

**28 AUGUST 2002**

***Flying Operations***



**★PARTICIPATION IN EXERCISES, DEPLOYMENTS,  
AND COMPETITIONS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction implements AAFP 11-2, *Aircraft Rules and Procedures*. It establishes approval authority, briefing and reporting procedures, and responsibilities for participation in exercises, deployments, and competitions. It applies to all levels of command, including AETC-gained Air National Guard (ANG) and Air Reserve Component (ARC) units; however, selected paragraphs of this publication do not apply to ANG and/or ARC units and members.

Send comments and suggested improvements on AF Form 847, **Recommendation for Change of Publication**, to 19 AF/DOO. See Attachment 1 for a glossary of references and supporting information.

Maintain and dispose of records created as a result of processes prescribed in this publication in accordance with AFMAN 37-139, *Records Disposition Schedule* (will become AFMAN 33-322, Volume 4). The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

***SUMMARY OF REVISIONS***

**This instruction is substantially revised and must be completely reviewed.**

**1. Guidance:**

1.1. This instruction applies to any unit participating in flying activities involving exercises, deployments, and MAJCOM-sponsored competitions beyond normal syllabus or continuation training. The intent is to notify 19 AF of all these activities at home or away from home station to ensure proper command and control.

1.2. Exercises, deployments, and competitions are events organized to accomplish unique flying training unavailable during routine unit mission execution, and these events are independent of the number of aircraft involved. Activities may be self-initiated, tasked by a higher headquarters, or requested by another unit with appropriate approval.

1.3. Refer to applicable publications for events not covered by this instruction. Contact 19 AF/DOO for clarification of any event in question.

## **2. Events Not Requiring a Briefing:**

2.1. See Attachment 2 for a list of events that do not require briefings.

2.2. Normal student syllabus or off home station continuation training events do not require a briefing be sent to 19 AF, but the event must be reported on 19 AF Form 8, **Weekly Aerial Events Report**, 30 days prior to event.

2.3. See AFI 11-401/AETC Sup 1, *Flight Management*, for off home station reporting procedures regarding AETC supervisory fliers, indoctrination fliers, and AETC Instructor Enrichment Program flights.

## **3. Events Requiring a Briefing:**

3.1. See Attachment 2 for a list of events that require briefing packages.

3.2. Forward a copy of unit briefing slides to 19 AF/DOO 10 days prior to the event. See Attachment 3 for mission report or briefing guide requirements.

3.3. AETC-gained ANG and ARC units will brief Out of Continental United States (OCONUS) exercises to 19 AF/CC.

3.4. Use 19 AF Form 8 to report these events 30 days prior to event.

**4. Mission Briefing Procedures and Approval Authorities.** The content of the mission report or briefing guide (Attachment 3) must be prepared in Microsoft® PowerPoint® and sent via e-mail to 19 AF/DOO ([19AFDOO@randolph.af.mil](mailto:19AFDOO@randolph.af.mil)). The 19 AF/DOO will forward briefing slides to the appropriate staff agencies.

### **4.1. Continental United States (CONUS) Events:**

4.1.1. The wing commander is the approval authority for these events.

4.1.2. Wing scheduling or another designated agency will provide a mission brief via e-mail ([19AFDOO@randolph.af.mil](mailto:19AFDOO@randolph.af.mil)) to 19 AF/DOO not later than (NLT) 10 calendar days prior to the mission.

4.1.3. Units will report these events on 19 AF Form 8, 30 days prior to the start of the event and continue to report the event until it is completed.

## 4.2. Out of Continental United States (OCONUS) Events:

4.2.1. The 19 AF/CC is the approval authority for these events. For AETC-gained ANG units, the ANG/DO is the approval authority for OCONUS deployments.

4.2.2. AETC and ANG units will schedule a briefing for the 19 AF/CC through the 19 AF Command Section. The briefing will be scheduled NLT 10 calendar days prior to mission departure. The wing commander or designated representative will brief the mission.

4.2.3. The briefing may be in person at 19 AF or by video teleconference (VTC). If a wing desires to brief via VTC, the wing will obtain 19 AF/CC availability and then contact the base VTC facilitator to set up the conference. A second option is to call HQ AETC/DSR to set up the conference.

4.2.4. Provide 19 AF/DOO a copy of the briefing NLT 24 hours prior to the event. The briefing will include applicable items in Attachment 2. E-mail the copy to [19AFDOO@randolph.af.mil](mailto:19AFDOO@randolph.af.mil).

