



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
RESEARCH, DEVELOPMENT AND ACQUISITION
1000 NAVY PENTAGON
WASHINGTON DC 20350-1000

18 March 1998

MEMORANDUM FOR COMMAND STANDARDS IMPROVEMENT EXECUTIVES

Subj: ACCELERATION OF DISPOSITION ACTIONS

Since beginning specifications and standards reform in 1994, the Navy has not achieved the expected progress in completing the necessary actions. Most of the easy (i.e., cancellation/ inactivation) actions have been finished; however, many more difficult (i.e., conversions to performance specifications/non-government standards) actions remain to be accomplished. A new accelerated approach is necessary.

Accordingly, the disposition actions for documents prepared by the Navy will be accelerated as follows:

Any document for which a disposition action has not been completed by 1 Oct 1999 will automatically be Inactivated for New Design at that time. Inactive for New Design documents may be proposed by contractors as solutions for meeting requirements in a solicitation, and may be updated when technically necessary.

A justification based on a demonstrated need by the using community will be required to reactivate the documents. This same justification/documentation will be required prior to new document initiations.

CSIEs will provide to this office a copy of the Specifications and Standards Improvement Program Status portions of the quarterly metrics briefings prepared for ASN, RD&A.

This memo is effective immediately.

A handwritten signature in cursive script that reads "L. F. Morris".

L. F. Morris
CAPT, USN
Head, DoN Standardization Office