



U. S. DEPARTMENT OF THE INTERIOR  
OFFICE OF SURFACE MINING  
RECLAMATION AND ENFORCEMENT  
**DIRECTIVES SYSTEM**

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Subject: Establishment of the Office of Surface Mining Reclamation and Enforcement Directives System

Approval: *[Signature]*

Title: Director

The Office of Surface Mining Reclamation and Enforcement (OSMRE) Directive OPM-1, dated August 18, 1988, is changed as follows. The changes include a new definition for the Temporary Directive in addition to stating what types of documents should be classified as temporary directives in lieu of permanent directives.

Paragraph 3b is changed as follows:

3b. Temporary Directive. A temporary directive, in lieu of a permanent directive, is established to implement new agency programs or new portions of an existing program on a temporary or short term basis, when no other policy and/or procedural guidelines exist within the directives system for beginning these activities. To be classified as a temporary directive, a document may be:

(1) Used to announce and implement temporary pilot programs, such as the Alternative Work Schedule. These directives will contain an expiration date to correspond with the expiration of the pilot program, but will not be more than 12 months beyond the issuance date.

(2) Used to announce and implement temporary internal agency rules or regulations, such as bond forfeiture, experimental practices, etc. These temporary directives must contain an expiration date, which may not be more than 6 months beyond the issuance date. During this time, they must be converted to draft permanent directives and circulated for comments.

(3) Used to update or revise voluminous manuals or handbooks contained within the OSMRE Directives System such as the Records Management Manual. These temporary directives will contain an expiration date to correspond with the next scheduled revision of the manual or handbook, which may not be more than 12 months beyond the issuance date.

**CHANGE NOTICE**