

Description (See GSA Supply Catalog for Complete Descriptions)	Unit of Issue	Price \$	National Stock Number	Recycled
60 x 80", Natural	SH	3.45	8135-00-251-8017	40%
60 x 96", Natural	SH	3.36	8135-00-281-4115	40%
72 x 72", Natural	SH	3.78	8135-00-281-4117	40%
72 x 96", Natural	SH	4.98	8135-00-664-1384	40%
72 x 120", Natural	SH	3.82	8135-00-281-4118	40%
Sheet has 39-45 flutes per linear foot and with bursting strength of 400 psi dry, 150 psi wet.				
26 x 76", Natural	SH	1.02	8135-01-256-1108	40%
Sheet has 39-53 flutes per linear foot and bursting strength of 400 psi dry, 150 psi wet.				
48 x 120", Natural	SH	3.61	8135-00-013-8961	40%
Sheet has 47-53 flutes per linear foot and bursting strength of 400 psi dry, 150 psi wet.				
26 x 76", Natural	SH	1.06	8135-00-240-8230	40%
32 x 84", Natural	SH	1.65	8135-00-240-8227	40%
58 x 110", Natural	SH	4.17	8135-00-240-8224	40%
78 x 108", Natural	SH	6.63	8135-00-132-9065	40%
Double wall sheet consists of 3 faces of linerboard and 2 layers of filler. Sheet has bursting strength of 600 psi dry and 300 psi wet.				
75 x 120", Natural	SH	11.39	8135-00-926-4907	40%
Triple wall sheet consists of 4 faces of linerboard and 3 layers of filler. Sheet has bursting strength of 1100 psi.				
75 x 120", Natural	SH	12.61	8135-00-926-4908	40%
<b>Solid Fiberboard Sheet</b>				
Use this weather-resistant, solid pulp fiberboard sheet to fabricate boxes for overseas shipping and other uses. Sheet has a bursting strength of 400 psi dry, 150 psi wet.				
60 x 80"	SH	11.69	8135-00-251-8018	40%
Sheet has bursting strength of 500 psi dry, 500 psi wet.				
48 x 96"	SH	14.54	8135-00-926-2105	40%
<b>Shipping Bag</b>				
Water-resistant shipping bag used for packaging items weighing up to 10 lb. Protects publications, small parts and other articles during mailing and handling. Double wall kraft, flat bottom and opens on short side. Cushioned envelope has padding of macerated paper. Opening can be glued, stapled or taped closed.				
4 x 8"	BD (600)	31.75	8105-00-498-6619	5%
6 x 10"	BD (250)	16.08	8105-00-290-0340	5%
7-1/4 x 12"	HD	8.47	8105-00-290-0342	5%
8-1/2 x 12"	HD	11.02	8105-00-290-0343	5%
9-1/2 x 14-1/2"	HD	11.89	8105-00-281-1168	5%
10-1/2 x 16"	HD	14.04	8105-00-281-1436	5%
14-1/4 x 20"	BX (50)	11.16	8105-00-281-1169	5%

Description (See GSA Supply Catalog for Complete Descriptions)	Unit of Issue	Price \$	National Stock Number	Recycled
--	---------------	----------	-----------------------	----------




**WILDLAND GEAR**

**Toilet Bowl Liner**

Disposable liner of waxed paper, used with electrical-type, immediate consuming waste material toilets in mobile trailers at ground communication facilities.

12 x 18 .....	BX (200)	27.43	8105-00-137-1613	6%
---------------	----------	-------	------------------	----

## SECTION II – Special Order Program Items\*\*

Description	Unit of Issue	Price \$	National Stock Number	Recycled
 <b>WINDSHIELD SUN VISOR</b>				
Folding fiberboard with red, white and blue recycling logo eagle on front. Available from the GSA Customer Supply Center in Stockton, CA (209) 946-6055 or FTS 463-6055				
	EA	1.50	9905-99-000-9999	50%

### **RECYCLABLE PAPER COLLECTION CONTAINER**

#### Fiberboard

Printed with GSA logo and list of acceptable paper types. Available from GSA Customer Supply Center in Franconia, VA (703) 557-1888 or FTS 557-1888. Available also from the GSA Customer Supply Center in Stockton, CA. Call (202) 946-6055 or FTS 463-6055

#### Desktop Container

Oyster White, 8-1/2 x 5-1/4 x 11-1/4" .....	BD (20 containers)	7.02	8115-LO-999-0001	40%
---	--------------------	------	------------------	-----

#### Central Container

Oyster White, 20 x 13 x 32" .....	EA	3.42	8115-LO-999-0002	40%
-----------------------------------	----	------	------------------	-----

