

System
Requirements

Instructions



ANNUAL SURVEY
OF JAILS 2000

WELCOME



Thank you for participating in the Annual Survey of Jails, 2000.

Your participation makes it possible to produce accurate and up-to-date information on the Nation's local jails and the inmates housed in them.

After you enter your password below, you'll be given a series of instructions to read before completing this questionnaire.

Please note this web application is best viewed in 800X 600 format

Please enter your password located on the front page of the questionnaire that was mailed to you. Once you have completed this task, click on the submit button.

Enter Your Password:

Submit

Reset

For questions regarding this survey contact:

asj2000@census.gov

Phone: 1-800-253-2078

Fax: 1-888-891-2099

OMB No. 1121-0094: Approval Expires 06/30/2001

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 1 1/4 hours per response, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing this form. Send comments regarding this burden estimate or any aspect of this survey, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531 or e-mail, askbjs@ojp.usdoj.gov.

INSTRUCTIONS

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What types of facilities are included in this survey? [\[top\]](#)

CJ-5

Confinement facilities usually administered by a local law enforcement agency, intended for adults but sometimes holding juveniles.

- INCLUDE jails and city/county correctional centers.
- INCLUDE special jail facilities (e.g., medical/treatment/release centers, halfway houses, and work farms).
- EXCLUDE temporary holding or lockup facilities from which inmates are usually transferred within 72 hours and not held beyond arraignment. If your only function is a temporary holding or lockup facility, DO NOT complete this form, contact the U.S Census Bureau at 1-800-253-2078.

CJ-5A

FOR MULTI-JURISDICTION FACILITY:

All confinement facilities including detention centers, jails, and other correctional facilities administered by two or more governments(or a board composed of representatives from two or more governments), intended for adults but sometimes holding juveniles.

- INCLUDE regional jails or city/county correctional centers.
- INCLUDE special jail facilities (e.g., medical/treatment/release centers, halfway houses, and work farms).
- INCLUDE inmates held for jurisdictions, other than the participating jurisdictions.

FOR PRIVATELY OPERATED FACILITY:

All privately owned or operated confinement facilities including detention centers, jails, and other correctional facilities, intended for adults but sometimes holding juveniles.

- EXCLUDE temporary holding or lockup facilities from which inmates are usually transferred within 72 hours and not held beyond arraignment. If your only function is a temporary holding or lockup facility, DO NOT complete this form, contact the U.S Census Bureau at 1-800-253-2078.

Accessing the Web Form [\[top\]](#)

- Your PASSWORD to access the web form is located at the top left of the address area of the questionnaire you received.
- Before completing the web form, please review the questions to ensure that you have all the requested information available.

- There are underlined options at the top of each screen. You may click on these options to navigate from page to page, edit your data, or provide comments. Depending on your computer monitor, you may have to scroll up or down to access the menu bar.
- To print a copy of the instructions, click on the "Print" button from your browser's menu.
- Please print a copy of your completed web questionnaire.
- If you have any questions, call the U.S. Census Bureau toll-free at 1-800-253-2078 or email, asj2000@census.gov.

Reporting Instructions [\[top\]](#)

- Every item must have an entry.
- If the answer to a question is "none" or "zero," enter "0" in the space provided.
- These codes are repeated on page 1 of the questionnaire:
- If actual numeric answers are entered, the drop-down menu should remain as "ACT".
- If the answer to a question is "not available" or "unknown," select "DK" from the drop-down menu.
- If the answer to a question is "not applicable," select "NA" from the drop-down menu.
- If exact numeric answers are not available, provide estimates and select "EST" from the drop-down menu.

Entering Data [\[top\]](#)

You do not need to complete the questionnaire all at once. When you enter data and click the save button, a message will appear indicating that the data are being saved. **CLICK "OK"** and continue. If you plan to leave your application for an extended length of time, be sure to save your work before leaving.

If you enter data and attempt to go to another page without clicking the save button, a message will appear informing you that the data values have been changed. You can either click **"OK"** to "Save and Continue" or click **"Cancel"** to continue without saving.

Do not use commas or periods when entering data.

If you have any comments, click "Notes" option on the menu bar. Describe the data problem or issue in the notes box limited to 254 characters.

To assist you in completing the form, every item will include an automated sum feature. Check your total against the sum provided.

