

# IESUB - Internet Electronic Submission

## User Request Form for Reporting on SHL(A) Report

The reporting institution is responsible for informing The Federal Reserve Bank of New York of any changes in responsibility and requesting the appropriate change in access.

### Please Check One

New Internet Reporting User (*Never submitted **any** data via IESUB*)

#### Current IESUB User

New Institution (*Never submitted data for **this** institution via IESUB*)

New Report (*Never submitted data for **this** report for **this** institution via IESUB*)

User No Longer Submits Data for this Institution/Series

Delete User (*User will no longer submit **any** data via IESUB*)

Reissue Password

IESUB Logon ID (User Name) \_\_\_\_\_

### User Information (Please Print Clearly)

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Work Email Address \_\_\_\_\_

### Reporter's Information (Please Print Clearly)

Reporting Institution Name \_\_\_\_\_

Reporter Identification Number (RSSD Number) \_\_\_\_\_

### Authorization Information (Must be signed by the certifier who is authorized to sign the report being requested)

Authorized Name and Title \_\_\_\_\_  
(Please Print Clearly)

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

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### For Completion by Federal Reserve Staff:

RSSD ID \_\_\_\_\_

Vendor Software Password \_\_\_\_\_  
(For STAT File Transfer Only)

IESUB Logon ID  
(User Name) \_\_\_\_\_

IESUB Logon Password \_\_\_\_\_  
**Note:** The password is case sensitive.