### **INSULATION PRODUCTS**

#### Thermal Insulation

25 lbs., Bag (loose) .....	BG	**	5640-00-243-9475	50%
40 lbs., Bag (loose) .....	BG	**	5640-00-769-8922	50%
30 lbs., Bag (loose) .....	BG	**	5640-00-035-9347	50%
30 Cubic Feet .....	BG	**	5640-00-058-9505	50%

#### Thermal Insulation Board and Blankets

36 x 96" .....	SH	**	5640-01-075-3282	9%
24 x 48" .....	SH	**	5640-01-169-5946	9%
24 x 48" .....	SH	**	5640-01-225-9209	9%
15" x 112' .....	RO	**	5640-00-108-2688	*
15 x 48" .....	EA	**	5640-00-245-2473	*
15 x 42" .....	EA	**	5640-00-287-1636	*
23" x 112' .....	RO	**	5640-00-448-5142	*
23" x 70' .....	RO	**	5640-00-448-5143	*
23" x 8' .....	RO	**	5640-00-883-0434	*
15" x 24' .....	RO	**	5640-01-020-2170	*
15" x 40' .....	RO	**	5640-01-020-2171	*
15" x 40' .....	RO	**	5640-01-131-9192	*

\*\* Because these are Special Order items, the prices will vary with each buy. Order using regular FEDSTRIP procedures.

\* Contractors are required to provide an estimate of the total percentage of recovered materials for these items.

## SECTION III – Federal Supply Schedule Items

In addition to the stock items listed in this Guide, GSA also provides products made from recycled material under our Federal Supply Schedule Program. Four different areas are covered here:



### **FSC 26, PART II**

#### **Retread Tires (Pneumatic Tires and Inner Tubes)**

This Federal Supply Schedule contains both new and retread tires. In accordance with the Resource Conservation and Recovery Act, the Environmental Protection Agency (EPA) developed and issued the "Guideline for the Federal Procurement of Retread Tires," which went into effect November 17, 1989. The intent of this mandate is to retard the growth of scrap tires in the United States, and the resulting environmental problems these tires cause, until a long-term solution for proper disposal can be obtained. All government agencies are required to purchase a retread tire in lieu of a new tire unless there is a valid justification for the purchase of a new tire. All new and retread tires in this schedule have undergone extensive qualified products list (QPL) testing to assure the utmost level of safety and quality of the tires furnished to government users. This testing exceeds Department of Transportation (DOT) requirements for both new and retread tires to be made in the United States.



### **FSC 39, PART II**

#### **Material Handling Equipment**

Pallets made from recycled plastics.



### **FSC 72, PART VII, SECTION B**

#### **Recycling Collection Containers and Speciality Waste Receptacles**

##### **SIN 384 -1**

Desktop/Desk-side, Personal use, Recycling Containers and Accessories.

##### **SIN 384-2**

Intermediate, Common Work Area Use, Recycling Containers and Accessories.

##### **SIN 384-3**

Wheeled Transfer, Recycling Containers and Carts, and Accessories.

##### **SIN 384-4**

Large Recycling Collection Units for Community Recycling Program for Federal agencies.

Federal facilities such as an Indian Reservation, Military Base or Fort, a NASA Space Center or a National Laboratory can centralize these large recycling collection units where people can deposit newspapers, plastics, and glass materials.

The recycling containers offered under this schedule come in many sizes, shapes and colors. In addition, the contractors under schedule will provide standard or custom made recycling logos to suit your particular needs. Customers will now have the flexibility in choosing the right containers for their workplace.

The schedule is available from the Centralized Mailing List Service. For a free copy, call: FTS: 334-5215, Com: (817) 334-5215, Autovon: 739-7369, Fax: (817) 334-5227

For schedule information, contact Randy Jones at FTS 334-2792 or Com (817) 334-2792



## FSC 75, PART V Envelopes (Office Supplies)

This schedule offers more than 100 items.

All envelope styles are made of recycled paper with the following exceptions:  
Style 210 - Color Wove, Style 604 - Color Tyvek, Style 605 - Color Tyvek.

Envelopes available from this schedule meet most government mailing needs for savings bond envelopes with window to first class green diamond border envelopes for larger mail pieces.



## NEW ITEM INTRODUCTORY SCHEDULE (NIIS) Toner Cartridges

Recharged and remanufactured toner cartridges are currently available nationwide under GSA contracts. Information on most of these contracts is also contained in the 1991 NIIS Catalog; however, additional new vendors appear herein. We are listing basic contact data below for your convenience.

