

**NAV16 - PACKAGING AND PRESERVATION (ISO 4.15)**

A 1.	Are there documented procedures for the handling, storage, packaging, preservation and delivery of the product?	___ Yes ___ No ___ N/A
A 2.	Are adequate methods and means of handling that prevent damage or deterioration provided?	___ Sat ___ Unsat
	- Prior to packaging	___ Sat ___ Unsat
	- Prior to shipping	___ Sat ___ Unsat
A 3.	Are designated and adequate storage areas available, which prevent damage or degradation of product, pending use or delivery?	___ Sat ___ Unsat
B 4.	Are methods for authorizing receipt and dispatch to and from these areas stipulated and properly applied as required by procedures/work instructions?	___ Yes ___ No ___ N/A
A 5.	Does the supplier maintain cleanliness during packaging?	___ Sat ___ Unsat

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A 6.	Is a checklist/process used to verify shipping requirements, marking and documentation to be enclosed in the shipment?	___ Yes ___ No
	Is verification documented?	___ Yes ___ No
B 7.	Is product configuration verified prior to shipment?	___ Yes ___ No ___ N/A
A 8.	Do the supplier's procedures provide for adequate protection of the components including machined surfaces?	___ Sat ___ Unsat ___ N/A
A 9.	When age control or critical environments apply, do the supplier's procedures/processes assure that these are monitored and maintained?	___ Sat ___ Unsat ___ N/A
B 10.	Are periodic inspections performed to assure compliance to work instructions for handling and storage?	___ Yes ___ No ___ N/A
A 11.	Are Electro Static Discharge (ESD) sensitive components/ parts properly identified, handled and packaged?	___ Yes ___ No ___ N/A

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A 12.	Do the packaging procedures/processes utilize only environmentally acceptable packaging materials in accordance with contractual requirements?	___ Yes ___ No ___ N/A
B 13.	Does the supplier's procedure address special packaging, handling, marking or transportation requirements?	___ Yes ___ No
B 14.	Are controls in effect to ensure compliance with special marking requirements for exterior shipping containers?	___ Yes ___ No

**Additional Comments/Concerns:**