MEMORANDUM FOR COMMAND STANDARDS IMPROVEMENT EXECUTIVES

Subj: IMPLEMENTATION MEMO 96-6; SPECIFICATIONS AND
         STANDARDS REFORM METRICS REPORTING

Ref: (a) DoN Implementation Memo 95-l
         (b) DoN Implementation Memo 95-6

Encl: (1) OSD Policy Memo 97-l; Specifications and Standards Acquisition Reform
              Initiative - Measuring Our Progress
         (2) DoN Metric Reporting Requirements

        Enclosure (I) describes the revised DoD policy for reporting specification and standards reform metrics. These revised reporting requirements supersede the reports established by references (a) and (b).

        The DoN Specifications and Standards Reform metrics reporting requirements are provided in enclosure (2).

                                              D.E. PORTER
                                              DoN Acquisition Reform Executive
                                              Acquisition Reform Office

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ACQUISITION AND
TECHNOLOGY

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MEMORANDUM FOR ARMY STANDARDS IMPROVEMENT EXECUTIVE,
    MR. DALE ADAMS
    NAVY STANDARDS IMPROVEMENT EXECUTIVE,
    MR. DANIEL PORTER
    AIR FORCE STANDARDS IMPROVEMENT EXECUTIVE,
    MR. JAMES BAIR
    DEFENSE LOGISTICS AGENCY STANDARDS IMPROVEMENT
    EXECUTIVE,. MR. THOMAS RIDGWAY

SUBJECT: Policy Memo 97-1, "Specifications and Standards
    Acquisition Reform Initiative - Measuring Our Progress"

The reporting requirements of Policy Memo 95-5 are hereby replaced by this memo. Most of the information collected under Policy Memo 95-5 car, now be obtained automatically from the Acquisition Streamlining and Standardization Information System (ASSIST) database. In addition, the solicitation review processes that you have established make it unnecessary to report. document activity in ACAT solicitations and contracts.

There are three metrics, however, that you must continue reporting on a quarterly a quarterly basis. These metrics are:

- A list of the MIL SPECs/STDs waived for a particular program during the quarter. The list should include the document number, title, program, and if known, the solicitation number. This information is entered into ASSIST.
- A list of the MIL SPECs/STDs exempted from the waiver process by the Standards Improvement Executive. This information is entered into ASSIST.
- The Service Budget Status for MilSpec Reform to track total budget, obligated funds, and funds not obligated.

Since ASSIST is key to our future tracking and reporting efforts, I encourage you to ensure that as many offices as appropriate have access capability to this database. If you have any questions, please contact Mr. Ron Zabielski on 703-681-5483.

Walter B. Bergmann, II
Chairman
Defense Standards Improvement Council

ENCLOSURE (1)

DoN Specifications and Standards Reform Metrics
Reporting Requirements

Originator	To	Report	Content	Frequency
CSIE	ARO	Spec/Stds Waived	List spec/std waived for each program during the quarter. Provide doc. number, title, program, solicitation number	quarterly
CSIE	ARO	Spec/Stds Exempted	List spec/std exempted from waiver process.	quarterly
CSIE	ARO	Budget Status	Report the SYSCOM budget status for spec/std reform. Provide total budget and obligated funds	quarterly