The advantages to using these products and services are two-fold - to prevent and reduce plastics from entering the waste stream and to make cartridges available at significantly lower prices, typically 40-50% less than new cartridges. These cartridges fit various copiers and laser printers used with personal computers.

### A

**Access Computer Products Inc**  
832 Phoenix Drive  
Ann Arbor, MI 48108  
Attn: Shirley Weatherwax  
313-677-4000

Contract Number: GS-00F-2706A  
Item Number: NIIS-G-0242  
Period: July 1, 1990 - June 30, 1993

**American Laser Cartridges Service**  
Box 156  
Hewett Creek Road  
Jeffrey, WV 25114  
304-369-0985

Contract Number: GS-00F-7010A  
Item Number: NIIS-Q-0394  
Period: January 1, 1992 - December 31, 1994

**American Laser Products Inc**  
900-B East Miracle Mile  
McAllen, TX 78501  
Attn: Sid Hooper  
512-686-7404

Contract Number: GS-00F-2716A  
Item Number: NIIS-G-0261  
Period: October 1, 1990 - September 30, 1993

**American Laser Recharge**  
9300 Georgia Avenue  
Silver Spring, MD 20910  
301-588-4850

Contract Number: GS-00F-4822A  
Item Number: NIIS-Q-0356  
Period: July 1, 1991 - June 30, 1994

**Ashley Information Group**  
3973 Stevin Court  
S. San Francisco, CA 94080  
Attn: G. Hyman  
415-878-1680

Contract Number: GS-00F-4817A  
Item Number: NIIS-Q-0308  
Period: July 1, 1991 - June 30, 1994

**Automated Office Products**  
9700-A Martin Luther King Highway  
Lanham, MD 20706  
301-731-4000

Contract Number: GS-00F-7011A  
Item Number: NIIS-Q-0364  
Period: January 1, 1992 - December 31, 1994

### B

**Blake Enterprises**  
2154A North Main Street  
Walnut Creek, CA 94596  
Attn: Larrie K. Eysel  
415-939-1718  
1-800-888-1718

Contract Number: GS-00F-2714A  
Item Number: NIIS-Q-0283  
Period: October 1, 1990 - September 30, 1993

## C

**Capital Data Products**  
438 Mill Street N.E.  
Vienna, VA 22180  
Attn: B. Catlin  
703-255-5860

Contract Number: GS-00F-4620A  
Item Number: NIIS-Q-0316  
Period: July 1, 1991 - June 30, 1994

**Corporate Recharge Systems**  
311 West 39th  
Kansas City, MO 64111  
Attn: P. Keohan  
816-931-8339

Contract Number: GS-00F-4819A  
Item Number: NIIS-Q-0317  
Period: July 1, 1991 - June 30, 1994

**Cartridge Recovery Corporation**  
2030 Delmar Blvd  
St. Louis, MO 63103  
314-241-3836  
1-800-899-3836

Contract Number: GS-00F-4818A  
Item Number: NIIS-Q-0347  
Period: July 1, 1991 - June 30, 1994

**Cartridge Technology Network Inc**  
512 Herndon Parkway, Suite F  
Herndon, VA 22070-5225  
Attn: Sandra Luck  
703-318-0500  
1-800-767-0160

Contract No: GS-00F-09809  
Item Number: NIIS-G-G-0215  
Period: January 1, 1990 - December 31, 1992

**City Recharge**  
1040 Tuscaloosa Avenue, S.W.  
Birmingham, AL 35211  
Attn: Carl W. Jolley  
205-780-8899

Contract Number: GS-00F-7012A  
Item Number: NIIS-Q-0373  
Period: January 1, 1992 - December 31, 1994

## F

**FKF Computer Systems**  
7206 Tallman Lane  
Columbia, MD 21045  
Attn: Stephen W. Faulkner  
301-598-7707

Contract Number: GS-00F-4809A  
Item Number: NIIS-Q-0309  
Period: April 1, 1991 - March 31, 1994

## G

**Graph-Com-Corp**  
2200 Norcross Parkway, Suite 235  
Norcross, GA 30071-3670  
Attn: Tricia Rutledge  
404-448-5050  
1-800-868-6333

Contract Number: GS-00F-2707A  
Item Number: NIIS-G-0248  
Period: July 1, 1990 - June 30, 1993

## I

**Image Technology Group Inc**  
232 Alabama Highway #20  
Towncreek, AL 35672  
Attn: B. Whitehead  
205-685-0837  
1-800-722-2991

Contract Number: GS-00F-4821A  
Item Number: NIIS-Q-0348  
Period: July 1, 1991 - June 30, 1994