4.2.5. When the briefing format is finalized, call 19 AF/CCS or CCE to reconfirm time and location.

4.2.6. AETC-gained ANG units are only required to brief OCONUS deployments after they have been approved by ANG/DO. Call 19 AF/CCS or CCE to confirm time and location for briefing. Provide 19 AF/DOO a copy of the briefing NLT 24 hours prior to the event. The briefing will include all applicable items in Attachment 2. E-mail the copy to [19AFDOO@randolph.af.mil](mailto:19AFDOO@randolph.af.mil).

4.2.7. Units will report these events on 19 AF Form 8, 30 days prior to the start of the event and until event is completed.

## 5. Reporting:

**5.1. Annual Reporting.** Units will forward their fiscal year deployment or exercise (soft) schedule to 19 AF/DOO NLT 1 October. Units will update their schedules using 19 AF Form 8.

**5.2. Weekly Reporting.** *(Does not apply to ANG or ARC)* Using 19 AF Form 8, the wing or group current operations or scheduling office will report all events in Attachment 2 to 19 AF/DOO thirty days prior to the start of the event and until event completion.

**5.3. Missions Scheduled Within the 10-Day Window.** If an event is scheduled at the “last moment” (that is, within 10 calendar days of the event), units must submit a copy of the briefing slides as soon as possible following the wing commander’s approval, but NLT 24 hours prior to the event, to 19 AF/DOO via e-mail ([19AFDOO@randolph.af.mil](mailto:19AFDOO@randolph.af.mil)).

**5.4. Locally Scheduled Dissimilar Air Combat Tactics (DACT) Reporting Procedures** *(Does not apply to ANG):*

5.4.1. When an Introduction to Fighter Fundamentals (IFF) unit is scheduled to conduct a local DACT, the unit operations group commander or designated representative will provide 19 AF/DOO a brief mission description via e-mail ([19AFDOO@randolph.af.mil](mailto:19AFDOO@randolph.af.mil)).

5.4.2. Follow-on training unit (FTU) weekend CONUS cross-country DACT (nonsyllabus) training will follow the same reporting procedures as in paragraph 4.1.

5.4.3. Training will be conducted in accordance with AFI 11-214, *Aircrew, Weapons Director, and Terminal Attack Controller Procedures for Air Operations*.

5.4.4. The 19 AF/DO will be notified NLT 24 hours prior to takeoff.

5.4.5. After-action reports are not required for local DACT missions.

### **5.5. After-Action Reports:**

5.5.1. Unless stated otherwise, after-action reports are required for CONUS and OCONUS events. See Attachment 4 for an after-action report briefing guide. Forward reports to 19 AF/DOO via e-mail ([19AFDOO@randolph.af.mil](mailto:19AFDOO@randolph.af.mil)) NLT 14 calendar days after mission completion.

5.5.2. AETC-gained ANG units will provide copies of the OCONUS exercise after-action reports to ANG/DO and 19 AF/DOO via e-mail ([19AFDOO@randolph.af.mil](mailto:19AFDOO@randolph.af.mil)).

5.5.3. Units supporting United States Air Force Academy (USAF A) and Air Force Reserve Officer Training Corps (AFROTC) cadet orientation flights will forward an after-action report following the final encampment to 19 AF/DOO via e-mail ([19AFDOO@randolph.af.mil](mailto:19AFDOO@randolph.af.mil)).

### **6. Forms:**

**6.1. Prescribed.** 19 AF Form 8.

**6.2. Adopted.** AF Form 847.

JAMES E. SANDSTROM, Major General, USAF  
Commander

### ***4 Attachments***

1. Glossary of References and Supporting Information
2. Events List
3. Mission Report or Briefing Guide
4. After-Action Report Briefing Guide

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

DoD 4515.13-R, *Air Transportation Eligibility*  
AFPD 11-2, *Aircraft Rules and Procedures*  
AFPD 90-9, *Operational Risk Management*  
AFI 11-209, *Air Force Participation in Aerial Events*  
AFI 11-214, *Aircrew, Weapons Director, and Terminal Attack Controller Procedures for Air Operations*  
AFI 11-401, *Flight Management*, and its AETC Sup 1  
AFI 90-901, *Operational Risk Management*, and its AETC Sup 1  
AFMAN 37-139, *Records Disposition Schedule* (will become AFMAN 33-322, Volume 4)  
AFPAM 90-902, *Operational Risk Management (ORM) Guidelines and Tools*

