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JUN 26 2003

MEMORANDUM FOR DISTRIBUTION

Subj: FISCAL YEAR 2003 DEPARTMENT OF DEFENSE (DoD) SMALL
BUSINESS TRAINING CONFERENCE FOR ACQUISITION
PROFESSIONALS

Encl: (1) USD(AT&L) memo dated May 15, 2003

Please make program managers, small business specialists, and contracting personnel aware of the small business program training announced in enclosure (1). Details on this conference may be found at www.dodsbconference.com. Training of acquisition personnel is an important part of the Department of the Navy's initiatives for increasing small business participation in its programs.

PAULETTE WIDMANN

Deputy Director,
Small and Disadvantaged
Business Utilization

M. F. JAGGARD

Chief of Staff/Policy
for Deputy Assistant
Secretary of the Navy
(Acquisition Management)

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ACQUISITION,
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THE UNDER SECRETARY OF DEFENSE

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15 MAY 2003

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Fiscal Year 2003 Department of Defense (DoD) Small Business Training
Conference for Acquisition Professionals

I am pleased to announce that DoD will hold a Small Business Training Conference for Acquisition Professionals, July 21-23, 2003 at the Crystal Gateway Marriott in Arlington, Virginia.

Participation is strongly encouraged from the acquisition community, with emphasis on program managers, small business specialists and contracting personnel, to discuss current initiatives and strategies designed to heighten and energize the DoD Small and Disadvantaged Business Utilization (SADBU) Program.

The Conference will serve as a forum to discuss the multitude of recent changes pertaining to the small business policies and regulatory procedures and the impact on acquisition personnel. This will be an excellent opportunity to strengthen our commitment to the small business program as we work to train DoD personnel facing the continuing challenges of the 21st Century.

I believe that each of your commitments to maximizing opportunities for small business is vital to fostering tomorrow's competitive environment. Attendance at this Conference will provide continuous learning points towards the requirement established under the Defense Acquisition Workforce Improvement Act (DAWIA) for Acquisition Personnel.

Details about the about this conference, on-line registration, hotel accommodations including directions to the hotel will be found on the conference website after June 15, 2003 at www.dodsconference.com. If you need additional information, please call the OSD SADBU office. The point of contact is Dr. Robert Segura. Dr. Segura can be reached at (703) 696-8201 or via email at Robert.Segura@osd.mil.

E. C. Aldridge, Jr.



Enclosure (1)