**Interstate Toner & Ribbon**  
1001 West Port Road  
Kansas City, MO 64111  
Attn: Dave Bryan  
816-753-0053

Contract Number: GS-00F-4808A  
Item Number: NIIS-G-0243  
Period: April 1, 1991 - March 31, 1994

## J

**J & S Laser Inc**  
3122 Grindon Avenue  
Baltimore, MD 21214  
Attn: S. Pinkas  
301-254-0463  
1-800-446-3422

Contract Number: GS-00F-4830A  
Item Number: NIIS-Q-0355  
Period: October 1, 1991 - September 30, 1994

**L**

**The Laser Doctor**  
 520 North Quince Street #6  
 Escondido, CA 92025  
 Attn: D. Walding  
 619-747-9600  
 1-800-537-9202

Contract Number: GS-00F-7003A  
 Item Number: NIIS-Q-0361  
 Period: October 1, 1991 - September 30, 1994

**Laser Life Inc**  
 401 Center Street Suite 101  
 Mount Airy, MD 21771  
 Attn: David Jones  
 301-294-8663

Contract Number: GS-00F-2709A  
 Item Number: NIIS-G-0218  
 Period: July 1, 1990 - June 30, 1993

**Laser Recharge**  
 3628 Georgia Avenue N.W.  
 Washington, DC 20010  
 Attn: M. Webster  
 202-291-7820

Contract Number: GS-00F-7005A  
 Item Number: NIIS-Q-0319  
 Period: October 1, 1991 - September 30, 1994

**Laser Trac**  
 8180 Greensboro Drive  
 Suite 1150  
 McLean, VA 22102  
 Attn: G. Davenport  
 703-281-3600

Contract Number: GS-00F-4815A  
 Item Number: NIIS-Q-0310  
 Period: July 1, 1991 - June 30, 1994

**Laser Vision**  
 P. O. Box 487  
 Wilmington, NC 28406  
 Attn: M. Botbol  
 191-343-1350  
 1-800-325-4573

Contract Number: GS-00F-4801A  
 Item Number: NIIS-Q-0282  
 Period: January 1, 1991 - December 31, 1993

**LaserFax Service & Supply Inc**  
 2020 124th N.E., Suite C-207  
 Bellevue, WA 98005  
 Attn: M. Stead  
 206-883-9398

Contract Number: GS-00F-7004A  
 Item Number: NIIS-Q-0320  
 Period: October 31, 1991 - September 30, 1994

**Lasertek**  
 3555 W. Reno  
 Las Vegas, NV 89118  
 Attn: James M. Seminard  
 1-800-252-7374

Contract Number: GS-00F-7009A  
 Item Number: NIIS-Q-0391  
 Period: January 1, 1992 - December 31, 1994

**M**

**Midtown Office Products**  
 2666 Pittman Drive  
 P. O. Box 7760  
 Silver Spring, MD 20907-7760  
 301-588-8777

Contract Number: GS-00F-7013A  
 Item Number: NIIS-Q-0344  
 Period: October 1, 1991 - September 30, 1994

**N**

**New Image of California**  
 2250 Galaxy Court, Suite E  
 Concord, CA 94520  
 Attn: Joseph Jones  
 415-680-0668

Contract Number: GS-00F-4813A  
 Item Number: NIIS-Q-0259  
 Period: April 1, 1991 - March 31, 1994

**S**

**Southern Cross System Corporation**  
 1519 Willow Bend  
 Woodstock, GA 30188  
 Attn: James Ward  
 404-591-5563  
 1-800-476-6544

Contract Number: GS-00F-7008A  
 Item Number: NIIS-G-0343 and -0344  
 Period: October 1, 1991 - September 30, 1994

**T****TCS Inc**

(Total Computer Services Inc)  
 1101 King Street, Suite 601  
 Alexandria, VA 22314  
 Attn: Henry Walker  
 703-838-9277  
 1-800-673-8107

Contract Number: GS-00F-2711A  
 Item Number: NIIS-G-0244  
 Period: July, 1990 - June 20, 1993

**Toner Charge**

6512 Jodie Street  
 New Carrollton, MD 20784  
 Attn: S. Choda  
 301-345-7414

Contract Number: GS-00F-7002A  
 Item Number: NIIS-Q-0354  
 Period: October 1, 1991 - September 30, 1994

**Toner Etcetera Inc**

210 West Road  
 Portsmouth, NH 03801  
 603-431-3624  
 1-800-288-5273

Contract Number: GS-00F-4811A  
 Item Number: NIIS-Q-0285  
 Period: April 1, 1991 - March 31, 1994

