



Ships and Marine Technology

Secretariat

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Report 29th meeting ISO/TC 8 Advisory Group, Tokyo, 1999-10-22

1 . OPENING OF THE MEETING (9.00 hrs)

- 8 AG N 528

The Chairman opened the meeting with the traditional blowing of the boatswain's pipe.

To begin the Chairman explained about the change of the intention, purpose and size of the AG.

The main purpose of the AG at the time is to provide advice and assistance to the Chairman and Secretariat regarding the Strategic vision, Planning issues such as long range plan, Business Plan, and short range plan, Public awareness such as public information, Program management overseeing in that we will assist in what TC8/ Sub committees are not progressing, and what moves and adjustments are necessary.

The AG group does not require a delegate from every country.

The member of the AG group is the member of the AG group and if that person cannot attend the AG meeting, there is no substitute. Because the work carried out by the advisory group is to handle above matters that could not be handled by correspondence only.

The listing of the AG members have been reduced to a very small number compared with the past. The fundamental matter is, if the group is to provide advice and assistance, the members must attend the AG meeting, if the member does not appear, the member should be dropped from the listing. Also the members of the AG should not take offense and should have a direct assistance to the Chairman.

The minutes and paperwork generated in the AG is the AG group correspondence and will be sent only to AG group members in terms of efficiency.

In addition to the AG members, the Chairman continues to request the attendance of the subcommittee Chairmen and the Secretariats either one or both, who are not members of the AG, but are expected to be attend, because of its importance. There are no Liaisons to the AG. Mr. Miguel Palomares of IMO is the special adviser to the Chairman, because our Strategic vision requires a very close linkage with IMO. The work with IMO is fundamental to the achievement of TC8' s work.

The Chairman introduced Professor Jeong J. Kim, Korean Republic, his first time attendance of the AG meeting. Professor Kim delivered his speech on the present difficult condition of International standardization work in Korea, but hopes to continue to participate in next year's AG meeting. The Chairman suggested to provide Mr. Kim any information, such as the Newsletter, 8N1000 and so on that might be of interest to Korea.

2 . APPROVAL OF AGENDA

- 8 AG N 526 R1

The revised and annotated draft agenda was adopted as follows:

- agenda item 7 - Exception Report of SC10, this item will not be further discussed, because it has already done in TC8 plenary
- agenda item 9 - items requested and referred to the TC8 plenary, SC4 issue, review of the Business plan and so on, should be included in the agenda. The Business Plan should be permanently assigned on every AG meeting draft agenda.
- agenda item 5 - following up (how we are progressing the past report) of last AG report should be permanently assigned as the item of every AG meeting and TC8 Plenary meeting in terms of continuity.

3 . ROLL CALL OF PARTICIPANTS

- 8 AG N 527 (R3) Preliminary list of the participants

The meeting was attended by 16 participants, from 9 countries (Denmark, Japan, Korea Rep of, Netherlands, Norway, Poland, Portugal, Russian Federation, and USA). The attendance list is annexed to this report. Apologies have been received from Mr. Schade (Germany), Prof. Hengst (Netherlands), Mr. Crudu (Romania) and Mr. Brookes (UK).

4 . APPOINTMENT OF EDITING COMMITTEE

The Chairman appointed Mr. Hime, USA, Mr. Van Dijk, Denmark, and Mr. Ogo to the Editing Committee in case any recommendations and Resolutions have to be drafted.

5 . REPORT 28th MEETING, GALATI, 1999-05-4/5

- 8 AG N 525 Report 28th meeting

The report of the last meeting was provided and following up was done as follows.

Item 2 of the Galati Report. Review of the Business Plan

It was agreed that in order to review the Business plan, an adhoc group is formed in the TC8 Plenary in Tokyo and the item of ' Review of the Business Plan ' in the draft agenda of AG should be a permanent item of TC8/ AG meeting.

- Template (format) of the Business Plan
Regarding the template of the Business Plan turned out by ISO/TMB, the Chairman expressed that the TC8 has already established its own Business Plan and its format which is most reasonable, understandable and available with relation to both Industry, the commercial market sector and IMO before ISO/TMB turned out their format for the Business Plan recently. The template turned out by ISO/TMB requires substantial changes.
Therefore, TC8/ AG decided that TC8 should preserve the present TC8 Business Plan and its format for a successful TC8 Program management; however, the Plan will be reviewed by the adhoc group to insure that the key topics required by the ISO TMB are adequately presented.
Mr. Van Dijk expressed that the ISO template of the Business Plan is not the priority. It is only a guidance of the Business Plan. The Chairman agreed with Mr. Van Dijk.

- The Chairman announced that all other actions to be taken according to the recommendations of N525, TC8/AG Galati meeting, was concluded and approved by TC8 Plenary such as the establishment of SC11 without any other outstanding issues

6 AD HOC GROUP REPORTS

- 8N1000 Rev.4
- 8AG N529
- **Public Awareness**

ISO/TC 8 Newsletter

A copy of the 4th issue of the ISO/TC8 Newsletter was distributed to all delegates and will be sent by mail to several other parties. It was reported that over 700 copies of the 3rd issue had been distributed to the members of TC8 and in the IMO meetings. Members are encouraged to take many copies of this as far as possible and distribute it widely such as at business occasions and so on, because it includes the outline of TC8 activities.

