Program Memorandum Intermediaries/Carriers	Department of Health & Human Services (DHHS)
	Centers for Medicare & Medicaid Services (CMS)
Transmittal AB-03-032	Date: FEBRUARY 28, 2003

CHANGE REQUEST 2574

SUBJECT: File Names, Descriptions and Instructions for Retrieving the 2003 Ambulatory Surgical Center (ASC) HCPCS Additions, Deletions and Master Listing

Attached are file descriptions and instructions that will allow contractors to retrieve the 2003 ASC HCPCS code additions, deletions and master listing along with their applicable payment groups. The effective date for these changes is July 1, 2003. Target implementation date will be July 1, 2003.

CMS Division of Data Systems (DDS) will release the files listed below. Available dates for download of the ASC code changes will be announced in an e-mail notification which will be issued to the contractors by OIS. This Program Memorandum (PM) provides contractors with file names and instructions on how to retrieve these files from the CMS mainframe telecommunications system.

File Name

MU00.@BF12390.ASC.CY03.ADDS

This file is a listing of added HCPCS codes for ASCs along with their short descriptors, payment groups and payment amounts that will be effective on July 1, 2003.

MU00.@BF12390.ASC.CY03.DELETES

This file is a listing of deleted HCPCS codes for ASCs along with their short descriptors, payment groups and payment amounts that have been deleted effective July 1, 2003

MU00.@BF12390.ASC.CY03.ALL

This file is a master listing of HCPCS codes for ASCs along with their short descriptors, payment groups and payment amounts that will be effective on July 1, 2003.

Special Note to Intermediaries:

Only those intermediaries that process bills from Indian Health Service hospitals, critical access hospitals, Maryland hospitals and hospitals located in American Samoa, the Virgin Islands, Guam, and Saipan need to load ASC PRICER software.

NOTE: Be advised that when the data becomes available for download it is **confidential and should not be publicized until after release of the ASC final rule as published in CMS 1885 FC.**

Provider Education

Upon release of the ASC final rule, contractors must publish these ASC HCPCS code changes in their next regularly scheduled bulletins and immediately post the changes to their Web sites. If the final rule is not published at least 30 days prior to the effective date of July 1, 2003, contractors are waived from the requirement to give 30 days advance notice for these changes.

CMS-Pub. 60AB

The effective date for this PM is July 1, 2003.

The implementation date for this PM is July 1, 2003.

These instructions should be implemented within your current operating budget.

This PM may be discarded July 1, 2004.

Contact Kathleen Kersell at (410) 786-2033 for Part B issues and Stuart Barranco for Part A issues.

Attachments

ASC Record Layout

Field Name	Beg. Position	End Position	Length
HCPC Code	1	5	5
Short Description	9	36	28
ASC Payment Group	42	42	1
ASC Payment Amount	53	56	4

**INSTRUCTIONS FOR RECEIVING
2003 AMBULATORY SURGICAL CENTER (ASC) HCPC CODE CHANGES
VIA CMS' MAINFRAME TELECOMMUNICATIONS SYSTEM**

Listed below are instructions for receiving the 2003 ASC Code HCPCS additions, deletions and master listing along with their respective payment groups via the CMS mainframe telecommunications system. In order not to incur additional transmission cost, transmission must occur during the evening hours, specifically after 8:00 P.M. Eastern Standard Time (EST).

Listed below are the most common problems encountered when carriers/intermediaries receive data via the CMS mainframe telecommunications system:

   o   Omission or change of NEWNAME parameter. Omission of this parameter makes it extremely difficult and cumbersome for CMS to access CMTS log to verify transmission success/failure.   See the following NEWNAME parameters:

   o   Omission or change of STARTT parameter. This parameter establishes the starting time for the batch job. As stated earlier, transmission must occur during the evening hours. Setting the STARTT to 20:00:00 hours assures that transmission will not commence prior to 8:00 PM EST.

The following is the JCL required for setting up a CMTS transmission of the 2003 Part B Pricing Files file from the CMS Data Center.

```
***********************************************************
```

```
//UID#DMEP JOB (ACCTNG),'NAME',MSGCLASS=A,CLASS=C,
//      MSGLEVEL=(1,1)
//DMBATCH EXEC PGM=DMBATCH,REGION=512K,PARM=(YYSLYNN)
//DMPUBLIB  DD DSN= NDM.PROCESS.LIBRARY,DISP=SHR
//DMMSGFIL  DD DSN= NDM.MESSAGE.LIBRARY,DISP=SHR
//DMNETMAP  DD DSN= NDM.NETWORK.MAP,DISP=SHR
//DMPRINT   DD SYSOUT=*
//NDMCMDS   DD SYSOUT=*
//SYSUDUMP  DD SYSOUT=*
//SYSPRINT  DD SYSOUT=*
//SYSIN    DD *
  SIGNON USERID=(NDM USERID)  -
         NODE= NDM NODE ID  -
       NETMAP= NDM NETWORK MAP
  SUBMIT DSN= PROCESS LIBRARY MEMBER  -
      STARTT=(,20:00:00) -
    NEWNAME=ASC
  SIGNOFF
/*
//
```

```
***********************************************************
```

Prior to submitting this job, supply the following parameters particular to your job site:

UID#	= Your system User-ID
ACCTNG	= Accounting Information, if applicable
NAME	= Programmer's Name
NDM.PROCESS.LIBRARY	= NDM Process Library for your system
NDM.MESSAGE.LIBRARY	= NDM Message Library for your system
NDM.NETWORK.MAP	= NDM Network Map File for your system
NDM USERID	= NDM Userid for your system
NDM NODE	= NDM Node ID for your system
PROCESS LIBRARY MEMBER	= Member where the code for the NDM COPY (see next page) is stored

The following code should be placed in your process library. This code will be executed from within CMTS to perform the copying of the 2003 ASC Code HCPC additions and deletions from a file at the CMS Data Center to a file at your processing site.

```
****************************************************************
DMEPOS PROCESS PNODE= NDM NODE  -
                     SNODE=NDM.CMS  -
                     SNODEID=(TWXX, PASSWD) -
                      PACCT= 'ACCTNG' -
                      &DSN= DATASET NAME
STEP01  COPY  -
      FROM  -
        (DSN=CMS FILE
         DISP=SHR  -
         SNODE) -
      TO  -
        (DSN=&DSN  -
         DISP=(,CATLG,DELETE)  -
         UNIT= UNIT ID     -
         PNODE)

****************************************************************
```

Supply the following parameters particular to your job site:

NDM NODE	= NDM Node ID for your system
TWXX	= NDM User ID for CMS' system
PASSWD	= Password to access NDM at CMS
ACCTNG	= Accounting Information (if required)
DATASET NAME	= File to receive HCFA data transmission
CMS FILE	= **APPROPRIATE DATA SET NAME**
UNIT ID	= Unit Identifier for your system

The submission of this JCL will enter this job in the MTS queue. In order not to incur additional transmission line costs, the job must not run before 8:00 P.M. (EST) of the day it is submitted.
If you have any questions or problems, call the CMS Service Desk on (410) 786-2580.