**Toner Plus**

4333 Bakman Avenue  
 N. Hollywood, CA 91602  
 Attn: E. Mutton  
 818-506-1091

Contract Number: GS-00F-4814A  
 Item Number: NIIS-Q-0302  
 Period: July 1, 1991 - June 30, 1994

**Toner Service Co**

6827 South Broadway  
 St. Louis, MO 63111  
 Attn: Nancy Leonard  
 314-352-8667

Contract Number: GS-00F-4880A  
 Item Number: NIIS-Q-0284  
 Period: April 1, 1991 - March 31, 1994

*For GSA pricelist and technical information, contact each contractor's representative shown under each contract. GSA Contracting Office: (703) 305-6626.*

**NEW ITEM INTRODUCTORY SCHEDULE (NIIS)****Sorbent Rags, Pads and Rolls**

"Envirotext" Sorbent Aisle runners, pads and rags are all made from 100% recycled textiles. Use for cleaning work place spills as they occur, heavy duty wiping needs, and to protect and cover your high spill, high traffic work areas.

**United Textile Inc**

2225 Grand Avenue  
 San Lorenzo, CA 94580  
 415-276-2288

Contract Number: GS-07F-4502A  
 Item Number: Contact Vendor  
 Period: April 1, 1991 - March 31, 1994



**DID YOU RECEIVE**  
inquiries from vendors who  
would like to supply  
recycled products to the  
federal government?

**IF SO,** please have the vendor  
or vendor ask their name  
and Business Service Center  
before it begins the process  
of doing business with the  
Federal Government.

**CONNECTICUT**  
275 Main Street, 1st Fl.  
Hartford Business Service Center  
100 Main Street  
Hartford, CT 06103  
Dial (800) 451-2800  
FEDERAL ACQUISITION CENTER

**CONNECTICUT**  
275 Main Street, 1st Fl.  
Hartford Business Service Center  
100 Main Street  
Hartford, CT 06103  
Dial (800) 451-2800  
FEDERAL ACQUISITION CENTER

**CONNECTICUT**  
275 Main Street, 1st Fl.  
Hartford Business Service Center  
100 Main Street  
Hartford, CT 06103  
Dial (800) 451-2800  
FEDERAL ACQUISITION CENTER

**CONNECTICUT**  
275 Main Street, 1st Fl.  
Hartford Business Service Center  
100 Main Street  
Hartford, CT 06103  
Dial (800) 451-2800  
FEDERAL ACQUISITION CENTER

**CONNECTICUT**  
275 Main Street, 1st Fl.  
Hartford Business Service Center  
100 Main Street  
Hartford, CT 06103  
Dial (800) 451-2800  
FEDERAL ACQUISITION CENTER

Cut along this line to return Business Reply. Fold neatly... seal bottom with tape or staple.

**IS YOUR AGENCY** buying any recycled products *not*  
listed in this guide?

**IF YOU ARE,** we would like to know. Please provide the  
following information:

▶ Item name: \_\_\_\_\_

▶ Source (company name): \_\_\_\_\_

▶ Type of recycled material (paper, plastic, etc.): \_\_\_\_\_

▶ Estimate annual quantity purchased: \_\_\_\_\_

▶ Comments: \_\_\_\_\_



Please provide us with your agency name,  
address, agency contact and telephone  
number.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FEBRUARY 1992

# RECYCLED PRODUCTS

• • G U I D E • •

FEDERAL SUPPLY SERVICE  
U.S. GENERAL SERVICES ADMINISTRATION



C U S T O M E R S

GENERAL SERVICES ADMINISTRATION  
Federal Supply Service (FMP)  
Washington, DC 20408

Official Business  
Penalty for Private Use \$300



NO POSTAGE  
NECESSARY  
IF MAILED  
IN THE  
UNITED STATES

## BUSINESS REPLY MAIL

FIRST CLASS PERMIT NO. 12710 WASHINGTON, D.C.

POSTAGE WILL BE PAID BY GENERAL SERVICES ADMINISTRATION

GENERAL SERVICES ADMINISTRATION  
Federal Supply Service (FMME)  
Crystal Mail 4  
Washington, DC 20277-2710



Cut along this line to return Business Reply. Fold neatly - seal bottom with tape or staple.