Members are again requested to provide articles for the Newsletters and particularly the Subcommittee Chairpersons are requested to provide one or two paragraphs of interest on their work.

ISO/TC8 Brochure

A copy of the updated and revised ISO/TC8 Brochure is provided to all delegates. The brochure updates to reflect the new Secretariat and revises the sample list of standards to reflect the most current activity.

Regarding publications, the Chairman introduced that he was interviewed by the Journal of Commerce of USA, which is a shipping publication, and the Journal of Commerce is now commencing a series of articles of ISO/TC8 in three parts for Shipping Industry.

The Chairman expects to publish positive articles to assist the international maritime community in world wide trade recognizing that the WTO expects to only ISO, IEC and ITU as international standards for world trade.

The Chairman suggested that it is encouraged to translate into each member country's languages to increase distribution of the brochure.

- **8 N 1000 Status Report**

Mr. Hime reported the outline of the database that is necessary to develop the official report of TC8, 8N1000, in a correct and timely manner and proposed that the concept of the database would be that each Subcommittee's secretaries actually go on making changes and everyone continue reviewing at the time. Mr. J. van Elk provided us a quite completed database using the Microsoft Access database and it was used at the past meeting and this contains the majority of information needed to maintain the 8N1000.

Also for the other type of information that we need is the Central Secretary Report and we need to add the information of the participation table of TC8/SCs, and WGs members to the database.

In this respect, Mr. Hime expected to talk with all the members and expects the comments from members of TC8. He suggested that the important thing is to get the existing database started first, because there are a number of corrections needed to be made in 8N 1000, before TC8 would have a certain level, which means the possible use of advanced ORACLE software.

Mr. Hime also suggested that next work to be able to do is to put Microsoft Access Database on a web site and it would hopefully be able to be viewable by everybody, but may not be able to be changed by

anybody. As a result of doing this, TC8 and SCs Secretaries would be able to generate their own reports from this.

Mr. Chairman suggested to take into account the a whole level of TC8 electronic communication systems and should use the appropriate version of software for all members of TC8.

Mr. Hopkins introduced the survey form of capability regarding the electronic communication systems in each participating countries of SC3.

Mr. Lars O. Nordal recommended that ISO/TC67 has a very sophisticated database, so it is suggested that the TC67 system be examined.

Mr. Ogo reported the improvement of the TC8 format regarding the 'Work Items under consideration in 8N 1000 based on N529.

It was supported by the majority to use this chart style format in the item of the 'Work Items under consideration' of 'SC Report on progress of work in ISO/TC8/SCs instead of previous writing form.

It was agreed that the definition of 'work items under consideration', is only on going work items (does not include 'Possible proposals for new work items')

7 ITEMS RELATED TO ISO/TC8SUBCOMMITTEES

-Exception Report of Subcommittees

- **8 AG N530 Exception Report of SC10**

This item was already reported at TC8 plenary, so nothing is reported.

8 ISO/TC8 DOCUMENTS FOR INFORMATION

- **8 AG N531 User Guide to the ISO TC server**

Mr. Ogo explained the outline of the ISO TC server for electronic communication in ISO based on 8AG N531.

Admiral Hopkins gave a detailed report of his experience regarding the use of ISO TC server in SC3 on a daily basis and recommended the TC8/SCs secretaries and the Chairpersons to participate the training session that will be held in December of this year at ISO/CS in GENEVA.

9 ANY OTHER ITEMS (including items referred from TC8 Plenary)

- **8N 934 (Annex41) – Secretary Report of SC4**

Mr. Chairman pointed out the problems of SC4, which are resources, target dates, and other difficulties, because no action was taken and no progress in SC4 been found.

Therefore TC8 should go to the next step in order to respond to this and not to wait for a possible new convenor from Denmark nor to wait the participant from Germany. However, this is very delicate matter, but TC8 cannot afford to wait any longer.

Therefore, TC8 decided to send a possible advice to SC4 on its responsibility and request SC4 to proceed with the SC 4 work which has been suspended and no action has been taken for a long time.

The following Resolutions are approved:

Resolution 1

ISO/TC8 Advisory group agrees that the ISO/TC8 Chairman should request SC4 to proceed to ballot revised WD 15516 Ships and Marine Technology-Launching appliances for davit-launched lifeboats as a DIS.

Resolution 2

ISO/TC8 Advisory Group agrees that the ISO/TC8 Chairman should advise SC4 to hold a plenary meeting within the next 12 months to review its work programme and progress on its work items.

Resolution 3

ISO/TC8 Advisory Group took note that the ISO13819-4 Anchoring Systems for MODU's has been published by ISO/TC67 and agrees that this item should be discontinued from the ISO/TC8/SC4 work programme and status report.

