

14 JAN 1997

MEMORANDUM FOR DISTRIBUTION

Subj: CHANGE 2 TO DOD 5000.2-R

Ref: (a) OUSD(A&T) memo of 23 DEC 1997

Encl: (1) OUSD(A&T) Required Procedures and Comment Form

Reference (a) forwarded Change 2 to DoD 5000.2-R for review and comment. The proposed changes largely reflect new statutory language, and modifications in policy and practice that have occurred since DoD 5000.2-R was signed on March 15, 1996. OUSD has requested that comments be submitted electronically, using the comment form format provided by enclosure (1), with MSWord being the OUSD(A&T) required word processing software.

Because of time constraints imposed by OUSD (A&T), copies of the proposed changes must be obtained as follows:

1. Electronic copies of reference (a) and enclosure (1) are available for download from the Internet at:

<http://www.abm.rda.hq.navy.mil>.

<http://www.acq-ref.navy.mil>

2. E-mail copies may be obtained by e-mailing your request to smith.edward@hq.navy.mil.
3. Hard copies may be obtained in Crystal Plaza 5, room 568.

Please return your organization's comments, as an attached file, in the recommended format, via E-mail to smith.edward@hq.navy.mil and to ridder@sequoia.dsr.com by COB 28 Jan 1997. Comments should not be sent directly to OUSD(A&T). My point of contact is Mr. Ed Smith at (703)602-2164, Fax (703)602-3129. Additional information may also be obtained from Mr. Wendy Ridder at (703)769-8392, Fax (703)486-3277. Your cooperation in this matter is appreciated

Very respectfully,

SIGNED

Elliott B. Branch
Executive Director
Acquisition and Business
Management

Distribution:
(see attached)
Subj: PROPOSED CHANGES TO DOD 5000.2-R

ASN(FM&C)
ASN(I&E)
ASN(M&RA)
ASN(RD&A)ARO
DASN(C4I/EW/SPACE)
OGC
CNO
CMC
COMOPTEVFOR
DIR,MCOTEA
NISMC
NCCA
COMNAVAIRSYSCOM
COMNAVFACENCOM
COMNAVSEASYSYSCOM
COMNAVSUPSYSCOM
COMSPAWARSYSCOM
COMMARCORSYSCOM
PEO(A)
PEO(CU)
PEO(JSF)
PEO(T)
PEO(CLA)
PEO(MIW)
PEO(SC-AP)
PEO(SUB)
PEO(TAD)
PEO(USW)
PEO(SCS)
DRPM(AAA)
DRPM(SSP)

Procedures for Coordinating Change 2 to 5000.2-R

1. Please use the attached format. This will expedite our process of building a database of all comments/suggested changes. Please provide us with an electronic version of your comments.
2. Fill-in POC information one time, then copy page as necessary.
3. Uniquely number each comment with an ID number. Use your agency's code, below, to preface a three-digit serial number, starting with 001. For example: EVS-003. If not listed, make one up. This will enable us to accurately communicate with you and enable you to track your comments.
4. Please submit a separate form for each comment. If several changes to a paragraph are related, make them one comment. If a paragraph requires two or more non-related changes, make each suggested change a separate comment.
5. Please provide a rationale for your suggestion.
6. If changing text wording, tell us the change you want. If you choose, you may copy and paste the original text to the "Comment" section of the form and then edit it to offer us your suggested changes. Use the font attribute "strikethrough" to show deleted text, and use "double underline" to show added text. (You can even put buttons on the tool bar next to the default "bold"- "italics"- "underline" buttons -- **B I U** . Call Bob Miglin, (703) 912-3582, for help.) Please do not use Word's revision capability. (We have found using font attributes to be safer, surer, and in some ways easier than using "Revisions.") Here's an example: this text ~~should~~ must be deleted and this text has been added.
7. Please use the following format for telephone numbers: DSN format: 999-9999; Commercial phone format: (999) 999-9999.
8. We really would appreciate your comments in electronic format. During the last coord, the Air Force gave us a disk and it really helped the database work.