Checking Data [\[top\]](#)

The data that you enter will be checked for addition accuracy. If there is an error in the data that you have entered, a message will appear indicating the nature of the problem. You may either correct the data or choose to ignore it by closing the window and continuing.

To check for blanks and internal consistency, click the "data check" option on the menu bar. You may print a list of errors at any time by clicking the "File/Print" option on the menu bar.

Final Submission [\[top\]](#)

After the entire form has been completed, check the box next to "**Click Here When The Form Is Complete**", and click the "Save" button. After submitting, if you determine that you need to make a change in the data, contact the U.S. Bureau of the Census at 1-800-253-2078.

Please retain a copy of your completed form by clicking "**Print**" from the menu bar.

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SYSTEM REQUIREMENTS

Welcome
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Requirements

Instructions

Operating System: Windows 95, 98, 2000 or NT

Browser: Netscape 4.0/Internet Explorer 4.0 or a later version

Recommendation

Processor Speed: 133Mhz or faster

This web application is best viewed in 800X 600 format

DATA SUPPLIED BY

Please enter the information below for the person who will best be able to answer questions regarding these data.

CONTACT	<input type="text"/>
TITLE	<input type="text"/>
STREET ADDRESS	<input type="text"/>
P. O. BOX	<input type="text"/>
CITY	<input type="text"/>
STATE	<input type="text"/> ZIP CODE <input type="text"/> - <input type="text"/>
TELEPHONE	<input type="text"/> - <input type="text"/> - <input type="text"/> EXT <input type="text"/>
FAX	<input type="text"/> - <input type="text"/> - <input type="text"/>
EMAIL	<input type="text"/>

Save your data and click "Next" to proceed to the next page.

<input type="button" value="Instructions"/>	<input type="button" value="Save"/>	<input type="button" value="Next"/>
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Section I - SUPERVISED POPULATION

1. On June 30, 2000, how many persons under the supervision of your jail were -
a. CONFINED in your jail facility?

- INCLUDE persons on transfer to treatment facilities but who remain under your jurisdiction.
- INCLUDE persons held for jurisdictions other than the participating jurisdictions.
- EXCLUDE inmates on AWOL, escape, or long term transfer to other jurisdictions.
- Act. = actual
Est. = estimate
NA = not applicable
DK = not available or unknown

Act. ▾

b. Under jail supervision but NOT CONFINED?

- INCLUDE all persons in community-based programs run by your jail (e.g., electronic monitoring, house arrest, community service, day reporting, work programs, etc.).
- EXCLUDE persons on pretrial release who are not in a community based program run by your jail.
- EXCLUDE persons under supervision of probation, parole or other agencies.
- EXCLUDE inmates on weekend programs. Weekend programs allow offenders to serve their sentences of confinement only on weekends (e.g., Friday-Sunday).

Act. ▾

c. Total (Sum of items 1a and 1b)

Automatic Sum Act. ▾

2. Of all persons under your jail supervision reported in item 1c, how many were not U.S. citizens?

Non-US citizens Act. ▾

3. On the weekend prior to June 30, 2000, did your jail facility have a weekend program?

- Weekend programs allow offenders to serve their sentences of confinement only on weekends (e.g., Friday-Sunday).

Yes - How many inmates participated? Act. ▾

No

Section II - INMATE COUNTS AND MOVEMENTS

4. On June 30, 2000, how many persons CONFINED in your jail facility were -

a. Adult males (age 18 or older) Act. ▾

b. Adult females (age 18 or older) Act. ▾

c. Juvenile males (under age 18) Act. ▾

d. Juvenile females (under age 18) Act. ▾

e. Total (Sum of items 4a to 4d should equal item 1a) Act. ▾

Automatic Sum

5. Of all male and female juveniles CONFINED in your jail facility on June 30, 2000 (items 4c and 4d), how many were tried, or awaiting trial, in adult court?

Number of juveniles (under age 18) held as adults

Act. ▾



SAVE

6. Of all persons CONFINED in your jail facility on June 30, 2000, how many were-

- For persons with more than one status, report the status with the most serious offense.
- For convicted inmates include probation and parole violators with no new sentence.

a. Convicted males

 Act.

b. Convicted females

 Act.

c. Unconvicted males

 Act.

d. Unconvicted females

 Act.

e. Total (Sum of items 6a to 6d should equal item 1a)

 Act.