### BUSINESS REPLY MAIL CENTERS

#### REGION 1 IL, WI, MI, IN, OH, MN

GSA Business Service Center  
230 S. Dearborn Street  
Chicago, IL 60604  
COM: (312) 263-2000  
FTS: (312) 263-2000

#### REGION 2 KS, IA, MO, NE

GSA Business Service Center  
1500 E. Banner Road  
Kansas City, MO 64108  
COM: (816) 261-2000  
FTS: (816) 261-2000

#### REGION 3 AR, LA, NM, OK, TX

GSA Business Service Center  
819 Taylor Street  
Room 11A05  
Fort Worth, TX 76102  
COM: (817) 254-2000  
FTS: (817) 254-2000

#### REGION 4 CO, WY, MT, UT, AZ, NV

GSA Business Service Center  
Building 41  
Denver, CO 80202  
COM: (303) 733-2000  
FTS: (303) 733-2000

#### REGION 5 NO, CA, HI, NV

Deputy  
GSA Business Service Center  
525 Market Street  
San Francisco, CA 94105  
COM: (415) 774-2000  
FTS: (415) 774-2000

#### REGION 6 AL, SC, GA, FL, MS, LA

GSA Business Service Center  
300 N. LaSalle Street  
Room 1320  
Los Angeles, CA 90012  
COM: (213) 223-2000  
FTS: (213) 223-2000

#### REGION 7 PA, NY, NJ, DE, MD, VA, DC

GSA Business Service Center  
200 N. 15th Street  
Philadelphia, PA 19103  
COM: (215) 261-2000  
FTS: (215) 261-2000

---

**Published by:**

**Office of Strategic Planning and Marketing  
General Services Administration  
Federal Supply Service  
Washington, DC 20406**

---

**February 1992/Reprint December 1992**

Federal Recycling Program



Printed on Recycled Paper

**GENERAL SERVICES ADMINISTRATION**  
Centralized Mailing List Service  
P.O. Box 6477  
Fl. Worth, TX 76115



Postage and Fees Paid  
General Services  
Administration  
GSA-361

Official Business  
Penalty for Private Use \$300

**FIRST CLASS**



Appendix 5

Date Prepared: \_\_\_\_\_

Period Covered: \_\_\_\_\_

RESOURCE CONSERVATION AND RECOVERY ACT (RCRA)

OFFICE OF SURFACE MINING RECLAMATION AND ENFORCEMENT

Summary Report

Office: \_\_\_\_\_

Office Contact: \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

Telephone Number: \_\_\_\_\_

I. Specifications. RCRA, Section 6002(d) requires that Federal activities having responsibility for preparing specifications eliminate from such specifications unnecessary requirements for the use of virgin materials and any unnecessary prohibitions against using recovered materials.

HDQ a. Does your office have responsibility or control over a particular Federal Supply class or group of specifications or standards? Yes \_\_\_\_\_ No \_\_\_\_\_

HDQ b. How many product specifications, standards, product descriptions or other similar documents does your agency control?  
Number \_\_\_\_\_

c. How many such documents have been reviewed to remove any unnecessary requirements for virgin materials? Number \_\_\_\_\_

d. How many requirements for virgin materials were deleted from such documents prior to the subject reporting period?

e. How many such documents were reviewed during the subject reporting period?

f. How many requirements for virgin materials were deleted during the subject reporting period?

Provide examples of deleted requirements (append additional pages, if necessary).

- g. How many documents are scheduled for review in the next reporting period? \_\_\_\_\_
- h. If your agency is not responsible for any class or group of specifications, do you know of any requirement for virgin materials that should be deleted from specifications or product descriptions prepared either by your agency or by other agencies? Yes \_\_\_\_\_ No \_\_\_\_\_
- i. If yes, have you advised the managing agency to remove the requirement? Yes \_\_\_\_\_ No \_\_\_\_\_
- j. Please provide some details such as copies of correspondence, examples of products and description of actions.

## II. Affirmative Procurement Programs

A. Specific Requirements. RCRA, Section 6002 (i) requires that, within one year after date of publication of applicable guidelines by EPA, each procuring agency develop an affirmative procurement program to assure that items composed of recovered materials be purchased to the maximum extent practicable. To date, EPA has published guidelines for the following products.

<u>Description</u>	<u>Federal Register Notice and Date</u>	<u>Code of Federal Regulations</u>
Cement and Concrete Containing Fly Ash	48 FR 4230 1/28/83	40 CFR Part 249
Paper and Paper Products	53 FR 23546 6/22/88	40 CFR Part 250
Lubricating Oils Containing Refined Oil	53 FR 24699 6/30/88	40 CFR Part 252
Retread Tires	53 FR 46558 11/17/88	40 CFR Part 253
Building Insulation Products	54 FR 7328 2/17/89	40 CFR Part 248

## 1. Fly Ash.

HDQ a. Has your agency developed an affirmative procurement program for cement and concrete containing fly ash?  
Yes \_\_\_\_\_ No \_\_\_\_\_

HDQ b. If yes, when? Date: \_\_\_\_\_ Does the program meet the minimum requirements of RCRA, Section 6002(i), and of 40 CFR Part 249? Yes \_\_\_\_\_ No \_\_\_\_\_

