

Exhibit 2-C: Notification of Category 1 Position Change

SUBJECT: Notification of Category 1 Position Status Change

TO: RPE Staff

FROM:

Human Resources Specialist

Be advised of the following change affecting a Category 1 position:

Incumbent:

Peer Group:

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New Hire

Attach AD-332, position description, and copy of selectee's Factor IV material ("streamlined" or regular). For "Supervisory" positions, attach GSSG evaluation. If Specialist made the decision without panel, enter points at bottom of this page.

Enter Effective Date: _____ DEMO HIRE: [] yes [] no

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Selection of Research Associate for a permanent GS-12 or below position (not paneled)

Attach position description; enter points at bottom of page.

Enter Effective Date: _____ DEMO HIRE: [] yes [] no

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Transfer or Reassignment (not paneled), including RL "stepdown" situations

Attach position description; enter points at bottom of page. For "Supervisory" positions, attach GSSG evaluation.

Enter Effective Date: _____ DEMO HIRE: [] yes [] no

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Promotion of Category 1 scientist in formal training program (not paneled)

Attach position description; enter points at bottom of page.

Enter Effective Date: _____

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Return from overseas assignment to Category 1 position (not paneled)

Attach position description; enter points at bottom of page. For "Supervisory" positions, attach GSSG evaluation.

Enter Effective Date: _____

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Redescription

Attach position description; enter points at bottom of page.

Enter Effective Date: _____

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Category 1 termination (resignation, retirement, death, transfer to another Agency or Department)

Enter Effective Date: _____

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Category change

Enter Effective Date: _____

RGEG Score Assigned By Specialist

Factor	Factor I	Factor II	Factor III	Factor IV
Points				

Total Points	GRADE