Automatic Sum

7. On June 30, 2000, how many persons CONFINED in your jail facility were -

a. White, not of Hispanic origin

 Act.

b. Black or African American, not of Hispanic origin

 Act.

c. Hispanic or Latino

 Act.

d. American Indian/Alaska Native

 Act.

e. Asian

 Act.

f. Native Hawaiian or Other Pacific Islander

 Act.

g. Other categories in your information system- Specify

 Act.

h. Total (Sum of items 7a to 7g should equal item 1a)

8. On June 30, 2000, how many persons CONFINED in your jail facility were held for -

- For persons with a multiple hold, count them only once with the order of priority being Federal, State, and local.

a. Federal authorities

- Include persons held for U.S. Marshals Service, U.S. Secret Service, Federal Bureau of Prisons, Immigration and Naturalization Service, and Bureau of Indian Affairs.

 Act.

b. State prison authorities

1. For your state

 Act.

2. For other states

 Act.

c. Other local jail jurisdictions

1. Within your state

 Act.

2. Outside your state

 Act.

d. Total (Sum of items 8a to 8c)

 Act.

Automatic Sum

9. During the WEEK of June 24 to June 30, 2000 how many persons were -

a. New admissions to your jail facility?

- INCLUDE persons officially booked into and housed in your facility by formal legal document and by the authority of the courts or some other official agency.
- EXCLUDE returns from escape, work release, medical appointments/treatment facilities, bail and court appearances.

New Admissions Act.

b. Final discharges from your jail facility?

- INCLUDE all persons released after a period of confinement (e.g., sentence completion, bail/bond releases, other pretrial releases, transfers to other jurisdictions, and deaths).
- EXCLUDE temporary discharges (e.g., work releases, medical appointments/treatment facilities, to courts, furloughs, day reporters, and transfers to other facilities within your jurisdiction).

Automatic Sum

 Act. ▼

Final discharges Act. ▼

10a. During the 30-DAY period from June 1 to June 30, 2000, on what day did your facility hold the greatest number of inmates?

June , 2000

b. How many persons were CONFINED on that day

Number that day Act. ▼



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SAVE

11. Between July 1, 1999, and June 30, 2000, what was the average daily population CONFINED in your jail facility?

- To calculate the average daily population, add the number of persons for each day during the period July 1, 1999, through June 30, 2000, and divide the result by 366.

Average daily population ▼

12. On June 30, 2000, what was the total rated capacity of your jail facility, excluding separate temporary holding areas?

- Rated capacity is the maximum number of beds or inmates assigned by a rating official to a facility.
- If rated capacity is not available, estimate by using the design capacity and mark the box.

Rated capacity ▼

Section III - POPULATION SUPERVISED IN THE COMMUNITY

If item 1b equals 0 (zero), STOP HERE.

13. On June 30, 2000, how many persons under your jail supervision who were NOT CONFINED participated in -

- EXCLUDE inmates on weekend programs

a. Electronic monitoring

▼

b. Home detention without electronic monitoring

▼

c. Community service

▼

d. Day reporting

▼

e. Other pretrial supervision

▼

f. Other alternative work programs

▼

g. Alcohol/drug treatment programs

▼

14. On June 30, 2000, how many persons under your jail supervision who were NOT CONFINED were -

a. Adult males (age 18 or older)

▼

b. Adult females (age 18 or older)

▼

c. Juvenile males (under age 18)

▼

d. Juvenile females (under age 18)

▼

e. Total (Sum of items 14a to 14d should equal item 1b)

▼

Automatic Sum

15. Of all persons under your jail supervision who were NOT CONFINED on June 30, 2000, how many were -

a. Convicted

▼

b. Unconvicted

▼

c. Total (Sum of items 15a and 15b should equal sum of item 1b)

▼

Automatic Sum

If you want to check your final data for accuracy, click the "Final Data Check" button here. Otherwise, click below to submit your form.

Click here when form is completed

You have just completed the Annual Survey of Jails. Click the button below to view and print your final submission. To exit the application click on file/close. Thank you for your participation!

For any comments, questions, or data changes, please contact Lisa McNelis at 1-800-253-2078 or by email at asj2000@census.gov.

If you are interested in visiting the **Bureau of Justice Statistics** web site for the results of previous jail data collections or other criminal justice data, the address is <http://www.ojp.usdoj.gov/bjs/>.

Display Final Submission