***Abbreviations and Acronyms***

**ARC**—Air Reserve Component  
**ANG**—Air National Guard  
**CONUS**—Continental United States  
**DACT**—dissimilar air combat tactics  
**FLAG**—Indicates one of the major FLAG exercises (for example, MAPLE, RED, GREEN, and CHILI)  
**IMC**—instrument meteorological conditions  
**NAVAID**—navigational aid  
**NLT**—not later than  
**OCONUS**—Out of Continental United States  
**ORM**—operational risk management  
**AFROTC**—Air Force Reserve Officer Training Corps  
**TACC**—tanker airlift control center  
**USAF A**—United States Air Force Academy  
**VMC**—visual meteorological conditions  
**VTC**—video teleconference

**Attachment 2****EVENTS LIST**

**A2.1. Events Requiring Briefings.** Briefings are required for:

A2.1.1. Joint air attack team tactics (JAATT).

A2.1.2. Joint airborne and air transportability training (JA/ATT).

A2.1.3. Cross-country DACT.

A2.1.4. Air and ground operations school or section (AGOS).

A2.1.5. Combat Aerial Delivery School (CADS).

A2.1.6. Military RODEO Exercises.

A2.1.7. Search and rescue training (to include student crewmember movements).

A2.1.8. Weapons Instructor Course (WIC).

A2.1.9. Test Pilot or Engineer School.

A2.1.10. Bilaterals events (Bilats).

A2.1.11. FLAG exercises (for example, MAPLE, RED, GREEN, and CHILI).

A2.1.12. Operational readiness inspection (ORI) adversary support.

A2.1.13. Operations in support of another armed forces unit's combat training; for example, Special Forces, Marines Recon, aircraft testing, etc., at either on or off home station locations).

A2.1.14. Any other approved military or civilian exercise.

A2.1.15. USAFA and AFROTC cadet encampments.

**A2.2. Events Not Requiring Briefings.** Briefings are not required for: (**NOTE:** These events must still be reported on 19 AF Form 8 and may need further higher-headquarters approval. See applicable AFIs and supplements for additional requirements.)

A2.2.1. Aerial events covered in AFI 11-209, *Air Force Participation in Aerial Events*, and its AETC Sup 1.

A2.2.2. Dedicated AETC airlift missions in accordance with (IAW) AFI 11-401/AETC Sup 1.

A2.2.3. Drop off and pick up of personnel for the altitude chamber IAW AFI 11-401/AETC Sup 1.

- A2.2.4. Missions approved by the tanker airlift control center (TACC) IAW AFI 11-401/AETC Sup 1.
- A2.2.5. TACC-approved channel missions IAW AFI 11-401/AETC Sup 1.
- A2.2.6. Denton airlifts IAW AFI 11-401/AETC Sup 1.
- A2.2.7. Overwater missions IAW AFI 11-401/AETC Sup 1.
- A2.2.8. Humanitarian flights and operations IAW AFI 11-401/AETC Sup 1 and DoD 4515.13-R, *Air Transportation Eligibility*.
- A2.2.9. Drop off of aircraft parts and maintenance personnel for maintenance-down aircraft (outside the local area) IAW AFI 11-401/AETC Sup 1.
- A2.2.10. Transport aircraft parts IAW AFI 11-401/AETC Sup 1.
- A2.2.11. Aircraft crash site support IAW AFI 11-401/AETC Sup 1.
- A2.2.12. Program flying training, continuation training, or cross-country missions (nonairlift or jumper missions).
- A2.2.13. In support of war efforts.
- A2.2.14. Depot inputs and returns.

**Attachment 3****MISSION REPORT OR BRIEFING GUIDE**

**A3.1. Overview (Classification).** Report or brief the following items as applicable:

A3.1.1. Tasking.

A3.1.2. Objective.

A3.1.3. Copies of all memorandums of agreements and memorandums of understanding.

A3.1.4. Predeployment.

A3.1.5. Deployment.

A3.1.6. Employment.

A3.1.7. Redeployment.

A3.1.8. Comments.

**A3.2. Tasking:**

A3.2.1. Event name.

A3.2.2. Location.

A3.2.3. Mission commander.

A3.2.4. Aircraft type and number.

A3.2.5. Dates of deployment.

A3.2.6. Funding (including total cost and fund cite breakdown).

**A3.3. Objective.** Include the deploying and host units.

**A3.4. Predeployment:**

A3.4.1. Advance support team (ADVON) composition.

A3.4.2. Spinup training requirement or plan.

A3.4.3. Number of officers and enlisted personnel.

A3.4.4. Key personnel.



A3.4.5. Previous visits to deployment base.

A3.4.6. Operations security (OPSEC), communications security (COMSEC), and force protection requirements.

