

## **DELEGATION OF AUTHORITY TO NEGOTIATE FY 1998 COMPREHENSIVE SMALL BUSINESS SUBCONTRACTING PLANS**

Pursuant to FAR 42.302(c), I hereby delegate to \_\_\_\_\_ the authority to negotiate a Comprehensive Small Business Subcontracting Plan with \_\_\_\_\_ and monitor the contractor's performance against that plan. \_\_\_\_\_ is specifically authorized to perform the following functions for FY 1998 as the agent for \_\_\_\_\_ for the Test Program for Negotiation of Comprehensive Small Business Subcontracting Plans:

1. establish a negotiating team led by the administrative contracting officer (ACO), which shall include the Small Business Specialist from \_\_\_\_\_ and other functional specialists as appropriate who shall review the plan and provide comments to the ACO.
2. solicit a proposed comprehensive subcontracting plan from the contractor.
3. review, negotiate and approve the FY 1998 comprehensive subcontracting plan for the contractor by 30 September 1997.
4. distribute copies of the approved comprehensive subcontracting plan to the Small and Disadvantaged Business Utilization offices of the Department of Defense and Department of the Navy and to the Small Business Specialist and the Chief of the Contracting Office at each contracting office with DoD contracts at the affected contractor location.
5. issue comprehensive change orders against all active DoD contracts which contain individual subcontracting plans in order to substitute the approved comprehensive subcontracting plan for the individual contract plans. Copies of the ACO modifications shall be furnished to the cognizant buying offices.
6. review the participating contractors' performance under the plan, document the review findings and distribute these findings on or before 15 November 1998, to the organizations set forth in paragraph 4 above. The report must compare the contractor's performance under the program with its performance for the three fiscal years prior to acceptance into the program.
7. determine during the annual review of the contractor's performance whether the contractor has met its comprehensive subcontracting goals. If the goals have not been met, determine whether there is any indication that the contractor failed to make a good faith effort and, with the involvement of to the Small and Disadvantaged Business Utilization office and the Chief of the Contracting Office at each affected contracting office, take appropriate action.