



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
RESEARCH, DEVELOPMENT AND ACQUISITION
1000 NAVY PENTAGON
WASHINGTON DC 20350-1000

OCT 18 2000

MEMORANDUM FOR DISTRIBUTION

Subj: USE OF CONTRACTOR PERFORMANCE ASSESSMENT REPORTING
SYSTEM (CPARS) INFORMATION IN PAST PERFORMANCE
SOURCE SELECTION CRITERIA

Ref: (a) ASN(RDA)memo of March 20, 2000

CPARS is the preferred source for past performance source selection information. Reference (a) made CPARS reporting mandatory on all eligible contracts. CPARS data is the most current available and reflects inputs from across the Department of the Navy acquisition community. CPARS complies with contractor past performance notification requirements by informing contractors of entries in CPARS on their contracts and providing them an opportunity to review this data and rebut any adverse aspects of it.

It was brought to our attention that another database, Mechanization of Contract Administration Services (MOCAS), was used recently on a past performance source selection. The MOCAS database contained information of an adverse nature on one of the offerors. The offeror in question was not informed of this information and was not given a chance to rebut it. If you use past performance information other than CPARS for source selection and that information contains adverse information on an offeror, you must notify that offeror of the information and give them the opportunity to rebut it. It is not necessary to notify the offeror if it can be demonstrated that the offeror has already had such an opportunity or that the offeror would not have a reasonable chance of being selected for award even if the adverse information was fully rebutted.

A handwritten signature in black ink, appearing to read "G. H. Jenkins, Jr.", written over a horizontal line.

G. H. Jenkins, Jr.
RADM, SC, USN
Deputy for Acquisition and
Business Management

Distribution:
See next page

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Copy to:
CPARS Initiative Manager
NAVSEALOGCENDET, Portsmouth