A3.4.7. Customs requirements.

### **A3.5. Deployment:**

A3.5.1. Aircrew qualifications. The following is an example:

<b>Call sign</b>	<b>Total</b>	<b>FP/CP/MP/IP</b>	<b>30/60/90</b>	<b>Weather</b>	<b>Ocean</b>	<b>Flt Lead</b>	<b>MSN</b>
Name	Time	Time		Category	Crossings	AC	Cmdr

A3.5.2. Intel update and considerations.

A3.5.3. Mobility plan.

A3.5.4. Route depiction, en route stops, and hazards.

A3.5.5. Staging bases for en route support team (EST).

A3.5.6. OCONUS approach plates for all fields, including emergency landing fields.

A3.5.7. Takeoff, joinup (day or night, visual meteorological conditions [VMC] or instruments meteorological conditions [IMC]), spare, and abort procedures.

A3.5.8. En route:

A3.5.8.1. Air refueling.

A3.5.8.2. Rendezvous or buddy procedures (day or night, VMC or IMC).

A3.5.8.3. Diagram of formation or spacing with or without tanker.

A3.5.8.4. Offload requirements.

A3.5.8.5. Tanker fallout plan.

A3.5.9. Emergency or escort procedures.

A3.5.10. Emergency airfields (name, length, direction, navigational aids [NAVAID], arresting gear, limitations, and restrictions).

A3.5.11. Divert fuels (worst case).

A3.5.12. Search and rescue.

A3.5.13. Climatology and antiexposure suit requirements.

A3.5.14. Command and control:

A3.5.14.1. Launch control officer.

A3.5.14.2. Aircraft movement control team (AMCT) members.

A3.5.14.3. Operational control (OPCON) changes.

A3.5.15. Recovery:

A3.5.15.1. Formation and type of approaches.

A3.5.15.2. NAVAIDs, runway length, arresting gear, and lighting.

A3.5.15.3. Arming and de-arming capability requirements.

A3.5.15.4. Parking and aircraft security.

A3.5.16. Operational risk management (ORM) assessment IAW AFDPD 90-9, *Operational Risk Management*; AFI 90-901, *Operational Risk Management*, and its AETC Sup 1; and AFPAM 90-902, *Operational Risk Management (ORM) Guidelines and Tools*.

### **A3.6. Employment:**

A3.6.1. Daily schedule.

A3.6.2. Mission scenarios.

A3.6.3. Applicable training rules and local rules, including local area, air-to-air, and air-to-ground training rules.

A3.6.4. Special instructions (SPIN), special interest items (SII), and rules of engagement (ROE).

A3.6.5. Ranges and operating areas.

A3.6.6. Divert bases.

A3.6.7. Climatology.

A3.6.8. Deployed base facilities (operations, maintenance, administrative, billeting arrangements, and messing).

A3.6.9. Orientation flights (preapproval, letters of agreement [LOA], and nonunit flyers).

A3.6.10. Off-duty considerations.

**A3.7. Redeployment.** Include applicable details in paragraph A3.5.

**A3.8. Additional Comments.**

**Attachment 4****AFTER-ACTION REPORT BRIEFING GUIDE****A4.1. Event Background.****A4.2. Key Supervision:**

A4.2.1. Operations.

A4.2.2. Logistics.

**A4.3. Predeployment Management:**

A4.3.1. Personnel.

A4.3.2. Aircraft.

A4.3.3. Equipment.

A4.3.4. Lessons learned.

**A4.4. Deployment:**

A4.4.1. Personnel.

A4.4.2. Aircraft.

A4.4.3. Equipment.

A4.4.4. Lessons learned.

**A4.5. Host Unit Support:**

A4.5.1. Billeting.

A4.5.2. Messing.

A4.5.3. Transportation.

A4.5.4. Operations.

A4.5.5. Logistics.

A4.5.6. Lessons learned.

**A4.6. Flying Operations:**

A4.6.1. Sorties (en route, at location, and return).

A4.6.2. Training.

A4.6.3. Lessons learned.

**A4.7. Maintenance Operations:**

A4.7.1. Support.

A4.7.2. Lessons learned.

**A4.8. Redeployment:**

A4.8.1. Personnel movement.

A4.8.2. Aircraft movement.

A4.8.3. Equipment movement.

A4.8.4. Lessons learned.

**A4.9. Operational Risk Management (ORM) Assessment.** ORM issues.

**A4.10. Miscellaneous.** Hazards, environmental concerns, and other information.

**A4.11. Commander's Comments.**