



## DEPARTMENT OF THE NAVY

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IN REPLY REFER TO

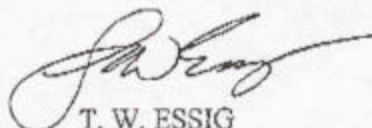
NELOINST 12410.1  
09B  
4 February 2004

### NELO INSTRUCTION 12410.1

Subj: ACQUISITION WORKFORCE CONTINUOUS LEARNING (CL) GUIDANCE

Encl: (1) ASN (RD&A) Memorandum on Department of the Navy Policy (DON) Guidance on Continuous Learning of the Acquisition Workforce of 4 November 2002

1. Purpose. To promulgate enclosure (1). All Acquisition Workforce Members must read it carefully to ensure that they remain in compliance with its requirements.
2. Continuous Learning Standard. Supervisors are responsible for ensuring acquisition workforce members comply with the CL policy. Achievement of the CL Standard will be considered in determining merit promotion, incentive awards, and nominations for training programs. Employees not attaining the standard will not be considered for advanced training such as ICAF and DLAMP. Attainment of the CL requirement will become a critical performance standard effective with the 1 July 2005 through 30 June 2006 performance period. As such, failure to meet the standard will result in an Unacceptable rating of record.
3. Implementation. This policy is effective immediately. All Acquisition Workforce members will enter continuous learning points earned on or after 1 Oct 2002. Questions concerning this policy may be addressed to the Career Management Officer in 09B.

  
T. W. ESSIG  
Director

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