



DEPARTMENT OF THE NAVY  
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RESEARCH, DEVELOPMENT AND ACQUISITION  
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FEB 26 1997

MEMORANDUM FOR DISTRIBUTION

Subj : CENTRAL CONTRACTOR REGISTRATION

Encl : (1) OUSD, DP(CPF) memo dtd 10 Feb 1997

Enclosure (1) advises that the Director, Defense Procurement (DDP) is proposing to revise the DFARS to require contractors, as of 1 October 1997, to be registered in the Central Contractor Registration (CCR) (see FAR 4.503) as a condition for receipt of contract awards. To put potential contractors on notice of this requirement and to give them an opportunity to register in the CCR, enclosure (1) requests addressees to take whatever actions they can to inform contractors of the new requirement.

To comply with the DDP request, please take appropriate actions to let contractors and potential contractors who deal with your office and any subordinate contracting activities know about the DDP proposed requirement. You should tailor these actions to meet the administrative/operational needs of the individual offices involved. The objective should be to get the word out to as many contractors as possible with a minimum of administrative burden.

Elliott B. Branch  
Executive Director  
Acquisition & Business  
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ACQUISITION AND  
TECHNOLOGY

February 10, 1997

DP/CPF

MEMORANDUM FOR DIRECTORS OF DEFENSE AGENCIES  
DEPUTY FOR ACQUISITION AND BUSINESS MANAGEMENT,  
ASN ( RD&A) /ABM  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING), SAF/AQC  
DIRECTOR, PROCUREMENT POLICY, ASA (RD&A) /SARD-PP  
DEPUTY DIRECTOR (ACQUISITION) , DEFENSE LOGISTICS  
AGENCY

SUBJECT: Central Contractor Registration

Central Contractor Registration (CCR) allows Federal Government contractors to provide basic business information, capabilities, and financial information one time to the government. To make registration easier, on October 1, 1996, the Department of Defense (DoD) implemented the capability for contractors to register in the CCR through the World Wide Web. The CCR Web site may be accessed at <http://www.acq.osd.mil/ec>. Registration can also be accomplished via dial up modem at 614-692-6788 (User ID: ccrpub; password: pub2ccri), or through any DoD Certified Value Added Network. Additionally, a paper form for registration may be obtained from the DoD Electronic Commerce Information Center at 1-800-334-3414. [Note: Companies that do not wish to conduct electronic commerce with the Federal Government at this time can reduce the amount of information they must provide by answering "no" to the question 'Are you Electronic Data Interchange capable?']

DOD would now like to use the CCR to comply with the recently enacted Debt Collection Improvement Act of 1996, which requires Federal agencies to have the Taxpayer Identification Number (TIN) of every contractor and to pay every contractor through electronic funds transfer. Having the necessary contractor information centrally available through the CCR where it can be accessed by both contracting and payment offices will greatly enhance DoD's ability to comply with the law. Additionally, contractors will have to provide this information only once and update it annually and as key company information changes, rather than providing it in response to every solicitation.

ENCLOSURE(1)



Therefore, I am proposing **regulations requiring that, for** awards resulting from solicitations issued after September 30, **1997**, the contractor must be registered in the **CCR** or the contract cannot be awarded. This requirement **will apply to all** solicitations and awards, regardless of the media used: paper, oral, fax, electronic, etc. **The** only exceptions will be for purchases made with the Governmentwide commercial purchase card, contracting officers located outside the **U.S.**, classified contracts, and contracts executed to support contingency or emergency operations.

The purpose of this memorandum is to **inform** you that changes to the DoD Federal Acquisition Regulation Supplement are in process to implement this requirement. A proposed rule will be issued shortly for public comment. Although the final rule may change somewhat based on the comments received, I believe it would be helpful for contractors to learn of this requirement as soon as possible. The Defense Finance and Accounting **Service will** include a notice about the new requirement **in** remittance advice furnished to contractors and on its World Wide Web site. I ask that you take whatever actions you can to inform contractors of the new requirement, such as by attaching a copy of this memo to newly issued solicitations.



Eleanor R. Spector  
Director, Defense Procurement

cc: DSMC, Ft. Belvoir