the statement of certification. This means that you certify that you have read and understand the regulations that apply to the permit. You also certify that everything included in the application is true to the best of your knowledge. Be sure to read the statement and re-read the application before signing.

ALL APPLICANTS COMPLETE SECTION D:

Provide any required additional information outlined in Section D of the application form. Be as complete and descriptive as possible. If there is any doubt as to the information's relevance, include it with the application.

APPLICATION FOR A FEDERAL FISH AND WILDLIFE PERMIT

Paperwork Reduction Act and the Privacy Act – Notices

In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3501, et seq.) and the Privacy Act of 1974 (5 U.S.C. 552a), please be advised that:

1. The gathering of information on fish and wildlife is authorized by:
 - (a) Bald and Golden Eagle Protection Act (16 U.S.C. 668), Title 50, Part 22, of the Code of Federal Regulations (CFR);
 - (b) Endangered Species Act of 1973 (16 U.S.C. 1531-1544), Title 50, CFR Part 17;
 - (c) Migratory Bird Treaty Act (16 U.S.C. 703-712), Title 50, CFR Part 21;
 - (d) Marine Mammal Protection Act of 1972 (16 U.S.C. 1361 *et seq.*), Title 50 CFR Part 18
 - (e) Wild Bird Conservation Act (16 U.S.C. 4901-4916), Title 50, CFR Part 15;
 - (f) Lacey Act (18 U.S.C. 42); Injurious Wildlife, Title 50 CFR Part 16;
 - (g) Convention on International Trade in Endangered Species of Wild Flora and Fauna (CITES) (TIAS 8249); Title 50, CFR Part 23.
 - (h) General Provisions, Title 50 CFR Part 10;
 - (i) General Permit Procedures, Title 50 CFR Part 13; and
 - (j) Wildlife (Import/export/transport), Title 50 CFR Part 14.
2. Information requested in this form is purely voluntary. However, submission of requested information is required in order to process applications for permits authorized under the above laws. Failure to provide all requested information may be sufficient cause for the U.S. Fish and Wildlife Service to deny the request. Response is not required unless a currently valid Office of Management and Budget (OMB) control number is displayed on the form.
3. Certain applications for permits authorized under the Endangered Species Act of 1973 (16 U.S.C. 1539) and the Marine Mammal Protection Act of 1972 (16 U.S.C. 1371-1383) will be published in the Federal Register as required by the two laws.
4. Disclosures outside the Department of the Interior may be made without the consent of an individual if the disclosure is compatible with the purposes for which the record was collected. (Ref. 68 FR 52611, September 4, 2003)
 - (a) To subject matter experts, State, Federal, local, and foreign agencies for the purpose of obtaining advice relevant to making a decision on an application for a permit or when necessary to accomplish a FWS function related to this system of records.
 - (b) To the public as a result of publishing Federal Register notices announcing the receipt of permit applications for public comment or notice of the decision on a permit application.
 - (c) To Federal, State, local, or foreign wildlife and plant agencies for the exchange of information on permits granted or denied to assure compliance with all applicable permitting requirements.
 - (d) Captive-bred Wildlife registrants under the Endangered Species Act for the exchange of authorized species, and to share information on the captive breeding of these species.
 - (e) To Federal, State, and local authorities who need to know who is permitted to receive and rehabilitate sick, orphaned, and injured birds under the Migratory Bird Treaty Act and the Bald and Golden Eagle Protection Act; federally permitted rehabilitators; individuals seeking a permitted rehabilitator with whom to place a bird in need of care; and licensed veterinarians who receive, treat, or diagnose sick, orphaned, and injured birds.
 - (f) To the Department of Justice, or a court, adjudicative, or other administrative body or to a party in litigation before a court or adjudicative or administrative body, under certain circumstances.
 - (g) To the appropriate Federal, State, tribal, local, or foreign governmental agency responsible for investigating, prosecuting, enforcing, or implementing statutes, rules, or licenses, when we become aware of a violation or potential violation of such statutes, rules, or licenses, or when we need to monitor activities associated with a permit or regulated use.
 - (h) To a congressional office in response to an inquiry to the office by the individual to whom the record pertains.
 - (i) To the General Accounting Office or Congress when the information is required for the evaluation of the permit programs.
 - (j) To provide addresses obtained from the Internal Revenue Service to debt collection agencies for purposes of locating a debtor to collect or compromise a Federal claim against the debtor, or to consumer reporting agencies to prepare a commercial credit report for use by the FWS.
5. For individuals, personal information such as home address and telephone number, financial data, and personal identifiers (social security number, birth date, etc.) will be removed prior to any release of the application.
6. The public reporting burden on the applicant for information collection varies depending on the activity for which a permit is requested. The relevant burden for a CITES import/export-eagle transport for scientific and exhibition permit application is 1 hour. This burden estimate includes time for reviewing instructions, gathering and maintaining data and completing and reviewing the form. You may direct comments regarding the burden estimate or any other aspect of the form to the Service Information Clearance Officer, U.S. Fish and Wildlife Service, Mail Stop 222, Arlington Square, U.S. Department of the Interior, 1849 C Street, NW, Washington D.C. 20240.

Freedom of Information Act – Notice

For organizations, businesses, or individuals operating as a business (i.e., permittees not covered by the Privacy Act), we request that you identify any information that should be considered privileged and confidential business information to allow the Service to meet its responsibilities under FOIA. Confidential business information must be clearly marked "Business Confidential" at the top of the letter or page and each succeeding page and must be accompanied by a non-confidential summary of the confidential information. The non-confidential summary and remaining documents may be made available to the public under FOIA [43 CFR 2.13(c)(4), 43 CFR 2.15(d)(1)(i)].

APPLICATION PROCESSING FEE

There currently is no application processing fee for permits issued under the Bald and Golden Eagle Protection Act. See fee schedule at 50 CFR 13.11(d)(4).