Assistant Secretary of Defense (C3I)	C3I
Assistant Secretary of Defense (Economic Security)	ECS
Assistant Secretary of Defense (Legislative Affairs)	LA
Assistant to the Secretary of Defense (Atomic Energy)	AE
Assistant to the Secretary of Defense (Public Affairs)	PA
Chairman of the Joint Chiefs of Staff	JCS
Commander in Chief, Special Operations Command	SOC
Defense Systems Management College	DSMC
Deputy Under Secretary of Defense (Acquisition Reform)	AR
Deputy Under Secretary of Defense (Advanced Technology)	ADVT
Deputy Under Secretary of Defense (Environmental Security)	EVS
Deputy Under Secretary of Defense (Logistics)	LOG
Deputy Under Secretary of Defense (Space)	SPC
Director of Defense Research and Engineering	DDRE
Director, Acquisition Program Integration	API
Director, Administration and Management	DAM
Director, Ballistic Missile Defense Organization	BMDO
Director, Defense Information Systems Agency	DISA
Director, Defense Intelligence Agency	DIS
Director, Defense Logistics Agency	DLA
Director, Defense Nuclear Agency	DNA
Director, Defense Procurement	DP
Director, National Security Agency	NSA
Director, Office of Small and Disadvantaged Business Utilization	SAD
Director, Operational Test and Evaluation	DOTe
Director, Program Analysis and Evaluation	PAE
Director, Strategic and Tactical Systems	STS
Director, Test, Systems Engineering and Evaluation	DTSE
General Counsel	GC
Inspector General	IG
Joint Requirements Oversight Committee	JROC
Secretary of the Air Force	USAF
Secretary of the Army	USA
Secretary of the Navy	USN
Special Operations/Low-Intensity Conflict	LIC
Under Secretary of Defense (Acquisition & Technology)	A&T
Under Secretary of Defense (Comptroller)	USDC
Under Secretary of Defense (Personnel & Resources)	P&R
Under Secretary of Defense (Policy)	USDP

**Comment Form
DoD 5000.2-R Change 2
Document Review Record**

Service/Agency: (Use one of the above, if appropriate.)

Unit/Organization: (office symbol)

POC:

DSN (+extn, if required):

Comm Ph# (+extn, if required):

E-Mail:

Date of Comment:

ID #:

Paragraph/Section#:

Category: Use Major, Significant, Minor, or Administrative/Editorial

Comment:

Rationale:

(Sample) **Comment Form**
DoD 5000.2-R Change 2
Document Review Record

Service/Agency: Deputy Under Secretary of Defense (Logistics)

Unit/Organization: DM

POC: Tom Smith

DSN (+extn, if required): 123-1234

Comm Ph# (+extn, if required): (703) 123-4567

E-Mail: username@etc.com

Date of Comment: 10/16/96

Comment ID: LOG-001

Paragraph#: 3.3.4.5 Continuous Acquisition and Life-Cycle Support (CALs) (Digital Data)

Category: Minor

Comment: Change first sentence:

Beginning ~~in FY97~~ immediately, all new contracts shall require ~~on-line~~ access to...

And add the following after existing text:

Preference shall be given to the use of data item descriptions listed in DOD 5010.12-L, Acquisition Management Systems Data Requirements Control List (AMSDL) in accordance with DOD Manual 5010.12-M. The Regulation hereby authorizes the publication of DOD 5010.12-M which describes the DoD Technical Data Management Program and DOD 5010.12-L which lists the data item descriptions and source documents approved for use in acquisition.

Programs electing not to use the data management processes described in DOD 5010.12-M must find other ways to comply with Public Law 104-13, The Paperwork Reduction Act of 1995.

Rationale:

1. DOD 5010.12-M and DOD 5010.12-L must be “authorized” to be published under the DOD Directives System. These documents are fundamental to the process used by DOD to manage and control the “information collection burden” its imposes on contractors. The process has been accepted and approved by the Office of Management and Budget as complying with P.L. 104-13, the Paperwork Reduction Act of 1995.

2. DoD’s Technical Data Management Program provides a means of standardizing the information products to be developed and delivered (or made accessible) by the contractor. It has been the primary means by which the requirements specified under 4.3 (4)d and 4.3.3.3 have been met.

