

PS note



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
RESEARCH, DEVELOPMENT AND ACQUISITION
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DEC - 5 1995

MEMORANDUM FOR DEPUTY ASSISTANT INSPECTOR GENERAL FOR
CONTRACT AUDIT **FOLLOWUP**

Subj: REVIEW OF CONTRACT AUDIT FOLLOWUP RESPONSIBILITIES IN
PERFORMANCE APPRAISALS (AFU 95-02)

Ref: (a) **Phonecon between Marie Garrett ASN(RD&A) ABM and
Tom Schultz DoDIG of 23 Aug 95**

Encl: (1) OASN(RD&A) (ABM) Memorandum of 5 Dec 95, *same subj:*

As discussed in reference (a), the **subject** contract audit **followup** report was not received until 23 **August** 1995. We have reviewed your June 29, 1995 review and **recommendations** regarding the use of the preparation of position descriptions, performance plans, **recruitment** criteria, and training **plans** into a single document (**COREDOC**).

In *speaking* with the Mr. Bill Mann of **the** Navy Secretariat Personnel Office, it was learned that the **COREDOC system is in the testing stages** at this time and **is not available** for use. Mr. Mann, did not believe that the **COREDOC** system would be widely **used in the Navy**. **As stated in your report**, the NAPS does include language (NAPS 5242.191) to ensure that performance appraisals of appropriate acquisition officials **reflect** their effectiveness in resolving and **dispositioning** audit findings in a timely manner, while **fully** protecting the Government's interest. Nevertheless, a memorandum **has been** widely disseminated in the **Navy reiterating** the requirement to include resolving and **dispositioning** audit findings in a **timely** manner (See **Encl 1**).

Additionally, **you recommended** that the Navy expand **their** appraisal procedures to require that any rating of **contract audit followup** actions be accompanied by written comments that support the rating. The Navy position is that individual managers and supervisors will deal with **comments** as they deem appropriate.

Questions concerning this submittal should be directed to Ms. **Marie** Garrett at 602-2797.

We will make this our top priority in the procurement management review process

Elliott B Branch
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