HDQ c. If yes, please attach copy. If no, provide explanation for not complying and, if appropriate, provide scheduled date for achieving compliance.

d. Total dollar amount of concrete and cement purchased directly:<sup>1</sup>

\$ \_\_\_\_\_  
Total

e. Total dollar amount of concrete and cement containing fly ash purchased directly:

\$ \_\_\_\_\_  
Total

f. Total dollar amount of concrete and cement purchased indirectly:<sup>2</sup>

\$ \_\_\_\_\_  
Total

g. Total dollar amount of concrete and cement containing fly ash purchased indirectly:

\$ \_\_\_\_\_  
Total

---

<sup>1</sup>Direct purchases are purchases made pursuant to contracts awarded by the office. Estimates may be provided where actual data are not available. Estimates, if used, should be noted by "est."

<sup>2</sup>Indirect purchases are purchases resulting from grants, loans, cooperative agreements, and similar forms of disbursements made by your office.

h. If the purchased amount of concrete and cement containing fly ash is less than the purchased amount of concrete and cement without fly ash, is the difference attributable to:

(1) the lack of a good preference program.  
Yes \_\_\_\_\_ No \_\_\_\_\_

(2) the lack of availability of concrete and cement containing fly ash at competitive prices. Yes \_\_\_\_\_  
No \_\_\_\_\_

(3) differing performance requirements of the two products. Yes \_\_\_\_\_ No \_\_\_\_\_

(4) the lack of specific contract, grant and other provisions that identify a clear preference for concrete and cement containing fly ash. Yes \_\_\_\_\_  
No \_\_\_\_\_

(5) other reason. Yes \_\_\_\_\_ No \_\_\_\_\_ (append pages as necessary)

## 2. Paper and Paper Products.

a. Has your office developed an affirmative procurement program for recycled paper and paper products? Yes \_\_\_\_\_ No \_\_\_\_\_

b. If yes, when? Date: \_\_\_\_\_. Does the program meet the minimum requirements of RCRA, Section 6002(i), and of 40 CFR Part 250? Yes \_\_\_\_\_ No \_\_\_\_\_

c. If yes, please attach copy. If no, provide explanation for not complying and, if appropriate, provide scheduled date for achieving compliance.

d. Total dollar amount of paper and paper products purchased directly:

\$ \_\_\_\_\_  
Total



e. Total dollar amount of paper and paper products containing recycled material purchased directly:

\$ \_\_\_\_\_  
Total

f. Total dollar amount of paper and paper products purchased indirectly:

\$ \_\_\_\_\_  
Total

g. Total dollar amount of paper and paper products containing recycled material purchased indirectly:

\$ \_\_\_\_\_  
Total

h. If the purchased amount of recycled paper and paper products is less than the purchased amount of paper and paper products without recycled material, is the difference attributable to:

(1) the lack of a good preference program.  
Yes \_\_\_\_\_ No \_\_\_\_\_

(2) the lack of availability of recycled paper and paper products at competitive prices. Yes \_\_\_\_\_  
No \_\_\_\_\_

(3) differing performance requirements for the products. Yes \_\_\_\_\_ No \_\_\_\_\_

(4) the lack of specific contract, grant and other provisions that identify a clear preference for recycled paper and paper products. Yes \_\_\_\_\_  
No \_\_\_\_\_

(5) other reason. Yes \_\_\_\_\_ No \_\_\_\_\_ (append pages as necessary)

### 3. Lubricating Oils.

HDQ a. Has your agency developed an affirmative procurement program for lubricating oils containing refined oil? Yes \_\_\_\_\_ No \_\_\_\_\_

HDQ b. If yes, when? Date: \_\_\_\_\_. Does the program meet the minimum requirements of RCRA, Section 6002(i), and of 40 CFR Part 252?  
Yes \_\_\_\_\_ No \_\_\_\_\_

HDQ c. If yes, attach copy. If no, provide explanation for not complying and, if appropriate, provide scheduled date for achieving compliance.

d. Total dollar amount of lubricating oils purchased directly:

\$ \_\_\_\_\_  
Total \_\_\_\_\_

e. Total dollar amount of lubricating oils containing re-refined oil purchased directly:

\$ \_\_\_\_\_  
Total \_\_\_\_\_

f. Total dollar amount of lubricating oils purchased indirectly:

\$ \_\_\_\_\_  
Total \_\_\_\_\_

g. Total dollar amount of lubricating oils containing re-refined oil purchased indirectly:

\$ \_\_\_\_\_  
Total \_\_\_\_\_

h. If the purchased amount of lubricating oil containing re-refined oil is less than the purchased amount of lubricating oil without re-refined oil, is the difference attributable to:

(1) the lack of a good preference program. Yes \_\_\_\_\_  
No \_\_\_\_\_

(2) the lack of availability of lubricating oil containing re-refined oil at competitive prices.  
Yes \_\_\_\_\_ No \_\_\_\_\_

(3) differing performance requirements for the products. Yes \_\_\_\_\_ No \_\_\_\_\_

(4) the lack of specific contract, grant and other provisions that identify a clear preference for lubricating oil containing re-refined oil. Yes \_\_\_\_\_  
No \_\_\_\_\_

(5) other reason. Yes \_\_\_\_\_ No \_\_\_\_\_ (append pages as necessary)

4. Retread Tires.

a. Has your agency developed an affirmative procurement program for retread tires? Yes \_\_\_\_\_  
No \_\_\_\_\_

b. If yes, when? Date \_\_\_\_\_. Does the program meet the minimum requirements of RCRA, Section 6002(i), and of 40 CFR Part 253? Yes \_\_\_\_\_ No \_\_\_\_\_

c. If yes, please attach copy. If no, provide explanation for not complying and, if appropriate, provide scheduled date for achieving compliance.

d. Total dollar amount of tires purchased directly:

\$ \_\_\_\_\_  
Total

e. Total dollar amount of retread tires purchased directly:

\$ \_\_\_\_\_  
Total

f. Total dollar amount of tires purchased indirectly:

\$ \_\_\_\_\_  
Total

g. Total dollar amount of retread tires purchased indirectly:

\$ \_\_\_\_\_  
Total

h. If the purchased amount of retread tires is less than the purchased amount of new tires made from virgin materials is the difference attributable to:

(1) the lack of a good preference program. Yes \_\_\_\_\_  
No \_\_\_\_\_

(2) the lack of availability of retread tires at competitive prices. Yes \_\_\_\_\_ No \_\_\_\_\_

(3) differing performance requirements for the two products. Yes \_\_\_\_\_ No \_\_\_\_\_

(4) the lack of specific contract, grant and other provisions that identify a clear preference for retread tires. Yes \_\_\_\_\_ No \_\_\_\_\_

(5) other reason. Yes \_\_\_\_\_ No \_\_\_\_\_ (append pages as necessary)

5. Building Insulation Products.

a. Has your office developed an affirmative procurement program for building insulation products containing recycled materials? Yes \_\_\_\_\_ No \_\_\_\_\_

b. If yes, when? Date: \_\_\_\_\_. Does the program meet the minimum requirements of RCRA, Section 6002(i), and of 40 CFR Part 248? Yes \_\_\_\_\_ No \_\_\_\_\_

c. If yes, please attach copy. If no, provide explanation for not complying and, if appropriate, provide scheduled date for achieving compliance.

d. Total dollar amount of building insulation products purchased directly:

\$ \_\_\_\_\_  
Total

e. Total dollar amount of building insulation products containing recycled material purchased directly:

\$ \_\_\_\_\_  
Total

f. Total dollar amount of building insulation products purchased indirectly:

\$ \_\_\_\_\_  
Total

g. Total dollar amount of building insulation products containing recycled material purchased indirectly:

\$ \_\_\_\_\_  
Total

h. If the purchased amount of building insulation products containing recycled materials is less than the purchased amount of building insulation without recycled materials, is the difference attributable to:

(1) the lack of a good preference program.

Yes \_\_\_\_\_ No \_\_\_\_\_

(2) the lack of availability of building insulation containing recycled materials at competitive prices.

Yes \_\_\_\_\_ No \_\_\_\_\_

(3) differing performance requirements for insulation products. Yes \_\_\_\_\_ No \_\_\_\_\_

(4) the lack of specific contract, grant and other provisions that identify a clear preference for building insulation containing recycled materials.

Yes \_\_\_\_\_ No \_\_\_\_\_

(5) other reason. Yes \_\_\_\_\_ No \_\_\_\_\_ (append pages as necessary)

B. General Requirements.

1. Describe, using additional pages as necessary, the principle elements of your office's affirmative procurement program(s) for:

HDQ a. giving preference to, and promoting, the acquisition and use of the products covered by the EPA guidelines;

HDQ b. requiring the development of estimates of the total percentage of recovered materials utilized in the performance of a contract;

HDQ c. reviewing and monitoring the effectiveness of your affirmative procurement program(s). affirmative procurement program (s).

2. Describe other actions taken by your agency to acquire products containing recycled materials.

3. Describe problems and suggestions for resolving any problems encountered by your office in complying with RCRA.