Note Secretariat: I would inform you that after TC8/Plenary and TC8 AG meeting in Tokyo, Chinese delegation for TC8 Plenary and AG, Mr. Xie Wenlan, new Secretary of TC8/SC4 and Mr. Zhang Haiming, China Shipbuilding Industry Corp, visited JMSA on 25 October, to explain the reason why they were late and to know the conclusion of both TC8 Plenary and TC8 AG.

Mr. Ogo and Mr. Koyama explained the conclusions of the both meetings and provided any information, such as the both Resolutions of TC8 Plenary and TC8AG, News letters, and other materials distributed in both meetings.

The Chinese Delegation promised to consider the SC4 issues that were raised in the TC8 AG after coming back to their office. Mr. Gromov expressed the difficulty to proceed the TC8/SC7 work on the point of getting the participants from P members in SC7 and suggested that the possible change of SC7 Secretariat to Germany seems to be appropriate, because Germany is a major country developing standards relating to inland vessels in CEN TC15.

Mr. van Dijk proposed to send a message to Mr. Schade who is in hospital recovering. The item was approved and the message sent.

Mr. van Dijk also announced that it is a very difficult situation for him to continue as a member of the TC8 Plenary and AG as a representative of Denmark, and introduced a possible representative name. Mr. Koyama asked Mr. van Dijk to continue as a member of the TC8 Plenary and AG. All members expressed their strong desire for Mr. Van Dijk to continue in TC8 if at all possible.

1 0 FUTURE MEETINGS ISO/TC8 AG

The Chairman announced that the place of next ISO/TC8 AG meeting is not decided yet, but TC8 AG meeting scheduled in Autumn in 2000 will be held subsequently to the ISO/TC8 Plenary in Gdansk, Poland.

1 1 APPROVAL OF RESOLUTIONS

8N 533 – Resolution 29th meeting ISO/TC8 AG, Tokyo, Japan, 1999-10-22

Resolution 1 up to and including 3, as recorded in doc. 8AG N533 and cited in this report are approved.


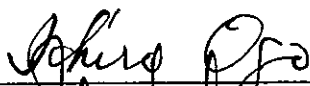

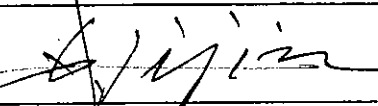
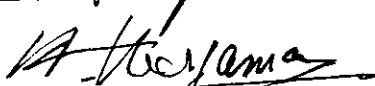


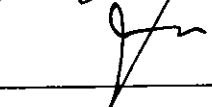
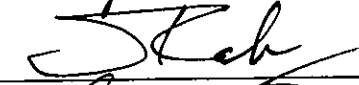

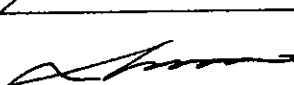

1 2 CLOSURE OF THE MEETING

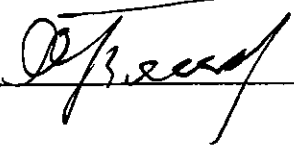

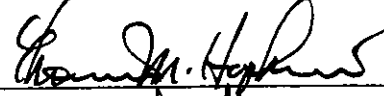
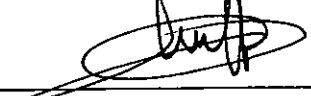
The Chairman closed the 29th ISO/TC8 AG meeting with the traditional blowing of the boatswain's pipe.

Attendance list : ISO/TC8/AG 1999 Tokyo Meeting

Date:1999-10-22

Meeting in :Tokyo, Japan

N A M E	Nation	Organization	SIGNITURE
Capt. Charles Piersall	CHAIRMAN	—	
Mr. Ichiro Ogo	SECRETARY	JMSA	
Mr. A. W. van Dijk	DENMARK	PS / DVS	
Mr. Gunnar Nolsoe	DENMARK		
Prof. Yukito Iijima	JAPAN	T.U.M.M.	
Mr. Hatsumi Koyama	JAPAN	JMSA	
Mr. Shoichi Arikawa	JAPAN	JMSA	S. Arikawa
Ms. Mami Crocket	JAPAN		
Prof. Jeong Je Kim	KOREA REP. OF	University of Ulsan	
Mr. Han van Elk	NETHERLAND	NNI	
Mr. Staffan Robertsson	NORWAY	DNV	
Mr. Lars O. Nordal	NORWAY	NTS	
Mr. Andrzej Jan Szemro	POLAND	CTO	
Mrs. Ana Margarida Neto	PORTUGAL		
Mr. Antonio Alves Vieira	PORTUGAL	IPQ	

N A M E	NATION	Organization	SIGNITURE
Mr. Liviu Crudu	ROMANIA		
Mr. Corneliu Closca	ROMANIA		
Mr. Robert Gromov	RUSSIAN FEDERATION	Research Institute 107	
Mr. Alexander Chetyrkin	RUSSIAN FEDERATION		
Mr. Haward Hime	U.S.A.	U.S. COAST GUARD/ ANSI	
Mr. Thomas M. Hopkins	U.S.A.	MARINE MACHINERY ASSOCIATION	
Mr. Miguel Palomares	IMO	IMO	
Mr. Graham Ward	ASSISTANT SECRETARY	JMSA	